



## UNIFIED WORK PROGRAM

### MEETING MINUTES - FINAL

Wednesday, November 16, 2022

1:00 PM

Please join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/89208935310?pwd=dIBURXY2bHlobEg4NIU2RDZYVWVJUT09>

Meeting ID: 892 0893 5310

Passcode: 053937

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#### 1.0 Call To Order

Chair Michael Vanderhoof called the meeting to order at 1:01 p.m., and reminded the members that the meeting was being live-streamed, and asked Daniel Olson to call the roll.

**Present:** CMAP Representative, CTA Representative, City of Chicago Representative, Collar Counties Representative, Metra Representative, Pace Representative, CoM Representative, and RTA Representative

**Absent:** IEPA Representative

**Non-Voting:** IDOT Representative, and FHWA Representative

**Absent (NV):** FTA Representative

Members present:

- IDOT Representative - Mike Vanderhoof
- FHWA Representative - John Donovan
- CMAP Representative - Alex Ensign
- CTA Representative - Christina Bader
- City of Chicago Representative - Buck Doyle
- Collar Counties Representative - Sidney Kenyon
- Metra Representative - David Kralik
- Pace Representative - David Tomzik
- Council of Mayors Representative - Michael Einhorn
- RTA Representative - Heather Mullins

Staff present: Daniel Olson, Ryan Ehlke, Jonathan Burch, Kama Dobbs, Linda Mastandrea, Tony Manno, Teri Dixon, Amy McEwan, Craig Heither, Jose Portillo, Phoebe Downey, Ryan Thompto

Others present: Benet Haller, Christina Kupkowski, Deborah Harrison, Doug DeLille, Doug Sullivan, Dustin Clark, Jack Malec, Jackie Forbes, Kim Koy, Kris Skogsbakken, Leslie Phemister, Michael Fitzsimons

## 2.0 Agenda Changes and Announcements

CMAP representative Alex Ensign requested that item 4.02 Core Proposals be moved before 4.01 Overview of Safe and Complete Streets due to member agency's time constraints.

## 3.0 Approval of Minutes

### 3.01 Minutes from October 13, 2022

[22-554](#)

**Attachments:** [MeetingMinutes13-Oct-2022](#)

*A motion was made by Collar Counties Representative Kenyon, seconded by RTA Representative Mullins, that the minutes be approved. The motion carried by the following vote:*

**Aye:** CMAP Representative, CTA Representative, City of Chicago Representative, Collar Counties Representative, Metra Representative, Pace Representative, CoM Representative, and RTA Representative

**Absent:** IEPA Representative

**Non-Voting:** IDOT Representative, and FHWA Representative

**Absent (NV):** FTA Representative

## 4.0 New Business

### 4.02 FY24 UWP Core Proposals

[22-555](#)

**Attachments:** [CmteMemo--FY24 CoreProposals](#)  
[Combined FY2024 Core Proposals](#)

The Core Proposals agenda item was moved before 4.01 at the request of CMAP staff due to time constraints of member agencies.

Council of Mayors: Dan Olson (CMAP) read the proposal overview for Council of Mayors. Council of Mayors requested federal funding of \$1,561,215 to be used for program development, monitoring and management, general liaison services, technical assistance, and communication assistance. No questions received.

CDOT: Buck Doyle presented CDOT's proposal. CDOT requested federal funding of \$830,000. Funds will be used to support regional objectives by ensuring that Chicago is participating in required planning processes. CDOT will also use funding to conduct studies and analyses. Funding will be held consistent from FY23 to FY24. No questions received.

CTA: Mike Fitzsimons presented CTA's proposal. CTA requested \$965,000 total (\$772,008 federal funds) for continued participation in regional transportation planning processes, program development, and management of capital grants, developing project scopes and milestones based on grant requirements. Additional requested funds compared to previous years are intended to fill vacant positions in the program development group and enable CTA to plan and develop programs consistent with new formula funding. No questions received.

