

FY2025

CMAP monthly financial report

July 2024



Chicago Metropolitan
Agency for Planning

Monthly Revenue and Expenditure Report

As of July 31, 2024

The overall purpose of monthly financial reports is to provide key information on performance of revenues as well as expenses. Therefore, the following items for the month are being presented to the Executive Committee:

- Monthly cash overview.
- Fiscal year-to-date revenue and expenditure overview.

Monthly Cash Overview, July 2024

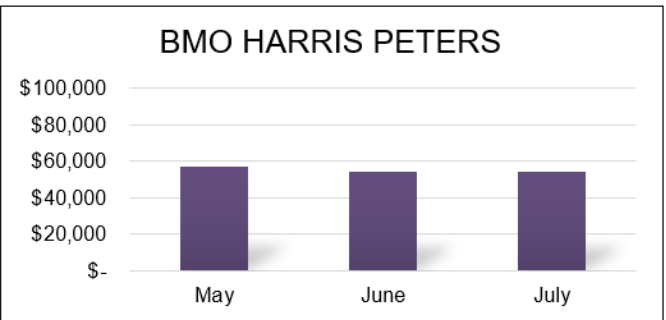
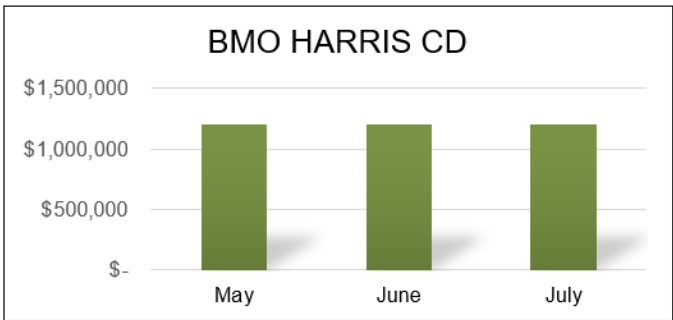
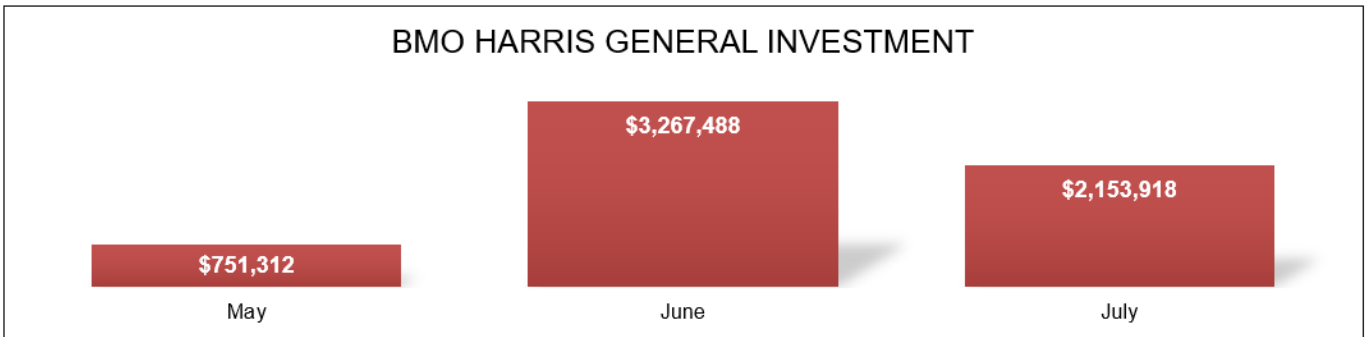
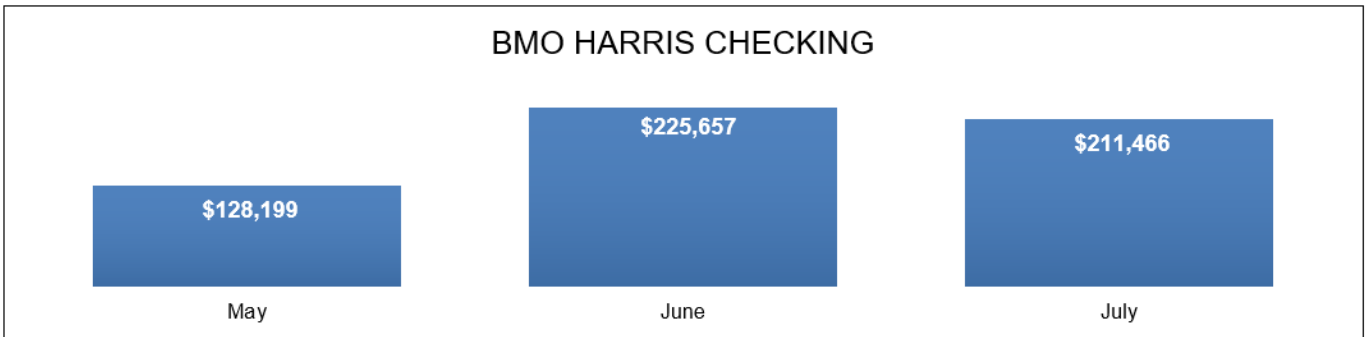
What caused the change in balance for each of the cash accounts?

