



MEMORANDUM

To: CMAP Board

From: Stephane Phifer, Interim Deputy of Finance

Date: May 30, 2024

Subject: Authorization to amend contract C-22-0046 with Arctic Information Technology, Inc. for implementation of the D365 Enterprise Resource Planning (ERP) System for additional term of six months and the additional amount of \$300,000 for a total not to exceed amount of \$2,934,000

Action Requested: Approval

Purpose

Chicago Metropolitan Agency for Planning is seeking to amend the contract with Arctic Information Technology, Inc. to facilitate the implementation of post go-live system functionalities for the agency's D365 Enterprise Resource Planning (ERP) System.

Background

On June 8, 2022, the CMAP Board approved an agreement between CMAP and Arctic Information Technology, Inc. for a Microsoft Dynamics 365 ERP system and project management and implementation services related to the ERP in the not to exceed amount of \$2,394,220. On June 6, 2023, the CMAP Board approved an amendment to the contract to facilitate an efficient means of timecard integration with the agency's ADP payroll and human resource system for a total not to exceed amount of \$2,633,642.

The consultant is in the final stages of developing the Microsoft D365 enterprise resource planning (ERP) system with the go-live delivery set for July 1, 2024. As the agency is working with the consultant on the final configurations of the system, a number of functional enhancements have been identified that would increase the efficiency and effectiveness of the system after go-live. However, additional funding is required to implement these functions.

Request

Authorization to amend contract C-22-0046 with Arctic Information Technology, Inc. for implementation of the D365 Enterprise Resource Planning (ERP) System for additional term of 6 months and the additional amount of \$300,000 for a total not to exceed amount of \$2,934,000.00, rounded to the nearest thousand.