CMAP: Piotr Wietrzak presented CMAP's proposal. CMAP requested \$18,583,000 in federal funding. This funding will be used for implementation of ON TO 2050, supporting local planning efforts, required MPO activities, and coordinated regional outreach among other activities. CMAP has also launched the new Safe Travel for All Roadmap (STAR) to advance Safe and Complete Streets priorities. No questions received.

Will County: Christina Kupkowski presented Will County's proposal. Will County requested \$500,000 in federal funding. Will County will provide \$1.2 million in local funds. Funds will go towards updating the current long range transportation plan and modeling for the county from 2040 to 2050. David Tomzik (PACE) asked about the duration of the project and how funds will be spent in the year. Christina Kupkowski explained that the increased funds will be allotted towards updating models that are hold overs from the 2030 plan. Heather Mullins asked if core funding can be used for consultant led projects, Kama Dobbs (CMAP) answered that agencies have used core funding for consultants. Sidney Kenyon (Counties) asked how counties can access funds if not through LTA, Amy McEwan (CMAP) answered that CMAP is focusing on right-sizing funding based on the context of communities that apply.

Metra: David Kralik presented Metra's proposal. Metra requested \$1.2 million in federal funds to support capital programing, grant requirements, and transit asset management. The increased request reflects increased effort needed from staff to meet new requirements. Metra's efforts support CMAP's regional objectives including updating the TIP, asset management, and meeting federal requirements. Michael Vanderhoof (IDOT) asked if new staff will be hired with increased funding, David Kralik responded that the increased request is directly related to staffing.

Pace (capital development): Kris Skogsbakken presented Pace's capital program development proposal. Pace requested \$120,000 in federal funds. These funds will be used for capital program development and asset management plan for Northeastern Illinois. No questions received.

Pace (shared mobility): Doug Sullivan presented Pace's shared mobility proposal. Pace requested \$230,400 in federal funds which is an increase from FY23. The increase reflects that Pace did not advertise the Shared Mobility program during the Covid-19 pandemic, the program now stands to grow as the region recovers from the pandemic. The funds will be used for rideshare education, customer service, public outreach, and administering the rideshare program. No questions received.

Discussion followed the proposals. Mike Vanderhoof asked about the difference between the total core proposal amount and anticipated federal mark. The current proposed amount exceeds the federal mark by \$800,000, the committee discussed how to address the excess request. Will County is willing to decrease request to \$250,000 for long range plan. Agencies with increased requests explained the impacts of decreasing their respective requests on their overall operations. CMAP staff will reach out to members before the December 14 meeting with adjustments to align core proposal amount with federal amount. The difference between the total proposed amount and the federal mark following Will County's reduced request is \$412,994.86 of federal funds.

*The agenda item was discussed.*

#### **4.01 Overview of Safe and Complete Street Program**

[22-557](#)

A recorded presentation by CMAP staff Lindsay Bayley was provided on the Safe Travel for All Roadmap program, previously known as the Safe and Complete Streets program. The overview explained trends in traffic fatalities in the region and how CMAP intends to address this issue. The Safe Travel for All Roadmap will use data analysis, policy recommendations, and collaborative planning and project implementation to improve regionwide traffic safety. Michael Einhorn (Council of Mayors) commented that enforcement is required in addition to planning to improve safety, Tony Manno (CMAP) added that CMAP intends to engage all relevant stakeholders including enforcement agencies.

*The agenda item was presented.*

**5.0 Other Business**

Michael Vanderhoof identified that the IDOT NOFO for 2022 Illinois Competitive Freight Program was made live on 11/15/22 and that PM2 and PM3 performance measures were approved and will be sent to CMAP shortly.

**6.0 Public Comment**

This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair's discretion. It should be noted that the public comment period will immediately follow the last item on the agenda.

No public comment was received.

**7.0 Next Meeting**

The next meeting will be December 14, 2022.

**8.0 Adjournment**

The meeting was adjourned at 2:45 p.m.

Minutes prepared by Ryan Ehlke.