



CMAP BOARD

MEETING MINUTES - DRAFT

Wednesday, April 10, 2024

9:30 AM

**Cook County Conference Room
433 West Van Buren Street, Suite 450
Chicago, IL 60607**

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until Tuesday, April 9, 2024 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/88121200726?pwd=OIFcnbDvF0rsbpzwKpB4CvRXBvKy2i.1>

Conference Call number: 312 626 6799 US (Chicago)

Meeting ID: 881 2120 0726 Passcode: 394669

CMAP provides the opportunity for public comment. Individuals are encouraged to submit comment by email to info@cmap.illinois.gov at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

To review CMAP's public participation policy, please visit <https://www.cmap.illinois.gov/committees>.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call to Order and Introductions

Chair Bennett called the meeting to order at 9:35 a.m.

Present: Gerald Bennett, Matthew Brolley, Gary Grasso, Paul Hoefert, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield, Anne Sheahan and Matthew Walsh

Absent: Frank Beal

Non-Voting: Kouros Mohammadian and Leanne Redden

Noting a physical quorum of the Board, Chair Bennett reported that a request was received from Members John Noak, Carolyn Schofield, Leanne Redden, and Kouros Mohammadian to attend the meeting virtually in compliance with Open Meetings Act requirements. A vote is needed to approve their virtual attendance.

A motion was made by Member Paul Hoefert, seconded by Member Matthew Brolley, to allow Members John Noak, Carolyn Schofield, Kouros Mohammadian, and Leanne Redden to participate virtually in the Board meeting. The motion carried by the following vote:

Aye: Gerald Bennett, Matthew Brolley, Gary Grasso, Paul Hoefert, Nina Idemudia, Richard Reinbold, Nancy Rotering, Stefan Schaffer, Anne Sheahan and Matthew Walsh

Absent: Frank Beal

Not Present: John Noak, John Roberson, Carolyn Schofield, Kouros Mohammadian and Leanne Redden

Chair Bennett remarked that Members Noak, Schofield, Redden, and Mohammadian are present and able to participate in the Board meeting.

Staff present: Laurent Ahiablame, Erin Aleman, Bill Barnes, Michael Brown, John Carpenter, Teri Dixon, Elizabeth Ginsberg, Jane Grover, Noah Harris, Craig Heither, Jaemi Jackson, Natalie Kuriata, Aimee Lee, Jason Navota, Stephane Phifer, Elizabeth Scott, Ryan Thomppto, Jennie Vana, Blanca Vela-Schneider, Oliver Wells, Laura Wilkison

Others present: Garland Armstrong, Leonard B. Cannata, Eric Czarnota, Jackie Forbes, Jack Malec, Brittany Matyas, Matt Pasquini, Vicky Smith

2.0 Agenda Changes and Announcements

There were no changes to the agenda.

3.0 Approval of Minutes

3.01 Minutes from March 13, 2024

[24-144](#)

Attachments: [CMAP Board Minutes 03.13.24](#)

A motion was made by Member Anne Sheahan, seconded by Member Gary Grasso, to approve the minutes from March 13, 2024. The motion carried by the following vote:

Aye: Gerald Bennett, Matthew Brolley, Gary Grasso, Paul Hoefert, Nina Idemudia, John Noak, Richard Reinbold, Nancy Rotering, Stefan Schaffer, Carolyn Schofield, Anne Sheahan and Matthew Walsh

Absent: Frank Beal

Non-Voting: Kouros Mohammadian and Leanne Redden

Not Present: John Roberson

4.0 CMAP Announcements

4.01 Executive director's report

[24-124](#)

Attachments: [Executive director report](#)
[Call for Projects 2024 applications board memo](#)

Erin Aleman, Executive Director, reported on a format change to the Executive Director's report. The Technical Assistance Call for Projects received more than 120 applications, double the average number of applications typically received. Staff will analyze the applications and interview applicants with an expected awarding of funds in June. The Land Use Inventory, which includes 50 land categories, is now available and can be used to analyze the success of development policies. Registration is still open for CMAP's spring accessibility trainings which covers topics including Americans with Disabilities Act (ADA), ADA self-evaluations and transition plans, and Public Right-of-Way Accessibility Guidelines (PROWAG) and the Illinois Accessibility Code.

Executive Director Aleman provided an update on the I-290/Blue Line Corridor Project. CMAP is assisting IDOT and CTA move the I-290/Blue Line multi-modal corridor project forward and, together, they have successfully completed a document outlining all of the partners' roles as well as funding for the corridor development office.

