



CMAP BOARD

MEETING MINUTES - DRAFT

Wednesday, June 14, 2023

9:30 AM

**Cook County Conference Room
433 West Van Buren Street, Suite 450
Chicago, IL 60607**

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until June 13, 2023 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/84341801786>

Meeting ID: 843 4180 1786

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CMAP provides the opportunity for public comment. Individuals are encouraged to submit comment by email to info@cmap.illinois.gov at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

To review CMAP's public participation policy, please visit <https://www.cmap.illinois.gov/committees>.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call to Order and Introductions

Chair Bennett called the meeting to order at 9:30 a.m.

Present: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, Nina Idemudia, John Noak, Richard Reinbold, Carolyn Schofield, Stefan Schaffer, Anne Sheahan, Matthew Walsh, and Leanne Redden

Absent: Nancy Rotering, Diane Williams, and Kouros Mohammadian

Staff present: Erin Aleman, Alex Bahls, Asha Barnes, Bill Barnes, Victoria Barrett, Nora Beck, Aaron Brown, Michael Brown, Julie Burros, Dustin Calliari, Karly Cazzato, John Carpenter, Daniel Comeaux, Teri Dixon, Kama Dobbs, Penny Dubernat, Maggie Eickhoff, Alex Ensign, Parry Frank, Alicia Gage, Jane Grover, Jon Haadsma, Cassidy Harper, Noah Harris, Kasia Hart, Craig Heither, Mitch Hirst, Tricia Hyland, Natalie Kuriata, Al Lagatolla, Jen Maddux, Tony Manno, Matt Marth, Alexis McAdams, Amy McEwan, Martin Menninger, Nikolas Merten, Jason Navota, Art Nicholas, Stephane Phifer, Russell Pietrowiak, Jose Portillo, Katie Reigstad, George Rivera, Elizabeth Scott, Hannah Shumway, Sarah Stolpe, Leo Torres, Jennie Vana, Blanca Vela-Schneider, Jules Voigt, Mary Weber, Daniel Xu, Beatrix Yan

Others present: Garland Armstrong, Heather Armstrong, Kevin Bueso, Zach Braun, Mike Clemens, Eric Czarnota, Doug Diffin, Peter Fahrenwald, Jackie Forbes, Brandon Geber, Sarik Goyal, Michael Greco, Daniel Knickelbein, Brian Larson, Jill Leary, Heidi Lichtenberger, Jack Malec, Brittany Matyas, Heather Mullins, Kevin O'Malley, Philip Plotch, Jada Porter, Robert Puentes, Leslie Rauer, Amy Rynell, Brian Smith, Vicky Smith, Joe Surdam, Kimberly White, Kyle Whitehead, John Wirtz

2.0 Agenda Changes and Announcements

Chair Bennett announced he will work with Executive Director Aleman to identify members of the Board who will serve in an advisory capacity to provide a recommendation on the appointment of officers including the chair and vice chairs of the Board and the Executive Committee members.

Chair Bennett presented a small token of gratitude to Member Jim Healy for his work on the CMAP Board. Member Healy began his term in 2019 as representative of DuPage County and his term expires on July 1. Burr Ridge mayor, Gary Grasso, will fill the vacancy left by Member Healy and Executive Director Aleman has already met with him to brief him on the work of the agency.

3.0 Approval of Minutes

3.01 Minutes from May 10, 2023

[23-310](#)

Attachments: [CMAP Board 05.10.23 Minutes](#)

Executive Director Erin Aleman noted a minor scrivener error to the draft minutes.

A motion was made by Member Matthew Brolley, seconded by Member Carolyn Schofield, that the minutes be approved as amended. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, Nina Idemudia, John Noak, Richard Reinbold, Carolyn Schofield, Stefan Schaffer, Anne Sheahan, Matthew Walsh and Leanne Redden

Absent: Nancy Rotering, Diane Williams and Kouros Mohammadian

4.0 Executive Director's Report

4.01 Executive director's report

[23-308](#)

Executive Director Erin Aleman commented that Mayor Gary Grasso has been appointed by the DuPage Mayors and Managers in cooperation with DuPage County to serve as its representative on the CMAP Board effective July 1.

Executive Director Aleman's reported on the General Assembly's approval of the state's Fiscal Year 2024 budget. This budget includes investments in many priorities that align with the ON TO 2050 plan but they may be complicated by economic uncertainty and exhaustion of federal aid in the coming years.

The Executive Director's report included an update on a grant for the Safe Travel for All Roadmap (STAR) Program, the Regional Infrastructure Accelerator application to advance the I-290/Blue Line project, and CMAP's involvement in aiding the City of Chicago's mayoral transition. Executive Director Aleman reported that the Board will not meet in July or August unless there is an urgent matter. A special meeting of the Board and MPO Policy Committee is scheduled for September 13 to discuss the PART report and recommendations. Formal consideration will be made at the October 8, 2023 joint Board and MPO meeting. It was noted that the time of the meeting has been moved to the afternoon due to a scheduling conflict.

