

FY2025

# CMAP monthly financial report

September 2024



Chicago Metropolitan  
Agency for Planning

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## Monthly Revenue and Expenditure Report

### As of September 30, 2024

The overall purpose of monthly financial reports is to provide key information on performance of revenues as well as expenses. Therefore, the following items for the month are being presented to the Executive Committee:

- Monthly cash overview.
- Fiscal year-to-date revenue and expenditure overview.

## Monthly Cash Overview, September 2024

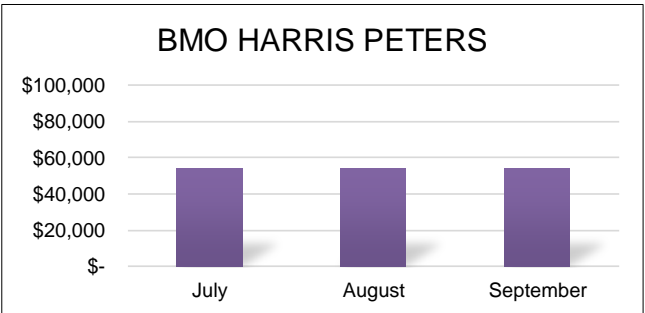
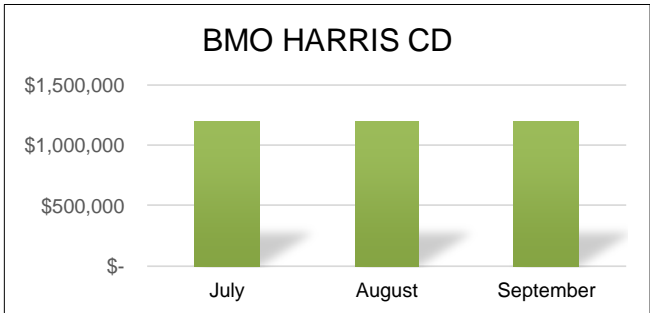
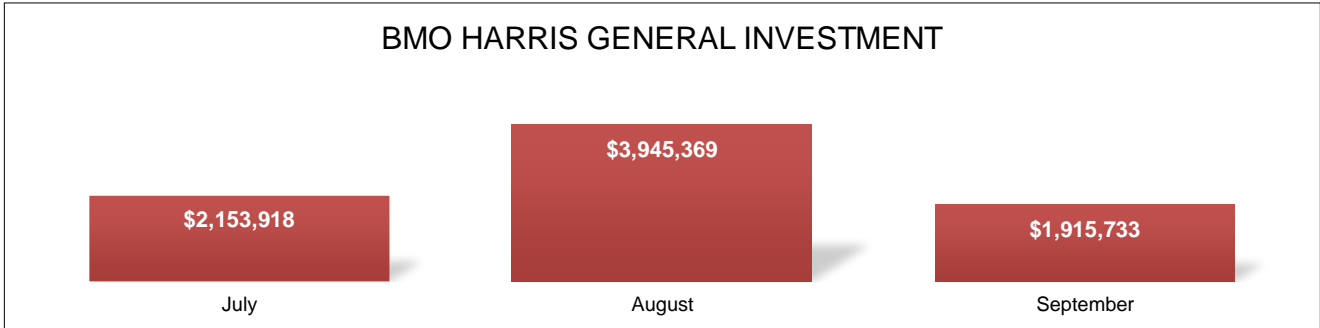
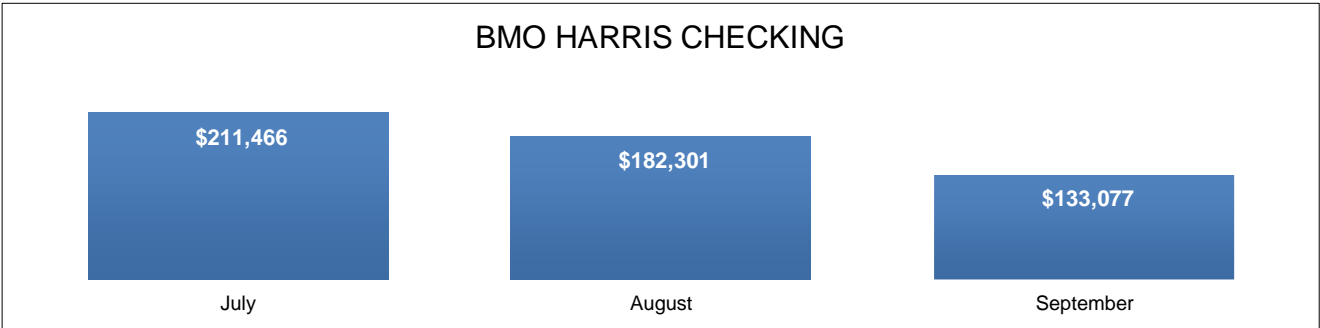
What caused the change in balance for each of the cash accounts?

