



MPO POLICY COMMITTEE

MEETING MINUTES - DRAFT

Thursday, January 11, 2024

9:30 AM

**Cook County Conference Room
433 West Van Buren Street, Suite 450
Chicago, IL 60607**

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until Wednesday, January 10, 2024 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/85003934401?pwd=c8iHEB2dAJLGSu7i04UZtsN8REb5sy.1>

CMAF provides the opportunity for public comment. Individuals are encouraged to submit comment by email to info@cmap.illinois.gov at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

To review CMAF's public participation policy, please visit <https://www.cmap.illinois.gov/committees>.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAF at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call to Order and Introductions

Pro-Tem Chair Jennifer Killen called the meeting to order at 9:32 a.m.

Present: IDOT Representative, CDOT Representative, CMAP Representative 1, CMAP Representative 2, CTA Representative, Cook Co Representative, CoM Representative, DuPage Co Representative, Tollway Representative, Kane Co Representative, Kendall Co Representative, Lake Co Representative, Metra Representative, Pace Representative, RTA Representative and Will Co Representative

Absent: McHenry Co Representative

Non-Voting: FHWA Representative, FTA Representative and Class I Railroads Representative

Noting a physical quorum, Pro-Tem Chair Killen reported that requests were received from Pace's Representative Melinda Metzger, RTA Representative Maulik Vaishnav, Lake County Representative Kevin Carrier, CMAP's Representative 2 Matt Brolley, DuPage County's Representative John Loper, Will County's Representative Elaine Bottomley, and Kendall County's Representative Scott Gengler to attend the MPO Policy Committee meeting virtually in compliance with the Open Meetings Act requirements.

A motion was made by Metra Representative Lynnette Ciavarella, seconded by Council of Mayors' Representative Jeffrey Schielke, to allow the remote participation of members in compliance with the Open Meetings Act requirements. The motion carried by the following vote:

Aye: IDOT Representative, CDOT Representative, CMAP Representative 1, CTA Representative, Cook Co Representative, CoM Representative, Tollway Representative, Kane Co Representative and Metra Representative

Absent: McHenry Co Representative

Non-Voting: FHWA Representative, FTA Representative and Class I Railroads Representative

Not Present: CMAP Representative 2, DuPage Co Representative, Kendall Co Representative, Lake Co Representative, Pace Representative, RTA Representative and Will Co Representative

John Donovan served as IDOT representative, Vignesh Krishnamurthy served as CDOT representative, Frank Beal served as CMAP Representative 1, President Matt Brolley served as CMAP Representative 2, Molly Poppe served as representative to CTA. Jennifer Killen served as Cook County Representative, Jeffrey Schielke served as Council of Mayors Representative, Chris Hall served as Federal Highway Authority Representative, Mark Kane served as FTA Representative, Cassaundra Rouse served as Illinois Tollway Representative, Tom Rickert served as Kane County Representative, Scott Gengler served as Kendall County Representative, Kevin Carrier served as Lake County Representative, Lynnette Ciavarella served as Metra Representative, Melinda Metzger served as Pace Representative, Maulik Vaishnav served as RTA Representative, Elaine Bottomley served as Will County Representative, and Tom Evenson served as Class 1 Railroads Representative

Staff present: Erin Aleman, Lindsay Bailey, Bill Barnes, Victoria Barrett, Jonathan Burch, John Carpenter, Teri Dixon, Kama Dobbs, Doug Ferguson, Ryan Gougis, Jane Grover, Kasia Hart, Aimee Lee, Amy McEwan, Stephane Phifer, Russell Pietrowiak, Kimberly Piper-Canon, Jennie Vana, Blanca Vela-Schneider

Others present: Garland Armstrong, Holly Bieneman, Jesse Elam, Brandon Geber, George Kandathil, Jill Leary, John Loper, Heidi Lichtenberger, Matt Pasquini, Suzette Quintell, Megan Swanson, Michael Vanderhoof

2.0 Agenda Changes and Announcements

There were no changes to the agenda.

Pro-Tem Chair Killen reported that David Snyder, FHWA Illinois Division Administrator, will be joining the Ohio FHWA as their Division Administrator. She welcomed Chris Hall who is serving as acting Illinois Division Administrator for the FHWA.

