



EXECUTIVE COMMITTEE

AGENDA - FINAL

Wednesday, September 11, 2024

10:30 AM

(or immediately following Board)

**DuPage County Conference Room
433 West Van Buren Street, Suite 450
Chicago, IL 60607**

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until IDENTIFY DATE ONE DAY BEFORE MEETING at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/88610440366>

Conference Call number: 312 626 6799 US (Chicago)

Meeting ID: 886 1044 0366

CMAP provides the opportunity for public comment. Individuals are encouraged to submit comment by email to info@cmap.illinois.gov at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

To review CMAP's public participation policy, please visit <https://www.cmap.illinois.gov/committees>.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call to Order and Introductions**2.0 Agenda Changes and Announcements****3.0 Approval of Minutes****3.01 Minutes from June 12, 2024** [24-360](#)

PURPOSE & ACTION: Review and approval of the meeting minutes.

ACTION REQUESTED: Approval

Attachments: [Executive Committee 06.12.24 Minutes](#)

4.0 Procurement and Contract Approvals**4.01 Authorization to enter into a contract with CDM Smith as a result of RFP 306 for a Corridor Development Office for the I-290 Blue Line Corridor Program for a term up to 36 months, with two, one-year renewal options in an amount not to exceed \$11,000,000** [24-333](#)

PURPOSE & ACTION: The Chicago Metropolitan Agency for Planning (“CMAP”) is seeking to contract with a professional consulting firms with multidisciplinary expertise to provide program administration in connection with a newly formed Corridor Development Office (“CDO”) for the I-290 Blue Line Corridor Program (“Corridor Program”) in Illinois.

ACTION REQUESTED: Approval

Attachments: [Memo - RFP 306 justification](#)
[Attachement 1 Evaluation Criteria - RFP 306](#)
[Attachment 2 Evaluation Ranking- RFP 306](#)

4.02 Intergovernmental agreement for Cook County Assessor Data - Tax Year 2023 [24-350](#)

PURPOSE & ACTION: The Cook County Assessor’s Office GIS data is available at no cost but requires a resolution by the board that authorizes the executive director to enter into an intergovernmental agreement with Cook County Assessor’s Office to access GIS data for the 2023 tax year.

ACTION REQUESTED: Approval

Attachments: [Memo - CCAO justification](#)
[Intergovernmental Agreement with Cook County](#)
[Resolution with Cook County Assessors Office for GIS data](#)
[Exhibit A - Statement of Purpose](#)

5.0 Financials**5.01 May revenue and expenditure report for FY 2024** [24-165](#)

PURPOSE & ACTION: A monthly update of financial activity for the committee’s review and approval.

ACTION REQUESTED: Approval

Attachments: [Memo - Financials FY24 - May 2024](#)
[Financials FY24 - May 2024](#)

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- 5.02 June and end of year revenue and expenditure reports for FY 2024** [24-166](#)
PURPOSE & ACTION: A monthly update of financial activity along with a year-end report of revenue and expenditures will be made to the Executive Committee for its review and approval.
ACTION REQUESTED: Approval
Attachments: [Memo - Financials FY24 - June 2024](#)
[Financials FY24 - June 2024](#)
[Financials FY24 - year-end](#)
- 5.03 July and August, 2024 Executive Committee report on grants and procurements** [24-374](#)
PURPOSE & ACTION: A monthly update of activity relating to grants, contracts and procurements.
ACTION REQUESTED: Information
Attachments: [July and August 2024 Grants and Procurements Report](#)
- 6.0 Executive Session**
- 6.01 Executive session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21)** [24-363](#)
PURPOSE & ACTION: Bi-annual review of closed session minutes.
ACTION REQUESTED: Information
- 6.02 Action on the recommendation by counsel and staff regarding closed session minutes and the destruction of closed session recordings older than 18 months** [24-364](#)
PURPOSE & ACTION: The Board will consider staff and counsel’s recommendations on the release of previously approved closed session meeting minutes and the destruction of recordings older than 18 months.
ACTION REQUESTED: Approval
- 7.0 Information Items**
- 7.01 Executive director expenses for the month of June, 2024** [24-376](#)
PURPOSE & ACTION: Submittal of the executive director’s out-of-region travel expenses for the month of June, 2024 for informational purposes.
ACTION REQUESTED: Information
Attachments: [Executive Director Travel Summary for month of June 2024](#)
- 8.0 Other Business**
- 9.0 Public Comment**
This is an opportunity for comments from members of the audience.

10.0 Next Meeting

The next meeting is scheduled for October 9, 2024

11.0 Adjournment



EXECUTIVE COMMITTEE

MEETING MINUTES - DRAFT

Wednesday, June 12, 2024

10:30 AM

**DuPage County Conference Room
433 West Van Buren Street, Suite 450
Chicago, IL 60607**

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until Tuesday, June 11, 2024 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/88610440366>

Conference Call number: 312 626 6799 US (Chicago)

Meeting ID: 886 1044 0366

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1.0 Call to Order and Introductions

Chair Bennett called the meeting to order at 11:12 a.m.

Present: Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, John Roberson and Richard Reinbold

Noting a physical quorum of the committee, Chair Bennett reported that a request was received from Member John Noak to attend the Executive Committee virtually in compliance with the Open Meetings Act. A vote is needed to approve his virtual attendance.

A motion was made by Member John Roberson, seconded by Member Carolyn Schofield, to allow Member John NOak to attend virtually . The motion carried by the following vote:

Aye: Gerald Bennett, Carolyn Schofield, Anne Sheahan, John Roberson and Richard Reinbold

Not Present: John Noak

Chair Bennett reported that Member Noak is present and able to participate in the meeting.

Staff present: Erin Aleman, Stephane Phifer, Jennie Vana, Blanca Vela-Schneider, Laura Wilkison

Others present: Samantha F.

2.0 Agenda Changes and Announcements

Executive Director Aleman noted that agenda items 4.01 through 4.09 were approved at the Board meeting and are being withdrawn from the Executive Committee's agenda.

3.0 Approval of Minutes

Approval of the Group Vote

A motion was made by Member Anne Sheahan, seconded by Member Carolyn Schofield, to approve agenda items 3.01 and 3.02 under one vote. The motion carried by the following vote:

Aye: Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, John Roberson and Richard Reinbold

3.01 Minutes from April 10, 2024

[24-243](#)

Attachments: [Executive Committee 04.10.24 Minutes](#)

Agenda items 3.01 and 3.02 were taken under one vote.

3.02 Executive Session minutes from April 10, 2024

[24-244](#)

Agenda items 3.01 and 3.02 were taken under one vote.

4.0 Grants, Contracts and Procurements

4.01 Authorization to enter into a contract with a vendor to be determined as a result of and RFP for project management and development of municipal pavement management plans (PMPs) for a term of up to 24 months, with three, one-year options, in an amount not to exceed \$1,000,000

[24-262](#)

Attachments: [Pavement Management - Justification Memo](#)

Agenda items 4.01 through 4.09 were withdrawn.

- 4.02 Authorization to enter into a sole source contract with Granicus, LLC, for a package of public engagement services for a term of 24 months with three, one-year optional renewals, for an amount not to exceed \$461,000** [24-261](#)

Attachments: [Granicus Services - Justification Memo](#)

Agenda items 4.01 through 4.09 were withdrawn.

- 4.03 Authorization to enter into a contract with Dun & Bradstreet, Inc. as a result of RFP 298, for Public Employment Data for Forecasting for a term up to 24-months with three, one-year optional renewals, in an amount not to exceed \$139,700** [24-256](#)

Attachments: [RFP 298 - Justification Memo](#)
[Attachment 1 Evaluation Criteria - data purchase or subscription](#)
[Attachment 2 RFP 298 - Evaluation Scores](#)

Agenda items 4.01 through 4.09 were withdrawn.

- 4.04 Authorization to enter into a contract with Resource Systems Group, Inc. (RSG) as a result of RFP 299, for Freight Model Scenario Development for a term up to 24-months with three, one-year optional renewals, in an amount not to exceed \$209,000** [24-257](#)

Attachments: [RFP 299 - Justification Memo](#)
[Attachment 1 Evaluation Criteria - consultant services](#)
[Attachment 2 RFP 299 - Evaluation Scores](#)

Agenda items 4.01 through 4.09 were withdrawn.

- 4.05 Authorization to enter into a contract with Nearmap US, Inc. as a result of RFP 300, for Aerial Imagery for a term up to 24-months with three, one-year optional renewals, in an amount not to exceed \$223,300** [24-258](#)

Attachments: [RFP 300 - Justification Memo](#)
[Attachment 1 Evaluation Criteria - data purchase or subscription](#)
[Attachment 2 RFP 300 - Evaluation Scores](#)

Agenda items 4.01 through 4.09 were withdrawn.

- 4.06 Authorization to enter into a contract with a vendor to be determined a result of RFP 301 for language translation and interpretation services for a term of up to 24 months, with three, one-year options, in an amount not to exceed \$300,000** [24-259](#)

Attachments: [RFP 301 - Justification Memo](#)
[Attachment 1 Evaluation Criteria - consultant services](#)

Agenda items 4.01 through 4.09 were withdrawn.

- 4.07 Authorization to enter into a contract with an accounting firm to be determined as a result of RFP 303, for Accounting Services for a term up to 24-months with three, one-year optional renewals, in an annual amount not to exceed \$950,000** [24-260](#)

Attachments: [RFP 303 - Justification Memo](#)
[Attachment 1 Evaluation Criteria - professional services](#)

Agenda items 4.01 through 4.09 were withdrawn.

- 4.08 Authorization to amend contract C-22-0046 with Arctic Information Technology, Inc. for implementation of the D365 Enterprise Resource Planning (ERP) System for additional term of six months and the additional amount of \$300,000 for a total not to exceed amount of \$2,934,000** [24-263](#)

Attachments: [Arctic - Justification Memo](#)

Agenda items 4.01 through 4.09 were withdrawn.