BMO Harris Checking Account: Wire transfers of \$3.8 million from the General Investment account funded operating activities for the month. Operating activities were comprised of \$909 thousand in personnel related costs, and \$2.9 million in payables.

BMO Harris General Investment Account: Wire transfers received in the amount of \$2.7 million resulting from monthly revenue activity, partially funded \$3.8 million in transfers to the Checking account for the month..

BMO Harris CD: No activity has occurred in this account during FY2024.

BMO Harris Peters Fellowship: Monthly interest was the only activity in this account during FY2024.



Transaction Register, July 2024

Number	Date	Vendor Name	Transaction Description	Amount
14351	7/1/2024	BMO Harris Bank Master Card	Registration - ASABE Conf FY25	\$ 11,986.52
14341	7/2/2024	US Bank HSA	Employer Contribution 6/28/24	\$ 31,900.00
14342	7/3/2024	SEMA ABULHAB	ADA Nat'l Symposium	\$ 1,403.67
14343	7/3/2024	ASHA BARNES	Travel - Community Engagement	\$ 32.71
14344	7/3/2024	JULIE BURROS	Travel - Engagement Event	\$ 18.56
14345	7/3/2024	JONATHAN HAADSMA	09/11 travel to Summit- CTA	\$ 105.79
14346	7/3/2024	LaSalle Network	Temp Services - Keshia 6/2024	\$ 842.63
14347	7/3/2024	KATHLEEN REIGSTAD	Travel - CIP Projects 6/2024	\$ 131.59
14348	7/3/2024	BLANCA VELA-SCHNEIDER	Travel - Multiple Events Exp	\$ 135.56
14349	7/3/2024	JULIA VOIGT	Travel - CATAG Conference	\$ 1,312.51
14350	7/3/2024	Warehouse Direct	Black, Blue & Red Gel ink pens	\$ 645.31
14352	7/5/2024	Comcast	TV Service Fee 6/11-7/10/24	\$ 100.51
14353	7/8/2024	Comcast	Internet 6/2024	\$ 1,005.00
14356	7/11/2024	911 Interpreters Inc	Translation services 5/2024	\$ 1,036.95
14357	7/11/2024	A Epstein and Sons International Inc	Alsip Bike Ped 5/2024	\$ 55,297.63
14358	7/11/2024	ADO Professional Solutions Inc	Temp Services - Arielle 6/2024	\$ 11,191.54
14359	7/11/2024	AECOM Technical Services Inc	Project #: 2020.083 5/2024	\$ 30,543.46
14360	7/11/2024	Aflac	Aflac PR WH 6/2024	\$ 1,505.10
14361	7/11/2024	ERIN L ALEMAN	Travel - Various Mtgs FY24	\$ 660.76
14362	7/11/2024	Astriata LLC	Website development 5-6/2024	\$ 14,985.00
14363	7/11/2024	MARY VICTORIA BARRETT	Travel - PRJ# 2024.023 FY24	\$ 23.85
14364	7/11/2024	Bentley Systems Inc	On-line Emme software training	\$ 1,200.00
14365	7/11/2024	BerryDunn	ERP Assessment project 5/2024	\$ 16,920.50
14366	7/11/2024	Chicago Office Technology Group	Copier Maint 5/22-6/21/24	\$ 848.53
14367	7/11/2024	Creative Financial Staffing LLC	Temp Services - SP, MW 6/2024	\$ 10,740.95
14368	7/11/2024	EcoInteractive Inc	Integrated TIP database 6/2024	\$ 36,569.41
14369	7/11/2024	Executive Information Systems	Annual SAS software renewal	\$ 35,425.00
14370	7/11/2024	First Communications LLC	Telephone 6/2024	\$ 2,292.30
14371	7/11/2024	MEGAN FULARA	Travel - SHRM Conference 2024	\$ 54.00
14372	7/11/2024	GRM Information Management Services of Chicago LLC	Offsite Storage 6/2024	\$ 325.59
14373	7/11/2024	JANE GROVER	Travel - Various Events FY24	\$ 182.73
14374	7/11/2024	HDR Engineering Inc	Lake County SAP 5/5-6/1/24	\$ 24,530.60
14375	7/11/2024	Health Care Cost Management Inc	FSA Admin Fees 5/2024	\$ 2,959.38
14376	7/11/2024	Holland and Knight LLP	Legal Services 6/2024	\$ 513.50
14377	7/11/2024	Houseal Lavigne Associates LLC	Harvey Comp Plan 4/1-5/31/24	\$ 29,974.70
14378	7/11/2024	HOLLY L HUDSON	Travel - Network Meetings FY24	\$ 85.09
14379	7/11/2024	HW Lochner Inc	SS4A Kane SAP 5/2024	\$ 55,764.78
14380	7/11/2024	ICF Incorporated LLC	Resilience Improvement 5/2024	\$ 32,968.91
14381	7/11/2024	Iron Mountain	Shredding Services 6/2024	\$ 11.95
14382	7/11/2024	Inc. Jacobs Engineering Group	Dixmoor CIP 5/2024	\$ 39,510.44
14383	7/11/2024	Koa Hills Consulting LLC	OS Data Migration 6/2024	\$ 1,260.00

