![Chicago Metropolitan Agency for Planning logo]

Chicago Metropolitan
Agency for Planning

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MEMORANDUM

To: CMAP Board

From: Jennie Vana, Deputy of Communications & Engagement

Date: April 21, 2025

Subject: Authorization to amend contract C-22-0042 with Astriata for RFP258
                    Website Migration, Design and Development, Content Strategy, Hosting,
                    and Support Services in the amount of $54,2800 and exercise a one-year
                    renewal option

Action Requested: Approval

Purpose
The Chicago Metropolitan Agency for Planning is seeking to amend its existing contract with Astriata to add $54,280, and exercise one of the contract's one-year renewal options to facilitate website hosting services and technical support for FY2026.

Background
On June 3, 2022, the Chicago Metropolitan Agency for Planning entered into a contract with Astriata identified as contract number C-22-0042. The authorized term for said contract was 24-months with three, one-year optional renewals for an amount not to exceed $189,540.

CMAP pays for its website hosting services through Astriata, as well as any technical support/website development as needed throughout the year. We are exercising our option for an additional one-year renewal on July 1, 2026 for hosting and development. Hosting is a necessary cost for CMAP's work as a public agency, sharing content, data, and analysis through our public facing website cmap.illinois.gov. The support/development costs are for any required updates, technical difficulties, and/or additional design architecture that will be required in the coming year due to major projects like the Regional Transportation Plan and the Vision. An additional 12 months and additional funding in the amount of $54,280 ($17,280 for support/development and $37,000 for website hosting services) is required to achieve this.

Request
Authorization to amend contract C-22-0042 with Astriata for Website Migration, Design and Development, Content Strategy, Hosting, and Support Services for a term of 12 months and the amount of $54,280, rounded to the nearest thousand dollars.