- 4.09 Authorization to amend sole source contract C-24-0050 with DePaul University for Housing Data Snapshots, with three, one-year optional term renewals** [24-285](#)

Attachments: [DePaul - Amendment Justification Memo](#)

Agenda items 4.01 through 4.09 were withdrawn.

- 4.10 May, 2024 Executive Committee report** [24-236](#)

Attachments: [Grants and Procurements May 2024](#)

Chair Bennett noted that items 4.10 and 4.11 are the grants, contracts, and procurement summaries for May and June, 2024. These are informational items.

The May, 2024 Executive Committee report was received and filed.

- 4.11 June, 2024 Executive Committee report** [24-286](#)

Attachments: [Grants and Procurements June 2024](#)

Chair Bennett noted that items 4.10 and 4.11 are the grants, contracts, and procurement summaries for May and June, 2024. These are informational items.

The June, 2024 Executive Committee report was received and filed.

5.0 Financials

Approval of the Group Vote

A motion was made by Member Anne Sheahan, seconded by Member Richard Reinbold, to approve agenda items 5.01 through 5.03 under one vote. The motion carried by the following vote:

Aye: Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, John Roberson and Richard Reinbold

- 5.01 February revenue and expenditure report for FY 2024** [24-161](#)

Attachments: [Financials February Memo FY24](#)
[Financials February FY24](#)

Agenda items 5.01 through 5.03 were taken under one vote.

- 5.02 March revenue and expenditure report for FY 2024** [24-162](#)

Attachments: [Financial March Memo FY 24](#)
[Financials March FY24](#)

Agenda items 5.01 through 5.03 were taken under one vote.

- 5.03 April revenue and expenditure report for FY 2024** [24-164](#)

Attachments: [Financials April Memo FY24](#)
[Financials April FY24](#)

Agenda items 5.01 through 5.03 were taken under one vote.

6.0 Information Items

6.01 Executive director expenses for the month of May, 2024

[24-276](#)

Attachments: [Executive Director Travel Summary for month of May 2024](#)

Chair Bennett noted that the Executive Committee packet included the executive director expenses for the month of May, 2024. This is an informational item.

The executive director's expenses for the month of May, 2024 were received and filed.

7.0 Other Business

There was no other business before the committee.

8.0 Public Comment

There were no comments from the public.

9.0 Next Meeting

The next meeting is scheduled for September 11, 2024.

10.0 Adjournment

A motion was made by Member John Roberson, seconded by Member Richard Reinbold, to adjourn the meeting. The motion carried by the following vote:

Aye: Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, John Roberson and Richard Reinbold

The meeting was adjourned at 11:16 a.m.

Minutes prepared by Blanca Vela-Schneider



Chicago Metropolitan Agency for Planning

MEMORANDUM

To: CMAP Board
From: CMAP Staff
Date: August 30, 2024
Re: Authorization to enter into a contract with CDM Smith as a result of RFP 306 for a Corridor Development Office for the I-290 Blue Line Corridor Program for a term up to 36 months, with two one-year renewal options in an amount not to exceed \$11,000,000

Action Requested: Approval

Purpose

The Chicago Metropolitan Agency for Planning (“CMAP”) is seeking to contract with a professional consulting firms with multidisciplinary expertise to provide program administration in connection with a newly formed Corridor Development Office (“CDO”) for the I-290 Blue Line Corridor Program (“Corridor Program”) in Illinois.

Program Background

The I-290 Blue Line Corridor is the country’s first integrated transit and highway project. It represents the Northeastern Illinois region’s primary major east-west Corridor, connecting residents to jobs in Chicago’s downtown Business District as well as to major employment centers in West Cook and DuPage counties. As both areas represent major regional job centers, corridor travel is heavy during peak commuting periods.

Over the decades, not only has infrastructure within the Corridor aged, but travel demand has exceeded the roadway’s design capacity resulting in poor roadway operations and safety. The Blue Line Forest Park branch has deteriorated, suffering from slow zones and hard-to- access uninviting rail stations. While this multi-modal Corridor was the first of its kind, much needed modernization is required yet advancing the needed extensive improvements has proven to be difficult due to the lack of a comprehensive coordinated vision and approach to funding.

Today, we are at an inflection point where real consideration must be made for long discussed policies such as congestion pricing, innovative financing and reconnecting communities. These concepts will necessitate thoughtful consideration of multi-modal, integrated solutions that will optimize the overall performance of the Corridor, improve safety, and provide equitable mobility options to all travelers. In January 2024, CMAP, IDOT, and CTA entered a Joint Statement of

Understanding and a funding agreement that was formalized in agency budgets to leverage the desire of each agency to progress the program forward. As a critical Program milestone CMAP is procuring a professional consultant that will coordinate day to day operations of the Corridor Development Office (“CDO”) in partnership with the project implementers, IDOT and CTA.

In June, CMAP solicited proposals from professional consulting firms with multidisciplinary expertise to provide program administration in connection with a newly formed CDO for the I-290 Blue Line Corridor Program. Under this solicitation, it will be critically important for the selected firm to be well-versed in all joint and individual project phases of planning, design, and construction such that it may provide effective coordination and strategic guidance of project components led by IDOT and CTA. All of this work will form the foundation of the cohesive Corridor Program that is both visionary and implementable.

Review Process

A Request for Proposals (RFP) was circulated and posted on the CMAP website on June 12, 2024. CMAP hosted a non-mandatory, virtual, pre-bid meeting on June 20 to provide an overview to the RFP and answer consultant questions. Fifty attendees joined the pre-bid meeting. On July 15, CMAP received proposals from Arcadis, CDM Smith, Patrick Engineering, and WSP. Each proposal was a joint submission in partnership with subconsultants. Proposals were reviewed by the evaluation team composed of two evaluators from each agency (CMAP, CTA and IDOT). Evaluators scored each proposal independently. The criteria for selection is included in **Attachment 1**.

Following consideration of the four proposals, and review of each team’s experience and approach across the proposed scope, the evaluation panel determined that the top three scoring teams should be interviewed. Interviews were conducted on August 9, 2024. Each consulting team gave a presentation with clarification of their proposal, responded to provided questions submitted by the evaluation panel, and completed a real-time scenario exercise. The evaluation panel used the information from the interview to finalize the selection.

Recommendation for Contractor Selection

Following scoring of the four proposals and interviews of the top three teams, the evaluation panel determined that CDM Smith presented the strongest understanding, experience, project team, DBE commitments and cost effectiveness to execute the work. A table showing the rankings of the firms which submitted a response to the RFP are included in **Attachment 2**. The approach proposed by CDM Smith resonated strongly with the goals and objectives of the CDO program and showed a high level of project understanding. CDM Smith demonstrated familiarity with the complexity, challenges and opportunities facing the region and the Corridor including nuances of the Corridor’s history, current community needs, and the need to work with multiple jurisdictions and stakeholders. CDM Smith also recognized the important precedent this work could set for other multi-modal corridor programs in the region. The project team identified by CDM Smith has strong qualifications and significant experience in a variety of different technical areas.

While both Patrick Engineering and WSP had thoughtfully constructed teams, with extensive qualifications and experience, the CDM Smith team provided an unparalleled depth of personnel with regional experience. The CDM Smith team included Key Personnel and task leads with backgrounds on regional transit and roadway projects as well as experience with local stakeholders. The proposed team brought together a spectrum and depth of individuals both within CDM Smith and through selected DBE subconsultants to support all aspects of the project. The submittal also includes 39% DBE participation – far exceeding the 25% goal.

Recommendation for contractor selection

The evaluation panel, comprised of CMAP, CTA, and IDOT staff, concluded that CDM Smith’s strong understanding of the multi-modal needs of the Corridor and the partners, goals for the CDO program, the significant and relevant experience of the firm and dedicated involvement of key staff on the project team, as well as their meaningful inclusion of DBE firms makes the application the strongest received. CDM Smith’s project approach provides a clear roadmap to the completion of a successful I-290 Blue Line Corridor Program. The price proposal submitted by CDM Smith was in the amount of \$9,999,038.

The evaluation panel recommends entering into a contract with CDM Smith for a term of up to 36-months, with two one-year renewal options in an amount not to exceed \$10,000,000, being the price proposal rounded to the nearest thousand. The board authorization request includes an additional 10% increase for a total authorization of \$11,000,000.



ATTACHMENT 1: EVALUATION CRITERIA – RFP 306

The criteria for selection included the following:

1. Professional credentials, experience and availability of proposed key personnel from prime and any Subcontractors in providing the professional services identified in this Scope of Work.
2. The firm's experience with required project work including the quality and relevance of the examples of similar work.
3. Project understanding and proposed method of approach, including:
 - Corridor Program Visioning
 - Program Servicer and Program Controls
 - Program Systems & Administration and Administrative Support
 - Corridor Program Funding and Financing
 - Strategic Communications and Messaging
4. Ability to meet proposed 25% DBE goal and past experience of firms to meet DBE goals on contracts and meaningfully engage environmental justice/marginalized communities.
5. The cost-effectiveness of the proposal relative to the quality and scope of services.



ATTACHEMENT 2: EVALUATION RANKINGS

RFP 306: Corridor Development Office I-290-Blue Line Corridor Program

Vendor Name (alphabetical):	Vendor Ranking
Arcadis	4
CDM Smith	1
Patrick Engineering	3
WSP USA Inc.	2



MEMORANDUM

To: CMAP Board

From: CMAP Staff

Date: August 29, 2024

Subject: Intergovernmental agreement for Cook County Assessor Data - Tax Year 2023

Action Requested: Approval

Purpose

The Chicago Metropolitan Agency for Planning (CMAP) evaluates and accesses land use information/attributes in the region. A data source used by CMAP is the Cook County Assessor's Office (CCAO) geographic information (GIS) database. The data is available at no cost to CMAP but an executed intergovernmental agreement by resolution is required.

