



MEMORANDUM

To: CMAP Board

From: Alicia Gage
Accounting Manager

Date: June 14, 2023

Re: Contract with AECOM for a 2-year term, with three 1-year renewal options for RFP 281, Project Management and Oversight (PMO) for Countywide Safety Action Plans in Northeastern Illinois, in the amount of \$420,765.57.

As the region's metropolitan planning organization, CMAP plays an important role in traffic safety. ON TO 2050, the comprehensive plan for northeastern Illinois, recommends improving traffic safety. CMAP is federally required to set traffic safety targets and program transportation funds to meet them. And as a regional convener, CMAP has the ability to work with our partners and communities across northeastern Illinois to take a comprehensive approach to safety.

CMAP seeks to improve regional traffic safety in a comprehensive, equitable, data-informed and collaborative way. In particular, the program will provide technical assistance to six (6) counties in our region to develop county-wide safety action plans. The plans will use a regional framework but also will be unique to each county — building on existing efforts and addressing local issues. Each plan will leverage CMAP's best practice research and analysis, data resources and technical expertise. These plans will be designed to meet eligibility requirements for federal implementation grants, which the counties and municipalities may apply for. More than \$1 billion in competitive safety funds is available annually through the Infrastructure Investment and Jobs Act.

Review Process

A Request for Proposals (RFP) was circulated and posted on the CMAP website on April 14, 2023. On May 5, 2023, CMAP received proposals from AECOM and Milhouse Engineering.

Proposals were reviewed by CMAP staff, who scored each proposal independently. The criteria for selection included the following:

1. The demonstrated record of experience of the consultant as well as identified staff, verified by references, in providing the professional services as described in the scope of services.
2. The consultant's overall philosophy working with diverse and/or marginalized communities to achieve equitable outcomes.
3. The consultant's approach to integrating CMAP's [Core Values](#) in their interactions with stakeholders and communities in which they work.
4. Safety action plan services-specific evaluation criteria: Demonstrated experience with the Safe System Approach to traffic safety; knowledge and experience creating Safety Action or Vision Zero Plans that consider the safety and mobility needs for all road users including those who walk, bicycle, and access transit; familiarity with the USDOT Safe Streets for All Program or the National Roadway Safety Strategy.
5. Prior performance of previous planning and engineering contracts will be considered. Consultants who are or have been seriously deficient in current or recent contract performance in the absence of evidence to the contrary or circumstances properly beyond the control of the Consultant shall be presumed to be unable to meet these requirements. Past unsatisfactory performance will ordinarily be sufficient to justify a finding of non-responsibility.
6. Cost to CMAP.

Table 1 below shows the average score of each firm that submitted a response to the RFP.

Table 1 Average team scores for all proposals

<i>Criteria</i>	<i>Max Score</i>	<i>AECOM</i>	<i>Milhouse</i>
1. Record of experience	30	30	21
2. Consultant's philosophy working with divers/marginalized communities	25	13.75	15
3. Consultant's integration of CMAP's Core Values	20	14	14
4. Safety action plan specific evaluation criteria	25	25	9.4
5. Prior performance on CMAP contracts	PASS / FAIL (ineligible)	PASS	PASS
DBE, WBE, MBE, and/or VBE	YES (1) / NO (0)	NO (0)	YES (1)
Cost to CMAP	20	20 (\$420,765.57)	9.02 (\$932,493.64)
Total	121	102.75	69.42

Recommendation for Contractor Selection

Following consideration of the two proposals, the Selection Committee is recommending the selection of AECOM for this project. AECOM presented the strongest approach, experience, similar work examples, and specialized skills required to execute the work.

CMAP Staff request Board approval for the selection of AECOM for a 2-year, with three, 1-year options for renewal contract for the not-to-exceed cost of \$420,765.57. Support for this project is pending a USDOT grant specifically for this purpose.

ACTION REQUESTED: Approval