



MEMORANDUM

To: Citizens' Advisory Committee

From: CMAP Staff

Date: August 8, 2023

Subject: Public Participation Plan, draft review

Action requested: Approval

Why a Public Participation Plan?

CMAP is a metropolitan planning organization (MPO) and federal law requires every MPO to create a public participation plan that explains to the public the opportunities to be involved in the transportation planning process that MPOs manage.

Every four years, CMAP develops a public participation plan (PPP) to not only comply with federal requirements, but also to guide the agency's proactive engagement of residents and constituencies in northeastern Illinois. The PPP also establishes core values for how CMAP integrates meaningful public engagement into its planning initiatives. CMAP's previous PPP was approved by CMAP's MPO Policy Committee in 2019.

Meaningful public participation is a key component of CMAP's planning processes, to produce regional plans, a transportation improvement program, and local plans that reflect the values and priorities of the people who live and work in the region. CMAP strives to inclusively identify, engage, and sustain relationships with residents in communities affected by regional planning and to provide all stakeholders reasonable opportunities to be involved in the planning process.

This PPP is intended to serve as a guide to both the public on how to participate in the agency's public committees and initiatives, but also as a resource to CMAP staff for planning public engagement processes. Because this Public Participation Plan also serves as the PPP for the Regional Transportation Authority (RTA), the RTA reviewed an early draft in June.

What's the timeline?

Regional Transportation Authority	Review draft	Completed (June 2023)
Citizens Advisory Committee	Review, approve draft	August 8, 2023
Public comment period	Statutorily required 45-day public comment period for draft document	August 21 through October 6, 2023
Transportation Committee	Review draft	November 17, 2023
<i>Final Public Participation Plan</i>	<i>Document finalized</i>	<i>December 1, 2023</i>
Citizens Advisory Committee	Review, approve final document	December 2023
MPO Policy Committee	Approval of final document by CMAP Board and MPO Policy Committee at joint meeting	January 2024

During the 45-day public comment period (August 21 through October 6), the agency will share the draft PPP in its newsletters and through its social media channels to invite members of the public and agency stakeholders to provide feedback. If this committee meets in December, staff will bring the final version of the PPP to the committee for additional review, as well as the public comments received.

Staff welcomes the committee's review and comments on the draft PPP and any questions about the process.

Action requested: Staff requests the committee's review and approval of the draft Public Participation Plan.