Request

Staff seeks approval by the board to approve a resolution and intergovernmental agreement with the CCAO to access GIS data for tax year 2023.

NOT-FOR-PROFIT DATABASE SUBSCRIPTION AGREEMENT

This DATABASE SUBSCRIPTION AGREEMENT (this "Agreement") is entered into as of the 11th day of September 2024, by and between CMAP (*name of organization*), by and through Director Erin Aleman (*signatory for organization*), (a Municipality and Non-Commercial User (the "User") and THE COOK COUNTY ASSESSOR'S OFFICE (the "CCAO").

WITNESSETH:

WHEREAS, the CCAO has developed a database which contains data (the "Data") which it makes available on the internet and also makes available in compiled form (the "Database") for a fee, as permitted by law; and

WHEREAS, user is a not-for-profit institution which conducts research in the area of real estate; and

WHEREAS, the User has requested access to and license to use certain portions of the Database for the consideration and on the terms set forth below, and the CCAO has agreed to provide the Database subject to the terms and representations set forth below.

WHEREAS, the CCAO in the spirit of cooperation desires to make the Database available to the User, without charge to use in performing duties necessary to achieve its not-for-profit purpose; and

WHEREAS, the User acknowledges and agrees that access to the Database and/or Assessor Data is conditioned upon the agreement that access is provided as set forth in this Agreement solely for use in performing the not-for-profit functions of the User, and that any other use, alteration, sale, dissemination, lease or transfer of the Database and/or Assessor Data by the User, or by any employee or agent of same, without written consent of the CCAO is strictly prohibited, and shall be deemed to warrant immediate termination of this Agreement, as well as entitle the CCAO to pursue any other remedies to which it is entitled.

NOW, THEREFORE, in consideration of the mutual promises and covenants and the terms and conditions hereinafter set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

SECTION 1. INCORPORATION OF RECITALS.

The foregoing recitals are incorporated into and made a part of this Agreement as if fully set forth herein.

SECTION 2. STATEMENT OF NOT-FOR-PROFIT PURPOSES: RESTRICTIONS ON USE.

For purposes of this Agreement, the User represents and warrants as its not-for-profit purpose for access to the Database and Assessor Data as stated in *Exhibit A* and incorporated herein. The User agrees that access to the Database and/or Assessor Data is conditioned upon and provided as set forth in this Agreement solely for its use in performing its not-for-profit purposes (as described above). Any other use of the Database or Assessor Data, without express written consent of the CCAO, is strictly prohibited, including the display, sale, transfer, lease, dissemination or lease of the Database or Assessor Data in any location or manner in its current form, derivative or altered form, or otherwise. Any such prohibited use shall be deemed to be a breach which warrants immediate termination of this Agreement, as well as entitle the CCAO to pursue any other remedies to which it is entitled. This Section shall survive the termination of this Agreement.

SECTION 3. SUBSCRIPTION AND LICENSE TO DATABASE.

Subject to the terms set forth in this Agreement, the CCAO hereby grants to the User a non-exclusive, non-transferable and limited license to use and access to the Database through one or more IP addresses designated by the CCAO. The User is authorized to download the Database, manipulate the data and use it internally. However, the CCAO is furnishing the Database with all rights reserved and the User acknowledges that the title, copyright and all other rights to the Database remain with the CCAO and/or Cook County.

Neither the User nor any Authorized User (as defined below) shall have any right, title or interest in the Database. Except as provided above, neither the User nor any Authorized User shall copy, reproduce, duplicate, publish, disclose, distribute, license, sub-license, relicense, use as the basis for a derivative database, assign, release, transfer, sell or otherwise make the Database available to any other organization or person in any form or manner whatsoever. The CCAO reserves the right to withdraw from the Database any item or part of an item for which it no longer retains ownership rights or which it has reasonable grounds to believe infringes copyright or is unlawful or otherwise objectionable or for which the CCAO reasonably believes that the User has failed to adequately protect the CCAO's or Cook County's title, copyright and other rights.

SECTION 4. NOT-FOR PROFIT USERS AND AUTHORIZED USERS.

Chicago Metropolitan Agency for Planning (CMAP) (name of organization), by and through Erin Aleman (signatory for organization) is a Not-for-Profit User that wishes to access the Database.

Authorized Users include employees of the Not-For-Profit User who, in compliance with this agreement, have been issued passwords and sign on identification numbers.

This Not-For-Profit User may permit only Authorized Users to access the Database and the Data. For purposes of this Agreement, Authorized Users shall mean only

Milo Shapey, Dave Morck, Laurent Ahiablame,
Samuel Pavlekovsky and Alexis McAdams

and no other persons whatsoever. This Agreement permits access to the Database by the Not-For-Profit's Authorized Users only and shall not extend to any subsidiary or affiliated entity. Each Authorized User shall be responsible for maintaining the secrecy of usernames and passwords. Each Authorized User agrees to notify the CCAO if a username has been compromised.

SECTION 5. FEES.

The annual fee shall be waived for the User and its Authorized Users.

SECTION 6. SUBSCRIPTION PERIOD.

The subscription period, license and rights granted to the User by this Agreement shall be in effect for a period of twelve (12) months from the date of this Agreement. Notwithstanding the foregoing, this agreement may be terminated by the CCAO at any time and without prior notice. If the User breaches any provision of this Agreement, in addition to any other rights or remedies it may be entitled to, the CCAO may suspend access under this Agreement, without prior notice.

SECTION 7. DISCLAIMER OF WARRANTIES.

The Data is provided "as is" without any warranty or representation whatsoever, including any representation as to accuracy, timeliness, completeness, non-infringement, copyright or trademark rights or disclosure of confidential information. All burdens, including any burden for determining accuracy, completeness, timeliness, merchantability and fitness for or the appropriateness for use rests solely on the User. The CCAO and Cook County make no warranties, express or implied, with respect to the Database or any component thereof. There is no warranty to update any of the information provided hereunder. THE CCAO AND COOK COUNTY EXPRESSLY DISCLAM ANY AND ALL REPRESENTATIONS OR WARRANTIES (EXPRESS OR IMPLIED, ORAL OR WRITTEN) RELATING TO DATABASE, INCLUDING BUT NOT LIMITED TO ANY AND ALL WARRANTIES (EXPRESS OR IMPLIED) OF QUALITY, PERFORMANCE, ACCURACY, COMPLETENESS, MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. The User acknowledges and accepts responsibility for all use of the Database or any component thereof and recognizes that the Data may contain inaccuracies and is dynamic and in a constant state of maintenance, correction and update which will result in changes during the term of this Agreement.

SECTION 8. RELEASE OF LIABILITY.

THE USER EXPRESSLY AGREES THAT NO MEMBER, OFFICIAL, EMPLOYEE, REPRESENTATIVE OR AGENT OF THE CCAO OR COOK COUNTY, OR THEIR RESPECTIVE SUCCESSORS, HEIRS OR ASSIGNS, SHALL BE LIABLE, WHETHER INDIVIDUALLY OR PERSONALLY OR OTHERWISE, TO THE USER OR ANY OTHER PERSON OR ENTITY, OR THEIR RESPECTIVE SUCCESSORS, HEIRS OR ASSIGNS, FOR ANY LOSS OR CLAM, INCLUDING BUT NOT LIMITED TO ANY DIRECT, SPECIAL, INDIRECT, INCIDENTAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES RESULTING FROM THE USER'S USE OF OR INABILITY TO ACCESS OR USE THE DATABASE OR ANY COMPONENT THEREOF OR ANY INACCURACY OF THE DATA.

SECTION 9. USER INDEMNIFICATION.

The User agrees to indemnify and hold the CCAO, the County and its Commissioners, officers, agents servants and employees and their respective heirs, successors and assigns, harmless from any and all claims, suits, losses, liabilities, costs and expenses, including attorneys' fees, which arise directly or indirectly out of or in connection with the User's use of the Database, or which result from any violation of the provisions of this Agreement. The provisions of this Section shall survive the termination of this Agreement.

SECTION 10. APPLICABLE LAW.

This Agreement shall be interpreted and construed in accordance with, and governed by, the laws of the State of Illinois, excluding any such laws that might direct the application of the laws of another jurisdiction. Venue shall be in a court of competent jurisdiction located within the County of Cook, Illinois. The CCAO and the User each acknowledge the existence of state and other applicable law which may impose responsibilities upon either or both of them regarding real estate taxation and other governmental functions. No part of this Agreement has the effect of or is intended to impact any applicable legal duty of either party under existing law, especially the Illinois Property Tax Code, 35 LCS 200/1 et seq.

SECTION 11. MISCELLANEOUS.

(a) This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, in relation to the matters dealt with herein. —There are no representations, warranties, collateral agreements or conditions to this Agreement, except as expressly stated in this Agreement.

(b) The section headings are for reference and information purposes only, and shall not affect in any way the meaning or interpretation of this Agreement. References to singular shall include the plural and to plural shall include the singular. References to a person shall include a corporate or government body. Words such as “including” and similar expressions shall not be read as words of limitation.

(c) The CCAO and/or Cook County shall not be liable or deemed in default for any delays or failure in performance resulting directly or indirectly from any cause or circumstances beyond their reasonable control, including acts of God, war, embargoes, fire, flood, accidents, strikes, shortages of transportation facilities, telecommunications facilities or software programs. In the event of default by the CCAO and/or the County, damages shall be limited to the fees paid by the User hereunder.

(d) If any term or condition hereof is found by a court or administrative body to be invalid or unenforceable, the remaining terms and conditions hereof shall remain in full force to the maximum extent of the law.