14384	7/11/2024	LaSalle Network	Temp Services - Keshia 6/2024	\$	1,685.26
14385	7/11/2024	Latent Design Corporation	Waukegan UDO 5/2024	\$	13,390.00
14386	7/11/2024	Lyndon Valicenti	SS4A Engagement 6/2024	\$	36,462.25
14387	7/11/2024	MATTHEW J MARTH	Travel -Scenario Planning Conf	\$	1,084.93
14388	7/11/2024	McHenry County Division of Transportation	UWP McHenry COM 5/2024	\$	4,705.36
14389	7/11/2024	Metra	UWP Sustainability Plan 5/2024	\$	28,000.00
14390	7/11/2024	MAKALA MORALES	Travel - Fairmont Community	\$	21.10
14391	7/11/2024	Muse Community Design LLC	Comp Streets 6/2024	\$	19,705.50
14392	7/11/2024	Mutual of Omaha	Life Insurance EE 7/2024	\$	5,743.43
14393	7/11/2024	Northwest Municipal Conference	UWP N Shore & NW COM 4/2024	\$	18,706.66
14394	7/11/2024	Oates Associates Inc	ADA Training 6/2024	\$	6,639.80
14395	7/11/2024	P&M Holding Group LLP	Change Management - S830	\$	111,320.95
14396	7/11/2024	PDQ Corporation	Software Maint 6/2024-6/2025	\$	1,275.00
14397	7/11/2024	Praxis Group LLC	DEI Workshop Trainings	\$	9,999.00
14398	7/11/2024	Resource Systems Group Inc	Household Travel Survey 5/2024	\$	60,032.11
14399	7/11/2024	REX Electric and Technologies LLC	Door System Service	\$	296.00
14400	7/11/2024	JOSE RODRIGUEZ	Travel - Field Data Collection	\$	257.20
14401	7/11/2024	Sam Schwartz Engineering	Cicero SAP 2022.049 5/2024	\$	84,542.24
14402	7/11/2024	The Silver Line	MacArthur Grant Eval 5/2024	\$	5,075.00
14403	7/11/2024	LLC SK Global Software	Project Mgmt BankFabric 6/2024	\$	56.25
14404	7/11/2024	SLG Innovation Inc	IT consulting 6/2024	\$	75,553.55
14405	7/11/2024	StreetLight Data Inc	Speed data project SPR Grant	\$	31,036.25
14406	7/11/2024	TierPoint LLC	Bandwidth; power 5-6/2024	\$	1,591.66
14407	7/11/2024	US Bank HSA	HSA Deductions EE 7/12/24	\$	3,083.25
14408	7/11/2024	WSP USA INC.	SS4A Will SAP 5-6/2024	\$	50,338.62
70219	7/11/2024	Hertz Corporation	Travel - Tony M. rental 6/2024	\$	68.35
70220	7/11/2024	State Employee Retirement System of Illinois	Employees WH 6/2024	\$	7,306.47
70221	7/11/2024	University of Illinois	Property Tax Analysis 5/2024	\$	30,410.18
14409	7/12/2024	US Bank HSA	HSA Deductions EE 7/12/24	\$	550.00
14458	7/18/2024	A Epstein and Sons International Inc	SS4A McHenry SAP 5/2024	\$	27,740.07
14459	7/18/2024	SEMA ABULHAB	11/9 NEXT IIPD gas	\$	160.59
14460	7/18/2024	Arctic Information Technology Inc	ERP Professional Services	\$	194,537.00
14461	7/18/2024	Baker Tilly Virchow Krause & Company LLP	Ongoing Compensation 4/2024	\$	25,618.00
14462	7/18/2024	MARY VICTORIA BARRETT	Membership - WTS Dues FY25	\$	125.00
14463	7/18/2024	LINDSAY A BAYLEY	Safe Travel for All Book	\$	32.59
14464	7/18/2024	BerryDunn	ERP Assessment project 6/2024	\$	10,513.50
14465	7/18/2024	CDW Government Inc	Adobe Creative Cloud FY25	\$	61,714.86
14466	7/18/2024	Center for Neighborhood Technology	Equitable Engagement 6/2024	\$	2,067.50
14467	7/18/2024	Central Square Technologies	Software Maintenance: OS FY25	\$	50,868.97
14468	7/18/2024	KAITLIN CERNAK	DEI Training FY24	\$	35.00
14469	7/18/2024	City of Chicago Department of Transportation	UWP Transp Plan 1/16-7/1/24	\$	198,959.49
14470	7/18/2024	Chicago Transit Authority	Transportation Plan 5-6/2024	\$	6,260.67