BMO Harris Checking Account: Wire transfers of \$2.2 million from the General Investment account funded operating activities for the month. Operating activities were comprised of \$924 thousand in personnel related costs, and \$1.4 million in payables.

BMO Harris General Investment Account: Wire transfers received in the amount of \$300 thousand resulting from monthly revenue activity, partially funded \$2.3 million in transfers to the Checking account for the month.

BMO Harris CD: No activity has occurred in this account during FY2024.

BMO Harris Peters Fellowship: Monthly interest was the only activity in this account during FY2024.



## Transaction Register, September 2024

Number	Date	Vendor Name	Transaction Description	Amount
14614	9/3/2024	Comcast	Internet 8/2024	\$ 1,005.00
14615	9/4/2024	The Hartford	FY25 Workers Comp Insurance	\$ 13,822.00
14630	9/5/2024	Comcast	TV Service Fee 8/11-9/10/24	\$ 100.52
14616	9/6/2024	ADO Professional Solutions Inc	FY25 Accounting Temp Services	\$ 10,089.13
14617	9/6/2024	JESSE MITCHELL ALTMAN	Travel - C2C Summit	\$ 968.66
14618	9/6/2024	JULIE BURROS	In regional travel expenses	\$ 103.67
14619	9/6/2024	Creative Financial Staffing LLC	FY25 Temp Services - SP, MW	\$ 6,389.50
14620	9/6/2024	DIG IN Inc	Training - Exec Coaching (MB)	\$ 1,800.00
14621	9/6/2024	First Communications LLC	Telephone 8/2024	\$ 2,312.69
14622	9/6/2024	GRM Information Management Services of Chicago LLC	Offsite Storage 7/2024	\$ 350.93
14623	9/6/2024	Health Care Cost Management Inc	Health FSA PR WH 9/6/24	\$ 2,692.90
14624	9/6/2024	LaSalle Network	Admin Temp services FY25	\$ 1,488.01
14625	9/6/2024	P&M Holding Group LLP	Change Mgmt - 7/2024	\$ 31,525.00
14626	9/6/2024	JULIANA RESCHKE	Membership-WTS Greater Chicago	\$ 125.00
14627	9/6/2024	Riverside Graphics Corporation	Annual business cards	\$ 318.00
14628	9/6/2024	Transportation Research Board	Annual agency membership -TRB	\$ 5,000.00
14631	9/6/2024	Optum Bank	HSA Contributions EE 9/6/24	\$ 3,433.25
14632	9/12/2024	ADO Professional Solutions Inc	Accounting Temp Serv 8/2024	\$ 11,582.62
14633	9/12/2024	Aflac	Aflac PR WH 8/2024	\$ 1,593.72
14634	9/12/2024	Budget Rent A Car System Inc	FY25 Car Rentals - G. Anene	\$ 186.18
14635	9/12/2024	City of Chicago Department of Transportation	UWP Transp Plan 2/1-5/31/24	\$ 359,280.14
14636	9/12/2024	Chicago Office Technology Group	FY25 Copier Maintenance	\$ 525.78
14637	9/12/2024	LLC Creative Planning HoldCo	Retirement Services	\$ 5,171.65
14638	9/12/2024	JAEMI JACKSON	in region travel FY25	\$ 50.42
14639	9/12/2024	LaSalle Network	Admin Temp services FY25	\$ 1,488.01
14640	9/12/2024	GEORGE PERKINS ANENE	in region travel FY25	\$ 22.66
14641	9/12/2024	Race Forward	Membership FY24 portion	\$ 2,500.00
14642	9/12/2024	BLANCA VELA-SCHNEIDER	Travel to Fast Signs 8/1	\$ 75.99
70234	9/12/2024	American Planning Association	2025 APA-IL State Conference	\$ 2,365.00
70235	9/12/2024	Hertz Corporation	Tony Manno Car Rental FY25	\$ 174.94
70236	9/12/2024	Illinois Association of Regional Councils	CMAA annual ILARC member dues	\$ 2,500.00
70237	9/12/2024	State Employee Retirement System of Illinois	CMAA WH August 2024	\$ 11,993.05
14646	9/16/2024	Vision Service Plan (IL)	Vision Retiree 9/2024	\$ 1,373.81
14644	9/17/2024	UPS	UPS WorldShip - C. Lopez	\$ 116.83
14645	9/18/2024	ComEd	Electricity 8/2024	\$ 1,303.06
14647	9/19/2024	601W Companies Chicago MT LLC	Use of Marquee room for 10.09.	\$ 2,700.00
14648	9/19/2024	911 Interpreters Inc	Translation Services 7/2024	\$ 4,117.41
14649	9/19/2024	A Epstein and Sons International Inc	SS4A Federal 80% Grant	\$ 21,095.57