(e) This Agreement shall not be assignable by the User, directly or indirectly, without the prior written consent of the CCAO.

* * * * *

IN WITNESS WHEREOF, the parties have executed this Agreement by their respective authorized representatives as of the date first written above.

COOK COUNTY
ASSESSOR’S OFFICE

Chief Deputy Assessor
Cook County Assessor’s Office

Title
Telephone Number
E-Mail

Title
Telephone
E-Mail

Title Executive Director
Telephone Number 312-386-8600
E-Mail ealeman@cmap.illinois.gov

Chicago Metropolitan Agency for Planning
433 West Van Buren Street, Suite 450
Chicago, IL 60607

CHICAGO METROPOLITAN AGENCY FOR PLANNING

RESOLUTION NO. 24-_____

WHEREAS, the Chicago Metropolitan Agency for Planning (“CMAP”), pursuant to the Regional Planning Act, 70 ILCS 1707/1 *et seq.*, is granted all powers necessary to carry out its legislative purposes in order to plan for the most effective public and private investments in the northeastern Illinois region and to better integrate plans for land use and transportation; and

WHEREAS, CMAP is constantly evaluating and accessing the land use information/attributes in the region; and

WHEREAS, the Cook County Assessor’s Office has a geographic information (“GIS”) database that it is willing to make available to CMAP at no cost; and

WHEREAS, GIS data sharing with the Cook County Assessor’s Office will allow CMAP to access GIS data from the Assessor that will facilitate CMAP’s decision making process with respect to planning for the region; and

WHEREAS, cooperation between and among governmental agencies and entities through intergovernmental agreements is authorized and encouraged by Article VII, Section 10 of the Illinois Constitution of 1970 and by the “Intergovernmental Cooperation Act” (5 ILCS 220/1 *et seq.*); and

WHEREAS, CMAP and the Cook County Assessor have negotiated an Intergovernmental Agreement, dated _____, in substantially the form attached to this Resolution.

NOW, THEREFORE, BE IT RESOLVED by the Chicago Metropolitan Agency for Planning Board as follows:

The Executive Director is authorized to finalize an Intergovernmental Agreement between the Chicago Metropolitan Agency for Planning and the Cook County Assessor’s Office in substantially the form of the agreement attached to this Resolution, and the Executive Director is authorized to execute said Intergovernmental Agreement.

Approved by: _____ Date: September 11, 2024
CMAP Chair: Gerald Bennett



September 11, 2024

Exhibit A: Statement of Official Purpose

As the official regional planning organization for northeastern Illinois, the Chicago Metropolitan Agency for Planning (CMAP) engages in numerous planning activities which require detailed information at the parcel level throughout the seven-county CMAP region.

CMAP is updating its GIS-based Land Use Inventory, which is the primary means with which we evaluate land use patterns and changes over time. This inventory requires highly detailed information at a localized level; current procedures for identifying land use involve parcel boundary data and associated Assessor information such as: **property address, class, taxpayer name and exempt agency name**. The Inventory is an ongoing effort, and CMAP will be requesting annual updates of these data as a means of identifying changes in land use in the future.

Thank you,

Erin Aleman
Executive Director



MEMORANDUM

To: CMAP Executive Committee

From: Stephane Phifer, Interim Finance Deputy

Date: September 11, 2024

Subject: May revenue and expenditure report for FY 2024

Action Requested: Approval

Purpose

A monthly update of financial activity will be made to the Executive Committee for its review and approval.

###

FY2024

CMAP monthly financial report

May 2024



Chicago Metropolitan
Agency for Planning

Monthly Revenue and Expenditure Report

As of May 31, 2024

The overall purpose of monthly financial reports is to provide key information on performance of revenues as well as expenses. The format of analysis provided in the past is currently being revised and will be presented with the meeting packet in the coming months.

However, in the interim, the following items for the month are being presented:

- Cash and investments trending graph.
- Transaction Register of disbursements reflecting vendor name, check number (or disbursement code), description, and amount.

Monthly Cash Overview, May 2024

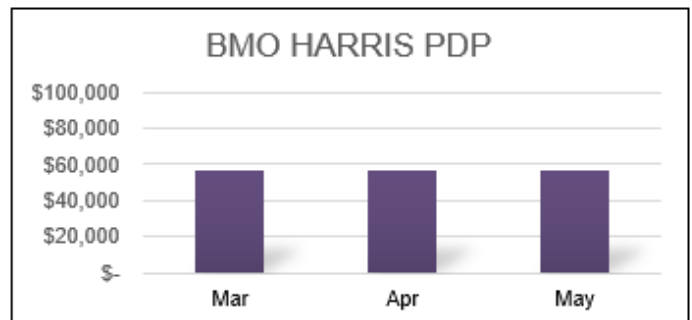
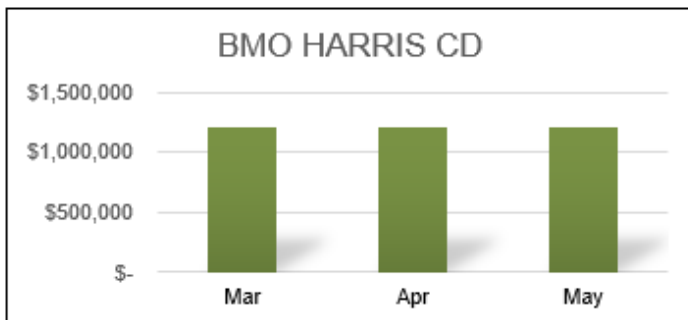
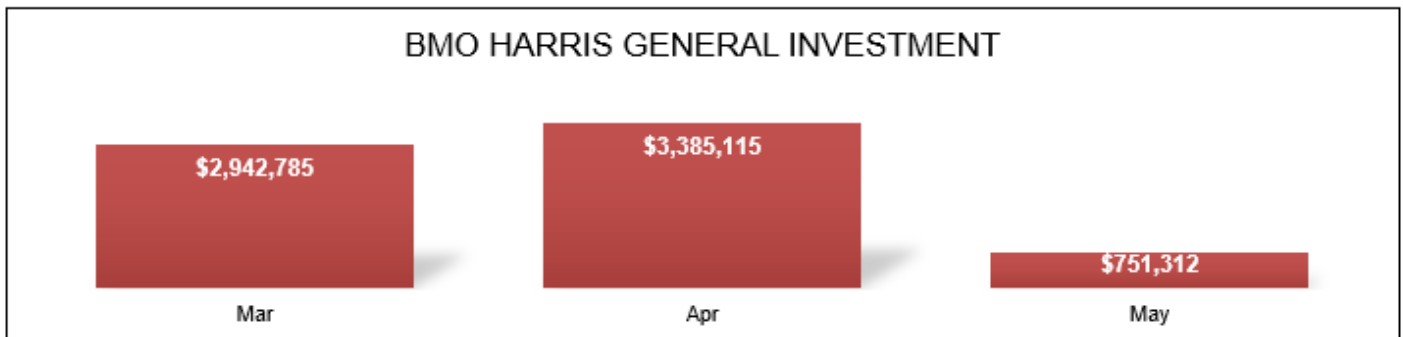
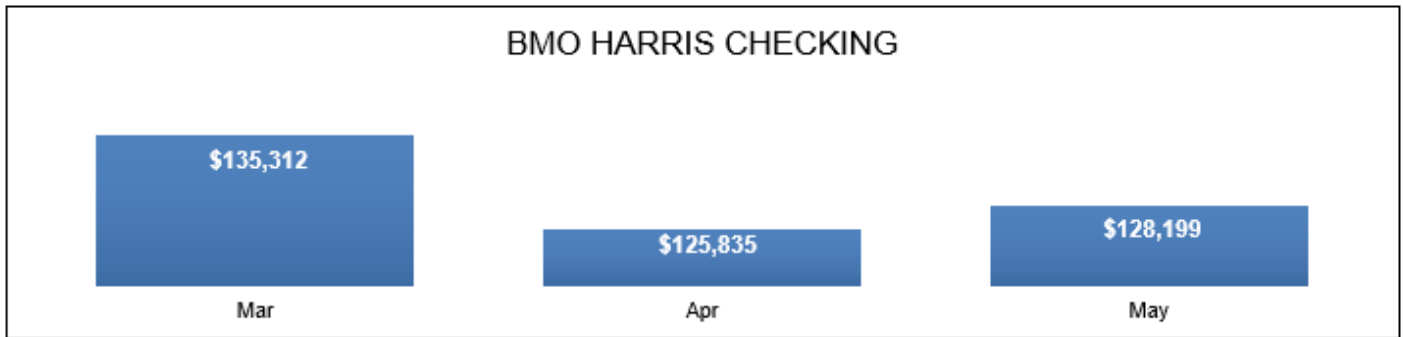
What caused the change in balance for each of the cash accounts?

BMO Harris Checking Account: Wire transfers of \$2.7 million from the General Investment account funded operating activities for the month. Operating activities were comprised of \$1.3 million in personnel related costs, and \$1.5 million in payables.

BMO Harris General Investment Account: Wire transfers in the amount of \$112 thousand resulting from monthly revenue activity partially funded \$2.7 million in transfers to the Checking account for the month.

BMO Harris CD: No activity has occurred in this account during FY2024.

BMO Harris Peters Fellowship: Monthly interest was the only activity in this account during FY2024.



