



EXECUTIVE COMMITTEE

AGENDA - FINAL

Wednesday, April 9, 2025

10:30 AM

(or immediately following the conclusion of the CMAP Board meeting)

**DuPage County Conference Room
433 West Van Buren Street, Suite 450
Chicago, IL 60607**

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until April 8 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/84162712826?pwd=3NyCzJUh3JYFjBfaUogGnC9CUJpEBW.1>

Conference Call number: 312 626 6799 US (Chicago)

Meeting ID: 841 6271 2826 Passcode: 436031

CMAP provides the opportunity for public comment. Individuals are encouraged to submit comment by email to info@cmap.illinois.gov at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

To review CMAP's public participation policy, please visit <https://www.cmap.illinois.gov/committees>.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call to Order and Introductions**2.0 Agenda Changes and Announcements****3.0 Approval of Minutes****3.01 Minutes from January 13, 2025** [25-084](#)

PURPOSE & ACTION: Review and approval of meeting minutes.

ACTION REQUESTED: Approval

Attachments: [Executive Committee Minutes 01.13.25](#)

4.0 Procurements and Contract Approvals**4.01 Authorization to enter into contract C-25-0082 with the University of Illinois for water supply planning outreach and education services for a term up to 24 months in an amount not to exceed \$237,000** [25-073](#)

PURPOSE & ACTION: CMAP seeks authorization to enter into a sole-source contract with the Illinois-Indiana Sea Grant (IISG) program at the University of Illinois to support water supply planning education and outreach. CMAP and IISG are partners on a grant from the Illinois Department of Natural Resources (OWR447) to assist the Northwest Water Planning Alliance (NWPA) and host water education workshops to advance regional sustainability efforts. This contract builds on a proven collaboration and leverages IISG's unique subject matter expertise.

ACTION REQUESTED: Approval

Attachments: [Memo - UI IISG Water Supply Planning Outreach Justification](#)

4.02 Authorization to enter into contract C25-0086 with All Together as a result of RFP 336, for facilitation, engagement and event planning for a term up to 12-months, in an amount not to exceed \$272,800 [25-097](#)

PURPOSE & ACTION: The Chicago Metropolitan Agency for Planning (CMAP) is seeking to enter into a contract with a consultant to support the creation of a regional vision that will be developed through coalition and trust-building with various stakeholders in Lake County.

ACTION REQUESTED: Approval

Attachments: [Memo - RFP 336 All Together Justification](#)
[Attachment 1 - Evaluation Criteria - RFP 336](#)

5.0 Financials**5.01 December and January revenue and expenditure reports for FY 2025** [25-071](#)

PURPOSE & ACTION: A monthly report of financial activity for the committee's review and approval.

ACTION REQUESTED: Approval

Attachments: [Memo - Financials FY25 - Dec. 24 and Jan. 25](#)
[Financials FY 2025 - December](#)
[Financials FY 2025 - January](#)

5.02 January and February 2025 Executive Committee contract agreements, and software subscription report [25-072](#)

PURPOSE & ACTION: A monthly update of activity relating to grants, contracts, agreements, and software subscriptions.

ACTION REQUESTED: Information

Attachments: [Memo - FY 2025 Jan. and Feb. Contracts Report](#)

5.03 Financial planning [25-098](#)

PURPOSE & ACTION: Discuss a financial continuation of operations plan.

ACTION REQUESTED: Information

6.0 Executive Session

6.01 Executive session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21) [25-082](#)

PURPOSE & ACTION: Bi-annual review of closed session minutes.

ACTION REQUESTED: Information

6.02 Action on the recommendation by staff regarding closed session minutes and the destruction of closed session recordings older than 18 months [25-083](#)

PURPOSE & ACTION: The Board will consider staff's recommendation on the release of previously approved closed session meeting minutes and the destruction of recordings older than 18 months.

ACTION REQUESTED: Approval

7.0 Information Items

7.01 Executive director expenses for the months of January and February, 2025 [25-076](#)

PURPOSE & ACTION: Submittal of the executive director's out-of-region travel expenses for the months of January and February, 2025 for information purposes.

ACTION REQUESTED: Information

Attachments: [Memo - Executive Director Travel Summary for months of Jan and Feb 2025](#)

8.0 Other Business

9.0 Public Comment

This is an opportunity for comments from members of the audience.

10.0 Next Meeting

The next meeting is scheduled for May 14, 2025.

11.0 Adjournment