## MEMORANDUM

To: CMAP Board<br>From: Stephane Phifer, Interim Deputy of Finance<br>Date: May 30, 2024

Subject: Authorization to amend contract C-22-0046 with Arctic Information Technology, Inc. for implementation of the D365 Enterprise Resource Planning (ERP) System for additional term of six months and the additional amount of $\$ 300,000$ for a total not to exceed amount of \$2,934,000

Action Requested: Approval

## Purpose

Chicago Metropolitan Agency for Planning is seeking to amend the contract with Arctic Information Technology, Inc. to facilitate the implementation of post go-live system functionalities for the agency's D365 Enterprise Resource Planning (ERP) System.

## Background

On June 8, 2022, the CMAP Board approved an agreement between CMAP and Arctic Information Technology, Inc. for a Microsoft Dynamics 365 ERP system and project management and implementation services related to the ERP in the not to exceed amount of $\$ 2,394,220$. On June 6, 2023, the CMAP Board approved an amendment to the contract to facilitate an efficient means of timecard integration with the agency's ADP payroll and human resource system for a total not to exceed amount of $\$ 2,633,642$.

The consultant is in the final stages of developing the Microsoft D365 enterprise resource planning (ERP) system with the go-live delivery set for July 1, 2024. As the agency is working with the consultant on the final configurations of the system, a number of functional enhancements have been identified that would increase the efficiency and effectiveness of the system after go-live. However, additional funding is required to implement these functions.

## Request

Authorization to amend contract C-22-0046 with Arctic Information Technology, Inc. for implementation of the D365 Enterprise Resource Planning (ERP) System for additional term of 6 months and the additional amount of $\$ 300,000$. notfor a total not to exceed amount of $\$ 2,934,000.00$, rounded to the nearest thousand.

