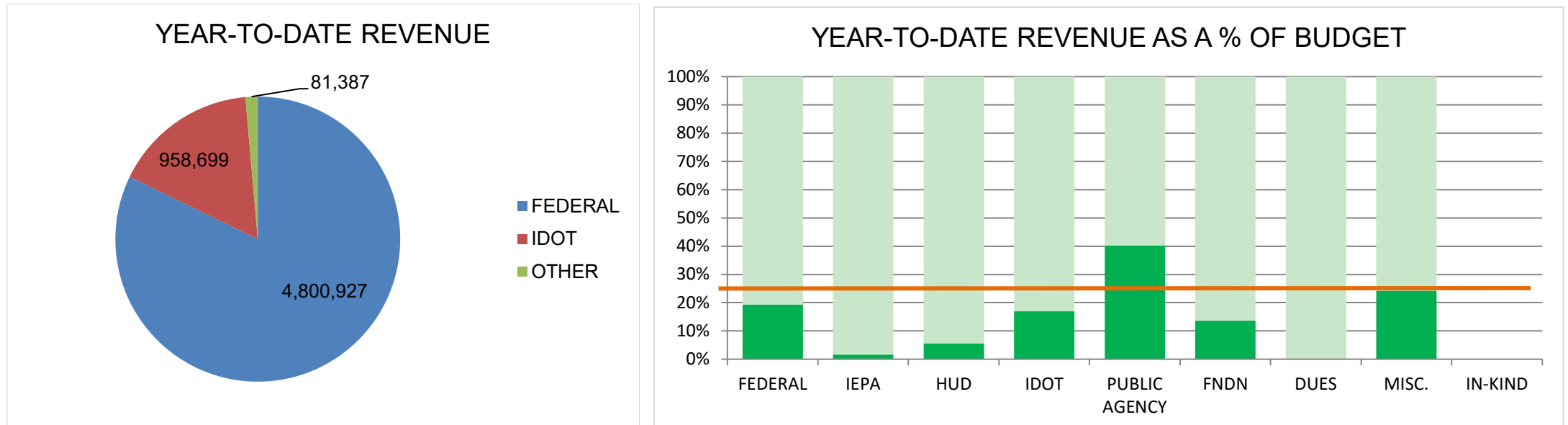


**CHICAGO METROPOLITAN AGENCY FOR PLANNING  
MONTHLY REVENUE AND EXPENDITURE REPORT  
AS OF SEPTEMBER 30, 2022**

**REVENUE**



**REVENUE OVERVIEW**

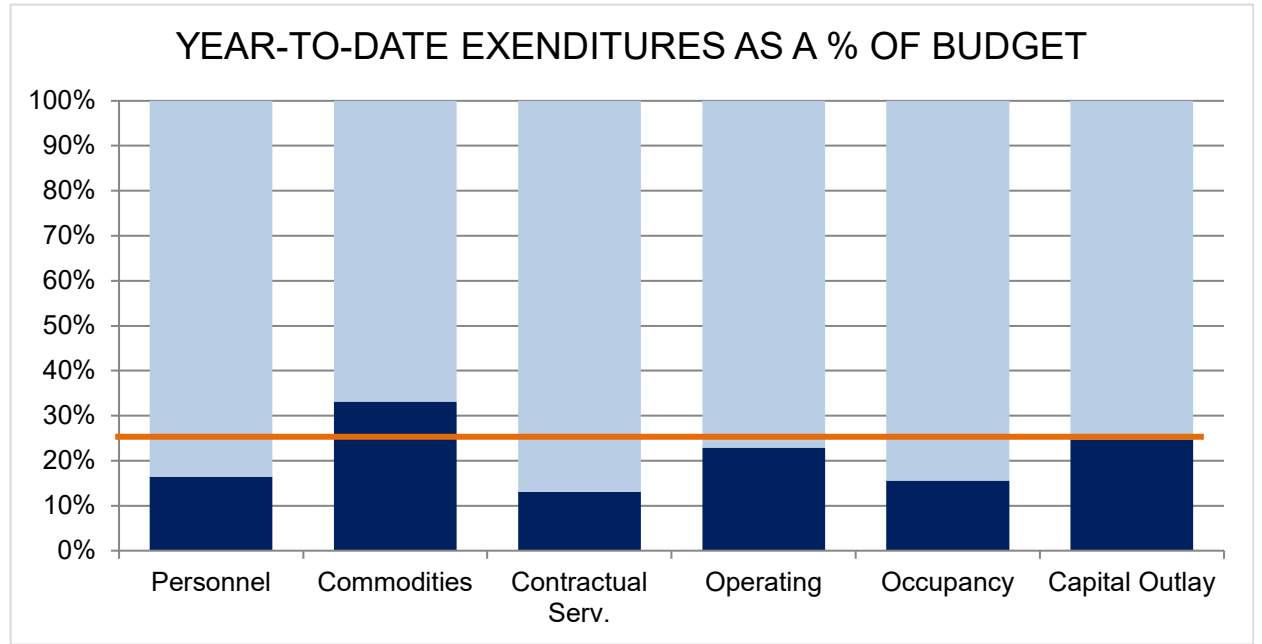
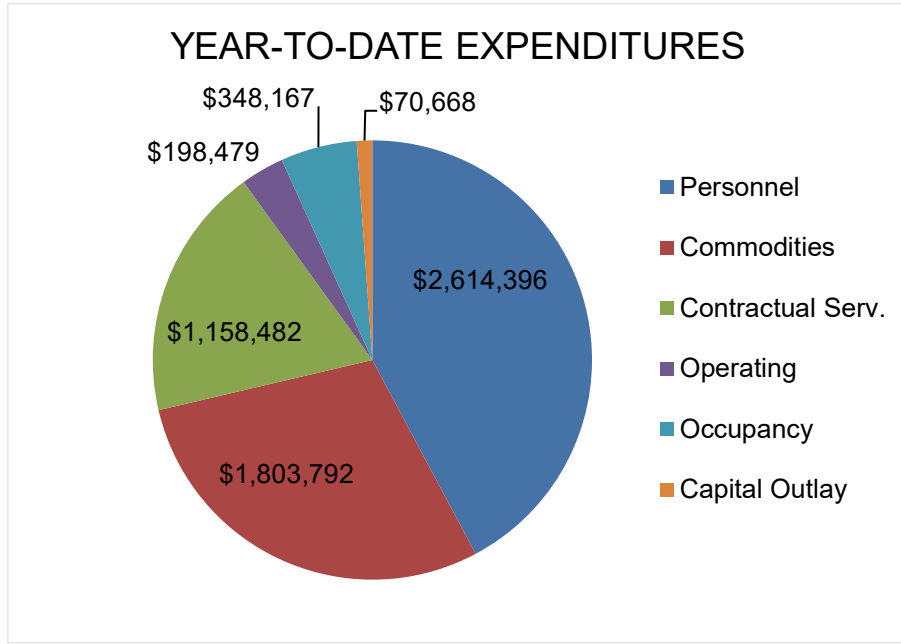
CMAP's funding for FY2023 is comprised of (78%) Federal, (18%) State, (3%) Other Public, Foundation, Non-Public Funding and Miscellaneous, and (2%) Local Dues. Using the straight-line method, CMAP's collected revenue in relation to budgeted revenue for the month of September should be approximately 25%. As of September 2022, CMAP has collected 18.3% of its budgeted revenue from the sources identified in the Year-To-Date Revenue tables above. CMAP's grant with IDOT is a reimbursable agreement. Therefore, revenues will always lag expenses in a given fiscal month. Further, the transition from one fiscal year end to the next generally causes a delay in payments received from IDOT as both CMAP and IDOT work to close the previous fiscal year.

Local dues continues to be a critical component of CMAP's funding strategy as it supports work not funded through the State or other grant funding sources. Since its inception, CMAP has maintained local dues at its adopted amount of approximately \$887,000. With CMAP's increasing operating budget, the agency has not instituted a pass-thru of these increased cost through an increase in local dues to our partners and communities. Since its inception in 2016, the agency has collected each year 99% of all local dues. Through September 2022, CMAP collected 95.2% of FY2023 dues.