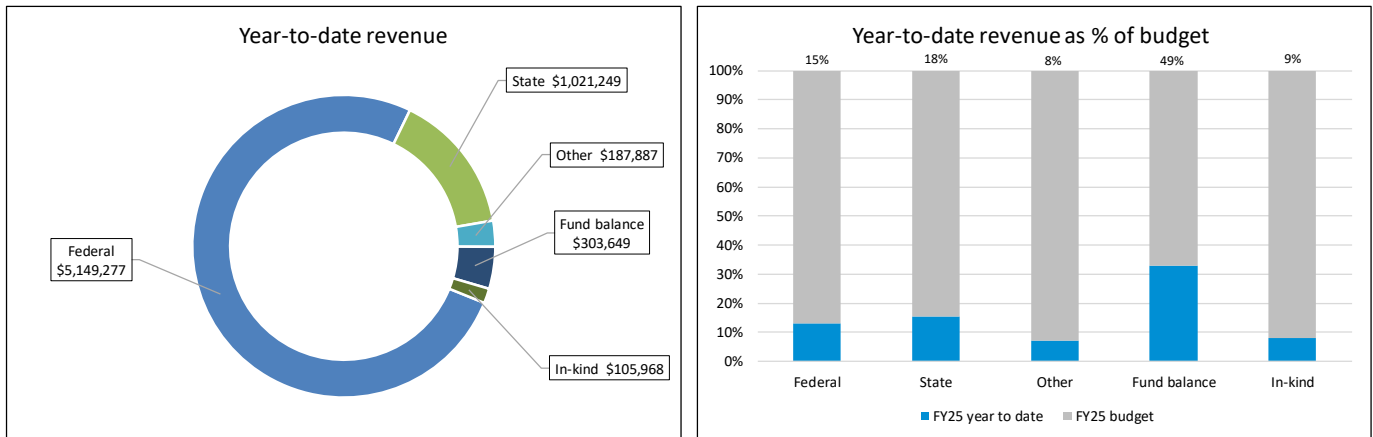
14650	9/19/2024	ADO Professional Solutions Inc	Accounting Temp Serv 9/2024	\$	3,909.03
14651	9/19/2024	Arctic Information Technology Inc	CR11 - D365 enhancements	\$	102,100.00
14652	9/19/2024	Baker Tilly Virchow Krause & Company LLP	ERP services 8/2i024	\$	29,434.20
14653	9/19/2024	LILY ROSE BRACK	in-region travel - Franklin Pk	\$	81.40
14654	9/19/2024	MICHAEL BROWN	travel - leadership conf in CO	\$	549.88
14655	9/19/2024	JULIE BURROS	Annual APA Dues 10/2024-9/2025	\$	350.00
14656	9/19/2024	Cogent Communications Inc	FY25 ISP agreement 9/2024	\$	774.82
14657	9/19/2024	Creative Financial Staffing LLC	FY25 Temp Services - SP, MW	\$	11,184.40
14658	9/19/2024	Deloitte & Touche LLP	RIA program mgmt -match 7/2024	\$	36,136.68
14659	9/19/2024	ESRI	Software Maintenance: Annual	\$	55,050.66
14660	9/19/2024	Health Care Cost Management Inc	Health FSA PR WH 9/20/24	\$	2,838.02
14661	9/19/2024	Holland and Knight LLP	FY25 Legal Services	\$	632.00
14662	9/19/2024	JENNIFER R MADDUX	Registration - SRTS Conference	\$	595.00
14663	9/19/2024	MARTIN R MENNINGER	Travel - C2C Event Golden CO	\$	1,301.89
14664	9/19/2024	Sound Investment AV Dept	Sound/Audio for Joint Board/MP	\$	14,170.38
14665	9/19/2024	Optum Bank	HSA Contributions EE 9/20/24	\$	3,433.32
70238	9/19/2024	Optiv Security Inc	IT Equipment Maintenance	\$	6,593.41
14666	9/26/2024	601W Companies Chicago MT LLC	FY25 Rent 10/2024	\$	196,122.67
14667	9/26/2024	ADO Professional Solutions Inc	FY25 Accounting Temp Services	\$	14,442.67
14668	9/26/2024	ADP Screening & Selection Services Inc	Background screening 8/2024	\$	1,079.58