14471	7/18/2024	Clarity Partners LLC	Website development 2/2024	\$	9,030.37
14472	7/18/2024	Creative Financial Staffing LLC	Temp Services - SP, MW 7/2024	\$	6,254.86
14473	7/18/2024	Curators of the University of Missouri	Registration - ADA Conf. FY24	\$	850.00
14474	7/18/2024	Deloitte & Touche LLP	RIA Mgmt consulting 5-6/2024	\$	66,428.16
14475	7/18/2024	DePaul University	Housing Data Snapshots 4/2024	\$	42,352.82
14476	7/18/2024	DuPage Mayors & Managers Conference	UWP DuPage COM 5/2024	\$	25,409.49
14477	7/18/2024	EBSCO	Multidisciplinary data FY25	\$	20,499.00
14478	7/18/2024	Elrod Friedman LLP	Legal Fees 6/2024	\$	76.00
14479	7/18/2024	The Hartford	Workers' Comp 7/2024-7/2025	\$	28,173.00
14480	7/18/2024	HOLLY L HUDSON	Field Equipment Storage Unit	\$	2,092.52
14481	7/18/2024	ICF Incorporated LLC	Resilience Improvement 6/2024	\$	66,898.85
14482	7/18/2024	Insight Public Sector Inc.	Software license FY24	\$	5,310.42
14483	7/18/2024	Kane County Division of Transportation	UWP Kane/Kendall COM 4/2024	\$	14,674.14
14484	7/18/2024	LaSalle Network	Temp Services - Keshia 7/2024	\$	842.63
14485	7/18/2024	McHenry County Division of Transportation	McHenry COM 6/2024	\$	5,458.92
14486	7/18/2024	ROSEMARIE TERESE NILSON	Travel - SHRM Conference 2024	\$	525.84
14487	7/18/2024	Northwest Municipal Conference	UWP N Shore & NW COM 5/2024	\$	41,125.14
14488	7/18/2024	Omegabit LLC	Website hosting 5/2024	\$	9,314.90
14489	7/18/2024	GEORGE PERKINS ANENE	Travel - COMTO 7/2024	\$	1,767.72
14490	7/18/2024	STEPHANE PHIFER	Phifer - APA Membership Dues	\$	350.00
14491	7/18/2024	KATHLEEN REIGSTAD	Travel - Dixmoor CIP FY25	\$	34.97
14492	7/18/2024	Resource Systems Group Inc	Household Travel Survey 6/2024	\$	27,654.44
14493	7/18/2024	LLC Resultant	UWP Data Governance 6/2024	\$	17,335.43
14494	7/18/2024	S2Verify LLC	FY23 Employee Background Check	\$	551.58
14495	7/18/2024	Sam Schwartz Engineering	Cicero SPR LP 2022 6/2024	\$	8,202.50
14496	7/18/2024	Sikich LLP	ANNUAL AUDIT FY23 (PD IN FY24)	\$	6,670.00
14497	7/18/2024	The Silver Line	MacArthur Grant Eval 6/2024	\$	1,517.25
14498	7/18/2024	South Suburban Mayors & Managers Association	SSMMA 6/21/2024	\$	54,636.84
14499	7/18/2024	SRF Consulting Group Inc	NW Cook Transit Study 6/2024	\$	12,274.85
14500	7/18/2024	StreetLight Data Inc	Speed data project SPR 6/2024	\$	6,347.25
14501	7/18/2024	BLANCA VELA-SCHNEIDER	WelMap Supplies 6/2024	\$	84.80
14502	7/18/2024	West Central Municipal Conference	UWP North Central COM 6/2024	\$	320.00
14503	7/18/2024	ALONZO JOSUE ZAMARRON	Travel - CreativePro Conf FY25	\$	1,224.85
14504	7/18/2024	Zoom Video Communications Inc	Annual Zoom License Renewal	\$	8,488.00
14505	7/18/2024	ComEd	Electricity 6/2024	\$	1,204.23
14506	7/18/2024	Vision Service Plan (IL)	Vision Retiree 7/2024	\$	1,285.42
70225	7/18/2024	JOSH ISAAC BLUSTEIN	Travel - Franklin Park 6/2024	\$	37.50
70226	7/18/2024	LILY RENEE STANKEVICIUS	Travel -Franklin Pk Tasks FY24	\$	444.40
70227	7/18/2024	University of Illinois	Property Tax Analysis 6/2024	\$	29,477.10
14507	7/25/2024	ADO Professional Solutions Inc	Temp Serv - BK, AM, AW 7/2024	\$	7,293.74
14508	7/25/2024	ADP Screening & Selection Services Inc	Background screening 6/2024	\$	315.00
14509	7/25/2024	Advanced Digital Media Inc	Subscription - BlueRoom FY25	\$	3,000.00

