



MEMORANDUM

To: CMAP Board

From: Michael Brown, Interim Planning Deputy

Date: May 30, 2024

Subject: Authorization to amend sole source contract C-24-0050 with DePaul University for Housing Data Snapshots, with three, one-year optional term renewals

Action Requested: Approval

Purpose

Chicago Metropolitan Agency for Planning is seeking to amend the sole source contract with DuPaul University with an extended term to facilitate the completion of the project as scoped.

Background

On September 13, 2023, the CMAP Board approved a sole source agreement, with one six-month option for renewal, with DePaul University to deliver Housing Data Snapshot data profiles for multiple jurisdictions. Due to unforeseen delays on both sides the project has not yet begun, therefore additional time is needed to complete the work.

Request

Authorization to amend sole source contract C-24-0050 with DePaul University for Housing Data Snapshots, with three, one-year optional term renewals and retain the not-to-exceed amount of \$260,000.

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