



MEMORANDUM

To: CMAP Board

From: Alicia Gage
Manger, Finance and Administration

Date: September 13, 2023

Re: Sole source agreement to enter into a nine-month agreement, with one, six-month option for renewal, with DePaul University to provide Housing Data Snapshots for an amount not-to-exceed \$260,000

ON TO 2050, the region's comprehensive plan, [emphasizes](#) the importance of planning for a range of housing options in regionally and locally appropriate ways. Affordable housing options, particularly rental options, are not available in all parts of the region, which creates a systemic imbalance between job centers and where people live. The region's demographics are expected to shift substantially over the next three decades, which presents additional challenges in planning for future housing needs. To address these issues, CMAP has pursued a wide range of activities including technical assistance for long-term housing plans, regional coordination of rental assistance vouchers, and data analyses on fair housing in northeastern Illinois.

The primary deliverables for this project will be data profiles for each jurisdiction. These will include tables of existing households and housing units by type, tenure, socio-economic, demographic, structure, cost, and other factors, as well as key trends over time or subregional comparisons (e.g., county averages, neighboring communities). Each profile will also include estimates of affordable housing needs by tenure and household income, with the methodology for these estimates still to be determined. The profiles should complement and supplement CMAP's existing [Community Data Snapshots](#) and support the agency's objectives to collect and disseminate information, support public and private decision-making, and advance housing and transportation planning strategies outlined in ON TO 2050.

CMAP staff is seeking Board approval to enter into a nine-month, sole source agreement, with one six-month option for renewal, with DePaul University to complete this project. Support for this project will be provided by FY24 and FY25 UWP funds, for a maximum not-to-exceed cost of \$260,000.

ACTION REQUESTED: Approval