5.0 Procurements and Contract Approvals

Approval of the Group Vote

A motion was made by Member John Noak, seconded by Board Member Jim Healy, to approve agenda items 5.01 and 5.02 under one vote. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, Nina Idemudia, John Noak, Richard Reinbold, Carolyn Schofield, Stefan Schaffer, Anne Sheahan, Matthew Walsh and Leanne Redden

Absent: Nancy Rotering, Diane Williams and Kouros Mohammadian

5.01 Authorization to enter into a contract with AECOM for a two-year term with three, one-year optional renewals, for RFP 281, Project Management and Oversight (PMO) of the Countywide Safety Action Plans in Northeastern Illinois, in the amount of \$425,000

[23-304](#)

Attachments: [RFP 281 Countywide Safety Plans](#)

Alicia Gage, Finance and Administration Manager, presented a request to enter into a contract with AECOM in the amount of \$425,000 to provide technical assistance to six counties for the development of county-wide safety action plans that use a regional framework and build on existing efforts to address local issues.

Items 5.01 and 5.02 were approved under one vote.

5.02 Authorization to enter into a contract for a one-year term for RFP 278, Project Management and Development of Program Evaluation of Capacity Building Activities, for an amount not -to-exceed \$75,000

[23-305](#)

Attachments: [RFP 278 Capacity Building Pre-Approval](#)

Alicia Gage, Finance and Administration Manager, requested authorization to enter into a one-year contract for RFP 278. Vendor selection is expected to occur mid-July and the vendor will provide a neutral evaluation of CMAP's Capacity Building (C-Build) program.

Items 5.01 and 5.02 were approved under one vote.

6.0 Other Items for Approval

6.01 ON TO 2050/2023-2027 TIP Conformity Analysis & TIP Amendment Memo

[23-287](#)

Attachments: [230608 conformityTCreport official draft](#)

Russell Pietrowiak, Senior Analyst, presented the ON TO 2050/2023-2027 TIP conformity analysis and TIP amendment memo 23-08. The CMAP region is a non-attainment area for ozone standards. CMAP is required to demonstrate that the long-range plan and TIP conform to the motor emissions budget for our region through a regional emission analysis and transportation projects in the TIP.

A motion was made by Member Frank Beal, seconded by Member Richard Reinbold, that the agenda item be approved. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, Nina Idemudia, John Noak, Richard Reinbold, Carolyn Schofield, Stefan Schaffer, Anne Sheahan, Matthew Walsh and Leanne Redden

Absent: Nancy Rotering, Diane Williams and Kouros Mohammadian

6.02 Consideration of approval for updates to CMAP Board By-Laws

[23-314](#)

Attachments: [By law memo 6-23](#)
[CMAP - proposed revisions to By-Laws 06.07.23\(Red Line\)](#)
[CMAP - proposed revisions to By-Laws 06.07.23 \(Clean Copy\)](#)

Amy McEwan, Deputy Executive Director, presented potential amendments to the By-Laws for consideration. Proposed amendments to Article Three of the By-Laws provide clarifying language related to audio/video participation by a member and voting requirements and document the Board's practice of using a Consent Agenda. The By-Laws would also memorialize representation of the Executive Committee members.

Proposed revisions to Article Four of the By-Laws would modify the duties of the Executive Committee to authorize changes orders of up to 10 percent of an original or purchase order or contract. The proposed revisions would also authorize additional powers to the Executive Committee on behalf of the Board that would allow CMAP to continue day-to-day functions necessary for the financial operations of the agency in the event of having to cancel a Board meeting due to a lack of a quorum or during a time when the Board is not scheduled to meet.

Deputy Executive Director McEwan noted that Article Six has been updated to reflect the amendments approved by the Board in April 2023 related to public participation at meetings. A proposed revision to Article Seven would simplify the language to define the Executive Director's

limits be consistent with state statute.

Discussion ensued regarding the need to add definitions and refine the language in Article Four related to financial operations, include language that identifies that meeting dates of the CMAP Board and Executive Committee will be posted online, and whether the Executive Committee's voting requirements should mirror that of the CMAP Board. Chair Bennett directed Executive Director Aleman to work with members representing each of the Cook, City, and collar areas and to bring back the item at a future date.

This agenda item was continued to a future date.

