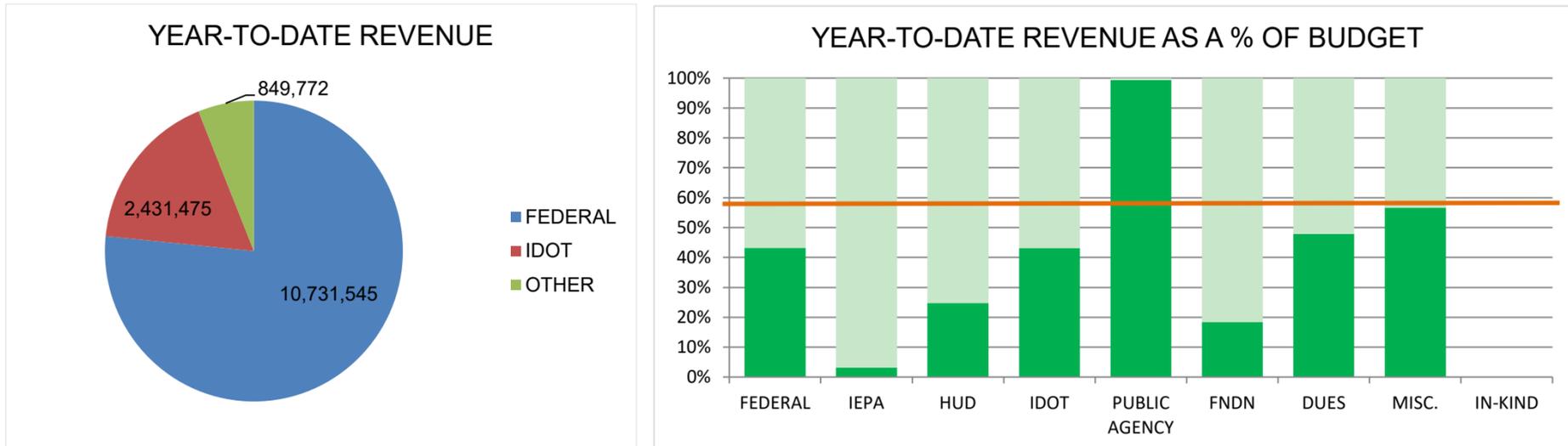


**CHICAGO METROPOLITAN AGENCY FOR PLANNING  
MONTHLY REVENUE AND EXPENDITURE REPORT  
AS OF JANUARY 31, 2023**

**REVENUE**



**REVENUE OVERVIEW**

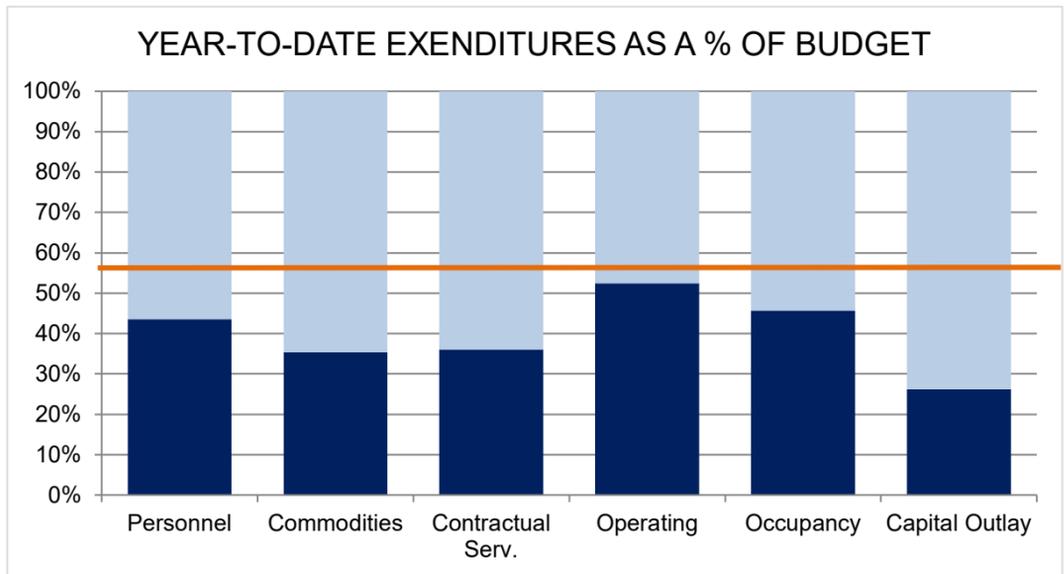
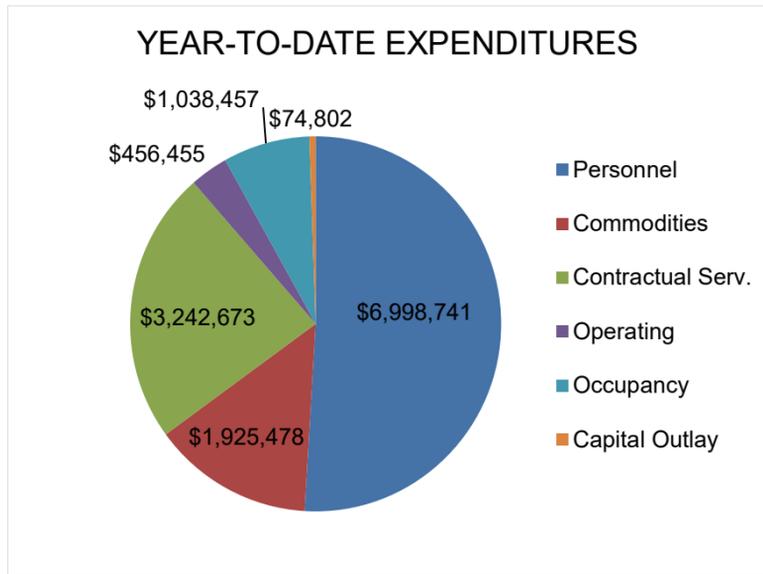
CMAP's funding for FY2023 is comprised of (78%) Federal, (18%) State, (3%) Other Public, Foundation, Non-Public Funding and Miscellaneous, and (2%) Local contributions. Using the straight-line method, CMAP's collected revenue in relation to budgeted revenue for the month of January should be approximately 58.9%. As of January 2023, CMAP has collected 43.4% of its budgeted revenue from the sources identified in the Year-To-Date Revenue tables above. CMAP's grant with IDOT is a reimbursable agreement. Therefore, revenues lag expenses for this and many of the agency's grants.

Local contributions continues to be a critical component of CMAP's funding strategy as it supports work not funded through the State or other grant funding sources. Since its inception, CMAP has maintained local contributions at it's adopted amount of approximately \$887,000. With CMAP's increasing operating budget, the agency has instituted a path forward for local contributions. The Agency has increased the contribution amount for Counties and Transit Partners to strive to reach the forecasted match. Since its inception in 2016, the agency has collected each year 99% of all local contributions. Through January 2023, CMAP has collected 36.1% of FY2023 contributions