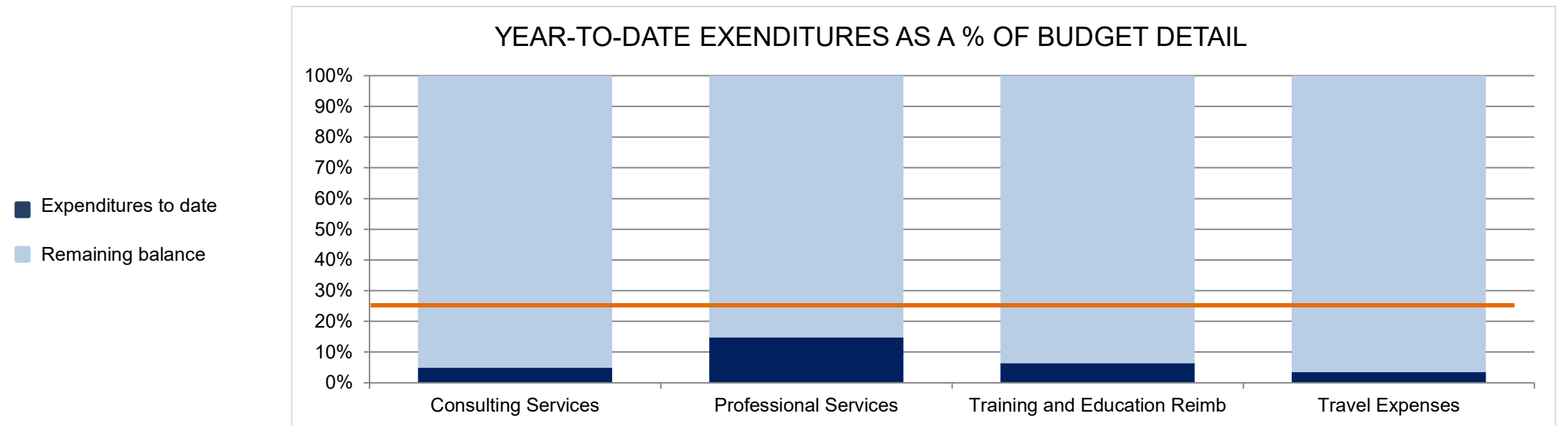
**Notes:**

As of 09/30/2022, 25% of the fiscal year is complete. See orange trend line on YTD Revenue as a % of year complete.

## EXPENDITURES



## EXPENDITURE HIGHLIGHTS



## EXPENDITURE OVERVIEW

Using the straight-line method, CMAP's expenses for the month of Sept should trend towards 25% of budget. As of September 2022, the agency has expended 17.0% of its budget. The three highest categories of expenditures for the fiscal year-to-date are personnel at 16.5%, contractual services at 13.1%, and commodities at 33.2%. Personnel expenses along with contractual services continue to lag behind expectations. The largest contributor to below trending expenses is staff recruitment and turnover. Similar to employers throughout the country, the agency is contending with a very competitive job market. The agency is experiencing greater than 15% turnover as compared to a historical average turnover of around 10%. It is also increasingly challenging to recruit and maintain talent in this highly competitive market. This also has a direct impact on consultant service expenditures as staff are required to manage consultant-led projects. Consulting services were 4.9% fiscal year-to-date.

The first table "Expenditures" provides expenditures for the six categories that make up the agency's budget. The second table reflects the highest four sub-categories in CMAP's budget. Consulting and Professional Services are under the Contractual Expense Category and Training & Education and Travel Expenses are under the Operating Expense Category. For definition of the six categories that comprise the CMAP budget, see below.

### CMAP Expenses Categories

Personnel expenses for salaries and wages provided for all persons employed by CMAP are included in this category. Leave hours taken such as vacation, sick, personal days, parental and family & medical leaves are included in this category.

Commodities are supplies, materials and articles which are consumed during their use or are materially altered when used. These items have a unit cost under \$3,000.00, a limited life, and are not subject to depreciation.

Contractual Services are expenditures for contracted services performed by non-employees which are required by a division or the board in the execution of its assigned function.

General Operating expenses include payments for services provided to CMAP in the normal operations of a business. These include postage, meeting expenses, memberships, conferences, etc. Employee travel reimbursements are also under this expenditure category including both in-region and out-of-region travel and related related training expenses.

Occupancy expenses are rent/office maintenance expenses which include payment of utility costs, office lease, real estate taxes, telephone charges, monthly parking fees related to the leases, and office maintenance provided by the building operations. This would include all costs paid by CMAP to occupy the physical office space.

Capital expenses include payments for the acquisition, replacement, or substantial increase in value of assets which are not expendable in first use, with a life expectancy exceeding one year, subject to depreciation and with a unit cost greater than \$3,000.00.

### Notes:

As of 09/30/2022, 25% of the fiscal year is complete. See orange trend line on YTD Expenditures as a % of year complete.

**CHICAGO METROPOLITAN AGENCY FOR PLANNING**  
**MONTHLY SUMMARY REPORT**  
**09/30/2022**

	<u>Received/ Expended To Date</u>	<u>FY 2023 Budget</u>	<u>Remaining Balance</u>	<u>% of Budget</u>
<b>OPERATIONAL</b>				
<b>REVENUES</b>				
<b>By Program</b>				
Federal	\$ 3,371,984	\$ 20,936,191	\$ 17,564,206	16.1%
Statewide Research & Local Planning	1,428,942	3,913,138	2,484,196	36.5%
IDOT	958,699	5,634,808	4,676,109	17.0%
IEPA	2,695	161,395	158,701	1.7%
HUD	378	6,754	6,377	100.0%
Other Public Agencies	43,264	107,671	64,407	40.2%
Foundations and Non-Public Agencies	27,150	200,000	172,850	13.6%
Contributions	-	887,486	887,486	0.0%
Miscellaneous	7,900	32,600	24,700	24.2%
<b>Total Revenues</b>	<u><u>\$ 5,841,012</u></u>	<u><u>\$ 31,880,043</u></u>	<u><u>\$ 26,039,031</u></u>	<u><u>18.3%</u></u>

