

UNIFIED WORK PROGRAM

AGENDA - FINAL

Wednesday, December 14, 2022

1:00 PM

Please join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/81072268985?pwd=bElQZEd3YTRaUklvb1JQSDhTWG1Sdz09>

Meeting ID: 810 7226 8985

Passcode: 852028

One tap mobile

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1.0 Call To Order

2.0 Agenda Changes and Announcements

3.0 Approval of Minutes

3.01 Minutes from November 16, 2022

[22-576](#)

ACTION REQUESTED: Approval

Attachments: [MeetingMinutes16-Nov-2022](#)

4.0 New Business

4.01 FY24 UWP Core Proposals

[22-577](#)

PURPOSE & ACTION: On October 17, 2022, a Call for Core Proposals was made for the FY24 UWP Program. 8 proposals were received. Following presentations at the November 16, 2022 meeting, the recommended FY24 program is presented for approval.

ACTION REQUESTED: Approval

Attachments: [12.10.22 Memo - Final UWP Proposals for Approval](#)

5.0 Other Business

6.0 Public Comment

This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair's discretion. It should be noted that the public comment period will immediately follow the last item on the agenda.

7.0 Next Meeting

The next meeting will be May 10, 2023 at 1:00 pm.

8.0 Adjournment

UNIFIED WORK PROGRAM

MEETING MINUTES - DRAFT

Wednesday, November 16, 2022

1:00 PM

Please join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/89208935310?pwd=dIBURXY2bHlobEg4NIU2RDZYVWVJUT09>

Meeting ID: 892 0893 5310

Passcode: 053937

One tap mobile

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1.0 Call To Order

Chair Michael Vanderhoof called the meeting to order at 1:01 p.m., and reminded the members that the meeting was being live-streamed, and asked Daniel Olson to call the roll.

Present: CMAP Representative, CTA Representative, City of Chicago Representative, Collar Counties Representative, Metra Representative, Pace Representative, CoM Representative, and RTA Representative

Absent: IEPA Representative

Non-Voting: IDOT Representative, and FHWA Representative

Absent (NV): FTA Representative

Members present:

- IDOT Representative - Mike Vanderhoof
- FHWA Representative - John Donovan
- CMAP Representative - Alex Ensign
- CTA Representative - Christina Bader
- City of Chicago Representative - Buck Doyle
- Collar Counties Representative - Sidney Kenyon
- Metra Representative - David Kralik
- Pace Representative - David Tomzik
- Council of Mayors Representative - Michael Einhorn
- RTA Representative - Heather Mullins

Staff present: Daniel Olson, Ryan Ehlke, Jonathan Burch, Kama Dobbs, Linda Mastandrea, Tony Manno, Teri Dixon, Amy McEwan, Craig Heither, Jose Portillo, Phoebe Downey, Ryan Thompto

Others present: Benet Haller, Christina Kupkowski, Deborah Harrison, Doug DeLille, Doug Sullivan, Dustin Clark, Jack Malec, Jackie Forbes, Kim Koy, Kris Skogsbakken, Leslie Phemister, Michael Fitzsimons

2.0 Agenda Changes and Announcements

CMAP representative Alex Ensign requested that item 4.02 Core Proposals be moved before 4.01 Overview of Safe and Complete Streets due to member agency's time constraints.

3.0 Approval of Minutes

3.01 Minutes from October 13, 2022

[22-554](#)

Attachments: [MeetingMinutes13-Oct-2022](#)

A motion was made by Collar Counties Representative Kenyon, seconded by RTA Representative Mullins, that the minutes be approved. The motion carried by the following vote:

Aye: CMAP Representative, CTA Representative, City of Chicago Representative, Collar Counties Representative, Metra Representative, Pace Representative, CoM Representative, and RTA Representative

Absent: IEPA Representative

Non-Voting: IDOT Representative, and FHWA Representative

Absent (NV): FTA Representative

4.0 New Business

4.02 FY24 UWP Core Proposals

[22-555](#)

Attachments: [CmteMemo--FY24 CoreProposals](#)
[Combined FY2024 Core Proposals](#)

The Core Proposals agenda item was moved before 4.01 at the request of CMAP staff due to time constraints of member agencies.

Council of Mayors: Dan Olson (CMAP) read the proposal overview for Council of Mayors. Council of Mayors requested federal funding of \$1,561,215 to be used for program development, monitoring and management, general liaison services, technical assistance, and communication assistance. No questions received.