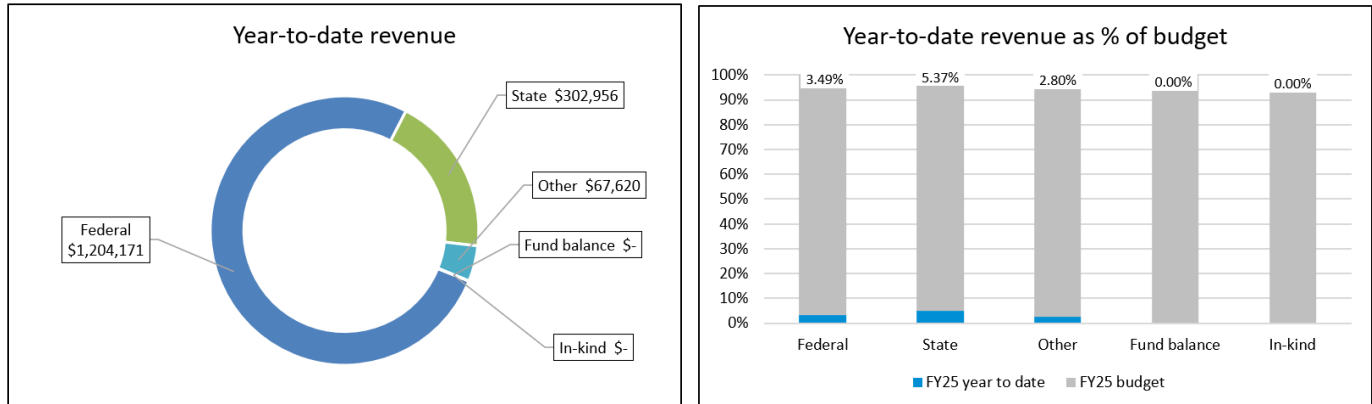
14510	7/25/2024	MEGAN FULARA	Travel - SHRM Conf Parking	\$	21.00
14511	7/25/2024	Northwestern University	Northwestern University Fellow	\$	1,500.00
14512	7/25/2024	RICHARD NORWOOD	Council of Mayors Meeting	\$	87.10
14513	7/25/2024	SendSafely Inc	SendSafely business licenses	\$	2,430.00
14514	7/25/2024	SHI International Corporation	Software Renewal: KnowBe4 Sec	\$	4,001.80
14515	7/25/2024	Traffic Logix Corporation	Cloud Access Subscription	\$	1,400.00
14516	7/25/2024	JENNIE KHOEN VANA	Travel - 3CMA Conference FY24	\$	370.57
14517	7/25/2024	JULIA VOIGT	CARE Meeting expenses 7/16/24	\$	45.98
14518	7/24/2024	The Hartford	Workers' Comp 7/2024-7/2025	\$	28,165.00
70228	7/25/2024	Orla Castanien	FY24 E. Aleman Professional Co	\$	3,000.00
14519	7/29/2024	601W Companies Chicago MT LLC	Office Maintenance 8/2024	\$	192,623.70
14520	7/29/2024	ADO Professional Solutions Inc	Temp Serv - BK, AM, AW 7/2024	\$	10,264.01
14521	7/29/2024	Bentley Systems Inc	Software Renewal: EMME Legacy	\$	26,520.00
14522	7/29/2024	Blue Cross Blue Shield of Illinois	Retiree Health 8/2024	\$	127,354.29
14523	7/29/2024	Budget Rent A Car System Inc	Travel - Makala rental 6/2024	\$	197.89
14524	7/29/2024	CBIZ Risk and Advisory Services LLC	CyberSecurity Service 3-6/2024	\$	92,675.00
14525	7/29/2024	Creative Financial Staffing LLC	Temp Services - SP, MW 7/2024	\$	6,101.31
14526	7/29/2024	Delta Dental - Risk	Dental PPO 8/2024	\$	7,315.71
14527	7/29/2024	Economic Modeling Specialists Inc	Web-based labor market and job	\$	30,000.00
