



CMAP BOARD

MEETING MINUTES - DRAFT

Wednesday, January 10, 2024

9:30 AM

**Cook County Conference Room
433 West Van Buren Street, Suite 450
Chicago, IL 60607**

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until Tuesday, January 9, 2024 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/88121200726?pwd=OIFcnbDvF0rsbpzwKpB4CvRXBvKy2i.1>

CMAP provides the opportunity for public comment. Individuals are encouraged to submit comment by email to info@cmap.illinois.gov at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

To review CMAP's public participation policy, please visit <https://www.cmap.illinois.gov/committees>.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call to Order and Introductions

Chair Bennett called the meeting to order at 9:47 a.m.

Present: Gerald Bennett, Frank Beal, Matthew Brolley, Gary Grasso, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield, and Matthew Walsh

Absent: Paul Hoefert, and Anne Sheahan

Non-Voting: Leanne Redden

Absent (NV): Kouros Mohammadian

Noting a physical quorum of the Board, Chair Bennett reported that a request was received from Member John Noak to attend the Board meeting virtually in compliance with the Open Meetings Act requirements. A vote is needed to approve his virtual attendance.

A motion was made by Member Schaffer, seconded by Member Beal, to approve Member Noak's virtual attendance. On a voice vote, the motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Gary Grasso, Nina Idemudia, Richard Reinbold, Nancy Rotering, Stefan Schaffer and Matthew Walsh

Absent: Paul Hoefert and Anne Sheahan

Abstain: John Noak

Non-Voting: Leanne Redden

Not Present: John Roberson and Carolyn Schofield

Absent (NV): Kouros Mohammadian

Chair Bennett remarked that Member Noak is present and able to vote on matters of the Board.

Staff present: Erin Aleman, Bill Barnes, Victoria Barrett, Lindsay Bayley, Nora Beck, Aaron Brown, Michael Brown, Jonathan Burch, Dustin Calliari, John Carpenter, Karly Cazzato, Michael Collins, Mai Dang, Teri Dixon, Kama Dobbs, Phoebe Downey, Austen Edwards, Ryan Ehlke, Alex Ensign, Kate Evasic, Doug Ferguson, Nick Ferguson, Elizabeth Ginsberg, Ryan Gougis, Michael Greco, Jane Grover, Patrick Guziak, Jon Haadsma, Cassidy Harper, Kasia Hart, Evan Hay, Prithvi Hegde, Craig Heither, Tricia Hyland, Natalie Kuriata, Aimee Lee, Jen Maddux, Matt Marth, Alexis McAdams, Amy McEwan, Martin Menninger, Jen Moran, Makala Morales, Jason Navota, Arthur Nicholas, Tim O'Leary, Stephen Ostrander, Sam Pavlekovsky, George Perkins Anene, Stephane Phifer, Russell Pietrowiak, Katie Piotrowska, Katie Reigstad, Julie Reschke, Elizabeth Scott, Mike Sobczak, Sarah Stolpe, Seth Thomas, Jennie Vana, Blanca Vela-Schneider, Jules Voigt, Laura Wilkison, Beatrix Yan, You Zhou

Others present: Garland Armstrong, Sean Connelly, Len Cannota, Eric Czarnota, Drew Duffin, Jacqueline Forbes, Mark Fowler, Tyler Grau, Neil James, Kendra Johnson, Mike Klemens, Brian Laresen, Jill Leary, Heidi Lichtenberger, Brittany Matyas, Ed Paesel, Ryan Peterson, Jada Porter, Suzette Quintell, Leslie Rauer, Todd Schmidt, Vicky Smith, Megan Swanson, Joe Surdam, Daniel Thomas, Jon Vana

2.0 Agenda Changes and Announcements

Chair Bennett announced changes to the schedule of agenda items. Agenda items 9.01 through 9.03 and agenda 4.01 will be taken ahead of the regular schedule.

(Member Schofield arrived at 9:51 a.m.)

9.0 Information Items

9.01 2023 CMAP Annual Report

[24-004](#)

Attachments: [2023 Annual Report Memo](#)
[Annual Report 2023 - Final](#)

Erin Aleman, Executive Director, presented the Annual Report. This report is required by the Illinois Regional Planning Act and highlights progress toward the region's shared vision and ON TO 2050 goals in making northeastern Illinois a stronger, more resilient place to live.

The report addresses the significant work on the Plan of Action for Regional Transit (PART), efforts undertaken to improve compliance with the Americans with Disabilities Act (ADA), the launch of the Safe Travel for All Roadmap (STAR) program, the investment of two major climate planning efforts, and the launch and implementation of the Greater Chicagoland Economic Partnership. Director Aleman reported that CMAP continues to put people at the center of its work and prioritizes connecting, engaging, collaborating and fostering relationships.