Transaction Register, May 2024

Number	Date	Vendor Name	Transaction Description	Amount
14062	5/2/2024	ADO Professional Solutions Inc	Temp Services - A.W. 4/2024	\$ 15,752.47
14063	5/2/2024	Arctic Information Technology Inc	ERP Professional Services	\$ 37,260.00
14064	5/2/2024	MICHAEL BROWN	Registration - APA Nat'l Conf	\$ 2,291.01
14065	5/2/2024	Curators of the University of Missouri	Registration - ADA Conf FY24	\$ 450.00
14066	5/2/2024	Deloitte & Touche LLP	RIA Program Mgmt 12-2/2024	\$ 20,067.75
14067	5/2/2024	Delta Dental - Risk	Dental PPO 5/2024	\$ 7,778.33
14068	5/2/2024	Executives Club of Chicago	Membership - ECoC - E. Aleman	\$ 600.00
14069	5/2/2024	Genesys Works Chicago	HS work program -Jordan J.	\$ 1,237.23
14070	5/2/2024	Alexsandra Gomez	Membership - APA Dues FY24	\$ 350.00
14071	5/2/2024	JONATHAN HAADSMA	APA Conf 3/2024-3025	\$ 1,560.48
14072	5/2/2024	Health Care Cost Management Inc	FSA Admin Fees 4/2024	\$ 3,055.08
14073	5/2/2024	MAKALA MORALES	Membership - WP&D Dues 2024	\$ 1,106.98
14074	5/2/2024	Muse Community Design LLC	Project #: 2021.904 2/2024	\$ 11,665.75
14075	5/2/2024	Mutual of Omaha	Life Insurance - EE 5/2024	\$ 5,364.58
14076	5/2/2024	Oates Associates Inc	ADA education 2/2024	\$ 3,705.00
14077	5/2/2024	JARED M. PATTON	Registration - APA NPC 2024	\$ 2,151.54
14078	5/2/2024	GEORGE PERKINS ANENE	Membership - COMPTO Dues 2024	\$ 125.00
14079	5/2/2024	KATHLEEN REIGSTAD	Event - Dixmoor Committee exp	\$ 44.91
14080	5/2/2024	Sam Schwartz Engineering	Project #: 2022.049 2/2024	\$ 19,749.34
14081	5/2/2024	SHI International Corporation	Software: Kernel for Outlook	\$ 158.46
14082	5/2/2024	StreetLight Data Inc	Project#: 2023.018 2/2024	\$ 4,137.75
14083	5/2/2024	TELUS Health (US) LTD	EAP Services 4-6/2024	\$ 601.02
14084	5/2/2024	US Bank HSA	HSA Deductions EE 5/3/24	\$ 2,664.02
14085	5/2/2024	Valerie S Kretchmer Associates Inc	Prj#: 2022.052 Feb-Mar 2024	\$ 248.19
14086	5/2/2024	JENNIE KHOEN VANA	Registration - 3CMA Conference	\$ 645.00
14087	5/2/2024	West Central Municipal Conference	North Central COM 2/2024	\$ 10,162.11
14088	5/2/2024	ALONZO JOSUE ZAMARRON	Membership -CreativePro Design	\$ 78.00
70204	5/2/2024	ALEXSANDRA GOMEZ	Travel - NPC2 Conference FY24	\$ 1,579.05
70205	5/2/2024	Midwest Awards Corporation	name badges	\$ 73.55
70206	5/2/2024	University of Illinois	Registration -UIC Urban Forum	\$ 250.00
14089	5/6/2024	Comcast	TV Service Fee 4/11-5/10/24	\$ 100.51
14107	5/8/2024	Comcast	Internet 4/2024	\$ 1,005.00
14090	5/9/2024	911 Interpreters Inc	Translation services 2/2024	\$ 6,158.19
14091	5/9/2024	Aflac	Aflac PR WH 4/2024	\$ 1,368.42
14092	5/9/2024	Chicago Transit Authority	10-11/23 Transportation Plan	\$ 354,574.66
14093	5/9/2024	CoStar Group	Real Estate Data Subscription	\$ 50,120.52
14094	5/9/2024	Yochai Eisenberg	ADA Advisory Services 4/2024	\$ 187.50
14095	5/9/2024	First Communications LLC	Telephone 4/2024	\$ 2,287.30
14096	5/9/2024	PARRY M FRANK	Membership - RSP2I Dues	\$ 300.00
14097	5/9/2024	HOLLY L HUDSON	Travel - Various Mtgs 4/2024	\$ 305.14
14098	5/9/2024	HW Lochner Inc	Project#: 2024.043 3/2024	\$ 20,041.62

14099	5/9/2024	Inc. Jacobs Engineering Group	Project#: 2022.060 2/2024	\$ 16,378.89
14100	5/9/2024	ANTHONY ROY MANNO	Membership - ULI Dues 2024	\$ 639.00
14101	5/9/2024	STEPHEN C OSTRANDER	Travel -West Cook mtg	\$ 145.43
14102	5/9/2024	KELSEY A. PUDLOCK	Registration - APA Conf 2024	\$ 2,647.33
14103	5/9/2024	Resource Systems Group Inc	Project#: 2024.006 2/2024	\$ 35,438.45
14104	5/9/2024	LP TVG-MGT Holdings	Temp Services -Cheryl Mosqueda	\$ 8,284.50
14105	5/9/2024	BLANCA VELA-SCHNEIDER	Event -WelMap Winter Games exp	\$ 15.98
14106	5/9/2024	BEATRIX EDLYN GUE YAN	Travel - Various Mtgs 4/2024	\$ 41.19
70207	5/9/2024	Hertz Corporation	Travel - Jaemi rental 4/2024	\$ 236.92
70208	5/9/2024	State Employee Retirement System of Illinois	Employees WH April 2024	\$ 10,077.41
14108	5/13/2024	UPS	UPS Worldship 4/29/24	\$ 22.68
14109	5/13/2024	Vision Service Plan (IL)	Vision Retiree 5/2024	\$ 1,411.12
14110	5/16/2024	Astriata LLC	New website development 2/2024	\$ 11,370.00
14111	5/16/2024	Baker Tilly Virchow Krause & Company LLP	2/23 CFO Advisory Services	\$ 7,018.00
14112	5/16/2024	JENNIFER A BECERRA	1099 Forms - rush order	\$ 51.11
14113	5/16/2024	BerryDunn	ERP Assessment project 2/2024	\$ 13,846.00
14114	5/16/2024	MICHAEL BROWN	Membership - APA dues CY24	\$ 430.19
14115	5/16/2024	Chicago Office Technology Group	Copier Maint 3/22-4/21/24	\$ 447.49
14116	5/16/2024	Coffee Unlimited	Breakroom supplies	\$ 1,124.20
14117	5/16/2024	Health Care Cost Management Inc	Health FSA PR WH 5/17/24	\$ 2,782.83
14118	5/16/2024	Holland and Knight LLP	Legal Services 4/2024	\$ 224.00
14119	5/16/2024	HW Lochner Inc	Prj #: 2024.043 1/22-2/29/24	\$ 19,129.97
14120	5/16/2024	Lake County Division of Transportation	UWP Lake COM 12/2023	\$ 12,426.03
14121	5/16/2024	Optum Bank	HSA Acct Fees 1-3/2024	\$ 321.75
14122	5/16/2024	KATARZYNA M PIOTROWSKA	Travel -Midlothian Village Mtg	\$ 7.50
14123	5/16/2024	Sam Schwartz Engineering	Project#: 2024.042 2/2024	\$ 8,356.25
14124	5/16/2024	UPS	UPS WorldShip - Nick M. 5/7/24	\$ 215.09
14125	5/16/2024	US Bank HSA	HSA Deductions EE 5/17/24	\$ 2,968.18
70209	5/16/2024	Hertz Corporation	12/7-12/8/23 Jaemi J. rental	\$ 97.72
70210	5/16/2024	Illinois Department of Employment Security	1st quarter contribution	\$ 1,794.42
70211	5/16/2024	McHenry County Council of Governments	1/24/24 MCCG event	\$ 40.00
14126	5/20/2024	ComEd	Electricity 4/2024	\$ 1,482.06
14127	5/20/2024	UPS	UPS WorldShip - Nick M. 5/7/24	\$ 215.09
14128	5/23/2024	A Epstein and Sons International Inc	Project#: 2024.020 3/2024	\$ 14,767.16
14129	5/23/2024	Arctic Information Technology Inc	ERP Professional Services	\$ 194,537.00
14130	5/23/2024	EcolInteractive Inc	Integrated TIP database FY24	\$ 36,260.83
14131	5/23/2024	Elrod Friedman LLP	Legal Services 4/2024	\$ 494.00
14132	5/23/2024	Genesys Works Chicago	HS work program - Jordan J.	\$ 992.62
14133	5/23/2024	BORJA MANUEL GONZALEZ MORGADO	Event - ADA Trainings Exp FY24	\$ 415.93
14134	5/23/2024	GoTo Technologies USA Inc	GoTo Webinar Standard Renewal	\$ 2,796.00
14135	5/23/2024	GRM Information Management Services of Chicago LLC	Offsite Storage 4/2024	\$ 325.59
14136	5/23/2024	Iron Mountain	Shredding Service 3/27-4/23/24	\$ 11.95