CDOT: Buck Doyle presented CDOT's proposal. CDOT requested federal funding of \$830,000. Funds will be used to support regional objectives by ensuring that Chicago is participating in required planning processes. CDOT will also use funding to conduct studies and analyses. Funding will be held consistent from FY23 to FY24. No questions received.

CTA: Mike Fitzsimons presented CTA's proposal. CTA requested \$965,000 total (\$772,008 federal funds) for continued participation in regional transportation planning processes, program development, and management of capital grants, developing project scopes and milestones based on grant requirements. Additional requested funds compared to previous years are intended to fill vacant positions in the program development group and enable CTA to plan and develop programs consistent with new formula funding. No questions received.

CMAP: Piotr Wietrzak presented CMAP's proposal. CMAP requested \$18,583,000 in federal funding. This funding will be used for implementation of ON TO 2050, supporting local planning efforts, required MPO activities, and coordinated regional outreach among other activities. CMAP has also launched the new Safe Travel for All Roadmap (STAR) to advance Safe and Complete Streets priorities. No questions received.

Will County: Christina Kupkowski presented Will County's proposal. Will County requested \$500,000 in federal funding. Will County will provide \$1.2 million in local funds. Funds will go towards updating the current long range transportation plan and modeling for the county from 2040 to 2050. David Tomzik (PACE) asked about the duration of the project and how funds will be spent in the year. Christina Kupkowski explained that the increased funds will be allotted towards updating models that are hold overs from the 2030 plan. Heather Mullins asked if core funding can be used for consultant led projects, Kama Dobbs (CMAP) answered that agencies have used core funding for consultants. Sidney Kenyon (Counties) asked how counties can access funds if not through LTA, Amy McEwan (CMAP) answered that CMAP is focusing on right-sizing funding based on the context of communities that apply.

Metra: David Kralik presented Metra's proposal. Metra requested \$1.2 million in federal funds to support capital programing, grant requirements, and transit asset management. The increased request reflects increased effort needed from staff to meet new requirements. Metra's efforts support CMAP's regional objectives including updating the TIP, asset management, and meeting federal requirements. Michael Vanderhoof (IDOT) asked if new staff will be hired with increased funding, David Kralik responded that the increased request is directly related to staffing.

Pace (capital development): Kris Skogsbakken presented Pace's capital program development proposal. Pace requested \$120,000 in federal funds. These funds will be used for capital program development and asset management plan for Northeastern Illinois. No questions received.

Pace (shared mobility): Doug Sullivan presented Pace's shared mobility proposal. Pace requested \$230,400 in federal funds which is an increase from FY23. The increase reflects that Pace did not advertise the Shared Mobility program during the Covid-19 pandemic, the program now stands to grow as the region recovers from the pandemic. The funds will be used for rideshare education, customer service, public outreach, and administering the rideshare program. No questions received.

Discussion followed the proposals. Mike Vanderhoof asked about the difference between the total core proposal amount and anticipated federal mark. The current proposed amount exceeds the federal mark by \$800,000, the committee discussed how to address the excess request. Will County is willing to decrease request to \$250,000 for long range plan. Agencies with increased requests explained the impacts of decreasing their respective requests on their overall operations. CMAP staff will reach out to members before the December 14 meeting with adjustments to align core proposal amount with federal amount. The difference between the total proposed amount and the federal mark following Will County's reduced request is \$412,994.86 of federal funds.

The agenda item was discussed.

4.01 Overview of Safe and Complete Street Program

[22-557](#)

A recorded presentation by CMAP staff Lindsay Bayley was provided on the Safe Travel for All Roadmap program, previously known as the Safe and Complete Streets program. The overview explained trends in traffic fatalities in the region and how CMAP intends to address this issue. The Safe Travel for All Roadmap will use data analysis, policy recommendations, and collaborative planning and project implementation to improve regionwide traffic safety. Michael Einhorn (Council of Mayors) commented that enforcement is required in addition to planning to improve safety, Tony Manno (CMAP) added that CMAP intends to engage all relevant stakeholders including enforcement agencies.

The agenda item was presented.

5.0 Other Business

Michael Vanderhoof identified that the IDOT NOFO for 2022 Illinois Competitive Freight Program was made live on 11/15/22 and that PM2 and PM3 performance measures were approved and will be sent to CMAP shortly.