The 2023 CMAP Annual Report was presented.

9.02 Introduction of the Proposed FY 2025 Budget and Work Plan

[24-003](#)

Attachments: [FY2025 Budget Introduction Memo](#)

Erin Aleman, Executive Director, provided an introduction to the proposed FY 2025 Budget and Work Plan. The budget process begins when CMAP receives its federal mark from the Illinois Department of Transportation (IDOT). The budget is developed to align with CMAP's strategic direction, the five-year plan that prioritizes work outlined in ON TO 2050, and multi-year programs with projects projected into FY 2027. A timeline of the schedule was reviewed.

In FY 2025, there are two main components to the Unified Work Program (UWP): the Core Program and the Competitive Program. The Core program includes planning activities necessary to meet federal metropolitan planning requirements. The funds help partner agencies participate in the Transportation Improvement Program (TIP) and collect and share data for CMAP to use in its data analysis and modeling. The Competitive Program allows eligible participants to apply for one-time planning studies or activities that support, implement, inform, and/or complement the MPO's required work and are aligned with CMAP's strategic direction and federal planning factors.

CMAP also receives funding from the Illinois Department of Natural Resources (IDNR) and Illinois Environmental Protection Agency (IEPA) to conduct water supply and water quality management on behalf of the region. Grant funding is received to work on speed management policy research and ADA transition plans for the region. Surplus metropolitan planning funds are used to purchase Ecopia data on behalf of all agencies in the region.

Executive Director Aleman discussed how CMAP serves the region through collaboration and convening. CMAP is the region's authoritative data source. It manages the TIP, programs federal funds for local transportation projects through the Surface Transportation Program (STP), Congestion Mitigation and Air Quality Improvement Program (CMAQ), Transportation Alternatives Program (TAP-L), and the Carbon Reduction Program (CRP).

Highlights of the proposed FY 2025 Budget and Work Plan include a \$34.3 million UWP balanced budget, \$6.03 million in UWP partner sub awards, \$1.8 million in planning liaison (PL) shared funds, \$6.8 million in required match, \$7.8 million in additional non-UWP grant funds, and a \$42 million total balanced budget.

Staff will bring the proposed FY 2025 Budget and Work Plan for the Board's consideration at its February 14, 2024 meeting.

An introduction of the proposed FY 2025 Budget and Work Plan was presented to the Board.

9.03 Regional Climate Plan Action efforts

[23-507](#)

Attachments: [Climate action planning memo](#)

Nora Beck, Regional Policy and Implementation Policy Principal, presented on CMAP's Regional Climate Plan Action efforts. The US Environmental Protection Agency established the Climate Pollution Reduction Grants (CPRG) program, consisting of two phases for planning and implementation. The objectives of the program are to develop ambitious plans to reduce greenhouse gas (GHG) emissions and other harmful pollution, fund transformative, large-scale GHG reduction policies, programs, and capital projects, and develop a program that benefits low-income and disadvantaged communities.

Phase 1 of the program consists of three deliverables: the Priority Climate Action Plan by March 1, 2024; the Comprehensive Climate Action Plan by the summer of 2025, and the status report by summer of 2027. The Priority Climate Action Plan will be led by the MMC, will focus on near-term, high-priority, implementation-ready measures to reduce GHG pollution. CMAP will lead the Comprehensive Climate Action Plan which will address all significant GHG sources and establish near- and long-term GHG emission reduction goals.

Phase 2 of the program is the implementation of competitive grants. The US EPA is looking for large-scale collaborative projects to help stimulate a transformation to a de-carbonized economy and demonstrate approaches that can help unlock opportunities for greater emissions reduction. Only 30 - 115 grants will be awarded across the nation. The turnaround time to submit grant applications is April 1, 2024.

Principal Beck also noted that CMAP, in partnership with ComEd, and the Respiratory Association applied for the Clean Energy to Communities Initiative to ask for advanced modeling support to better understand the scale and extent of strategies for reaching transportation emission reduction goals.

Member Redden requested that CMAP prioritize transit projects to capitalize on opportunities available for regional projects.

It was noted that the agenda reflected that this was an item for approval but it is an information item. No action is requested.

Regional Climate Plan Action efforts were presented.

4.0 CMAP Announcements

4.01 Executive Director's report

[23-491](#)

Erin Aleman, Executive Director, reported on the Regional Transportation Plan. Recent shifts in the world have demonstrated the need to refine the region's plan and take an approach that maintains

the plan's principles, policies, and goals, but sets a bold new vision in achieving a future that residents want.