14137	5/23/2024	JAEMI JACKSON	Travel - IDOT ADA Training	\$	376.30
14138	5/23/2024	MAKALA MORALES	Travel -Midlothian Village Mtg	\$	7.50
14139	5/23/2024	KELSEY A. PUDLOCK	Travel - NWPA Meeting 4/23/24	\$	31.74
14140	5/23/2024	KATHLEEN REIGSTAD	Travel - Dixmoor CIP	\$	62.03
14141	5/23/2024	Riordan Artistry Inc	Peters Fellow Award	\$	194.93
14142	5/23/2024	The Silver Line	MacArthur Grant Eval 4/2024	\$	9,143.75
14143	5/23/2024	SRF Consulting Group Inc	NW Cook Transit Study 3/2024	\$	23,830.42
14144	5/23/2024	TierPoint LLC	Bandwidth; power 3/-4/2024	\$	8,445.10
70212	5/23/2024	American Planning Association	APA-IL Job Posting	\$	100.00
14145	5/24/2024	UPS	UPS WorldShip 5/13/24	\$	88.21
14218	5/29/2024	BMO Harris Bank Master Card	Post-It Super Sticky Easel Pad	\$	11,050.88
14146	5/30/2024	601W Companies Chicago MT LLC	Rent 6/2024	\$	193,416.19
14147	5/30/2024	ADO Professional Solutions Inc	Temp Services - BK, AM 4/2024	\$	12,066.43
14148	5/30/2024	AECOM Technical Services Inc	Project #: 2020.083 3/2024	\$	1,875.00
14149	5/30/2024	MARY VICTORIA BARRETT	Travel - Various Meetings 2024	\$	131.36
14150	5/30/2024	Blue Cross Blue Shield of Illinois	Retirees/COBRA Health 6/2024	\$	139,216.77
14151	5/30/2024	Creative Financial Staffing LLC	Temp Services - KaLeigh 4/2024	\$	7,239.38
14152	5/30/2024	Delta Dental - Risk	Dental PPO 6/2024	\$	7,984.45
14153	5/30/2024	Mutual of Omaha	Life Insurance - EE 6/2024	\$	5,335.33
14154	5/30/2024	Northwest Municipal Conference	UWP N Shore & NW COM 1/2024	\$	19,207.35
14155	5/30/2024	RICHARD NORWOOD	Travel - IDOT Training	\$	33.37
14156	5/30/2024	KATHLEEN REIGSTAD	Travel - Budgeting Engagements	\$	84.69
14157	5/30/2024	UrbanSim Inc	UrbanSim Annual Subscription	\$	36,000.00
14158	5/30/2024	US Bank HSA	Statement Fee 4/2024	\$	12.00
14159	5/31/2024	ADP Screening & Selection Services Inc	Background screening 3/2024	\$	2,910.00
WT	5/2/2024	EMPOWER	Insurance	\$	13,017.18
WT	5/2/2024	IMRF	Deduction	\$	(2,195.81)
WT	5/3/2024	ADP	PAYROLL TAX	\$	112,331.30
WT	5/3/2024	ADP	PAYROLL	\$	258,668.84
WT	5/9/2024	McHenry County Council of Gov't	Void Ck#: 70189	\$	(40.00)
WT	5/9/2024	Hertz Corporation	Void Ck#: 70179	\$	(97.72)
WT	5/9/2024	Whitlock, LaNiya L.	Void Ck#: 70159	\$	(50.00)
WT	5/10/2024	ADP	5/24 ADP payroll fees	\$	7,023.65
WT	5/15/2024	IMRF	IMRF pmt	\$	61,327.82
WT	5/16/2024	RTA	5/24 RTA card pmt	\$	998.50
WT	5/16/2024	EMPOWER	Insurance	\$	13,354.24
WT	5/17/2024	UPS	Void CK#: 14124	\$	(215.09)
WT	5/17/2024	ADP	PAYROLL	\$	269,503.02
WT	5/17/2024	ADP	PAYROLL TAX	\$	119,606.09
WT	5/22/2024	BMO HARRIS BANK	4/24 BMOH acct analysis fee	\$	874.38
WT	5/24/2024	VENTRA	Ventra card loads-4/22-5/21/24	\$	3,376.00
WT	5/30/2024	EMPOWER	Insurance	\$	13,337.30
WT	5/31/2024	BMO Harris Bank Master Card	Credit card credits	\$	(1,042.39)
WT	5/31/2024	ADP	PAYROLL	\$	273,425.07
WT	5/31/2024	ADP	PAYROLL TAX	\$	120,180.38

WT	5/31/2024	ADP	PAYROLL ADJUSTMENT	\$ (240.22)
Total				\$ 2,743,635.04

End report
###

MEMORANDUM

To: CMAP Executive Committee

From: Stephane Phifer, Interim Finance Deputy

Date: September 11, 2024

Subject: June and end of year revenue and expenditure reports for FY 2024

Action Requested: Approval

Purpose

A monthly update of financial activity along with a year-end report of revenue and expenditures will be made to the Executive Committee for its review and approval.

###

FY2024

CMAP monthly financial report

June 2024



Chicago Metropolitan
Agency for Planning

Monthly Revenue and Expenditure Report

As of June 30, 2024

The overall purpose of monthly financial reports is to provide key information on performance of revenues as well as expenses. The format of analysis provided in the past is currently being revised and will be presented with the meeting packet in the coming months.

However, in the interim, the following items for the month are being presented:

- Cash and investments trending graph.
- Transaction Register of disbursements reflecting vendor name, check number (or disbursement code), description, and amount.

Monthly Cash Overview, June 2024

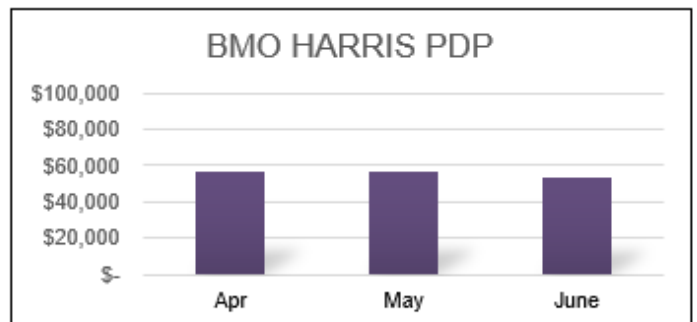
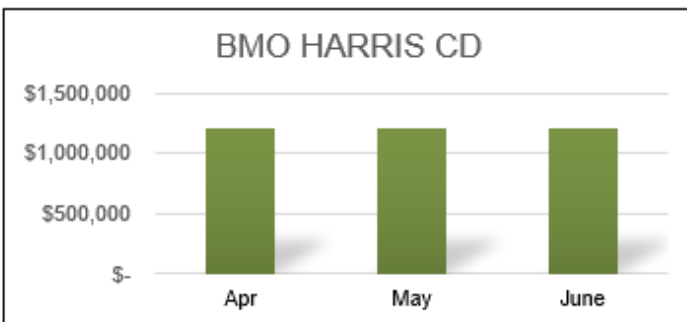
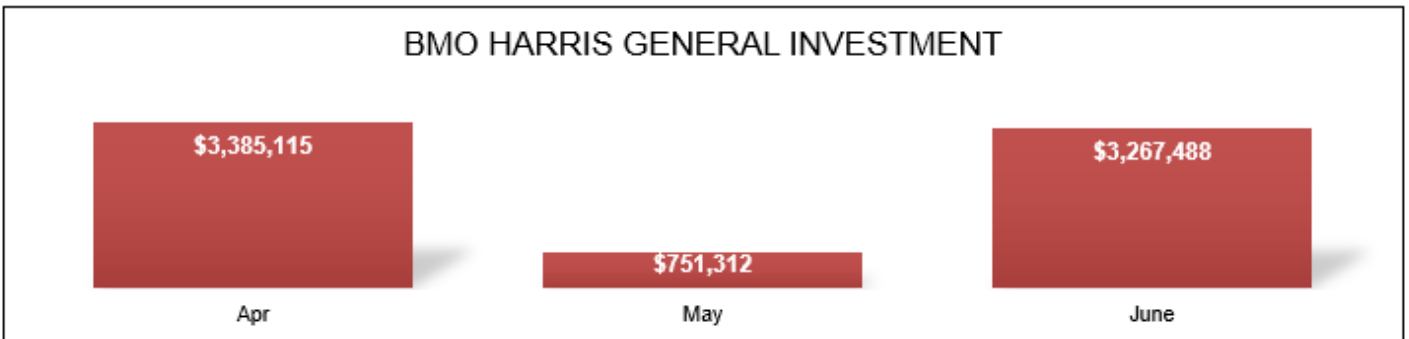
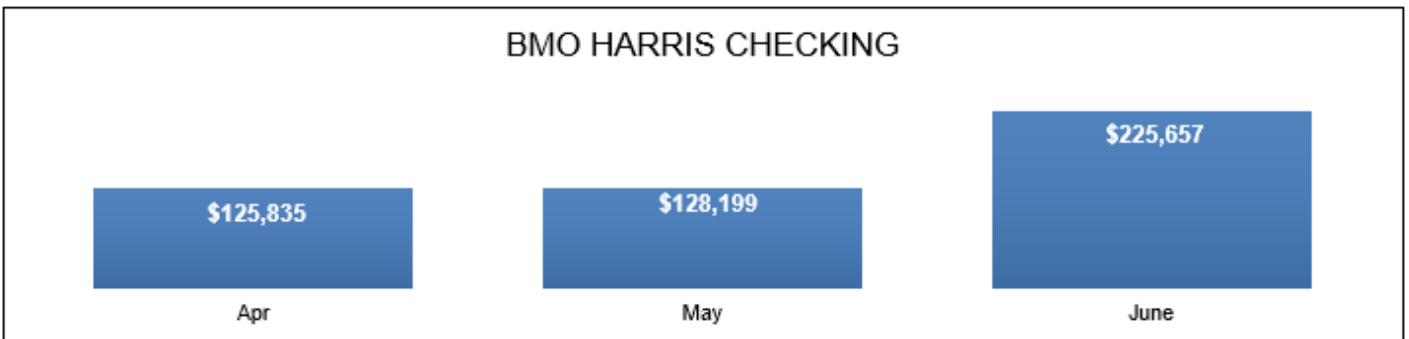
What caused the change in balance for each of the cash accounts?

BMO Harris Checking Account: Wire transfers of \$4.8 million from the General Investment account funded operating activities for the month. Operating activities were comprised of \$1.0 million in personnel related costs, and \$3.8 million in payables.

