

CLIMATE COMMITTEE

Chicago Metropolitan Agency for Planning

BYLAWS

Members	20 to No more than 25 member <u>organizations</u> , appointed by the <u>CMAP</u> executive director
Term	3 years, with an option for a second 3-year term
<u>Regular Meetings</u>	Quarterly <u>Once a year</u> , and as needed, <u>to be supplemented by workshop meetings at the call of the Chair</u>
Officers	Chair and vice-chair who serve for two 1-year terms
Location	CMAP offices, 433 West Van Buren, Suite 450, Chicago
Reports to	CMAP Board

Section 1: Committee purpose and duties

The Climate Committee (the “Committee”) was created by the board of the Chicago Metropolitan Agency for Planning (“CMAP” or “agency”) to inform, guide and support the agency’s climate-related initiatives. From a strategic standpoint, the Committee will serve as a resource in the formulation, revision, and implementation of; the agency’s work product, recommendations, policy proposals, strategic plan and direction, and implementation of the comprehensive regional plan; the ON TO 2050 plan.

The Climate Committee shall:

- A. Serve as a standing working committee of the CMAP Board.
- B. Bring a broad, regional and climate-focused perspective to inform the agency’s climate-related initiatives; ~~and~~ expand the agency’s expertise on specific climate issues and geographies; and articulate local and regional climate-related issues, challenges and opportunities.
- C. Serve as a resource on climate issues to CMAP staff, the Transportation Committee, the Regional Economy Committee, and other advisory groups.
- D. Review and provide input to the agency on its strategic plan, strategic direction, workplan, and climate-related projects.
- E. Coordinate and prioritize the agency’s climate-related work with other regional initiatives and partners.
- F. Broaden regional awareness of and support for the agency’s climate-related initiatives.
- G. Support implementation of the agency’s strategic direction and the long-range transportation plan for, including but not limited to:
 1. Reducing the transportation systems’ greenhouse gas emissions;
 2. Improving the transportation systems’ resilience to climate change and flooding; and
 3. Ensuring that the region’s water resources are protected and sustainably managed.

H. Review recommendations of the agency's climate-related advisory groups and advance those recommendations, as appropriate, for consideration by the CMAP Board.

I. Assist CMAP staff in evaluating and tracking performance measures on the agency's climate-related goals and initiatives.

J. ~~Annually r~~Report its activities, goals, and objectives to the CMAP Board and other regional partners as needed.

K. Align its work with CMAP's core values: serve with passion, pursue equity, foster collaboration, lead with excellence, and drive innovation.

Section 2: Committee membership

A. **Appointment:** In accordance with the By-Laws of the Chicago Metropolitan Agency for Planning, the executive director is delegated authority to appoint ~~individuals entities and/or organizations~~ to the Climate Committee ("member organizations").

B. **Members:** The Committee shall consist of ~~20 up to~~ 25 regional ~~members member organizations~~ whose representatives shall serve without compensation. Member ~~organizations s~~ shall represent and serve the region's geographic and demographic diversity and have experience in a broad range of climate-related issues. Member organizations shall be located in ~~Committee members must be residents of~~ the CMAP region.

C. **Terms:** Each member organization will be appointed for one 3-year term with the option for a second 3- year term, by mutual agreement. ~~No member may serve for more than two consecutive terms.~~ After expiration of a Committee member organization's term, they shall serve until their successor is appointed.

D. **Attendance:** Committee member organizations are expected to attend each meeting. If a Committee member organization fails to attend three consecutive regular meetings without reasonable cause, or otherwise neglects their duties as a Committee member, the executive director may declare the seat vacant and appoint propose a new member organization for ~~appointment by the CMAP Board~~.

E. **Chair and vice chair:** Each year, the executive director designates a chair and a vice-chair from the Committee's member organizations at its first meeting of each calendar fiscal year. ~~The chair and vice chair may not serve for more than two 1-year terms.~~ The Committee chair shall preside over the meetings; the vice chair will preside in the chair's absence. The chair and vice chair are voting members of the Committee.

F. **Ex-Officio Members:** The Committee membership may include three ~~members~~ ex officio organizations ~~who which~~ may participate in discussion and deliberation of the Committee during regular meetings, but ~~who which~~ shall have the right to vote only if their attendance secures a quorum for the Committee or to break a voting tie.

Section 3: Committee meetings

A. A- Regular mMeetings

~~The Committee shall meet at least once a fiscal year (beginning July 1 and ending June 30) to~~ The Committee will meet at least quarterly and approve its meeting schedule at its first meeting of each for the following fiscal year calendar year.

B. Workshop mMeetings

~~The Committee may choose to hold workshop meetings from time to time, by a call of the Chair or a majority of the Committee members. A quorum shall not be necessary for conducting a workshop; however, all Committee workshops shall be noticed in the same manner as regular meetings of the Committee, and no final action may be taken at any Committee workshop. Workshop meetings shall allow for hybrid participation by both Committee members and the members of the public. at large.~~

B. Special meetings may be called by ~~the CMAP's~~ executive director as needed.

C. Meetings shall be open and accessible to the public in accordance with the Illinois Open Meetings Act, 5 ILCS 120/7, *et seq.*

D. Members may attend the Committee's ~~public-regular~~ meetings by video or audio conference only as permitted by the Open Meetings Act.

E. A Committee member ~~organization~~ shall notify the Committee staff liaison or chair in advance and in writing (email preferred) of their request to attend ~~a Regular meeting~~ by video or audio conference, unless advance notice is impractical.

~~F. A majority of the appointed Committee members shall constitute a quorum for the purpose of convening a Committee meeting. A majority of the members of the Committee constitutes a quorum for the transaction of business.~~

G. At any ~~regular~~ meeting at which a quorum is present, an affirmative vote of a majority of members shall carry an issue.

H. Unless inconsistent with these Bylaws or otherwise decided by the CMAP Board, ~~regular~~ meetings ~~of this Committee~~ shall be conducted in accordance with Robert's Rules of Order.

Section 4: Miscellaneous

A. The business of the Committee is conducted in accordance with the Illinois Regional Planning Act and the Illinois Open Meetings Act.

B. The Committee will be supported by CMAP staff members for administrative functions.

C. The Committee may adopt rules necessary to exercise its purpose and duties.

D. In the event of a conflict between these Bylaws and the By-Laws of the Chicago Metropolitan Agency for Planning, the latter will prevail.