Executive Director Aleman noted the next call for Technical Assistance Projects opens on February 26, 2024. She reported on CMAP's partnership with Urban Land Institute on external engagement outreach and that three new organizations have joined the Community Alliance for Regional Equity (CARE) cohort.

(Member John Roberson arrived at 10:32 a.m.)

Executive Director Aleman reported on CMAP's effort to propose Regional Planning Act legislative amendments to help with the day to day operations of the organization. She noted that the proposed amendments would not change the voting threshold for significant, regional issues.

Chair Bennett commented on the proposed legislative changes, noting that the requirement for super majority votes on all actions can delay CMAP's day-to-day operations. He requested the Board members commit to attending the Board meetings.

Chair Bennett also recognized the service of Diane Williams and Karen Darch, two former Board members. Mayor Paul Hoefert of Mount Prospect is filling the vacancy left by Karen Darch and it is expected that the other vacancy will be filled soon.

The Executive Director's report was received and filed.

3.0 Approval of Minutes

3.01 CMAP Board and MPO Policy Committee joint minutes from October 11, 2023

[23-488](#)

Attachments: [CMAP Board-MPO 10.11.23 Minutes](#)

A motion was made by Member Matthew Walsh, seconded by Member Frank Beal, that the agenda item be approved. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Gary Grasso, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield and Matthew Walsh

Absent: Paul Hoefert and Anne Sheahan

Non-Voting: Leanne Redden

Absent (NV): Kouros Mohammadian

5.0 Procurements and Contract Approvals

Alicia Gage, Finance and Administration Manager, presented agenda items 5.01 through 5.04 for the Board's consideration.

Approval of the Group Vote

A motion was made by Member Nancy Rotering, seconded by Member John Noak, to approve agenda items 5.01 through 5.04 under one vote. Motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Gary Grasso, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield and Matthew Walsh

Absent: Paul Hoefert and Anne Sheahan

Non-Voting: Leanne Redden

Absent (NV): Kouros Mohammadian

- 5.01 Authorization to enter into a contract with Resultant in an amount not-to-exceed \$437,778 for RFP 285, data governance for data and information services** [23-492](#)

Attachments: [Data Governance RFP 285 - Memo](#)

Agenda item 5.01 through 5.04 were approved under one consent vote.

- 5.02 Authorization to amend a contract for a cost increase of \$137,500 with EcoInteractive for services related to the eTIP platform** [23-496](#)

Attachments: [EcoInteractive - Memo](#)

Agenda item 5.01 through 5.04 were approved under one consent vote.

- 5.03 Authorization to enter into a three-year contract with National Renewable Energy Laboratory (NREL) to support the Reaching Net Zero: Transport-Energy Scenarios for Northeastern Illinois initiative for communities to access clean energy in the amount of \$500,000** [23-497](#)

Attachments: [NREL - Memo](#)

Agenda item 5.01 through 5.04 were approved under one consent vote.

- 5.04 Amend the authorization to enter into contracts with up to six consultants for a 24-month term for RFP 287, Safe Streets for All (SS4A) Countywide Safety Action Plans (SAPs), for an amount not-to-exceed \$4,205,000** [23-499](#)

Attachments: [RFP 287 SS4A Budget Amendment - Memo](#)

Agenda item 5.01 through 5.04 were approved under one consent vote.

6.0 Other Items for Approval

- 6.01 Consideration of 2024 CMAP Board meeting schedule** [23-500](#)

Attachments: [2024 CMAP Board meeting schedule](#)

A motion was made by Member John Noak, seconded by Member Nancy Rotering, to approve the 2024 CMAP Board meeting schedule. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Gary Grasso, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield and Matthew Walsh

Absent: Paul Hoefert and Anne Sheahan

Non-Voting: Leanne Redden

Absent (NV): Kouros Mohammadian

- 6.02 Consideration of CMAP committees for calendar year 2024** [23-501](#)

Attachments: [Proposed 2024 CMAP Committees](#)

A motion was made by Member John Noak, seconded by Member Nancy Rotering, to approve the CMAP committees for calendar year 2024. Motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Gary Grasso, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield and Matthew Walsh

Absent: Paul Hoefert and Anne Sheahan

Non-Voting: Leanne Redden

Absent (NV): Kouros Mohammadian

6.03 Appointment of John Roberson to serve as a CMAP Officer on the Executive Committee

[24-001](#)

Attachments: [Appointment of John Roberson as Officer of the Executive Committee](#)

A motion was made by Member Richard Reinbold, seconded by Member John Noak, to approve John Roberson to serve as a CMAP Officer on the Executive Committee. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Gary Grasso, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield and Matthew Walsh

Absent: Paul Hoefert and Anne Sheahan

Non-Voting: Leanne Redden

Absent (NV): Kouros Mohammadian

6.04 2024 roadway safety performance targets

[24-002](#)

Attachments: [2024 Safety Targets Memo](#)

Victoria Barrett, Senior Transportation Planner, presented the 2024 roadway safety performance targets. The roadway safety performance measures are part of the Federal Highway Administration's (FHWA) Transportation Performance Management (TPM) program that focuses on five traffic safety performance measures.

