

CMAP BOARD

MEETING MINUTES - DRAFT

Wednesday, May 10, 2023

9:30 AM

Please join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/84341801786>

Meeting ID: 843 4180 1786

One tap mobile
+13126266799,,84341801786# US (Chicago)

If you would like to speak during a public meeting, email your statement or question at least 24 hours before the meeting to info@cmap.illinois.gov. CMAP will allow any others who wish to speak during the time scheduled for public comment. CMAP staff will maintain a record of all written public comments and make it publicly available.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call to Order and Introductions

Chair Bennett called the meeting to order at 9:35 a.m. and reminded the public that the meeting is being held remotely, as permitted by the Governor's disaster declaration.

Present: Gerald Bennett, Matthew Brolley, Karen Darch, Paul Goodrich, Nina Idemudia, John Noak, Richard Reinbold, Carolyn Schofield, Stefan Schaffer, Anne Sheahan, Matthew Walsh, and Diane Williams

Absent: Frank Beal, Jim Healy, and Nancy Rotering

Non-Voting: Kouros Mohammadian

Absent (NV): Leanne Redden

Staff present: Lauren Ahiablame, Erin Aleman, Lindsay Bailey, Asha Barnes, Bill Barnes, Victoria Barrett, Nora Beck, Diana Beltran, Michael Brown, Jonathan Burch, Julie Burros, John Carpenter, Karly Cazzato, Daniel Comeaux, Teri Dixon, Kama Dobbs, Phoebe Downey, Penny Dubernat, Ryan Ehlke, Austen Edwards, Alex Ensign, Parry Frank, Megan Fulara, Alicia Gage, Jon Haadsma, Cassidy Harper, Noah Harris, Kasia Hart, Craig Heither, Tricia Hyland, Jaemie Jackson, Ethan Jantz, Matthew Kolasny, Michael Kray, Natalie Kuriata, Aimee Lee, Tony Manno, Matt Marth, Alexis McAdams, Amy McEwan, Martin Menninger, Thomas Murtha, Jason Navota, Timothy O'Leary, Stephane Phifer, Katie Piotrowska, Katie Reigstad, Jose Rodriguez, Elizabeth Scott, Andrew Staley, Sarah Stolpe, Ryan Thompto, Jennie Vana, Blanca Vela-Schneider, Jules Voigt, Mary Weber, Laura Wilkison, Beatrix Yan, Asad Zaidi

Others Present: Dorothy Abreau, Garland Armstrong, Kevin Bueso, Kaci Crowley, Drew Duffin, Jackie Forbes, Brandon Geber, Kendra Johnson, Mike Klemens, Daniel Knickelbein, Heidi Lichtenberger, Brittany Matyas, Erik Pedersen, Jada Porter, Leslie Rauer, Vicky Smith, Joe Surdam, Daniel Thomas,

Kyle Whitehead

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of Minutes

3.01 Minutes from April 12, 2023

[23-258](#)

Attachments: [CMAP Board 04.12.23 Minutes](#)

A motion was made by Member Anne Sheahan, seconded by Member John Noak, to approve the meeting minutes. The motion carried by the following vote:

Aye: Gerald Bennett, Matthew Brolley, Karen Darch, Paul Goodrich, Nina Idemudia, John Noak, Richard Reinbold, Carolyn Schofield, Anne Sheahan and Matthew Walsh

Absent: Frank Beal, Jim Healy and Nancy Rotering

Abstain: Stefan Schaffer and Diane Williams

Non-Voting: Kouros Mohammadian

Absent (NV): Leanne Redden

4.0 Executive Director's Report

4.01 Executive director's report

[23-128](#)

Erin Aleman, Executive Director, remarked that the Governor is rescinding his disaster declaration and that all public body committees, including the CMAP Board, will return to in-person meetings. The time for the October 11, 2023 joint Board and MPO Policy Committee has been changed to 1:30 p.m. to not conflict with Metra's Board meeting. Lunch and tours will be provided.

Executive Director Aleman reported on the State of the Region to celebrate and highlight the achievements of local communities including Arlington Heights, Aurora, Skokie, and Montgomery. She thanked Members Brolley and Schofield who welcomed CMAP staff in their respective counties.

The executive director's report included information regarding support of the Metropolitan Mayors Caucus' application of the Carbon Pollution Reduction Grant program. The decline of greenhouse gas emissions by 9% in northeastern Illinois is not enough to achieve CMAP's goal of meeting net zero emissions by 2050. Executive Director Aleman thanked the board and other public bodies for promoting the Future Leaders in Planning (FLIP) program which received more than 40 applications. She noted that the Illinois International Port District was awarded \$150,000 from the Chicago Community Trust's Our Great Rivers program which will be used to fund a feasibility study on treatment of wetlands and other stormwater improvements for the improvement of water quality in Lake Calumet and two years of the port's Community Action team. Executive Director remarked on PART and the need for input on proposed amendments to the Board's By-Laws that are on the agenda.