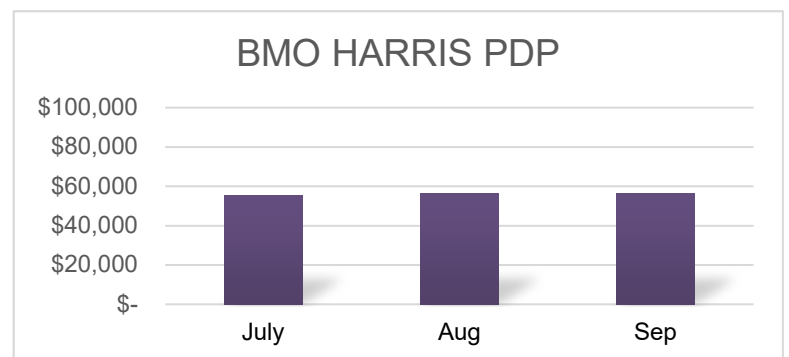
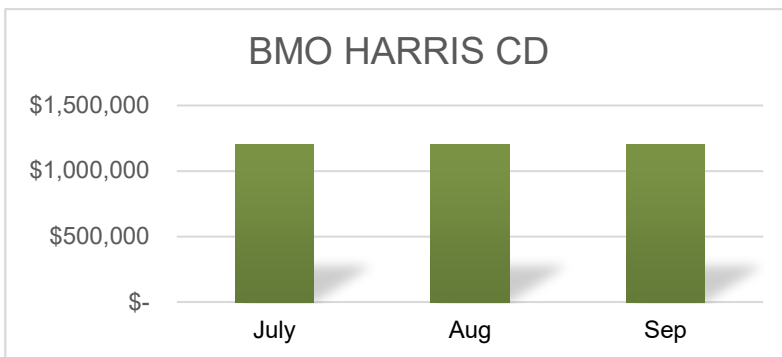
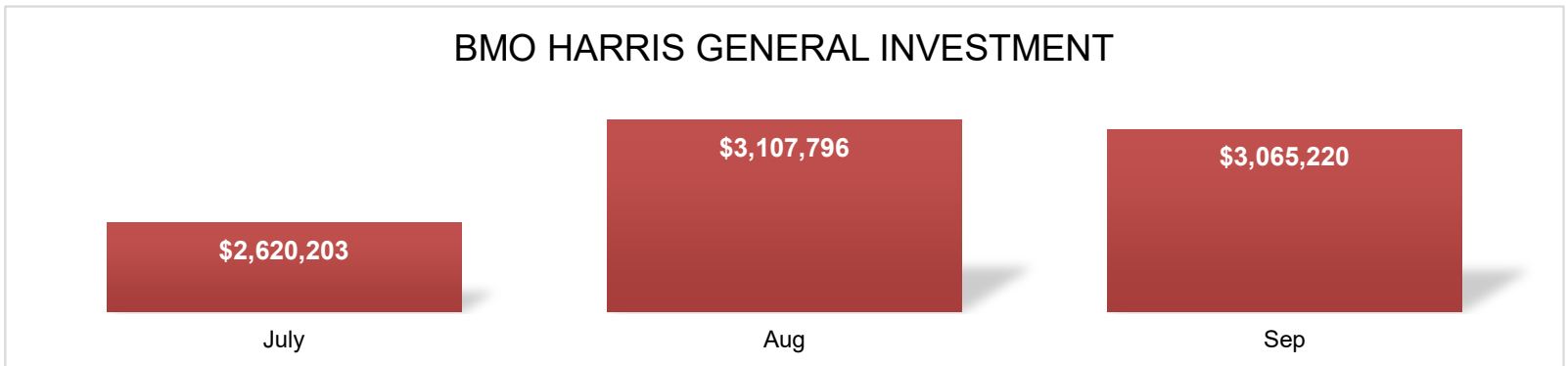
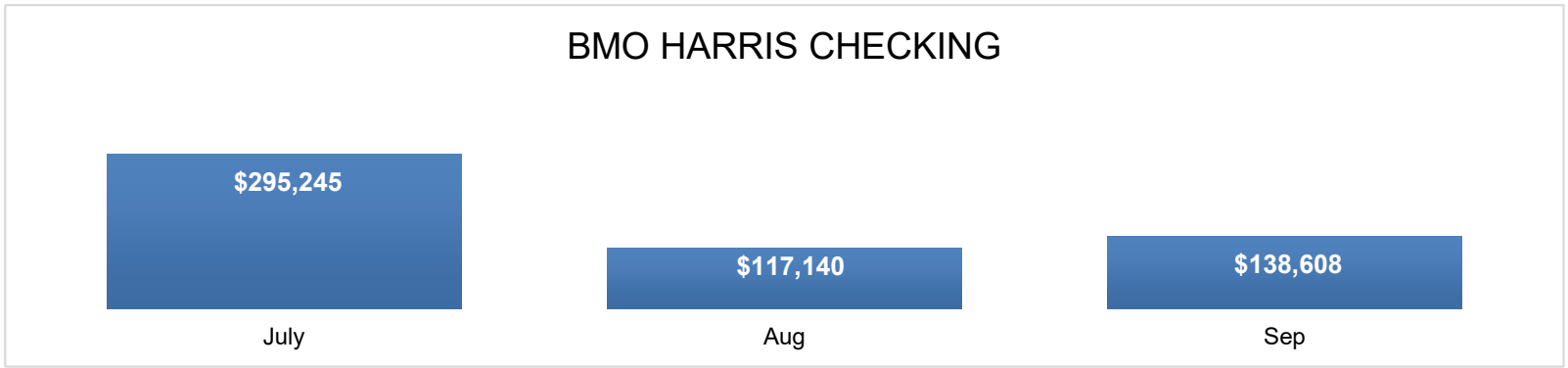
<b>EXPENDITURES</b>				
<b>By Category</b>				
Personnel	\$ 2,614,396	\$ 15,887,722	\$ 13,273,326	16.5%
Commodities	1,803,792	5,439,796	3,636,004	33.2%
Contractual Services	1,158,482	8,815,084	7,656,602	13.1%
Operating Expenses	198,479	868,040	669,561	22.9%
Occupancy Expenses	348,167	2,235,444	1,887,277	15.6%
Capital Outlay	70,668	286,000	215,332	24.7%
<b>Total Expenditures</b>	<u><u>\$ 6,193,984</u></u>	<u><u>\$ 33,532,085</u></u>	<u><u>\$ 27,338,101</u></u>	<u><u>18.5%</u></u>

