



MEMORANDUM

To: CMAP Board

From: Alicia Gage
Manager, Finance and Administration

Date: October 11, 2023

Subject: Authorization to enter into a one-year contract with Nearmap, a digital aerial imaging company, for aerial photography in the amount of \$52,000

CMAP staff is requesting retroactive approval to enter into a contract with Nearmap, a digital aerial imaging company, for aerial photography in the amount of \$52,000 for a one-year term beginning October 1, 2023.

The Chicago Metropolitan Agency for Planning maintains large data resources for use in its development, projection and evaluation of land use and transportation in the northeastern Illinois region. The required data is reviewed annually to determine how the data sets are used by staff, which staff uses the data sets and how frequently the data is used. If the data is not available from a free source, it must be purchased.

Due to a shift in CMAP staff, no provision was in place for the continuation of services at the time a new agreement was requested. Procurement and Research, Analysis, and Planning (RAP) plan to issue an RFP at a future date to secure a multi-year agreement for the services. It is recommended that the Board approve a one-year contract at a cost of \$52,000. Support for this commercial data set purchases is included in the FY2024 UWP Operating Funds.

Action Requested: CMAP Board Approval