Member Anne Sheahan inquired about CMAP's efforts in working with counties and cities on its development of the climate action plan. Executive Director Aleman reported that CMAP has been learning from its peers across the country, including the work completed by Metropolitan Mayors' Caucus and the City of Chicago.

The executive director's report was received and filed.

5.0 Procurements and Contract Approvals

Approval of the Group Vote

Erin Aleman, Executive Director, presented the procurements for consideration.

A motion was made by Member John Noak, seconded by Member Brolley, to approve agenda items 5.01 through 5.04 under one vote. The motion carried by the following vote:

Aye: Gerald Bennett, Matthew Brolley, Karen Darch, Paul Goodrich, Nina Idemudia, John Noak, Richard Reinbold, Carolyn Schofield, Stefan Schaffer, Anne Sheahan, Matthew Walsh and Diane Williams

Absent: Frank Beal, Jim Healy and Nancy Rotering

Non-Voting: Kouros Mohammadian

Absent (NV): Leanne Redden

- 5.01 Intergovernmental agreement (IGA) for a three year term between CMAP and the Cook County Department of Transportation and Highways (CCDOH) for the Berwyn-Riverside Railroad grade crossing study in the amount of \$500,000. [23-245](#)**

Attachments: [IGA Between CMAP and CCDOT Berwyn Riverside](#)

This item was approved as part of a group vote.

- 5.02 Contract for a one-year agreement with AECOM Technical Services, Inc. for the project management and development of municipal pavement management plans (PMP) for the Local Technical Assistance Program (TAP-L) [23-255](#)**

Attachments: [RFP 276 Pavement Management Board Report](#)

This item was approved as part of a group vote.

- 5.03 Multiple contracts for CMAP ADA project consultant services for three-year terms, with two, one-year optional renewals, in an amount not to exceed \$3,075,000 [23-256](#)**

Attachments: [RFQ 277 LTA Project Consulting Board Report PD Revisions](#)

This item was approved as part of a group vote.

- 5.04 Contract for an 18-month agreement with StreetLight Data for the Speed Data Project: processing connected vehicle data and crash characteristics, for a not-to-exceed amount of \$375,890 [23-257](#)**

Attachments: [RFP 280 Speed Data Consultant Board Report](#)

This item was approved as part of a group vote.

6.0 Executive Session

- 6.01 Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1) [23-259](#)**

The Board decided not to enter into Executive Session to discuss personnel matters.

- 6.01A Action on the executive director's performance review [23-260](#)**

A motion was made by Member John Noak, seconded by Member Richard Reinbold, to approve a 2.5% cost of living increase consistent with the salary studies completed in 2020 and 2022, a 3.5% merit

increase, and continued funding for coaching leadership services for the executive director. The motion carried by the following vote:

Aye: Gerald Bennett, Matthew Brolley, Karen Darch, Paul Goodrich, Nina Idemudia, John Noak, Richard Reinbold, Carolyn Schofield, Stefan Schaffer, Anne Sheahan, Matthew Walsh and Diane Williams

Absent: Frank Beal, Jim Healy and Nancy Rotering

Non-Voting: Kouros Mohammadian

Absent (NV): Leanne Redden

7.0 Committee Reports

7.01 Coordinating Committee Annual Report

[23-073](#)

Attachments: [CMAP Committee Annual Report Coordinating Committee](#)

Member Rick Reinbold, Chair of the Coordinating Committee, presented the Coordinating Community Annual Report. In 2022, the committee's work focused on broadening regional awareness of the agency's ADA planning work, assisted in the decision make process around the regional coordination of funding opportunities the Infrastructure Investment and Jobs Act (IIJA), and evaluated CMAP's alignment with core values by reviewing the Community Alliance for Regional Equity (or CARE) program.

In 2023, the committee created a space for cross-collaboration through general discussions of the agency's strategic direction and through the agency's efforts as they relate to the intersection of housing and transportation, and freight and climate.

The Coordinating Committee Annual Report was received and filed.

8.0 Information Items

8.01 Plan of Action for Regional Transit (PART) report update

[23-241](#)

Laura Wilkison, Senior Director and Policy Advisor, provided a presentation on the Plan of Action for Regional Transit (PART) update. The General Assembly has mandated that CMAP look at the long-term financial viability of the operating system of transit and has requested that CMAP consider multiple factors and identify specific mechanisms in its recommendation. The PART Steering Committee was created, and its work is focused into three areas: the system we want; how to pay for it; and how to implement it.