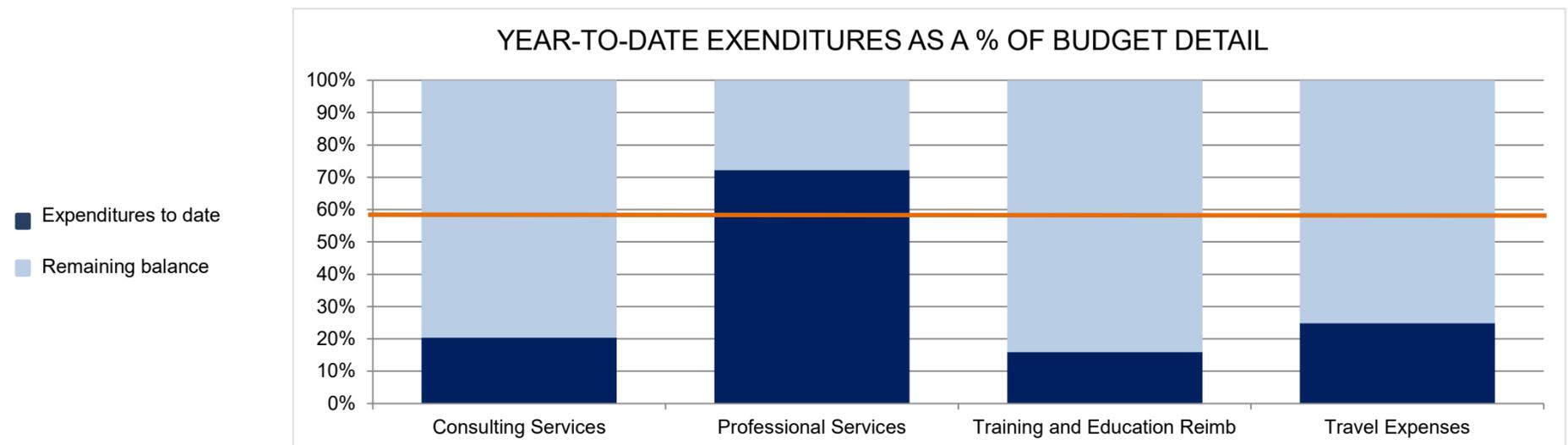
**Notes:**

As of 01/31/2023, 58.9% of the fiscal year is complete. See orange trend line on YTD Revenue as a % of year complete.

## EXPENDITURES



## EXPENDITURE HIGHLIGHTS



## EXPENDITURE OVERVIEW

Using the straight-line method, CMAP's expenses for the month of January should trend towards 58.9% of budget. As of January 2023, the agency has expended 37.3% of its budget. The three highest dollar categories of expenditures for the fiscal year-to-date are personnel at 43.5%, contractual services at 36.0%, and commodities at 35.4%. Personnel expenses along with contractual services continue to lag behind expectations. The largest contributor to below trending expenses is staff recruitment and turnover. Similar to employers throughout the country, the agency is contending with a very competitive job market. The agency is experiencing greater than 15% turnover as compared to a historical average turnover of around 10%. CMAP has made progress on filling positions, with a goal of being fully staffed by fiscal year end. This also has a direct impact on consultant service expenditures as staff are required to manage consultant-led projects. Consulting services were 20.3% fiscal year-to-date.

The first table "Expenditures" provides expenditures for the six categories that make up the agency's budget. The second table reflects the highest four sub-categories in CMAP's budget. Consulting and Professional Services are under the Contractual Expense Category and Training & Education and Travel Expenses are under the Operating Expense Category. For definition of the six categories that comprise the CMAP budget, see below.

### CMAP Expenses Categories

Personnel expenses for salaries and wages provided for all persons employed by CMAP are included in this category. Leave hours taken such as vacation, sick, personal days, parental and family & medical leaves are included in this category.

Commodities are supplies, materials and articles which are consumed during their use or are materially altered when used. These items have a unit cost under \$3,000.00, a limited life, and are not subject to depreciation.

Contractual Services are expenditures for contracted services performed by non-employees which are required by a division or the board in the execution of its assigned function.

General Operating expenses include payments for services provided to CMAP in the normal operations of a business. These include postage, meeting expenses, memberships, conferences, etc. Employee travel reimbursements are also under this expenditure category including both in-region and out-of-region travel and related related training expenses.

Occupancy expenses are rent/office maintenance expenses which include payment of utility costs, office lease, real estate taxes, telephone charges, monthly parking fees related to the leases, and office maintenance provided by the building operations. This would include all costs paid by CMAP to occupy the physical office space.

Capital expenses include payments for the acquisition, replacement, or substantial increase in value of assets which are not expendable in first use, with a life expectancy exceeding one year, subject to depreciation and with a unit cost greater than \$3,000.00.

### Notes:

As of 01/31/2023, 58.9% of the fiscal year is complete. See orange trend line on YTD Expenditures as a % of year complete.