14528	7/29/2024	Health Care Cost Management Inc	FSA Admin Fees 6/2024	\$	3,186.88
14529	7/29/2024	Mutual of Omaha	Life Insurance EE 8/2024	\$	5,444.19
14530	7/29/2024	Nearmap US Inc.	Aerial photography, FY25	\$	141,218.58
14531	7/29/2024	Sam Schwartz Engineering	PAO D Round Lake Beach 6/2024	\$	13,435.84
14532	7/29/2024	TierPoint LLC	Colocation Services 8/2024	\$	8,124.96
14533	7/29/2024	US Bank HSA	Statement Fee 6/2024	\$	12.00
14534	7/29/2024	West Central Municipal Conference	UWP Central COM 5/2024	\$	10,433.08
14535	7/29/2024	Will County Governmental League	UWP Will COM 6/2024	\$	2,656.78
14536	7/29/2024	BMO Harris Bank Master Card	Aquifer Replacement Filter	\$	10,633.97
70229	7/29/2024	LILY RENEE STANKEVICIUS	Field Data Collection 7/2024	\$	104.71
14584	7/31/2024	Optum Bank	HSA Contributions EE 7/26/24	\$	3,333.25
WT	7/1/2024	BMO Harris Bank Master Card	bank vs cc statement rv entry	\$	1,042.39
WT	7/2/2024	IMRF	IMRF credit	\$	(2,195.81)
WT	7/3/2024	LaSalle Network	VOID	\$	(842.63)
WT	7/10/2024	BMO Harris Bank	Fee- Standby letter of credit	\$	4,600.00
WT	7/11/2024	EMPOWER	Insurance payment	\$	13,701.52
WT	7/12/2024	ADP	PAYROLL TAX	\$	120,098.51
WT	7/12/2024	IMRF	IMRF pmt	\$	71,224.96
WT	7/12/2024	ADP	PAYROLL	\$	277,943.63
WT	7/12/2024	ADP	tax correction for payroll	\$	24.25
WT	7/16/2024	RTA	7/24 RTA card pmt	\$	998.50
WT	7/18/2024	The Hartford	VOID	\$	(28,173.00)
WT	7/19/2024	ADP	ADP payroll fees	\$	7,132.35
WT	7/22/2024	BMO Harris Bank	BMOH acct analysis fee	\$	851.80
WT	7/24/2024	VENTRA	Ventra card loads-6/22-7/21/24	\$	3,251.00
WT	7/25/2024	EMPOWER	Insurance payment	\$	13,701.52

