



MEMORANDUM

To: CMAP Board

From: Michael Brown, Interim Deputy of Planning

Date: September 28, 2024

Subject: Authorization to amend contract C24-0047 with SRF Consulting Group, Inc. for Northwest Cook Transit Coordination Study for an additional amount of \$29,725.21 for a total not to exceed amount of \$222,100

Action Requested: Approval

Purpose

Chicago Metropolitan Agency for Planning is seeking an to amend its existing contract with SRF Consulting Group, Inc. to facilitate additional engagement work.

Background

On July 21, 2023, Chicago Metropolitan Agency for Planning entered to a contract with SRF Consulting Group, Inc. identified as contract number C24-0047. The term for said contract was up to 24-months with three, one-year optional renewals for an amount not to exceed \$192,374.79.

As the project team has continued work on the Northwest Cook County Transit Coordination Study, we have had the opportunity to assess feedback from the project partners on work related to Task 5 Key Recommendations and Task 6 Business Plan. Partner organizations requested additional engagement, and requested peer benchmarking beyond what was provided in the Existing Conditions and Market Analysis to support findings. To ensure “buy-in” among project partners and the successful implementation of the business plan, we propose a series of additional meetings and presentations to work in a collaborative manner with key project partners. However, additional authorization in the amount of approximately \$29,725.21 is required to achieve this.

Request

Authorization to amend contract C24-0047 with SRF Consulting Group, Inc. Authorization to amend contract C24-0047 with SRF Consulting Group, Inc. for Northwest Cook Transit Coordination Study for an additional amount of \$29,725.21 for a total not to exceed amount of \$222,100.