**NON-OPERATIONAL**

<b>REVENUE</b>				
Pass-Through	-	\$ 3,199,500	\$ 3,199,500	0.0%
Council of Mayors	-	1,916,368	1,916,368	0.0%
CMAP Match	-	-	-	0.0%
In-Kind Services	-	-	-	0.0%
<b>Total, Non-Operations Revenues</b>	<u><u>\$ -</u></u>	<u><u>\$ 5,115,868</u></u>	<u><u>\$ 5,115,868</u></u>	<u><u>0.0%</u></u>

<b>EXPENDITURES</b>				
Pass-Through	-	\$ 3,199,500	\$ 3,199,500	0.0%
Council of Mayors	-	1,916,368	1,916,368	0.0%
CMAP Match	-	5,037	5,037	0.0%
In-Kind Services	-	-	-	0.0%
Applied Overhead	-	2,827,325	2,827,325	0.0%
<b>Total, Non-Operations Expenditures</b>	<u><u>\$ -</u></u>	<u><u>\$ 7,948,230</u></u>	<u><u>\$ 7,948,230</u></u>	<u><u>0.0%</u></u>

**CHICAGO METROPOLITAN AGENCY FOR PLANNING  
MONTHLY CASH REPORT  
AS OF SEPTEMBER 30, 2022**



**MONTHLY CASH OVERVIEW**

**What caused the change in balance for each of the cash accounts?**

**BMO Harris Checking Account:** Wire transfers of \$3.1 million from the General Investment account funded operating activities for the month of September. Operating activities were comprised of \$916 thousand in personnel related costs, and \$2.2 million in payables.

**BMO Harris General Investment Account:** Wire transfers of \$3.0 million resulting from monthly revenue activity partially funded \$3.1 million in transfers to the Checking account for the month of Sept.

**BMO Harris CD:** No activity has occurred in this account during FY2023.

**BMO Harris Peters Fellowship:** Monthly interest and a contribution of \$1,050 was the only activity in this account during FY2023.

**Are we meeting our Federal reserve commitment of \$5,000,000 as outlined in the agency's 2018 MPO Certification?**

The agency's cash balance fluctuates throughout the year since the funding is mainly on a reimbursement basis. Annually, the cash level during June and July is at its lowest point. This is due to the State's and the agency's fiscal year end close. Therefore, 2nd and 3rd quarter cashflow should be in line with this requirement. 1st and 4th quarter cashflow are more impacted by the fiscal year-end close-out process. This reserve commitment includes the \$1.2 million CD the agency holds as a security deposit with the OPO landlord.

