



Chicago Metropolitan
Agency for Planning

ATTACHMENT 3: EVALUATION CRITERIA - PROFESSIONAL SERVICES

CMAP will evaluate all responses to this proposal request for completeness and cost-effectiveness. The evaluation criteria shall include:

1. **Project team and firm capability.** Demonstrated record of experience of the Consultant firm(s) and identified staff, verified by references, in providing the professional services described in the scope of services.
2. **Approach and understanding.** Demonstrated understanding of the scope of services through the project approach; any recommended modifications to the scope are reasonable; and the project schedule is reasonable and meets the project goals.
3. **Integration of CMAP's Core Values.** Demonstrated understanding and commitment to CMAP's Core Values through the project approach, alignment with the consultant's core values, and/or through project examples.
4. **Client examples.** Verifiable examples of the Consultant firm(s) completing the same or similar deliverables through project examples.
5. **Past performance.** Prior performance on previous CMAP contracts. Vendors who are or have been seriously deficient in current or recent contract performance, in the absence of evidence to the contrary or circumstances properly beyond the control of the Vendor, shall be presumed to be unable to meet these requirements. Past unsatisfactory performance is sufficient to justify a finding of non-responsibility.
6. **Bonus.** DBE/MBE/WBE/VBE Participation. CMAP will award one (1) bonus point overall to those qualified prime consultant respondents who have been certified as a DBE by the Illinois Unified Certification Program (IL-UCP); as a Minority Business Enterprise (MBE), or Women-Owned Business Enterprise (WBE) by the City of Chicago; or as an MBE, WBE, or Veteran-Owned Business Enterprise (VBE) by Cook County.
7. **Cost.**

Selection will be weighted and based on the following criteria:

Evaluation Criteria	Maximum Points
1. Project team and firm capability	35
2. Approach and understanding	45
3. Inclusion of CMAP's Core Values	10
4. Client examples	10
5. Past performance	Responsive or non-responsive

6. Bonus DBE/MBE/WBE/VBE Participation	1
Total Possible Points	101
7. Cost	