Chicago Metropolitan Agency for Planning

433 West Van Buren Street
Suite 450
Chicago, IL 60607

312-454-0400
cmap.illinois.gov

EXECUTIVE COMMITTEE

MEETING MINUTES - FINAL

Wednesday, September 10, 2025

10:30 AM

DuPage County Conference Room
433 West Van Buren Street, Suite 450
Chicago, IL 60607

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until September 9. 2025 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.
https://us06web.zoom.us/launch/edl?muid=84162712826_1735588411000N

Conference Call number: 312 626 6799 US (Chicago)
Meeting ID: 841 6271 2826 Passcode: 436031

CMAP provides the opportunity for public comment. Individuals are encouraged to submit comment by email to info@cmap.illinois.gov at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

To review CMAP's public participation policy, please visit https://www.cmap.illinois.gov/committees.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call to Order and Introductions

Chair Bennett called the meeting to order at 11:08 a.m.

Present: Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan and John Roberson

Absent: Richard Reinbold

Staff present: Vas Boykovskyy, Maren Lutterbach, Blanca Vela-Schneider, Claire Williams

Others present: Hart Passman in virtual attendance.

2.0 Agenda Changes and Announcements

There were no changes to the agenda.

Approval of the Group Vote

A motion was made by Member John Noak, seconded by Member Anne Sheahan, to approve agenda items 3.01 and 3.02 in one vote. The motion carried by the following vote:

Aye: Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan and John Roberson

Absent: Richard Reinbold

3.0 Approval of Minutes

3.01 Minutes from May 14, 2025 — 25-196

Attachments: CMAP Exec Committee 05.14.25 Minutes

A motion was made by Member John Noak, seconded by Member Anne Sheahan, to approve agenda items 3.01 and 3.02 in one vote. The motion carried by the following vote:

Aye: Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan and John Roberson

Absent: Richard Reinbold

3.02 Executive session minutes from May 14, 2025 — 25-200

A motion was made by Member John Noak, seconded by Member Anne Sheahan, to approve agenda items 3.01 and 3.02 in one vote. The motion carried by the following vote:

Aye: Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan and John Roberson

Absent: Richard Reinbold

4.0 Procurements and Contract Approvals

4.01 Intergovernmental agreement for Cook County Assessor Data - Tax Year 2024 — 25-272

Attachments: Memo - CCAO justification
Intergovernmental Agreement with Cook County 2026
Resolution with Cook County Assessors Office 2026
Exhibit A - Statement of Purpose FY26

This agenda item was approved by the CMAP Board and was withdrawn from the Executive

Committee's consideration.

The agenda item was withdrawn.

(Chair Bennett moved items 6.01 and 6.02 directly after 4.01.)

6.0 Executive Session

A motion was made by Member John Noak, seconded by Member Anne Sheahan to not go into Executive Session. The motion carried by the following vote:

Aye: Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan and John Roberson

Absent: Richard Reinbold

6.01 Executive session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21) **25-284**

The agenda item was withdrawn.

6.02 Action on the recommendation by staff regarding closed session minutes **25-285**

A motion was made by Member Carolyn Schofield, seconded by Member Anne Sheahan, to follow staff's recommendation to maintain confidentiality of previously approved closed session minutes The motion carried by the following vote:

Aye: Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan and John Roberson

Absent: Richard Reinbold

5.0 Financials

5.01 February and March revenue and expenditure report for FY 2025 **25-208**

Attachments: Memo - FY25 Revenue and Expenditure - Feb and Mar
FY25 Feb Revenue and Expenditure Report
FY25 Mar Revenue and Expenditure Report

A motion was made by Member John Noak, seconded by Member Anne Sheahan that the agenda items 5.01 and 5.02 be approved. The motion carried by the following vote:

Aye: Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan and John Roberson

Absent: Richard Reinbold

5.02 April, May, and June revenue and expenditure report for FY 2025 **25-282**

Attachments: Memo - FY25 Revenue and Expenditure - Apr, May, and Jun
FY25 Apr Revenue and Expenditure Report
FY25 May Revenue and Expenditure Report
FY25 Jun Revenue and Expenditure Report

A motion was made by Member John Noak, seconded by Member Anne Sheahan that the agenda items 5.01 and 5.02 be approved. The motion carried by the following vote:

Aye: Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan and John Roberson

Absent: Richard Reinbold

5.03 March and April 2025 Executive Committee contract, agreement, and software subscription report **25-209**

Attachments: Memo - FY25 Mar and Apr Contracts Report

Chair Bennett noted that items 5.03 and 5.04 are informational items. There were no questions.

The March and April 2025 Executive Committee contract, agreement, and software subscription report was received and filed.

5.04 May and June 2025 Executive Committee contract, agreement, and software subscription report **25-283**

Attachments: Memo - FY25 May and Jun Contracts Report

Chair Bennett noted that items 5.03 and 5.04 are informational items. There were no questions.

The May and June 2025 Executive Committee contract, agreement, and software subscription report was received and filed.

5.05 Revolving Line of Credit and Utilization Policy **25-281**

Attachments: Memo - Line of Credit Policy
Attachment 1 - BMO LOC Proposal
Attachment 2 - CMAP LOC Policy

Deputy Director of Finance, Vas Boykovskyy, reported that CMAP is evaluating the establishment of a line of credit to address recurring, periodic cash flow challenges caused by delays in IDOT invoice processing. Multiple financial institutions were consulted, and BMO's proposal is recommended as the most competitive. Legal counsel has advised on a policy for future use of the line of credit.

CMAP requested that the Executive Committee recommend advancing this item to the full Board for consideration at the October or November meeting.

A motion was made by Member John Noak, seconded by Member Anne Sheahan, that the agenda item be approved and referred to the CMAP Board for consideration. The motion carried by the following vote:

Aye: Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan and John Roberson

Absent: Richard Reinbold

7.0 Information Items

7.01 Executive director expenses for the month of May, 2025 **25-201**

Attachments: Memo - Executive Director Travel Summary for month of May 2025

(Member Schofield left the meeting at 11:12 a.m.)

Chair Bennett noted that the Executive Committee packet included the executive director's expenses for the month of May, 2025. This was an information item, and no action was required by the Committee.

The executive director's expenses for the month of May, 2025 was received and filed.

8.0 Other Business

There was no other business before the committee.

9.0 Public Comment

This is an opportunity for comments from members of the audience.
There were no comments from the public.

10.0 Next Meeting

The next meeting is scheduled for October 8, 2025.

11.0 Adjournment

A motion was made by John Noak, seconded by Anne Sheahan, that the meeting be adjourned. The motion carried by the following vote:

Aye: Gerald Bennett, John Noak, Anne Sheahan and John Roberson

Absent: Richard Reinbold

Not Present: Carolyn Schofield

The meeting was adjourned at 11:13 a.m.

Minutes prepared by Maren Lutterbach.