**CHICAGO METROPOLITAN AGENCY FOR PLANNING  
MONTHLY SUMMARY REPORT  
AS OF JANUARY 31, 2023**

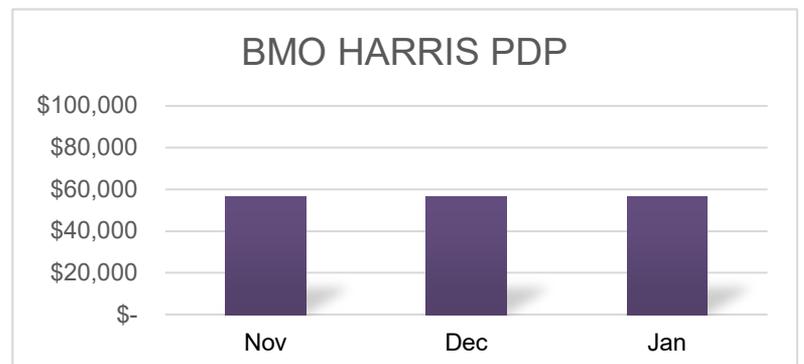
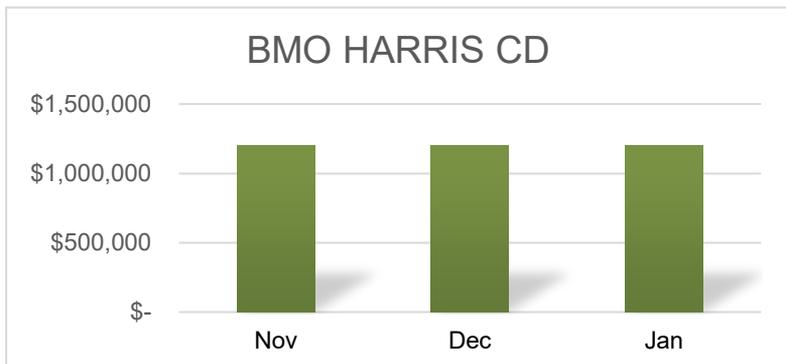
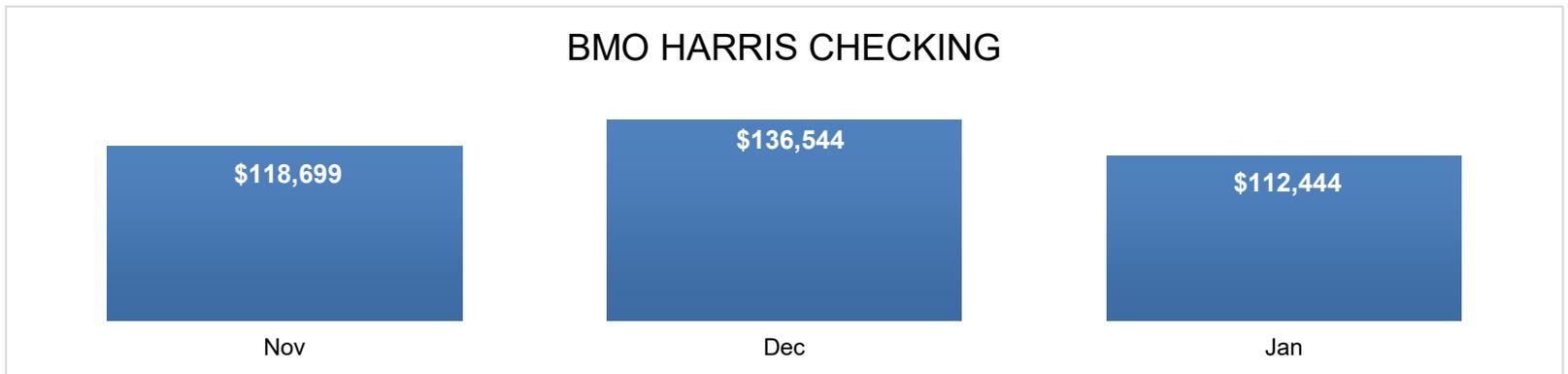
	<u>Received/ Expended To Date</u>	<u>FY 2023 Budget</u>	<u>Remaining Balance</u>	<u>% of Budget</u>
<b>OPERATIONAL</b>				
<b>REVENUES</b>				
<b>By Program</b>				
Federal	\$ 8,833,165	\$ 20,936,191	\$ 12,103,025	42.2%
Statewide Research & Local Planning	1,898,380	3,913,138	2,014,758	48.5%
IDOT	2,431,475	5,634,808	3,203,333	43.2%
IEPA	5,099	161,395	156,297	3.2%
HUD	1,671	6,754	5,083	24.7%
Other Public Agencies	106,950	107,671	721	99.3%
Foundations and Non-Public Agencies	77,418	420,000	342,582	18.4%
Contributions	640,178	1,337,714	697,536	47.9%
Miscellaneous	18,457	32,600	14,143	56.6%
<b>Total Revenues</b>	<u>\$ 14,012,793</u>	<u>\$ 32,800,271</u>	<u>\$ 18,787,478</u>	<u>42.7%</u>
<b>EXPENDITURES</b>				
<b>By Category</b>				
Personnel	\$ 6,998,741	\$ 16,084,682	\$ 9,085,941	43.5%
Commodities	1,925,478	5,440,196	3,514,717	35.4%
Contractual Services	3,242,673	9,010,584	5,767,910	36.0%
Operating Expenses	456,455	869,743	413,288	52.5%
Occupancy Expenses	1,038,457	2,270,611	1,232,154	45.7%
Capital Outlay	74,802	286,000	211,198	26.2%
<b>Total Expenditures</b>	<u>\$ 13,736,607</u>	<u>\$ 33,961,815</u>	<u>\$ 20,225,209</u>	<u>40.4%</u>
<b>NON-OPERATIONAL</b>				
<b>REVENUE</b>				
Pass-Through	466,746	\$ 3,199,500	\$ 2,732,754	14.6%
Council of Mayors	528,750	1,916,368	1,387,618	27.6%
CMAP Match	-	-	-	0.0%
In-Kind Services	-	-	-	0.0%
<b>Total, Non-Operations Revenues</b>	<u>\$ 995,496</u>	<u>\$ 5,115,868</u>	<u>\$ 4,120,372</u>	<u>19.5%</u>
<b>EXPENDITURES</b>				
Pass-Through	387,780	\$ 3,199,500	\$ 2,811,720	12.1%
Council of Mayors	528,750	1,916,368	1,387,618	27.6%
CMAP Match	-	5,037	5,037	0.0%
In-Kind Services	-	-	-	0.0%
Applied Overhead	-	2,867,446	2,867,446	0.0%
<b>Total, Non-Operations Expenditures</b>	<u>\$ 916,530</u>	<u>\$ 7,988,351</u>	<u>\$ 7,071,821</u>	<u>11.5%</u>