3.0 Approval of Minutes

3.01 CMAP Board and MPO Policy Committee joint minutes from October 11, 2023

[24-009](#)

Attachments: [MPO-CMAP Board 10.11.23 Minutes](#)

A motion was made by Kane County Representative Tom Rickert, seconded by Council of Mayors Representative Jeff Schielke, to approve the joint minutes from October 11, 2023. Motion carried by the following vote:

Aye: IDOT Representative, CDOT Representative, CMAP Representative 1, CMAP Representative 2, CTA Representative, Cook Co Representative, CoM Representative, DuPage Co Representative, Tollway Representative, Kane Co Representative, Kendall Co Representative, Lake Co Representative, Metra Representative, Pace Representative, RTA Representative and Will Co Representative

Absent: McHenry Co Representative

Non-Voting: FHWA Representative, FTA Representative and Class I Railroads Representative

4.0 CMAP Announcements

Erin Aleman, Executive Director, reported on the progress CMAP has made in implementing the ON TO 2050 Plan. Work is underway on the Regional Transportation Plan (RTP) and is due October 2026. Procurements for consultants to support staff's work on the capital investment process are coming forward and CMAP staff will begin reaching out to the committee members' staff to discuss the policies and process for Regional Significant Projects.

The Executive Director's report was received and filed.

6.0 Updates

Item 6.0 was moved ahead of item 5.01.

6.01 Executive director's report

[24-094](#)

Erin Aleman, Executive Director, reported that the MPO met jointly with the CMAP Board in October. The Board did not meet in November or December due to a lack of a quorum. At its January meeting, the Board approved the 2024 roadway safety performance targets that will be considered by the MPO Policy Committee later today. The Board was updated on CMAP's regional climate plan action efforts. CMAP is developing a regional climate action plan for the Chicago Metropolitan Statistical area and has partnered with the Metropolitan Mayors Caucus, Indiana, and Wisconsin. CMAP has also partnered with two national laboratories to better understand the scale and extent of action needed

to reduce regional greenhouse gas emissions and other co-pollutants from the regional transportation network. The Board also received highlights regarding the 2023 Annual Report and the introduction of the FY 2025 proposed budget and work plan.

The executive director's report was received and filed.

5.0 Information Items

5.01 2023 CMAP Annual Report

[24-004](#)

Attachments: [2023 Annual Report Memo](#)
[Annual Report 2023 - Final](#)

Erin Aleman, Executive Director, presented the 2023 CMAP Annual Report. The Annual Report included the work and activities related to the Plan of Action for Regional Transit, ADA compliance, advancing the regional's climate mitigation goals, and the launch of the Greater Chicagoland Economic Partnership. The Annual Plan also included the work involved in connecting, engaging, collaborating, and fostering relationships with the people of the region through community outreach and CARE.

The 2023 CMAP Annual Report was received and filed.

5.02 Introduction of the Proposed FY 2025 Budget and Work Plan

[24-003](#)

Attachments: [FY2025 Budget Introduction Memo](#)

Erin Aleman, Executive Director, presented highlights to the proposed FY 2025 Budget and Work Plan. She reported that CMAP develops its work plan items for the following year in anticipation of receiving the federal mark from IDOT in November. The Unified Work Program (UWP) subawards and pass through grants with partner agencies are finalized in December. Preliminary documentation is due to IDOT in mid-February. The UWP budget, which will be considered by the MPO Policy Committee in March, will be shared with the Transportation Committee at its March 1 meeting. The final budget and work plan are effective on July 1.

In FY 2025, there are two main components to the UWP: the Core Program and the Competitive Program. The Core program includes planning activities necessary to meet federal metropolitan planning requirements. The funds help partner agencies participate in the Transportation Improvement Program (TIP) and collect and share data for CMAP to use in its data analysis and modeling. The Competitive Program allows eligible participants to apply for one-time planning studies or activities that support, implement, inform, and/or complement the MPO's required work and are aligned with CMAP's strategic direction and federal planning factors.

CMAP also regularly applies for competitive grants to fund complementary work in the climate and regional economy program areas. Funding sources include US Environmental Protection Agency (USEPA), US Department of Energy, additional federal transportation funding through Safe Streets for All (SS4A), and the Build America Bureau.

