



MEMORANDUM

To: CMAP Board

From: Bill Barnes, Deputy of Regional Plan Implementation

Date: September 26, 2024

Subject: Authorization to amend contract C24-0066 with Energy + Environmental Economics, Inc. for Comprehensive Climate Action Plan Technical Assistance for an additional amount of \$71,000 for a total not to exceed amount of \$511,000

Action Requested: CMAP Board Approval

Purpose

Chicago Metropolitan Agency for Planning is seeking to amend its existing contract with Energy + Environmental Economics, Inc. to facilitate the distribution of community engagement stipends and complete the project as scoped.

Background

On May 1, 2024, the Chicago Metropolitan Agency for Planning entered into a contract with Energy + Environmental Economics, Inc. also known as E3 (contract number C24-0066). The board authorized a term for up to 24-months with three, one-year optional renewals in an amount not to exceed \$440,000.

Community engagement is a critical component of this planning process, and CMAP has convened an Equity Working Group to engage Low Income and Disadvantaged Communities (LIDAC) to support these efforts. To properly compensate the LIDAC representatives, CMAP has secured additional funding from the MacArthur Foundation and the C2C grant to serve as community engagement stipends. To ensure the equitable and efficient distribution of these funds, CMAP seeks to engage the E3 team in the funds' administration and distribution. Doing so is within the scope of the existing contract but would require an increase in the not-to-exceed amount to accommodate the stipends themselves and related administrative costs. Therefore, staff requests an additional authorization in the amount of \$71,000 to achieve this.

Request

Authorization to amend contract C24-0066 with Energy + Environmental Economics, Inc. for the additional amount of \$71,000 for a total not to exceed amount of \$511,000.