Director Wilkison reported the committee is currently focusing on possible system improvement options through better buses; fare integration and affordability; safety and security; system accessibility; and regional rail. The next phase of work is how to fund the system improvements. The committee is evaluating current revenue sources and is exploring other short-term and long-term revenue sources, including changing the sales tax for goods and implementing a service tax. Work under the how to implement it area focuses on governance.

Director Wilkison reported on the timeline of the work. Finalization of the system improvements analysis is expected to occur in May, with a discussion of funding options and governance recommendations in June, and individual briefings with members will occur in July and August. In September, a draft plan of recommendations will be created, and final consideration of the plan will be made by the CMAP board and MPO Policy Committee in October.

Discussion occurred regarding the impact on sales tax, land use, governance, and the need to recruit and retain

staff in transit agencies.

The PART report update was discussed.

8.02 Proposed draft updates to CMAP Board By-Laws

[23-262](#)

Attachments: [By-Laws memo 05.02.23](#)
[DRAFT By-Laws amendment 5.10.23](#)

Amy McEwan, Deputy Executive Director, presented potential amendments to By-Laws for consideration and discussion. One of the challenges CMAP faces, is the need to have a super majority quorum to hold a meeting rather than a simple quorum. CMAP's attorney drafted possible revisions to the By-Laws that would allow CMAP to continue its operations in the event of having to cancel a meeting due to a lack of a quorum or during a time when the Board is not scheduled to meet.

Potential amendments to Article Three of the By-Laws provides further information on virtual meeting participation and provides for the use of a Consent Agenda to approve multiple types of agenda items in one vote. Changes to Article Four include expanding the duties of the Executive Committee to conduct business on behalf of the Board and authorizes the Executive Committee to approve agenda items from the Board agenda if the Board is unable to meet. Proposed changes to Article Seven ties the simplified acquisition threshold or maximum contract authority of the Executive Director to existing, or if it updated in the future, limits in State Statute.

Discussion occurred regarding the intent of the language in Article Four and the need to narrow the scope of authority of the Executive Committee and to specify when the Executive Committee can exercise those powers. Chair Bennett stressed the importance in notifying staff if a member is unable to attend a meeting due to the super majority quorum requirement. He suggested CMAP work with the Illinois General Assembly to remove the super majority quorum requirement from the Regional Planning Act as CMAP is the only planning agency with this requirement.

Draft updates to CMAP Board By-Laws were discussed.

8.03 Legislative update

[23-261](#)

John Carpenter, Director of Intergovernmental Affairs, reported that the scheduled adjournment of the Illinois Legislative session is set for Friday, May 19. The largest issue facing the General Assembly is the Fiscal Year (FY) 2024 State budget. An April 2023 report showed a decline in state revenue. Despite this decline, the Commission has not made a downward adjustment in the FY 2024 budget outlook. CMAP staff is reviewing the report and revising its analysis of the proposed budget accordingly.

At the state level, staff is continuing its productive conversations with key stakeholders and legislators on SB1429 and HB4027 related to the non-transportation work that CMAP does. On a federal level, staff will reconvene the Infrastructure Investment Jobs Act (IIJA) working group to review its list of priority project list and track new funding opportunities available.

Discussion occurred regarding funding of CMAP's non-transportation work.

A legislative update was provided.

9.0 Other Business

There was no other business to conduct.

10.0 Public Comment

Erin Aleman, Executive Director, reported that last month's written public comments were included as an attachment to agenda item 10.01 for easy reference.

Garland Armstrong, former Des Plaines, Illinois resident, congratulated CMAP on its work on ADA planning. He recommended that language be included for sign language and other interpreting services. He noted he and his wife, Heather, will be coming back to Illinois next month.

10.01 Written public comment received for the April 12, 2023 CMAP Board meeting

[23-263](#)

Attachments: [Public Comment for the 4.12.23 Board meeting](#)

The agenda item was received and filed.

11.0 Next Meeting

The next meeting is scheduled for June 14, 2023 and will be held in-person.

12.0 Adjournment

Chair Bennett noted the cancellation of the Executive Committee.

A motion was made by Member John Noak, seconded by Member Anne Sheahan, to adjourn the meeting. The motion carried by the following vote:

Aye: Gerald Bennett, Matthew Brolley, Karen Darch, Paul Goodrich, Nina Idemudia, John Noak, Richard Reinbold, Carolyn Schofield, Stefan Schaffer, Anne Sheahan, Matthew Walsh and Diane Williams

Absent: Frank Beal, Jim Healy and Nancy Rotering

Non-Voting: Kouros Mohammadian

Absent (NV): Leanne Redden

The meeting was adjourned at 10:42 a.m.

Minutes prepared by Blanca Vela-Schneider