(Member Roberson arrived at 9:42 a.m.)

Executive Director Aleman reported that she had traveled down to Springfield, IL to testify before the Illinois House Executive Committee on CMAP's Regional Plan Action modernization Bill (HB5078). The House and Senate bills have moved forward to the House and Senate Appropriations Committees.

Discussion ensued regarding the Technical Assistance Call for Projects.

The executive director's report was received and filed.

5.0 Procurements and Contract Approvals

Stephane Phifer, Interim Deputy of Finance, presented agenda items 5.01 through 5.05.

Approval of the Group Vote

A motion was made by Member Nancy Rotering, seconded by Member Gary Grasso, to approve agenda items 5.01 through 5.05 under one vote. The motion carried by the following roll call vote:

Aye: Gerald Bennett, Matthew Brolley, Gary Grasso, Paul Hoefert, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield, Anne Sheahan and Matthew Walsh

Absent: Frank Beal

Non-Voting: Kouros Mohammadian and Leanne Redden

- 5.01 Authorization to enter into an engineering contract with a vendor to be determined as a result of RFQ 290, for the Berwyn-Riverside Railroad Grade Crossing Study for a term up to 24-months with three, one-year optional renewals, in an amount not to exceed \$500,000** [24-138](#)

Attachments: [RFQ 290 Berwyn-Riverside Grade Crossing Study Memo](#)

Agenda items 5.01 through 5.05 were approved under one vote.

- 5.02 Authorization to enter into a contract with ICF as a result of RFP 296 for Congestion Management Strategy for a term up to 24-months with three, one-year optional renewals, in an amount not to exceed \$330,000** [24-125](#)

Attachments: [RFP 296 Congestion Management Strategy](#)

Agenda items 5.01 through 5.05 were approved under one vote.

- 5.03 Authorization to enter into a contract with High Street Consulting Group as a result of RFQ 295 for 2026 Regional Transportation Plan (RTP) consulting services for a term up to 24-months with three, one-year optional renewals, in an amount not to exceed \$880,000** [24-130](#)

Attachments: [RFQ 295 2026 Regional Transportation Plan Consulting Services Memo](#)

Agenda items 5.01 through 5.05 were approved under one vote.

- 5.04 Authorization to enter into a contract with Energy + Environmental Economics (E3) as a result of RFP 297 for Comprehensive Climate Action Plan Technical Assistance for a term up to 24-months with three, one-year renewal options in an amount not to exceed \$440,000** [24-142](#)

Attachments: [RFP 297 Comprehensive Climate Action Plan Memo](#)

Agenda items 5.01 through 5.05 were approved under one vote.

- 5.05 Ratification of a service contract with SK Global Software for a three-year term for a Treasury Automation Suite (TAS) software subscription and related professional services in an amount not to exceed \$77,000** [24-134](#)

Attachments: [SK Global Software Subscription Memo](#)

Agenda items 5.01 through 5.05 were approved under one vote.

6.0 Other Items for Approval

- 6.01 Consideration for approval of updates to CMAP Board by-laws** [24-145](#)

Attachments: [By-laws memo April 2024](#)
[CMAP Bylaws – Redline to Current Approved Bylaws](#)

Erin Aleman, Executive Director, reported that last year, the Board began discussion regarding amendments to the Board by-laws and directed staff to work with a member from each of the collar counties, Cook County, and City of Chicago. The Executive Committee has reviewed the proposed amendments and has recommended that the Board approve the by-laws.

A motion was made by Member Anne Sheahan, seconded by Member Stefan Schaffer, to approve updates to the CMAP Board by-laws. The motion carried by the following roll call vote:

Aye: Gerald Bennett, Matthew Brolley, Gary Grasso, Paul Hoefert, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield, Anne Sheahan and Matthew Walsh

Absent: Frank Beal

Non-Voting: Kouros Mohammadian and Leanne Redden

7.0 Information Items

7.01 2026 Regional Transportation Plan (RTP) overview

[24-152](#)

Attachments: [Regional Transportation Plan Memo](#)

Ryan Thompto, Principal Policy Analyst in the Regional Policy and Implementation, presented the Regional Transportation Plan (RTP). The federally-required RTP must be updated every four years and must identify how the metropolitan area will manage and operate a multi-modal transit system to achieve its regional goals. The RTP serves to coordinate and align the efforts of transportation implementation across transit partners throughout the region.