CMAP also receives funding from the Illinois Department of Natural Resources (IDNR) and the Illinois Environmental Protection Agency (IEPA) to conduct water supply and water quality management on behalf of the region. Grant funding is received to work on speed management policy research and ADA transition plans for the region. Surplus metropolitan planning funds are used to purchase Ecopia

data on behalf of all agencies in the region.

Executive Director Aleman discussed how CMAP serves the region through collaboration and convening. CMAP is the region's authoritative data source. It manages the TIP, programs federal funds for local transportation projects through the Surface Transportation Program (STP), Congestion Mitigation and Air Quality Improvement Program (CMAQ), Transportation Alternatives Program (TAP-L), and the Carbon Reduction Program (CRP).

Staff will bring the proposed FY 2025 UWP Budget and Work Plan for the MPO Policy Committee's consideration at its March 14 meeting.

An introduction of the Proposed FY 2025 Budget and Work Plan was presented.

6.0 Updates

6.02 Council of Mayors' report

[24-005](#)

Council of Mayors Representative Jeff Shielke reported that the Council of Mayors met on November 7 and included a robust discussion on the Safety Transportation (STAR) Program including local impacts and the importance of quality crash data. The committee reviewed CMAP's ongoing accessibility to work and the Plan of Action for Regional Transit (PART). The committee also approved the FY 2025 planning liaisons scope of services and made two appointments. President Kuchler was appointed to serve on the STP Project Selection Committee and President Brady was appointed to the CMAQ and TAP Project Selection Committee.

Council of Mayors Representative Jeff Schielke also reported on CMAP staff's timely response to inquiries from communities in the region. He indicated that many communities are experiencing significant change and unique challenges and CMAP has been at the forefront in addressing these issues.

The Council of Mayors' report was received and filed.

7.0 Other Items for Approval

7.01 2024 roadway safety performance targets

[24-002](#)

Attachments: [2024 Safety Targets Memo](#)

Victoria Barrett, Senior Transportation Planner, presented the 2024 roadway safety performance targets. The roadway safety performance measures are part of the Federal Highway Administration's (FHWA) Transportation Performance Management (TPM) program that focuses on five traffic safety performance measures.

The process for roadway safety targets begins with IDOT sharing its statewide roadway safety targets. The FHWA conducts an annual assessment to determine whether the state has met or made significant progress toward accomplishing its safety targets. If the state does not meet or make significant progress on four of its five safety targets, the Highway Safety Improvement Program (HSIP) apportionment funding can only be used for safety related projects in the state. She clarified that most metropolitan planning organizations (MPOs) support state targets but they can also identify regional targets. To date, CMAP has supported IDOT's targets but it has also identified in its ON TO 2050 Plan, a goal of zero traffic related deaths by 2050.

Senior Transportation Planner Barrett reviewed statistics on the annual rate of fatalities, fatalities per 100 vehicle miles traveled (VMT), serious injuries, rate of serious injuries per 100 VMT, and non-motorized fatalities and serious injuries. While the rate of serious injuries has declined, the rate of fatalities has increased. The state has targeted a two percent annual reduction in each of its five safety targets. It was mentioned that CMAP ultimately wants to set its own regional targets, particularly at the conclusion of its Safe Streets for All (SS4A) planning program.

A motion was made by Council of Mayors Representative Jeff Schielke, seconded by CMAP Representative 1 Frank Beal, to approve the 2024 roadway safety performance targets. Motion carried by the following vote:

Aye: IDOT Representative, CDOT Representative, CMAP Representative 1, CMAP Representative 2, CTA Representative, Cook Co Representative, CoM Representative, DuPage Co Representative, Tollway Representative, Kane Co Representative, Kendall Co Representative, Lake Co Representative, Metra Representative, Pace Representative, RTA Representative and Will Co Representative

Absent: McHenry Co Representative

Non-Voting: FHWA Representative, FTA Representative and Class I Railroads Representative

7.02 Approval of the 2024 Public Participation Plan (PPP)

[24-010](#)

Attachments: [Public Participation Plan Memo](#)
[Public Participation Plan 2024 FINAL](#)

Jane Grover, Communications and Engagement Principal, reported the Public Participation Plan (PPP) is required to be updated every five years by federal law. CMAP's PPP also informs the public on opportunities to guide the agency's work. It is intended to guide agency staff on meaningful and effective public engagement and highlight best practices with a focus on engaging communities that may have historically disengaged from the public planning process. She highlighted tools that CMAP currently uses to engage the public and guide staff. There were no public comments during the 45 mandatory public comment period.

