

## MEMORANDUM

**To:** CMAP Board

**From:** Executive Committee

**Date:** December 16, 2024

**Subject:** Procurements approved by the Executive Committee

**Action Requested:** Information

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### Purpose

The Executive Committee held a special meeting on November 25, 2025 to consider four procurements that were scheduled to be considered by the CMAP Board at its November 13, 2024 but cancelled due to a lack of a quorum.

### Background

The Chicago Metropolitan Agency for Planning (CMAP) Board by-laws includes a provision that allows the Executive Committee to assist the Board in carrying out its general powers and duties when there is no meeting of the Board that has been scheduled or due to failure to obtain a quorum at scheduled meeting of the Board, at any time which the Board has not met in the prior 14 days, and will not meet for at least 14 days.

The Executive Committee approved the following contracts:

- Contract C25-0073 withx3Design US LLC as a result of RFP 327, for the Council of Universal Design and Accessibility for a term up to 24-months with three, one-year optional renewals, in an amount not to exceed \$117,700.
- Contract C25-0074 with CCS Learning Academy as a result of RFP 302, for a Diversity, Equity, and Inclusion (DEI) Framework, for a term up to 24-months, with three, one-year optional renewals, in an amount not to exceed \$150,700.
- Contact C25-0075 with MUSE Community + Design as a result of RFP 318, for Regional and Municipal Accessibility Engagement for a term up to 24-months with three, one-year optional renewals, in an amount not to exceed \$166,100.
- Contract C25-0076 with KerrSmith Design as a result of RFP 333, for Regional Vision: Scenario Planning, for a term up to 24-months with three, one-year optional renewals, in an amount not to exceed \$300,000.