The development of RTP will build on the objectives, goals, and plans in the ON TO 2050 plan and adopts three goals: a modern multi-modal system that adapts to changing travel demand, a system that works better for everyone, and making transformative investments. Engagement activities throughout the development of the RTP are meant to ensure that the final plan is transparent, inclusive, and responsive to community needs and priorities. CMAP is required to establish performance measures and targets.

Principal Policy Analyst Thompto discussed the RTP planning process and the work that is currently underway. Staff will continue to update and request feedback from the Board. The deadline for CMAP to adopt the RTP is October 2026. Discussion ensued regarding the process and metrics that will be used in the development of the RTP plan.

An overview of the 2026 Regional Transportation Plan (RTP) was presented.

7.02 Regional Vision overview

[24-153](#)

Attachments: [Regional Vision Approach memo](#)

Elizabeth Scott, Principal Policy Analyst in the Regional Policy and Implementation, presented the Regional Vision overview. In addition to the federally required responsibilities identified in the Regional Transportation Plan (RTP), CMAP has regional comprehensive plan requirements mandated by the state under the Regional Planning Act.

Responsibilities from the State require CMAP to create a regional comprehensive plan that considers land use and transportation together. This plan provides a process that formalizes but allows periodic and continuous processes to consider, prepare, and address challenges facing our region. The plan creates space for consensus for issues of shared importance and it serves as a resource to others who are working on the same issues in their communities.

Principal Policy Analyst Scott reviewed the history of CMAP. CMAP has developed comprehensive plans (GO TO 2040 and ON TO 2050) that covered all state and federal requirements followed by smaller updates. As CMAP considers its next plan, staff are evaluating their approach, noting that some of CMAP's stakeholders have offered feedback on what they would like to see the outcomes

address. CMAP is considering a new approach to regional planning and has explored other metropolitan planning agency approaches including Puget Sound Regional Council of Seattle, Washington, the Metropolitan Council of St. Paul, Minnesota, and the Atlanta Regional Commission of Atlanta, Georgia. She provided an overview of each of these regions' plans.

CMAP's proposed model includes many of the elements identified in ON TO 2050 but also incorporates long-term funding issues and creates a planning process that is more responsive to changing dynamics in the regions. She indicated that the anticipated benefits include focused product and process improvements as they arise.

Discussion ensued regarding the need for financial support to achieve the goals and objectives of the next Regional Vision Plan.

The Regional Vision overview was presented.

7.03 Legislative update

[24-147](#)

Attachments: [Legislative Update Memo](#)

Erin Aleman, Executive Director, reported that a judge overturned the federal rules for states and metropolitan planning organizations setting greenhouse gas emissions. It has been a contentious piece of legislation and staff will continue to monitor the litigation and rulings.

John Carpenter, Legislative Affairs Director, stated that the appropriations bills that would appropriate \$5 million to CMAP to carry out the agency's broader scope of regional planning obligations that were detailed in the Regional Planning Act but never funded has come out of the House and Senate unanimously. These bills have moved to the appropriations committees in each of the chambers and could serve as a marker for future budget funding. Staff is working to get a subject matter hearing to raise awareness of the need for this legislation and to get it included in the budget.

CMAP is following proposed legislative bills related to amendments to the Open Meetings Act. Staff, working with the Illinois Municipal League, has proposed amendments to the Open Meetings Act that would allow greater flexibility for Board members to participate virtually under certain parameters.

Discussion ensued regarding the appropriations bill. Mayor Grasso noted that as a member of the DuPage Mayors and Managers' Board, they are very supportive of the proposed legislation regarding the appropriations bill and the Open Meetings Act proposed amendments.

The legislative update was presented.

8.0 Other Business

There was no other business before the Board.

9.0 Public Comment

Garland Armstrong, former Illinois resident, expressed his appreciation for the trainings that CMAP is providing related to the Americans with Disabilities Act (ADA). He pushed for translator services for hearing-impaired and non-English speakers. He also reported that he and his wife will be returning the Chicagoland area next month and he plans to attend the next Board meeting.

10.0 Next Meeting**11.0 Adjournment**

A motion was made by Member Nancy Rotering, seconded by Member Richard Reinbold, to adjourn the meeting. The motion carried by the following vote:

Aye: Gerald Bennett, Matthew Brolley, Gary Grasso, Paul Hoefert, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield, Anne Sheahan and Matthew Walsh

Absent: Frank Beal

Non-Voting: Kouros Mohammadian and Leanne Redden

The meeting was adjourned at 10:58 a.m.

Minutes prepared by Blanca Vela-Schneider.