12392	1/3/2023	Pitney Bowes Inc	10-12/22 Mail Equipment Lease	\$1,951.20
12393	1/5/2023	Comcast	12/11/22-1/10/23 TV Serv Fee	\$78.68
12394	1/5/2023	ERIN L ALEMAN	Various meetings travel exp	\$878.26
12395	1/5/2023	Astriata LLC	11/22 Website Redesign	\$4,590.00
12396	1/5/2023	DIANA BELTRAN	Bike&Ped Plan Kick off Travel	\$66.38
12397	1/5/2023	BerryDunn	12/7 ERP Assessment project	\$9,997.50
12398	1/5/2023	Blue Cross Blue Shield of Illinois	1/23 Retirees/COBRA Health	\$124,354.59
12399	1/5/2023	DUSTIN CALLIARI	11/14 Gas for rental car	\$51.54
12400	1/5/2023	CDW Government Inc	Laptop - Apple MacBook Pro 16"\$4,973.99"	\$4,973.90
12401	1/5/2023	Chicago Transit Authority	CTA Bus Priority Net Plan	\$60,376.06
12402	1/5/2023	Cogent Communications Inc	12/22 Internet	\$1,504.50
12403	1/5/2023	DuPage Mayors & Managers Conference	8/22 DuPage COM	\$18,139.92
12404	1/5/2023	EcolInteractive Inc	Integrated TIP database Year 3	\$15,125.00
12405	1/5/2023	Elrod Friedman LLP	12/31 Legal Services	\$2,936.00
12406	1/5/2023	Genesys Works Chicago	11/1-11/15 F&A interns	\$2,140.24
12407	1/5/2023	LaSalle Network	12/18 Admin/Reception Temp	\$1,381.95
12408	1/5/2023	THOMAS J. MURTHA	12/14/22 APBP Membership Dues	\$1,030.00
12409	1/5/2023	Mutual of Omaha	12/22 Life Insurance - EE	\$5,901.46
12410	1/5/2023	Northwest Municipal Conference	10/22 NW/N Shore COM	\$20,696.94
12411	1/5/2023	Oates Associates Inc	10/29-11/25 ADA Edu and Train	\$20,045.40
12412	1/5/2023	Praxis Group LLC	DEI workshop training	\$4,500.00
12413	1/5/2023	JOSE RODRIGUEZ	Pavement mgmt plan travel	\$172.63
12414	1/5/2023	Teska Associates	9/30 DuPage Lake St Overlay	\$250.00
12415	1/5/2023	Valerie S Kretchmer Associates Inc	11/22 PAO D Avondale/Logan	\$8,684.56
12416	1/5/2023	Will County Governmental League	9/22 Will County Gov League	\$13,386.23
12419	1/9/2023	UPS	12/20/22 UPS Shipping	\$45.62
12418	1/11/2023	Vision Service Plan (IL)	1/23 Vision	\$1,436.97
12420	1/12/2023	AECOM Technical Services Inc	10-11/22 Mobility Recovery	\$31,405.00
12421	1/12/2023	Aflac	12/22 Aflac PR WH	\$408.24
12422	1/12/2023	Applied Research Association Inc	11/22 TID-CMAP Pilot PMS	\$22,200.00
12423	1/12/2023	Arctic Information Technology Inc	ERP Phase 1 Analysis - FRD	\$199,210.00
12424	1/12/2023	LINDSAY A BAYLEY	Municipal Engineer Register	\$1,494.27
12425	1/12/2023	CDW Government Inc	Prepaid Apple Care Warranty	\$325.85
12426	1/12/2023	Chicago Office Technology Group	7/17-12/16 COTG Maintain Agree	\$1,763.26
12427	1/12/2023	Clarity Partners LLC	11/22 Liferay Web Dev	\$320.00
