



**EXECUTIVE COMMITTEE**

**MEETING MINUTES - DRAFT**

Monday, January 13, 2025

10:30 AM

**DuPage County Conference Room  
433 West Van Buren Street, Suite 450  
Chicago, IL 60607**

Members of the public who attend in-person can pre-register for a visitor's pass at [info@cmap.illinois.gov](mailto:info@cmap.illinois.gov) until Friday, January 10, 2025 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

Join Meeting:

<https://us06web.zoom.us/j/84162712826?pwd=3NyCzJUh3JYFjBfaUogGnC9CUJpEBW.1>

Conference Call Number: 312 626 6799 US (Chicago)

Meeting ID: 841 6271 2826      Passcode: 436031

CMAP provides the opportunity for public comment. Individuals are encouraged to submit comment by email to [info@cmap.illinois.gov](mailto:info@cmap.illinois.gov) at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

To review CMAP's public participation policy, please visit <https://www.cmap.illinois.gov/committees>.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email ([info@cmap.illinois.gov](mailto:info@cmap.illinois.gov)) or phone (312-454-0400).

## 1.0 Call to Order and Introductions

Chair Bennett called the meeting to order at 10:30 a.m.

**Present:** Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, John Roberson and Richard Reinbold

Noting a physical quorum of the Committee, Chair Bennett reported requests were received from Carolyn Schofield and John Noak to attend the meeting virtually in compliance with the Open Meetings Act. A vote is needed to approve their virtual attendance.

*A motion was made by Member Anne Sheahan, seconded by Member John Roberson, to allow virtual participation. The motion carried by the following vote:*

**Aye:** Gerald Bennett, Anne Sheahan, John Roberson and Richard Reinbold

**Not Present:** John Noak and Carolyn Schofield

Chair Bennett remarked that Members Carolyn Schofield and John Noak are present and able to participate in today's meeting.

**Staff present:** Erin Aleman, Vas Boykovskyy, Blanca Vela-Schneider, Claire Williams

**Others present:** None

## 2.0 Agenda Changes and Announcements

There were no changes to the agenda.

## 3.0 Approval of Minutes

### 3.01 Minutes from special meeting of November 25, 2024

[25-001](#)

**Attachments:** [Exec Committee 11.25.24 Special Meeting Minutes](#)

*A motion was made by Member John Roberson, seconded by Member Carolyn Schofield, to approve the November 25, 2024 meeting minutes. The motion carried by the following vote:*

**Aye:** Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, John Roberson and Richard Reinbold

## 4.0 Financials

### 4.01 October and November revenue and expenditure reports for FY2025

[25-012](#)

**Attachments:** [Memo - Financials FY25 - Oct/Nov 2024](#)  
[Financials FY 2025 - October](#)  
[Financials FY 2025 - November](#)

*A motion was made by Member Richard Reinbold, seconded by Member Anne Sheahan, to approve the October and November revenue and expenditure reports for FY2025. The motion carried by the following vote:*

**Aye:** Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, John Roberson and Richard Reinbold

### 4.02 November and December 2024 Executive Committee contract agreement, and software subscription report

[25-014](#)

**Attachments:** [Memo - Contracts Report - FY25 \(Nov and Dec\)](#)

Chair Bennett reported that this is an informational item. There were no questions.

*The November and December 2024 Executive Committee contract, agreement, and software subscription report was received and filed.*

**5.0 Information Items****5.01 Executive director expenses for the month of December, 2024**[25-011](#)**Attachments:** [Memo - Executive Director Travel Summary for month of December 2024](#)

Chair Bennett noted that the Executive Committee packet includes the executive director's expenses for the month of December, 2024. This is an informational item.

*The executive director's expenses for the month of December, 2024 were received and filed.*

**6.0 Other Business**

There was no other business before the committee.

**7.0 Public Comment**

There were no comments from the public.

**8.0 Next Meeting**

The next meeting is Wednesday, February 12, 2025.

**9.0 Adjournment**

*A motion was made by Member John Roberson, seconded by Member Anne Sheahan, to adjourn the meeting. The meeting carried by the following vote:*

**Aye:** Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, John Roberson and Richard Reinbold

The meeting was adjourned at 10:33 a.m.

Minutes prepared by Blanca Vela-Schneider