A motion was made by Council of Mayors Representative Jeff Schielke, seconded by Metra Representative Lynette Ciavarella, to approve the 2024 Public Participation Plan. Motion carried by the following vote:

Aye: IDOT Representative, CDOT Representative, CMAP Representative 1, CMAP Representative 2, CTA Representative, Cook Co Representative, CoM Representative, DuPage Co Representative, Tollway Representative, Kane Co Representative, Kendall Co Representative, Lake Co Representative, Metra Representative, Pace Representative, RTA Representative and Will Co Representative

Absent: McHenry Co Representative

Non-Voting: FHWA Representative, FTA Representative and Class I Railroads Representative

7.03 ON TO 2050/2024-2028 TIP Conformity Analysis & TIP Amendment Memo

[23-544](#)

Attachments: [240111 conformityTCreport draft](#)

Russell Pietrowiak, Senior Analyst in Research, Analysis and Programming, presented the ON TO 2050/2024-2028 TIP Conformity Analysis and TIP Amendment Memo. CMAP is a non-attainment area for ozone standards and is required to demonstrate that projects in the TIP conform to the motor

vehicle emissions budget or through a regional emissions analysis. He reported that the summer of 2023 was one of the worst ozone seasons in recent history, noting that there were 34 days when ozone monitors were triggered. This is approximately three times more than the previous year. He indicated that there are 16 monitors in CMAP's region. If one monitor is triggered four times in a year, the region is considered to be in violation of ozone standards. In 2023, all 16 monitors were triggered more than four times. Canada's wildfires contributed to the ozone violations but were not the only source. The region is expected to remain in non-attainment for an extended period and the memo demonstrates that the projects in the TIP will not exceed the motor vehicle emissions budget. The memo was presented to the Tier II group who had no concerns. The memo was also available for public comment and one comment, not related to the projects identified in the memo, was forwarded to Metra for response.

A motion was made by Council of Mayors Representative Jeff Schielke, seconded by Tollway Representative Cassandra Rouse, to approve the ON TO 2050/2024-2028 TIP Conformity Analysis & TIP Amendment Memo. The motion carried by the following vote:

Aye: IDOT Representative, CDOT Representative, CMAP Representative 1, CMAP Representative 2, CTA Representative, Cook Co Representative, CoM Representative, DuPage Co Representative, Tollway Representative, Kane Co Representative, Kendall Co Representative, Lake Co Representative, Metra Representative, Pace Representative, RTA Representative and Will Co Representative

Absent: McHenry Co Representative

Non-Voting: FHWA Representative, FTA Representative and Class I Railroads Representative

8.0 Other Business

There was no other business before the committee.

9.0 Public Comment

Garland Armstrong, former Illinois resident, thanked everyone for their efforts in addressing climate issues. He requested translator services during public meetings and events to ensure inclusivity at ADA meetings and climate meetings. He commented on digital and technological scams that impact vulnerable populations.

10.0 Next Meeting

The next meeting is scheduled for March 14, 2024.

Pro-Tem Chair Killen reported that the next meeting is scheduled for March 14, 2024.

11.0 Adjournment

A motion was made by Council of Mayors Representative Jeff Schielke, seconded by Kane County Representative Tom Rickert, to adjourn the MPO Policy Committee meeting. Motion carried by the following vote:

Aye: IDOT Representative, CDOT Representative, CMAP Representative 1, CMAP Representative 2, CTA Representative, Cook Co Representative, CoM Representative, DuPage Co Representative, Tollway Representative, Kane Co Representative, Kendall Co Representative, Lake Co Representative, Metra Representative, Pace Representative, RTA Representative and Will Co Representative

Absent: McHenry Co Representative

Non-Voting: FHWA Representative, FTA Representative and Class I Railroads Representative

The meeting was adjourned at 10:31 a.m.

Minutes prepared by Blanca Vela-Schneider.