12428	1/12/2023	Deloitte & Touche LLP	8-9/22 CMAP RIA	\$25,406.72
12429	1/12/2023	Delta Dental - Risk	11/22 Dental PPO COBRA	\$24,690.45
12430	1/12/2023	KATE EVASIC	Smart Growth conf registration	\$72.80
12431	1/12/2023	GovTempsUSA LLC	Interim HR Director	\$26,344.50
12432	1/12/2023	Health Care Cost Management Inc	01/13/23 Health FSA PR	\$2,816.99
12433	1/12/2023	Houseal Lavigne Associates LLC	Harvey Comp Plan, UWP Planning	\$5,606.00
12434	1/12/2023	McHenry County Division of Transportation	10/22 McHenry COM	\$2,112.01
12435	1/12/2023	Multilingual Connections	Translation Services	\$508.86
12436	1/12/2023	Mutual of Omaha	1/23 Life Insurance - EE	\$6,190.08
12437	1/12/2023	Omegabit LLC	12/22 Website hosting	\$2,124.95
12438	1/12/2023	TierPoint LLC	11/22 Colocation services	\$60.79
12439	1/12/2023	US Bank HSA	01/13/23 HSA Deduction EE	\$2,239.50
12440	1/12/2023	Warehouse Direct	42 Glossy White Plotter Paper"	\$1,296.90
12441	1/12/2023	West Central Municipal Conference	9/22 North Central COM (WCMC)	\$13,845.85
12442	1/12/2023	Will County Governmental League	10/22 Will County Gov League	\$12,880.99
70080	1/12/2023	Ace American Insurance Company	9/22-9/23 Prepaid Pro risk Ins	\$29,347.00
70081	1/12/2023	Praxis Group LLC	DEI workshop training	\$4,500.00
70082	1/12/2023	RA Malatest and Associates	11/22 Commercial Serv Vehicle	\$13,937.76
12443	1/13/2023	ADP Direct Pay	11/25 ADP Comp Services	\$7,831.56
12444	1/18/2023	ComEd	11/30/22-1/3/23 Electricy	\$1,434.45
12445	1/19/2023	ADO Professional Solutions Inc	Andrew Staley Direct Hire Fee	\$17,001.23
12446	1/19/2023	AECOM Technical Services Inc	11/12-12/9Project mgmt for PMP	\$12,310.00
12447	1/19/2023	LAURENT M AHIABLAME	1/8-1/12/23 TRB Conf Travel	\$1,592.79
12448	1/19/2023	MARY VICTORIA BARRETT	1/8-1/11/23 TRB Conf Travel	\$1,142.98
12449	1/19/2023	CDW Government Inc	Warranty Prepaid FY24	\$5,446.11
12450	1/19/2023	Design Workshop Inc	11/22 PAO B: Country Club Hill	\$8,298.60
12451	1/19/2023	DuPage Mayors & Managers Conference	10/22 DuPage COM	\$38,373.56
12452	1/19/2023	Garveys Office Products Inc	General Office Supplies	\$122.87
12453	1/19/2023	Holland and Knight LLP	12/2/22 Legal Advice	\$118.50
12454	1/19/2023	Inc. Jacobs Engineering Group	11/25 Highway-Rail Grade Cross	\$9,314.53
12455	1/19/2023	Kane County Division of Transportation	9/22 Kane-Kendall COM	\$30,653.03
12456	1/19/2023	The Lakota Group	10/22 Hickory Hill Comp Pln	\$3,690.00
12457	1/19/2023	Metra	7-10/22 Metra FY23 Operating	\$238,676.23

