

MEMORANDUM

To: UWP Committee

From: CMAP Staff

Date: August 7, 2024

Subject: FY 2026 Core Budget Process

Action Requested: Information

In 2023, the UWP Committee established a [methodology](#) for developing the annual Unified Work Program. The methodology includes procedures for annually budgeting funding for the core planning activities necessary to meet federal Metropolitan Planning requirements and for biennial development of a multi-year program of other transportation planning activities. In accordance with the methodology, staff will solicit fiscal year (FY) 2026 budget proposals from eligible partner agencies for their anticipated work to assist CMAP with the completion of the core MPO activities described in the methodology. The solicitation, anticipated to begin in mid-September, will include template forms, instructions, and a list of all regionwide and/or subregional data sets, subscription services, etc. that CMAP intends to purchase for the budget year that will be available for partner use.

Following the receipt of initial budget proposals, staff will develop an allocation of core funding that will be presented to the UWP Committee in November. Input from the UWP committee will be considered, and a final staff proposal will be presented to the Transportation Committee for their consideration for a recommendation of approval to the MPO Policy Committee.