11997	9/1/2022	RUKAYA ABDALLAH	APA IL Conference Registration	\$465.00
11998	9/1/2022	SEMA ABULHAB	FLIP Transit pass for students	\$247.25
11999	9/1/2022	Baxter & Woodman Inc	6/13-6/30 A2 PAO B Steger CIP	\$25,225.32
12000	9/1/2022	Center for Neighborhood Technology	7/22 Equitable Engagement Pro	\$5,079.00
12001	9/1/2022	City of Chicago Department of Transportation	1/1-6/30/22 CDOT FY22 OP	\$430,259.65
12002	9/1/2022	Creative Financial Staffing LLC	Finance temp help	\$3,924.00
12003	9/1/2022	Delta Dental - Risk	9/22 Dental PPO COBRA	\$7,985.53
12004	9/1/2022	Design Workshop Inc	7/22 PAO B Country Club Hills	\$10,040.63
12005	9/1/2022	DuPage Mayors & Managers Conference	6/22 DuPage MMC	\$18,362.26
12006	9/1/2022	EcolInteractive Inc	7/22 ETIP SAAS SERVICE	\$15,125.00
12007	9/1/2022	Egret & Ox Planning LLC	7/22 Planning Generalist	\$2,100.00
12008	9/1/2022	GRM Information Management Services of Chic	7/1-7/31/22 Offsite Storage	\$707.47
12009	9/1/2022	IMS Infrastructure Management Services LLC	7/1-7/18 municipal pave mgmt	\$12,117.24
12010	9/1/2022	Liferay Inc	FY23 website content manage	\$31,789.39
12011	9/1/2022	DIANA MARTINEZ	Changing Region Pro Travel	\$90.25
12012	9/1/2022	ALEXIS R MCADAMS	APA Conf Registration	\$425.00
12013	9/1/2022	COLE R NEDER	Council meeting and CIP Travel	\$198.26
12014	9/1/2022	Northwest Municipal Conference	6/22 NWMC	\$15,702.58
12015	9/1/2022	Sam Schwartz Engineering	6/25-6/30 PAO A Bartlett Bike	\$1,170.00
12016	9/1/2022	South Suburban Mayors & Managers Associati	4/22 SSMMA	\$61,831.35
12017	9/1/2022	Teska Associates	6/2-6/272DuPage Lake St Zoning	\$1,513.75
12018	9/1/2022	TierPoint LLC	8/1-8/31 Colocation services	\$12,894.12
12019	9/1/2022	TIP Strategies Inc	Regional Assessment Consulting	\$16,425.00
12020	9/1/2022	Transportation Research Board	Annual renewal Transpo	\$5,000.00
12021	9/1/2022	Valerie S Kretchmer Associates Inc	7/22 PAO C: Hegewisch Market	\$8,696.25
12022	9/1/2022	Warehouse Direct	General Office Supplies	\$665.94
70044	9/1/2022	Cook County Highway Department	FY22 Cook County Transit Plan	\$42,132.54
70045	9/1/2022	Hertz Corporation	7/13-7/14 M. Brown Car Rental	\$139.32
70046	9/1/2022	Illinois Department of Transportation	IDOT indirect refund	\$300,458.00
70047	9/1/2022	Miovision Technologies	Road Volume Count	\$995.40
12023	9/2/2022	Vision Service Plan (IL)	9/22 Cobra	\$1,147.94
12024	9/6/2022	Comcast	8/11-9/10/22 TV Service Fee	\$78.68
12025	9/8/2022	AECOM Technical Services Inc	7/2-7/15 Proj MGMT Oversight	\$2,885.00
12026	9/8/2022	Applied Pavement Technology Inc	Municipal Pave MGMT Supplement	\$13,475.00
12027	9/8/2022	Clarity Partners LLC	7/22 Website dev/support	\$440.07