14669	9/26/2024	Blue Cross Blue Shield of Illinois	Cobra Health/Dental 10/2024	\$	123,234.69
14670	9/26/2024	Center for Neighborhood Technology	Equitable Engagement 8/2024	\$	500.00
14671	9/26/2024	Civiltech Engineering Inc	ADA Transition Plan PMO 7/2024	\$	912.50
14672	9/26/2024	Deloitte & Touche LLP	RIA program mgmt 3/2024	\$	39,348.89
14673	9/26/2024	Delta Dental - Risk	Dental PPO 10/2024	\$	7,659.57
14674	9/26/2024	EcoInteractive Inc	Integrated TIP database 8/2024	\$	36,569.41
14675	9/26/2024	Elrod Friedman LLP	Legal Services 8/2024	\$	736.00
14676	9/26/2024	GRM Information Management Services of Chicago LLC	Offsite Storage 8/2024	\$	347.18
14677	9/26/2024	Health Care Cost Management Inc	FSA Admin Fees 8/2024	\$	247.00
14678	9/26/2024	HOLLY L HUDSON	In-region travel for IEPA	\$	105.05
14679	9/26/2024	Iron Mountain	Shredding Serv 7/24-8/27/24	\$	11.95
14680	9/26/2024	ELIZABETH MILLER	APA dues for Elizabeth Miller	\$	123.42
14681	9/26/2024	Mutual of Omaha	Life Insurance EE 9/2024	\$	10,564.64
14682	9/26/2024	JARED M. PATTON	FY2025 In-region Travel	\$	29.95
14683	9/26/2024	Pitney Bowes Inc	E-Z Seal Solution	\$	207.48
14684	9/26/2024	SLG Innovation Inc	IT Consulting 8/2024	\$	75,553.55
14685	9/26/2024	TierPoint LLC	Colocation Services 10/2024	\$	6,447.06
14686	9/26/2024	Warehouse Direct	FLIP Badge pin holder	\$	35.85
14687	9/26/2024	Zones Inc	Software Maintenance: VMware	\$	57,872.48
70239	9/26/2024	Will County Supervisor of Assessments	Will County Assessor Data	\$	100.00
14737	9/30/2024	BMO Harris Bank Master Card	credit card payment	\$	6,528.37
WT	9/4/2024	IMRF	IMRF pmt	\$	(2,195.81)