12458	1/19/2023	STEPHEN C OSTRANDER	Hegewisch neighborhood travel	\$151.09
12459	1/19/2023	Pace Suburban Bus Service	10/16-11/26/22 Pace Operations	\$17,964.09
12460	1/19/2023	JULIANA RESCHKE	1/8-1/11/23 TRB Conf Travel	\$1,314.43
12461	1/19/2023	Resource Systems Group Inc	11/30 Activity Based Model	\$26,739.49
12462	1/19/2023	S2Verify LLC	12/1-12/31/22 background check	\$424.32
12463	1/19/2023	Teska Associates	11/22 Dupage Lake St Overlay	\$951.25
12464	1/19/2023	Toole Design Group LLC	7/22-10/28/22 IIPD Layout Proj	\$16,684.72
12465	1/19/2023	US Bank HSA	11/22 Statement fee	\$11.00
70083	1/19/2023	Hertz Corporation	12/5-12/7/22 D Calliari Rental	\$91.96
12467	1/23/2023	CenturyLink	12/22 Teleconference	\$26.90
12468	1/23/2023	UPS	1/11/23 UPS Shipping	\$328.54
12466	1/24/2023	Comcast	1/23 Internet	\$1,000.00
12469	1/26/2023	601W Companies Chicago MT LLC	2/23 Rent	\$190,706.64
12470	1/26/2023	Baker Tilly Virchow Krause & Company LLP	12/22 Accounting services	\$16,515.00
12471	1/26/2023	Center for Neighborhood Technology	10/22 Equitable Engagement	\$21,762.00
12472	1/26/2023	Change Research Public Benefit Corporation	Annual public opinion survey	\$4,880.00
12473	1/26/2023	Cubic ITS Inc	Prepaid Software Maintenance	\$475.00
12474	1/26/2023	EcolInteractive Inc	Integrated TIP database Year 3	\$15,125.00
12475	1/26/2023	Egret & Ox Planning LLC	11/22 Logan Sq Blue Line Plan	\$7,475.00
12476	1/26/2023	Genesys Works Chicago	12/16-12/31/22 genesys interns	\$3,593.57
12477	1/26/2023	Geosyntec Consultants	12/22PAOB Flood Susceptibility	\$791.75
12478	1/26/2023	Health Care Cost Management Inc	01/27/2023 Health FSA PR WH	\$2,816.99
12479	1/26/2023	Kane County Division of Transportation	10/22 Kane-Kendall COM	\$23,043.13
12480	1/26/2023	Lifeworks US Ltd	1/23-3/23 EAP Services	\$601.02
12481	1/26/2023	THOMAS J. MURTHA	Springfield committee travel	\$1,383.28
12482	1/26/2023	JULIANA RESCHKE	UChicago Program Registration	\$1,400.00
12483	1/26/2023	SLG Innovation Inc	12/22 IT consulting	\$60,561.30
12484	1/26/2023	RYAN THOMPTO	1/8-1/12/23 TRB Conf Travel	\$1,631.42
12485	1/26/2023	TierPoint LLC	2/1-2/28/23 Colocation service	\$6,447.06
12486	1/26/2023	US Bank HSA	01/27/2023 HSA Deduction EE	\$24,789.50
12487	1/30/2023	BMO Harris Bank Master Card	Amazon Water Filtration Filter	\$6,424.10
12488	1/30/2023	UPS	1/14/23 UPS Shipping	\$149.67
WT	1/3/2023	Empower Financial Group	Deferred Compensation	\$13,238.88
WT	1/10/2023	ADP	Taxes	(\$2,184.23)
WT	1/10/2023	BMO Harris Bank	Fee-standby letter of credit	\$4,500.00
WT	1/11/2023	BMO Harris Bank	Fee-standby letter of credit	(\$4,500.00)
WT	1/11/2023	Illinois Department of Employment Security	IDES non compliance fee	\$775.00
WT	1/12/2023	IL Department of Revenue	State Income Taxes	\$18,222.01
WT	1/12/2023	Internal Revenue Service	Federal Income Taxes	\$99,173.98
WT	1/12/2023	DHA	DHA Admin credit	(\$589.27)
WT	1/13/2023	IMRF	IMRF payment	\$113,450.97
WT	1/13/2023	State Disbursement Unit	Payroll Withholding	\$391.76
WT	1/13/2023	BMO Harris Bank	Payroll	\$260,340.07
WT	1/17/2023	RTA	Transit Benefit Card Payment	\$386.25
WT	1/17/2023	Empower Financial Group	Insurance	\$14,651.98
WT	1/19/2023	IFF	Rec Refund	(\$556.08)
WT	1/19/2023	DOE	DOE refund transferred to CIC	\$556.08
WT	1/20/2023	IMRF	supplemental payment	\$824.88
WT	1/23/2023	BMO Harris Bank	Checking Account Service Fee	\$522.43
WT	1/25/2023	CTA	Ventra Transit Benefit Card Payment	\$1,956.75
WT	1/25/2023	DHA	DHA Admin credit	(\$703.87)
WT	1/26/2023	IL Department of Revenue	State Income Taxes	\$17,804.08
WT	1/26/2023	Internal Revenue Service	Federal Income Taxes	\$95,015.52
WT	1/27/2023	State Disbursement Unit	Payroll Withholding	\$391.76
WT	1/27/2023	BMO Harris Bank	Payroll	\$255,757.26
WT	1/30/2023	Empower Financial Group	Insurance	\$14,603.84