BMO Harris General Investment Account: Wire transfers in the amount of \$7.4 million resulting from monthly revenue activity partially funded \$4.8 million in transfers to the Checking account for the month.

BMO Harris CD: No activity has occurred in this account during FY2024.

BMO Harris Peters Fellowship: Monthly interest and a 6/24 funds transfer to the Investment account to cover FY24 fellowship expenditures was the only activity in this account during FY2024.



Transaction Register, June 2024

Number	Date	Vendor Name	Transaction Description	Amount
14160	6/3/2024	Comcast	Internet 5/2024	\$ 1,005.00
14180	6/5/2024	Comcast	TV Service Fee 5/11-6/10/24	\$ 100.51
14199	6/10/2024	ALEXANDER JAMES BAHLS	Training - R Workshops 5/2024	\$ 492.28
14200	6/10/2024	LILY ROSE BRACK	Travel - Franklin Park parking	\$ 63.60
14201	6/10/2024	Budget Rent A Car System Inc	Travel - J. Haadsma rentals	\$ 780.98
14202	6/10/2024	DePaul University	Housing Data Snapshots	\$ 14,234.85
14203	6/10/2024	Elrod Friedman LLP	Legal Services 3/2024	\$ 976.00
14204	6/10/2024	Executives Club of Chicago	Registration -HR Event (Megan)	\$ 50.00
14205	6/10/2024	First Communications LLC	Telephone 5/2024	\$ 2,292.30
14206	6/10/2024	BORJA MANUEL GONZALEZ MORGADO	Travel - NACTO Conf 5/2024	\$ 1,416.84
14207	6/10/2024	TRICIA HYLAND	Training - NGMA Certification	\$ 500.00
14208	6/10/2024	JAEMI JACKSON	Travel -Legacy Conference FY24	\$ 44.22
14209	6/10/2024	ALFONSO O LAGATTOLLA	Travel -Comms School Conf 2024	\$ 875.93
14210	6/10/2024	Omegabit LLC	Website hosting 4/2024	\$ 3,174.95
14211	6/10/2024	KATHLEEN REIGSTAD	Dixmoor Engagement exp 4/2024	\$ 220.00
14212	6/10/2024	SARAH G STOLPE	Travel - Training Workshop	\$ 1,111.24
14213	6/10/2024	BLANCA VELA-SCHNEIDER	Public Service Recognition Exp	\$ 436.98
14214	6/10/2024	Warehouse Direct	General Office Supplies	\$ 959.19
14215	6/10/2024	LaNiya L Whitlock	FLIP student stipend - LaNiya	\$ 50.00
14216	6/10/2024	BEATRIX EDLYN GUE YAN	Travel - Various meetings FY24	\$ 77.67
14217	6/11/2024	SLG Innovation Inc	IT consulting 3/2024	\$ 71,955.77
14219	6/13/2024	ADO Professional Solutions Inc	Temp Services - Carnell 2/2024	\$ 83,268.93
14220	6/13/2024	AECOM Technical Services Inc	SS4A PMO 2/25-3/30/24	\$ 8,930.01
14221	6/13/2024	Aflac	Aflac PR WH 5/2024	\$ 2,257.65
14222	6/13/2024	LAURENT M AHIABLAME	Tuition Reimbursement 2024	\$ 1,328.00
14223	6/13/2024	Arctic Information Technology Inc	Prepaid Exp - 10 months	\$ 184,644.00
14224	6/13/2024	WILLIAM M BARNES	Travel - CAGCT Annual Meeting	\$ 2,231.31
14225	6/13/2024	BerryDunn	ERP Assessment project 12/2023	\$ 8,600.00
14226	6/13/2024	MICHAEL BROWN	Travel - Recruiting event	\$ 55.95
14227	6/13/2024	JOHN CARPENTER	Travel - Legislative Session	\$ 5,234.54
14228	6/13/2024	City of Chicago Department of Transportation	CDOT CBD Multimodal 12/2023	\$ 63,000.00
14229	6/13/2024	Chicago Office Technology Group	Copier Maint 4/22-5/21/24	\$ 393.64
14230	6/13/2024	DuPage Mayors & Managers Conference	UWP DuPage COM 2/2024	\$ 16,378.41
14231	6/13/2024	HNTB Corporation	Project #: 2023.004 2/2024	\$ 173.41
14232	6/13/2024	Houseal Lavigne Associates LLC	Project#: 2022.051 1-3/2024	\$ 8,624.55
14233	6/13/2024	HR Source	Org Membership Dues FY25	\$ 2,020.00
14234	6/13/2024	ICF Incorporated LLC	Resilience Improvement 12-3/24	\$ 158,404.67
14235	6/13/2024	Inc. Jacobs Engineering Group	Prj#: 2022.060 3/2024	\$ 13,543.87
14236	6/13/2024	Latent Design Corporation	Project#: 2021.910 3/2024	\$ 13,170.00

14237	6/13/2024	Muse Community Design LLC	Project#: 2021.904 3/2024	\$	8,841.25
14238	6/13/2024	Northwest Municipal Conference	UWP N Shore & NW COM 2/2024	\$	16,226.08
14239	6/13/2024	Praxis Group LLC	DEI Workshop Trainings	\$	9,999.00
14240	6/13/2024	KATHLEEN REIGSTAD	Travel - Dixmoor CIP gas	\$	46.05
14241	6/13/2024	Resource Systems Group Inc	Project#: 2024.006 3/2024	\$	35,666.35
14242	6/13/2024	Sam Schwartz Engineering	PRJ#: 2022.053 3/2024	\$	30,916.44
14243	6/13/2024	LLC SK Global Software	Project Management TAS 4/2024	\$	1,350.00
14244	6/13/2024	SLG Innovation Inc	IT consulting 4/2024	\$	75,553.55
14245	6/13/2024	StreetLight Data Inc	Project#: 2023.018 3/2024	\$	16,420.50
14246	6/13/2024	West Central Municipal Conference	UWP Central COM 1/2024	\$	33,953.55
70213	6/13/2024	State Employee Retirement System of Illinois	Employees WH 5/2024	\$	9,883.14
70214	6/13/2024	Transport Chicago	Registration-Transport Chicago	\$	2,400.00
70215	6/13/2024	University of Illinois	Property Tax Analysis 3/2024	\$	30,410.69
14247	6/20/2024	A Epstein and Sons International Inc	Richmond Bike Ped 4/2024	\$	33,783.58
14248	6/20/2024	ADO Professional Solutions Inc	Temp Services - BK, AM 6/2024	\$	8,035.39
14249	6/20/2024	ADP Screening & Selection Services Inc	Background screening 5/2024	\$	660.00
14250	6/20/2024	AECOM Technical Services Inc	Pavement Mgmt 4/2024	\$	14,031.24
14251	6/20/2024	Astriata LLC	Website development 3-4/2024	\$	21,600.00
14252	6/20/2024	Baker Tilly Virchow Krause & Company LLP	Accounting Services 5/2024	\$	24,137.00
14253	6/20/2024	Village of Bedford Park	UWP SW COM 1/2024	\$	31,993.62
14254	6/20/2024	BerryDunn	ERP Assessment project 3/2024	\$	38,377.50
14255	6/20/2024	CBIZ Risk and Advisory Services LLC	IT Security Analysis Contract	\$	85,000.00
14256	6/20/2024	Center for Neighborhood Technology	Equitable Engagement 4/2024	\$	1,600.00
14257	6/20/2024	City of Chicago Department of Transportation	UWP Transp Plan 7/16- 12/16/23	\$	177,609.16
14258	6/20/2024	Chicago Transit Authority	Transp Plan 12/2023-2/2024	\$	359,740.00
14259	6/20/2024	Coalition for Americas Gateways & Trade Corridors	CAGTC 2024 Annual Mtg - Erin A	\$	2,500.00
14260	6/20/2024	Coffee Unlimited	Breakroom supplies - coffee	\$	730.83
14261	6/20/2024	DuPage Mayors & Managers Conference	Registration -DMMC Conf 4/2024	\$	40,692.94
14262	6/20/2024	EcoInteractive Inc	Integrated TIP database FY24	\$	36,260.83
14263	6/20/2024	Elrod Friedman LLP	Legal Services 5/2024	\$	442.00
14264	6/20/2024	Genesys Works Chicago	HS work program - Jordan FY24	\$	2,081.74
14265	6/20/2024	BORJA MANUEL GONZALEZ MORGADO	Travel - Equiticity Project	\$	64.27
14266	6/20/2024	GRM Information Management Services of Chicago LLC	Offsite Storage 5/2024	\$	315.09
14267	6/20/2024	Hartford, The	Fidelity 6/25/24-6/25/25	\$	765.00
14268	6/20/2024	HDR Engineering Inc	SS4A Lake SAP 3/18-5/4/24	\$	28,502.60
14269	6/20/2024	HW Lochner Inc	SS4A Kane SAP 4/2024	\$	20,865.83
14270	6/20/2024	ICF Incorporated LLC	Resilience Improvement 4/2024	\$	32,945.85
14271	6/20/2024	Iron Mountain	Shredding Service 4/24-5/28/24	\$	11.95
14272	6/20/2024	Inc. Jacobs Engineering Group	Prj#: 2024.022 2/24-3/29/24	\$	49,864.50
14273	6/20/2024	Kane County Division of Transportation	UWP Kane/Kendall COM 2/2024	\$	44,030.86