12028	9/8/2022	Creative Financial Staffing LLC	Finance temp help	\$1,687.50
12029	9/8/2022	Egret & Ox Planning LLC	FY23 Planning Generalist - AUG	\$525.00
12030	9/8/2022	Elrod Friedman LLP	6/1-6/30/22 Legal service fee	\$109.50
12031	9/8/2022	First Communications LLC	8/22 Telephone	\$376.17
12032	9/8/2022	Health Care Cost Management Inc	09/09/2022 Health FSA PR WH	\$2,208.66
12033	9/8/2022	The Lakota Group	7/22 Hickory Hills Comp Plan	\$4,172.50
12034	9/8/2022	McHenry County Division of Transportation	McHenry County Transportation	\$51,287.46
12035	9/8/2022	Mutual of Omaha	9/22 Life insurance - EE	\$5,103.03
12036	9/8/2022	Region 1 Planning Council	IDOT Fall Planning Register	\$150.00
12037	9/8/2022	Sam Schwartz Engineering	PAO A Bartlett Streamwood Bic	\$2,518.34
12038	9/8/2022	LANCE TIEDEMANN	AVI Equipment travel	\$49.52
12039	9/8/2022	TierPoint LLC	7/1-7/31 Colocation services	\$48.98
12040	9/8/2022	US Bank HSA	9/9/22 HSA Deduction EE	\$2,115.19
12053	9/14/2022	ComEd	8/1-8/31/22 Electricity	\$1,344.70
12042	9/15/2022	AECOM Technical Services Inc	FY23 Mobility Recovery	\$16,842.50
12043	9/15/2022	Aflac	8/22 Aflac PR WH	\$272.16
12044	9/15/2022	NORA JUNE BECK	Mchenry pln water forum travel	\$64.25
12045	9/15/2022	Bentley Systems Inc	Annual Software Maintenance	\$20,160.00
12046	9/15/2022	JULIE BURROS	APA IL conference registration	\$425.00
12047	9/15/2022	City of Chicago Department of Transportation	7/21-5/22 Streeterville TDM	\$47,656.04
12048	9/15/2022	Cogent Communications Inc	8/22 Internet Comcast	\$6,044.00
12049	9/15/2022	Creative Financial Staffing LLC	HR temp help	\$6,212.79
12050	9/15/2022	DLT Solutions	USM Appliance, All-in-One 75A	\$2,785.11
12051	9/15/2022	JANE GROVER	Kane Council and WCML Travel	\$138.93
12052	9/15/2022	Omegabit LLC	8/1-8/31 Website hosting	\$1,949.95
70048	9/15/2022	Illinois Secretary of State	Vehicle Registration Dataset	\$500.00
12054	9/19/2022	The Hartford	7/19/22-7/19/23 Workers Comp	\$21,006.00
12055	9/22/2022	AECOM Technical Services Inc	7/16-8/12 Proj mgmt oversight	\$7,055.00
12056	9/22/2022	Applied Research Association Inc	7/1-7/31 TID-CMAP Pilot PMS	\$20,884.05
12057	9/22/2022	Blue Cross Blue Shield of Illinois	9/22 Retirees/COBRA Health	\$118,396.83
12058	9/22/2022	DUSTIN CALLIARI	Gas for rental car Travel	\$11.59
12059	9/22/2022	Center for Neighborhood Technology	8/1-8/31 Equitable Engagement	\$3,856.50
12060	9/22/2022	DANIEL LEE COMEAUX	MBUFA conf registration	\$1,483.86
12061	9/22/2022	ELIZABETH M DAVIS-GINSBERG	APA membership dues	\$675.00
12062	9/22/2022	Elrod Friedman LLP	8/22 Legal Service Fee	\$6,625.00
12063	9/22/2022	Health Care Cost Management Inc	09/23/22 Health FSA PR WH	\$2,180.97