6.0 Public Comment

This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair's discretion. It should be noted that the public comment period will immediately follow the last item on the agenda.

No public comment was received.

7.0 Next Meeting

The next meeting will be December 14, 2022.

8.0 Adjournment

The meeting was adjourned at 2:45 p.m.

Minutes prepared by Ryan Ehlke.



MEMORANDUM

To: UWP Committee

From: CMAP Staff

Date: December 10, 2022

Subject: Proposed UWP Consensus Budget

Purpose: Review revised proposals to advance the FY2024 UWP Budget on December 14, 2022.

Action Requested: Approval

Background

On October 17, 2022, a call for core proposals was made for the FY 2024 UWP program. Seven total core proposals were received. It is anticipated that the FY 2024 UWP federal mark will be \$23,726,798, a 3.8% increase over the FY 2023 federal mark. Presentations of all the proposals were made to the UWP Committee at its meeting on November 16. The incoming proposals, as presented, were over the federal mark by \$662,995, with several proposals significantly higher than the previous FY 2023 program.

In the weeks following the November 16 meeting, CMAP staff received input from members of the committee and analyzed the most equitable distribution of funding for FY24, with the acknowledgement that the proposals with significant increases year-over-year would not all be able to receive funding while maintaining the overall program's ability to match the federal mark. Following a revised proposal shared and discussed with individual UWP committee members, the chart at the end of this memo reflects the approved amounts for the FY 2023 funded projects and the revised FY 2024 proposal amounts.

In all cases, the federal funds are being requested at the 80% level. The chart reflects both the federal funds and the total project cost.

Final proposal

CMAP staff reviewed historical UWP budget data and has determined that the most fair and equitable path forward is to balance the budget as follows:

- Apply a 2.5% increase across all agency requests, including those who provided proposals with no increase from the previous year, to reflect a benefit from the increase of the federal mark.
 - An exception to this increase is the proposal from the Council of Mayors. Staff have already spoken with representatives from the Council of Mayors and they would like to keep their proposal as submitted with a smaller increase of 1.8% over FY23.
- Leave the Safe and Complete Streets set aside (now branded as Safe Travel For All Roadmap) at 2.5% of the total federal mark, as required.
- Split the remainder across those agencies who sought significantly higher amounts.
- Make minor adjustments to more closely adhere to historical percentage shares of the total amount, according to FY 2019 – FY 2023 data.

In preparing this revised proposal, it is understood that this allocation recommendation only applies to FY 2024. Further review of future core program processes and applications will be needed.

The table below reflects the final FY 2023 proposals, a final proposal for the FY 2024 budget, and comparison of how the FY 2024 budget reflects historical percentage shares averaged over FY 2019 – FY 2023.

Agency	Project Title	FY 23 Federal	FY 24 Federal	Local Match	Total	FY 2024 as % of Total Mark	5-Year Historical Average
CMAP	MPO Activities	\$18,189,756	\$18,684,251	\$4,671,130	\$23,355,651	78.7%	78.2%
CMAP	Safe Travel for All Roadmap (STAR)	\$571,345	\$593,170	\$148,292	\$741,462	2.5%	N/A
City of Chicago (CDOT)	City of Chicago Transportation and Programming	\$830,000	\$850,750	\$212,688	\$1,063,438	3.6%	3.8%
Council of Mayors	Subregional Transportation Planning, Programming, and Management	\$1,533,094	\$1,561,215	\$390,304	\$1,951,519	6.6%	7.7%
CTA	Program Development	\$500,000	\$670,581	\$167,645	\$838,226	2.8%	2.3%
Will County	2050 Long Range Transportation Plan	\$160,000*	\$322,081	\$80,520	\$402,601	1.4%	1.2%
Metra	Capital Program, Grant Administration, and Asset Management	\$520,000	\$691,081	\$172,770	\$863,851	2.9%	2.1%
Pace	Capital Program Development and Asset Management	\$120,000	\$123,000	\$30,750	\$153,750	0.5%	0.4%
Pace	Shared Mobility Program	\$109,600	\$230,400	\$57,600	\$288,000	1.0%	0.5%
Total		\$22,533,795	\$23,726,798	\$5,931,700	\$29,658,498		

*FY23 allocated to Kane County