WT	7/26/2024	ADP	PAYROLL	\$	276,827.41
WT	7/26/2024	ADP	PAYROLL TAX	\$	120,970.23
WT	7/29/2024	BMO Harris Bank Master Card	potbelly rebate	\$	(31.50)
Total				\$	3,794,190.28

Fiscal Year-to-date Revenue and Expenditure Overview, July 2024

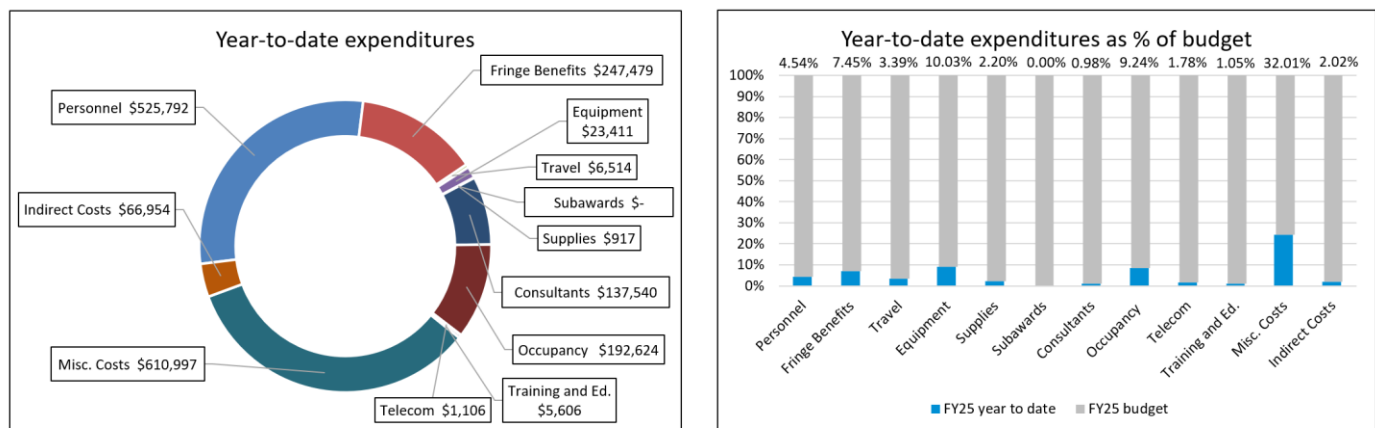
Revenue highlights. Revenue received as of this month for FY2025 is comprised of 77% Federal, 19% State and In-kind, 0% General funding such as Local contributions, and 4% Other Public, Foundation, Non-Public and Miscellaneous Funding.

Year-to-date, CMAP has collected 4% of its budgeted revenue from the sources identified in the tables below (excludes non-operational). Many of these revenue sources are reimbursable grants, therefore, revenues trail expenses.



Expenditure highlights. Expenditures are divided into twelve expenditure categories based on the agency's annual budget. Year-to-date, the agency has expended 4% of the budget in these categories. The three highest dollar categories of expenditures fiscal year-to-date are personnel at \$526,000, fringe benefits at \$248,000, and miscellaneous costs at \$611,000.

The high expenditure at the beginning of the fiscal year in the miscellaneous cost category is due to annual renewal of certain software licenses.



Budget to Actual Tables, July 2024

Revenue, fund balance and in-kind services			
	FY25 budget	FY25 year to date	FY25 balance