12064	9/22/2022	TODD E SCHMIDT	Safety Wrkshop, Pave MGMT Trvl	\$144.92
12065	9/22/2022	US Bank HSA	9/23/22 HSA Deduction EE	\$2,115.19
70049	9/22/2022	Cook County Highway Department	Cook County Transit Plan	\$43,909.20
70050	9/22/2022	Illinois Association of Regional Councils	ILARC annual membership dues	\$2,500.00
70051	9/22/2022	Office Depot	Pop-up Tent	\$679.97
70052	9/22/2022	State Employee Retirement System of Illinois	8/22 Employees WH	\$25,079.49
12066	9/23/2022	Comcast	8/22 Internet	\$1,000.00
12067	9/26/2022	CenturyLink	8/22 Teleconference	\$23.78
12068	9/29/2022	601W Companies Chicago MT LLC	10/22 Rent	\$165,688.25
12069	9/29/2022	ERIN L ALEMAN	ACT, Gohub, IRTBA, ACEC Travel	\$195.75
12070	9/29/2022	Baker Tilly Virchow Krause & Company LLP	8/22 Accounting services	\$33,285.00
12071	9/29/2022	BerryDunn	ERP Assessment project	\$1,390.00
12072	9/29/2022	Blue Cross Blue Shield of Illinois	10/22 Retirees/COBRA Health	\$124,026.53
12073	9/29/2022	MICHAEL BROWN	7/13/22 Tolls for Hertz Rental	\$18.45
12074	9/29/2022	Budget Rent A Car System Inc	6/28-6/29/22 K Pudlock Rental	\$469.52
12075	9/29/2022	Coffee Unlimited	coffee cups	\$1,345.83
12076	9/29/2022	Creative Financial Staffing LLC	HR temp help	\$8,972.94
12077	9/29/2022	Dell Marketing LP	FY23 Dell PowerSwitch S4148T	\$120,918.91
12078	9/29/2022	The Delta Institute	7/1-7/31 PAO A FY23 Planning	\$700.00
12079	9/29/2022	EcolInteractive Inc	Integrated TIP database Year 3	\$15,125.00
12080	9/29/2022	Egret & Ox Planning LLC	FY23 Planning Generalist - AUG	\$750.00
12081	9/29/2022	GRM Information Management Services of Chic	9/1-9/30/22 Offsite Storage	\$305.25
12082	9/29/2022	Iron Mountain	7/27-8/23 Shredding Services	\$54.86
12083	9/29/2022	Inc. Jacobs Engineering Group	7/29 Highway-Rail Crossing	\$4,560.74
12084	9/29/2022	KeldairHR	7/22 Online hiring system	\$6,294.00
12085	9/29/2022	The Lakota Group	Hickory Hills Comp Plan	\$5,346.73
12086	9/29/2022	LaSalle Network	9/11 Temp Reception/Admin	\$560.25
12087	9/29/2022	STEPHEN C OSTRANDER	Ventra Transit Reimbursement	\$112.50
12088	9/29/2022	Regional Transportation Authority	4/1-6/30/22 RTA Community Plan	\$78,965.65
12089	9/29/2022	Resource Systems Group Inc	8/1-8/31 Activity Based Model	\$17,640.08
12090	9/29/2022	S2Verify LLC	3/1-3/31 Background check	\$3,422.70
12091	9/29/2022	ADRIAN E SANTIAGO	UPS Shipping for Laptop	\$123.13
12092	9/29/2022	SLG Innovation Inc	8/22 IT consulting	\$64,076.10
12093	9/29/2022	TIP Strategies Inc	Post COVID-19 Regional Assess	\$8,550.00
12094	9/29/2022	BLANCA VELA-SCHNEIDER	strengthfinder labels	\$41.17
70053	9/29/2022	Hertz Corporation	8/5-8/8/22 Car Rental J Maddux	\$133.08
70054	9/29/2022	Illinois Department of Natural Resources	GIS Fees Natural Heritage Data	\$250.00
70055	9/29/2022	Miovision Technologies	Video processing credits	\$403.20
70056	9/29/2022	Mitchell Museum of the American Indian Inc	DEI training- 8/11 & 8/25/22	\$2,000.00
WT	9/1/2022	IMRF	Cash receipt for Retirees Insurance	(\$1,974.14)
WT	9/6/2022	IMRF	Cash receipt for Retirees Insurance	\$102,459.87
WT	9/9/2022	BMO Harris Bank	Payroll	\$229,624.45
WT	9/9/2022	State Disbursement Unit	PY Withholding	\$391.76
WT	9/12/2022	Empower Financial Group	Insurance	\$14,507.52
WT	9/14/2022	IL Department of Revenue	State Income Taxes	\$15,179.99
WT	9/14/2022	Internal Revenue Service	Federal Income Taxes	\$90,794.44
WT	9/14/2022	Michigan Department of Revenue	State Income Taxes	\$196.66
WT	9/16/2022	BMO Harris Bank	Payroll	\$14,553.84
WT	9/16/2022	IMRF	Cash receipt for Retirees Insurance	\$68,693.57
WT	9/16/2022	RTA	Transit Benefit Card Payment	\$730.75
WT	9/19/2022	IDES	Wage Report Late Fee	\$550.00
WT	9/21/2022	IL Department of Revenue	State Income Taxes	\$1,054.38
WT	9/21/2022	Internal Revenue Service	Federal Income Taxes	\$7,772.47
WT	9/22/2022	BMO Harris Bank	Checking Account Service Fee	\$669.55
WT	9/23/2022	BMO Harris Bank	Payroll	\$241,722.51
WT	9/23/2022	State Disbursement Unit	PY Withholding	\$391.76
WT	9/26/2022	Empower Financial Group	Insurance	\$14,602.85
WT	9/26/2022	CTA	Ventra Transit Benefit Card Payment	\$1,072.50
WT	9/28/2022	IL Department of Revenue	State Income Taxes	\$16,041.79
WT	9/28/2022	Internal Revenue Service	Federal Income Taxes	\$96,578.44
WT	9/29/2022	BMO Harris Bank	Credit Card	\$4,884.70
WT	9/30/2022	Wisconsin Department of Revenue	State Income Taxes	\$1,113.57
WT	9/30/2022	IMRF	Cash receipt for Retirees Insurance	(\$1,974.14)
				\$3,067,531.53
				\$0.00