Total: \$2,492,100.01

**CHICAGO METROPOLITAN AGENCY FOR PLANNING  
MONTHLY CASH REPORT  
AS OF JANUARY 31, 2023**



**MONTHLY CASH OVERVIEW**

***What caused the change in balance for each of the cash accounts?***

**BMO Harris Checking Account:** Wire transfers of \$2.5 million from the General Investment account funded operating activities for the month of January. Operating activities were comprised of \$909 thousand in personnel related costs, and \$1.6 million in payables.

**BMO Harris General Investment Account:** Wire transfers of \$2.2 million resulting from monthly revenue activity partially funded \$2.5 million in transfers to the Checking account for the month of January.

**BMO Harris CD:** No activity has occurred in this account during FY2023.

**BMO Harris Peters Fellowship:** Monthly interest and a contribution of \$1,050 was the only activity in this account during FY2023.

***Are we meeting our Federal reserve commitment of \$5,000,000 as outlined in the agency's 2018 MPO Certification?***

The agency's cash balance fluctuates throughout the year since the funding is mainly on a reimbursement basis. Annually, the cash level during June and July is at its lowest point. This is due to the State's and the agency's fiscal year end close. Therefore, 2nd and 3rd quarter cashflow should be in line with this requirement. 1st and 4th quarter cashflow are more impacted by the fiscal year-end close-out process. This reserve commitment includes the \$1.2 million CD the agency holds as a security deposit with the OPO landlord.