7.0 Information Items

7.01 Plan of Action for Regional Transit (PART) report update

[23-299](#)

Attachments: [PART Video Presentation](#)

Erin Aleman, Executive Director, CMAP staff and members of the PART steering committee, provided a presentation on the PART report update. Executive Director Aleman emphasized the value of transit in the region and how the fiscal cliff impacts all communities. If expenses were cut 20 percent it could equate to 40 percent of service cuts in transit, resulting in the possible loss of Metra services to more than 100 cities, towns, and villages. It could also mean that more than 20 Chicago neighborhoods and six suburban communities would lose access to CTA train services and more than 150 bus routes would be cut.

A reduction in services could have a financial impact to transit agencies' credit ratings, making it more expensive for these agencies to borrow monies for capital improvements. The loss of transit services could have an impact on whether a business chooses to relocate into the region because it is not as accessible as other regions.

Bill Barnes, Regional Policy and Implementation Deputy, updated the Board on the work that has occurred in exploring funding solutions and opportunities to pay for the recommendations made in the PART report. Tom Kotarac, on behalf of co-chair Derek Douglas, discussed the work on "How to Pay for It". Mr. Kotarac indicated that reform has to accompany revenue, stating that this is the time to reset the entire transit system from governance to financing to operations. Discussion ensued.

Randy Blankenhorn, co-chair of the "How to Implement It" group discussed funding formulas, governance and how decisions are made. Mr. Blankenhorn indicated that the region needs to start thinking of transit as one system and not as different agencies, stating that formulaic distribution to the agencies is 60 years old and needs to be revisited. He solicited feedback from the board on what their priorities are and what the tradeoffs will be.

Amy Rynell, co-chair of the "System We Want" group, that focuses on what improvements would bring ridership back and retain existing riders shared that the group is looking at the challenges that riders face in getting around the region, the lack of sufficient funding for transit, and the role the state plays in transit. Discussion continued.

Due to time constraints, staff will provide a video presentation of its PowerPoint and will distribute it to the Board members and will make it available to the public.

(Member Idemudia left the meeting at 11:04 a.m.)

A presentation on the Plan of Action for Regional Transit (PART) report update was provided.

7.02 Legislative update

[23-307](#)

John Carpenter, Director of Intergovernmental Affairs, reported that the General Assembly concluded its spring legislative session around 3:00 a.m., Saturday, May 27 and approved its \$50.6 billion FY2024 budget. The FY2024 budget increased the distribution rate of the local government distributive fund (LGDF) from 6.1 percent to 6.47 percent which is expected to increase the allocation to local governments funding to \$112 million. This is still lower than the 2011 contribution rate but is larger than last year. Significant progress was made on legislation to gain financial support on CMAP appropriation for non-transportation work. While funding was not approved for FY2024, it was under consideration.

House Bill (HB) 1342 made a number of transit changes which allows the service boards to confiscate fare media and suspend riding privileges to riders who threaten public safety or commit public indecency. It requires the service boards to only enter into contracts for bus purchases for zero emission buses beginning in 2026. It enables a two-year extension for the fare box recovery ratio requirement waiver. It requires the service boards to report on a number of performance metrics including staffing levels, scheduled and delivered services, and safety on the system including the number of incidents of crime. The bill also requires the RTA to study the feasibility of providing year-round free and reduced fares and creating a more equitable fare system.

HB 2068 has passed both houses and requires certain employers to provide pre-tax transit benefits to its employees. HB2878, the omnibus procurement bill, was filed in the senate as an amendment to a house bill. The amendment includes a number of changes to the Public/Private Partnership (3P) for Transportation Act including removing the reference to metropolitan planning organizations (MPOs) in the statute and language that requires 3P projects to be compliant with the regional plan. While the state cannot change the role of MPOs, which is required by the federal transportation planning process, CMAP is looking to reinsert the language.

A legislative update was presented.

8.0 Other Business

There was no other business before the Board.

9.0 Public Comment

Garland Armstrong, Iowa resident, commented on the PART update and the seriousness that needs to be taken by the federal government and all states. Heather Garland, Iowa resident, suggested a restructuring of corporate and high-income tax to ensure that everyone pays a fair share of costs, particularly in suburban areas.

10.0 Next Meeting

Chair Bennett noted that the September 13, 2023 Board meeting will be a joint meeting with the MPO Policy Committee and will be held in the Marquee Room on the second floor of the Old Post Office building.

11.0 Adjournment

A motion was made by Member Jim Healy, seconded by Member Richard Reinbold, to adjourn the meeting. Motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, John Noak, Richard Reinbold, Carolyn Schofield, Stefan Schaffer, Anne Sheahan, Matthew Walsh and Leanne Redden

Absent: Nancy Rotering, Diane Williams and Kouros Mohammadian

Not Present: Nina Idemudia

The meeting was adjourned at 11:12 a.m.

Minutes prepared by Blanca Vela-Schneider