The process for roadway safety targets begins with IDOT sharing its statewide roadway safety targets. The FHWA conducts an annual assessment to determine whether the state has met or made significant progress toward accomplishing its safety targets. If the state does not meet or make significant process on four of its five safety targets, the Highway Safety Improvement Program (HSIP) apportionment funding can only be used for safety related projects in the state.

Senior Transportation Planner Barrett reviewed statistics on the annual rate of fatalities, fatalities per 100 vehicle miles traveled (VMT), serious injuries, rate of serious injuries per 100 VMT, and non-motorized fatalities and serious injuries. While the rate of serious injuries has declined the rate of fatalities has increased. The state has targeted a two percent annual reduction in each of its five safety targets.

Discussion ensued regarding the reason why the rate of serious injuries has decreased while fatalities have increased.

A motion was made by Member John Noak, seconded by Member Nancy Rotering, that the 2024 roadway safety performance be approved. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Gary Grasso, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield and Matthew Walsh

Absent: Paul Hoefert and Anne Sheahan

Non-Voting: Leanne Redden

Absent (NV): Kouros Mohammadian

7.0 Executive Session

Chair Bennett noted that there are two items identified for Executive Session: the review of closed session minutes and personnel matters. The Board can choose to enter into Executive Session to discuss one or both of these matters or can choose to not enter into Executive Session and immediately take action on items 7.01A and 7.02A.

A motion was made by Member John Noak, seconded by Member Nancy Rotering to not enter into Executive Session. Motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Gary Grasso, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield and Matthew Walsh

Absent: Paul Hoefert and Anne Sheahan

Non-Voting: Leanne Redden

Absent (NV): Kouros Mohammadian

7.01 Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21) [23-511](#)

The Board did not enter into Executive Session.

7.02 Executive session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1) [24-011](#)

The Board did not enter into Executive Session.

7.01A Action on recommendation from counsel regarding prior closed session minutes [23-512](#)

A motion was made by Member John Noak, seconded by Member Nancy Rotering, to maintain confidentiality of the existing closed session minutes. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Gary Grasso, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield and Matthew Walsh

Absent: Paul Hoefert and Anne Sheahan

Non-Voting: Leanne Redden

Absent (NV): Kouros Mohammadian

7.02A Direction on the review of the Executive Director's current contract [24-015](#)

Attachments: [Executive Director Contract Memo](#)

A motion was made by Member John Noak, seconded by Member Nancy Rotering, to direct the Executive Committee to review the terms of the executive director's contract and make recommendations to the Board by its April 10, 2024 Board meeting. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Gary Grasso, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield and Matthew Walsh

Absent: Paul Hoefert and Anne Sheahan

Non-Voting: Leanne Redden

Absent (NV): Kouros Mohammadian

8.0 Committee Reports

8.01 Report of CMAP committees

[23-498](#)

Attachments: [CMAP committees update](#)

Erin Aleman, Executive Director, reported that the agenda packet included the CMAP committees report, and it includes updates on the work of CMAP's committees.

The CMAP Committees report was received and filed.

10.0 Other Business

There was no other business before the Board.

11.0 Public Comment

Garland Armstrong, former Illinois resident, commented on his wife's birthday and praised CMAP for their efforts related to ADA compliance. He advocated for translators at meetings to ensure the region's residents are well-informed on ADA matters.

Written public comment

[24-054](#)

Attachments: [Sustainable Englewood Initiatives Written Comment](#)

12.0 Next Meeting

The next meeting is scheduled for February 14, 2024.

13.0 Adjournment

A motion was made by Member John Noak, seconded by Member Nancy Rotering, to adjourn the meeting. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Gary Grasso, Nina Idemudia, John Noak, Richard Reinbold, John Roberson, Nancy Rotering, Stefan Schaffer, Carolyn Schofield and Matthew Walsh

Absent: Paul Hoefert and Anne Sheahan

Non-Voting: Leanne Redden

Absent (NV): Kouros Mohammadian

The meeting was adjourned at 10:59 a.m.

Minutes prepared by Blanca Vela-Schneider.