Federal revenue total	\$ 34,535,363	\$ 1,204,171	\$ 33,331,192
State revenue total	\$ 5,643,387	\$ 302,956	\$ 5,340,431
Other revenue total	\$ 2,417,259	\$ 67,620	\$ 2,349,639
Use of fund balance total	\$ 619,070	\$ -	\$ 619,070
In-kind services total	\$ 1,212,585	\$ -	\$ 1,212,585
Total	\$44,427,664	\$1,574,746	\$42,852,917

Note: As our revenue sources are primarily based on reimbursement grants, revenues will always trail expenses.

Expenses			
	FY25 budget	FY25 year to date	FY25 balance
Personnel (Salary and Wages)	\$ 11,575,714	\$ 525,792	\$ 11,049,922
Fringe Benefits	\$ 3,320,747	\$ 247,479	\$ 3,073,268
Travel	\$ 192,184	\$ 6,514	\$ 185,670
Equipment	\$ 233,510	\$ 23,411	\$ 210,099
Supplies	\$ 41,700	\$ 917	\$ 40,783
Contractual Subawards*	\$ 6,062,924	\$ -	\$ 6,062,924
Consultant (Professional Service)	\$ 14,053,015	\$ 137,540	\$ 13,915,475
Occupancy (Rent and Utilities)	\$ 2,084,217	\$ 192,624	\$ 1,891,593
Telecommunications	\$ 61,991	\$ 1,106	\$ 60,885
Training and Education	\$ 535,369	\$ 5,606	\$ 529,763
Miscellaneous Costs	\$ 1,908,697	\$ 610,997	\$ 1,297,700
Indirect Costs	\$ 3,317,070	\$ 66,954	\$ 3,250,116
Total	\$ 43,387,138	\$ 1,818,938	\$ 41,568,200

*Core and Competitive subawards to UWP Partner Agencies (Chicago Department of Transportation, Council of Mayors Planning Liaisons Program, Counties, CTA, Metra, and Pace)

End report

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