WT	9/6/2024	EMPOWER	Insurance	\$	14,338.75
WT	9/6/2024	ADP	Payroll	\$	282,898.40
WT	9/6/2024	ADP	Payroll taxes	\$	126,436.97
WT	9/6/2024	ADP	Payroll adjustment	\$	(29.30)
WT	9/17/2024	RTA	9/24 RTA card pmt	\$	1,559.00
WT	9/19/2024	EMPOWER	Insurance	\$	14,153.28
WT	9/20/2024	ADP	9/24 ADP payroll fees	\$	7,584.59
WT	9/20/2024	ADP	Payroll	\$	284,256.60
WT	9/20/2024	ADP	Payroll taxes	\$	126,863.88
WT	9/20/2024	ADP	account for void	\$	(2,932.89)
WT	9/20/2024	IDES	unemployment tax payment	\$	1,259.58
WT	9/23/2024	BMO Harris Bank	8/24 BMOH acct analysis fee	\$	962.88
WT	9/24/2024	IMRF	IMRF pmt	\$	66,560.61
WT	9/24/2024	VENTRA	Ventra card loads-8/22-9/21/24	\$	2,851.00
<b>Total</b>				<b>\$</b>	<b>2,284,223.69</b>

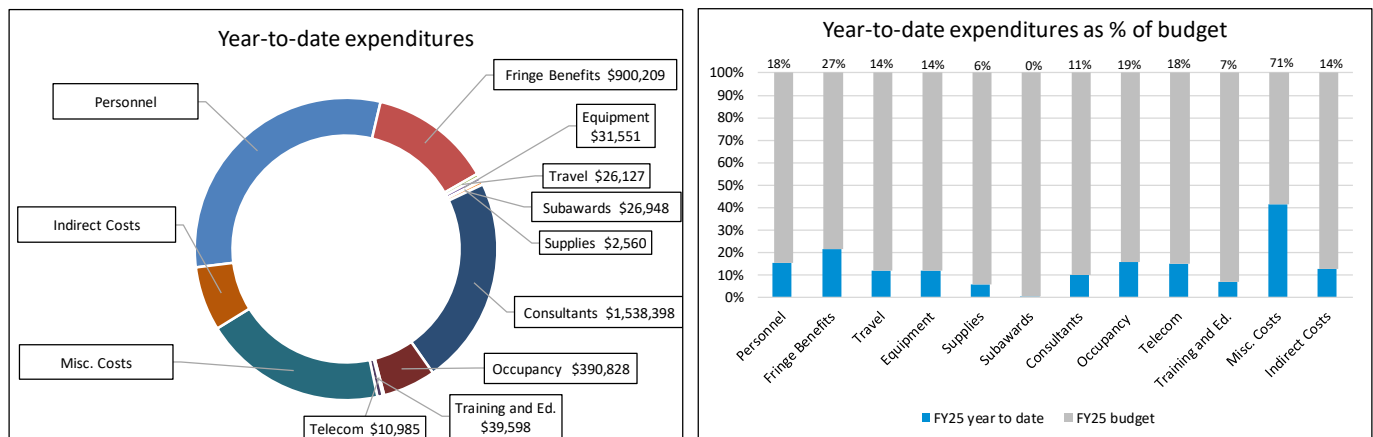
## Fiscal Year-to-date Revenue and Expenditure Overview, September 2024

**Revenue highlights.** Revenue received as of this month for FY2025 is comprised of 76% Federal, 17% State and In-kind, 4% General funding such as Local contributions, and 3% Other Public, Foundation, Non-Public and Miscellaneous Funding.

Year-to-date, CMAP has collected 15% of its budgeted revenue from the sources identified in the tables below (excludes non-operational). Many of these revenue sources are reimbursable grants, therefore, revenues trail expenses.



**Expenditure highlights.** Expenditures are divided into twelve expenditure categories based on the agency's annual budget. Year-to-date, the agency has expended 16% of the budget in these categories. The three highest dollar categories of expenditures fiscal year-to-date are personnel at \$2.1M, fringe benefits at \$900,000, and consultant costs at \$1.5M.



## Budget to Actual Tables, September 2024

Revenue, fund balance and in-kind services			
	FY25 budget	FY25 year to date	FY25 balance
Federal revenue total	\$ 34,535,363	\$ 5,149,277	\$ 29,386,086
State revenue total	\$ 5,643,387	\$ 1,021,249	\$ 4,622,138
Other revenue total	\$ 2,417,259	\$ 187,887	\$ 2,229,371
Use of fund balance total	\$ 619,070	\$ 303,649	\$ 315,421
In-kind services total	\$ 1,212,585	\$ 105,968	\$ 1,106,617
<b>Total</b>	<b>\$44,427,664</b>	<b>\$6,768,031</b>	<b>\$37,659,633</b>

Note: As our revenue sources are primarily based on reimbursement grants, revenues will always trail expenses.

Expenses			
	FY25 budget	FY25 year to date	FY25 balance
Personnel (Salary and Wages)	\$ 11,575,714	\$ 2,112,333	\$ 9,463,381
Fringe Benefits	\$ 3,320,747	\$ 900,209	\$ 2,420,538
Travel	\$ 192,184	\$ 26,127	\$ 166,057
Equipment	\$ 233,510	\$ 31,551	\$ 201,959
Supplies	\$ 41,700	\$ 2,560	\$ 39,140
Contractual Subawards*	\$ 6,062,924	\$ 26,948	\$ 6,035,976
Consultant (Professional Service)	\$ 14,053,015	\$ 1,538,398	\$ 12,514,618
Occupancy (Rent and Utilities)	\$ 2,084,217	\$ 390,828	\$ 1,693,389
Telecommunications	\$ 61,991	\$ 10,985	\$ 51,006
Training and Education	\$ 535,369	\$ 39,598	\$ 495,771
Miscellaneous Costs	\$ 1,908,697	\$ 1,347,052	\$ 561,645
Indirect Costs	\$ 3,317,070	\$ 473,466	\$ 2,843,604
<b>Total</b>	<b>\$ 43,387,138</b>	<b>\$ 6,900,054</b>	<b>\$ 36,487,084</b>

\*Core and Competitive subawards to UWP Partner Agencies (Chicago Department of Transportation, Council of Mayors Planning Liaisons Program, Counties, CTA, Metra, and Pace)

End report

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