14274	6/20/2024	Koa Hills Consulting LLC	OS Data Migration 4/2024	\$	2,295.00
14275	6/20/2024	Lake County Division of Transportation	UWP Lake COM 1/2024	\$	32,282.25
14276	6/20/2024	Latent Design Corporation	Waukengan UDO 4/2024	\$	6,750.00
14277	6/20/2024	Lyndon Valicenti	SS4A Engagement 2/22-5/17/24	\$	31,131.50
14278	6/20/2024	McHenry County Division of Transportation	UWP McHenry COM 1/2024	\$	27,533.99
14279	6/20/2024	Metra	UWP Transportation Plan 3/2024	\$	72,087.22
14280	6/20/2024	Muse Community Design LLC	SCS Econ Impact 4/2024	\$	31,952.50
14281	6/20/2024	Northwest Municipal Conference	UWP N Shore & NW COM 3/2024	\$	16,490.51
14282	6/20/2024	Oates Associates Inc	ADA Trainings 3-4/2024	\$	31,726.03
14283	6/20/2024	P&M Holding Group LLP	Change Management 3-4/2024	\$	43,691.91
14284	6/20/2024	Pace Suburban Bus Service	Transp Plan Activities 3/2024	\$	77,889.05
14285	6/20/2024	RUSSELL PIETROWIAK	Travel - Various Meetings FY24	\$	243.61
14286	6/20/2024	Pitney Bowes Inc	Mail Meter Lease 4-6/2024	\$	1,951.20
14287	6/20/2024	KATHLEEN REIGSTAD	Dixmoor Steering Committee exp	\$	37.67
14288	6/20/2024	Riverside Graphics Corporation	Copy room supplies - Envelopes	\$	1,452.00
14289	6/20/2024	Sam Schwartz Engineering	PRJ#: 2022.053 2/24-4/26/24	\$	74,420.07
14290	6/20/2024	LLC SK Global Software	Project Management TAS 5/2024	\$	450.00
14291	6/20/2024	SLG Innovation Inc	5/2024 IT consulting	\$	75,553.55
14292	6/20/2024	South Suburban Mayors & Managers Association	UWP South COM 1/2024	\$	46,037.24
14293	6/20/2024	SRF Consulting Group Inc	NW Cook Transit Study 4/2024	\$	23,121.62
14294	6/20/2024	StreetLight Data Inc	Speed safety data 4/2024	\$	24,157.25
14295	6/20/2024	TierPoint LLC	Bandwidth; power 4-5/2024	\$	8,497.46
14296	6/20/2024	UPS	UPS WorldShip 5/6/24	\$	14.82
14297	6/20/2024	US Bank HSA	Statement Fee 5/2024	\$	12.00
14298	6/20/2024	Warehouse Direct	Copy room supplies - cardstock	\$	391.71
14299	6/20/2024	West Central Municipal Conference	UWP FY24 Central COM 3/2024	\$	31,462.75
14300	6/20/2024	Will County Governmental League	UWP Will COM 1/2024	\$	29,698.17
14301	6/20/2024	WSP USA INC.	SAP Will County 2-3/2024	\$	32,551.23
14302	6/20/2024	WTS	Recognitions Event 2024 - EA	\$	200.00
14303	6/20/2024	ComEd	Electricity 5/2024	\$	1,430.29
70216	6/20/2024	Hertz Corporation	Travel - Tony M. rental 5/2024	\$	402.13
70217	6/20/2024	University of Illinois	Property Tax Analysis 4/2024	\$	30,410.16
70218	6/20/2024	Will County Division of Transportation	2050 Long Range Transp Plan	\$	322,081.00
14304	6/24/2024	Vision Service Plan (IL)	Vision COBRA 6/2024	\$	1,418.32
14354	6/25/2024	UPS	UPS WorldShip 5/6/24	\$	14.82
14305	6/27/2024	601W Companies Chicago MT LLC	Rent 7/2024	\$	230,147.05
14306	6/27/2024	A Epstein and Sons International Inc	Richmond Bicycle & Ped 5/2024	\$	11,924.52
14307	6/27/2024	SEMA ABULHAB	Travel - IIPD & Dixmoor	\$	116.02
14308	6/27/2024	ADO Professional Solutions Inc	Temp Services - Arielle 6/2024	\$	23,371.45
14309	6/27/2024	AECOM Technical Services Inc	SS4A PMO 4/27-5/24/24	\$	16,070.32
14310	6/27/2024	ERIN L ALEMAN	Travel - CAGTC 5/2024 - Erin A	\$	1,064.24

14311	6/27/2024	LINDSAY A BAYLEY	Travel - NACTO12 Conf 5/2024	\$	980.51
14312	6/27/2024	Village of Bedford Park	UWP SW COM 2/2024	\$	21,312.33
14313	6/27/2024	Bentley Systems Inc	On-line Emme software training	\$	600.00
14314	6/27/2024	Blue Cross Blue Shield of Illinois	EE & ER Health 7/2024	\$	124,257.15
14315	6/27/2024	LILY ROSE BRACK	Travel - Various mtgs 6/2024	\$	187.26
14316	6/27/2024	Budget Rent A Car System Inc	Travel - Jon H. rental 5/2024	\$	213.89
14317	6/27/2024	JULIE BURROS	Travel - Committee Meetings	\$	28.72
14318	6/27/2024	JOHN CARPENTER	Travel - Legislative Session	\$	2,765.39
14319	6/27/2024	Chicago Transit Authority	Transportation Plan 4/2024	\$	14,713.89
14320	6/27/2024	MICHAEL J COLLINS	Event - CARE Mtg Exp 6/18/2024	\$	69.14
14321	6/27/2024	Creative Financial Staffing LLC	Temp Serv - SP, MW 5/2024	\$	28,769.87
14322	6/27/2024	Delta Dental - Risk	Dental PPO 7/2024	\$	7,526.99
14323	6/27/2024	Genesys Works Chicago	HS work program - Jordan FY24	\$	531.15
14324	6/27/2024	Health Care Cost Management Inc	Health FSA PR WH 6/28/24	\$	2,757.88
14325	6/27/2024	Inc. Jacobs Engineering Group	Cook County SAP 5/2024	\$	13,544.65
14326	6/27/2024	JENNIFER R MADDUX	Travel - Public Engagement	\$	18.77
14327	6/27/2024	Oates Associates Inc	ADA Training 5/2024	\$	13,867.28
14328	6/27/2024	Pace Suburban Bus Service	Transp Plan Activities 5/2024	\$	59,573.49
14329	6/27/2024	Praxis Group LLC	DEI Workshop Trainings	\$	9,999.00
14330	6/27/2024	Resource Systems Group Inc	Household Travel Survey 4/2024	\$	70,437.28
14331	6/27/2024	JOSE RODRIGUEZ	Travel - Field Data Collection	\$	232.44
14332	6/27/2024	Sam Schwartz Engineering	West Cook Bike Pe 4/27- 5/24/24	\$	14,781.21
14333	6/27/2024	TELUS Health (US) LTD	FY24 EAP Services/Lifeworks	\$	2,253.42
14334	6/27/2024	LP TVG-MGT Holdings	Temp Serv- C. Mosqueda 2/2024	\$	4,887.40
14335	6/27/2024	US Bank HSA	HSA Deductions EE 6/28/24	\$	2,968.25
14336	6/27/2024	BLANCA VELA-SCHNEIDER	Event -Public Serv Recognition	\$	38.78
14337	6/27/2024	West Central Municipal Conference	UWP North Central COM 5/2024	\$	5,010.78
14338	6/27/2024	Will County Governmental League	UWP Will COM 5/2024	\$	6,011.27
14355	6/27/2024	The Hartford	Fidelity 6/25/24-6/25/25	\$	765.00
14340	6/28/2024	UPS	UPS Worldship 6/13/24 -Jane G.	\$	13.86
WT	6/4/2024	IMRF	Deduction	\$	(2,195.81)
WT	6/7/2024	WAGeworks	COBRA	\$	(2,728.51)
WT	6/11/2024	IMRF	IMRF pmt	\$	92,916.05
WT	6/12/2024	ADP	Payroll Jenna Fulk canceled check	\$	(66.70)
WT	6/13/2024	PRAXIS GROUP LLC	Void CK#14239 returned by bank	\$	(9,999.00)
WT	6/13/2024	EMPOWER	Insurance payment	\$	13,792.37
WT	6/14/2024	ADP	6/24 ADP payroll fees	\$	7,005.19
WT	6/14/2024	ADP	PAYROLL	\$	281,583.10
WT	6/14/2024	ADP	IMRF pmt	\$	125,084.17
WT	6/17/2024	RTA	6/24 RTA card pmt	\$	938.50

WT	6/20/2024	UPS	Void Ck# 14296 returned by bank	\$	(14.82)
WT	6/20/2024	THE HARTFORD	Void Ck# 14339 returned by bank	\$	(765.00)
WT	6/21/2024	ADP	PAYROLL	\$	84,548.82
WT	6/21/2024	ADP	PAYROLL TAX	\$	28,219.00
WT	6/21/2024	ADP	Jenna Fulk Check Reissue	\$	66.70
WT	6/21/2024	ADP	DD Reversal for Nicolas Riehle	\$	(1,052.73)
WT	6/21/2024	ADP	DD Corr for Nicolas Riehle	\$	145.00
WT	6/24/2024	BMO HARRIS BANK	5/24 BMOH acct analysis fee	\$	1,101.77
WT	6/25/2024	VENTRA	Ventra card loads-5/22-6/21/24	\$	3,221.00
WT	6/25/2024	ADP	PAYROLL Reimbursement	\$	(319.16)
WT	6/27/2024	PRAXIS GROUP LLC	VC14329 returned by bank	\$	(9,999.00)
WT	6/28/2024	EMPOWER	Insurance payment	\$	13,507.77
WT	6/28/2024	ADP	PAYROLL	\$	274,704.40
WT	6/28/2024	ADP	PAYROLL TAX	\$	119,814.36
Total				\$	4,792,542.78

End report
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FY2024

CMAP

**Year-end
financial
report**



Chicago Metropolitan
Agency for Planning

Year-end Revenue and Expenditure Report

As of June 30, 2024

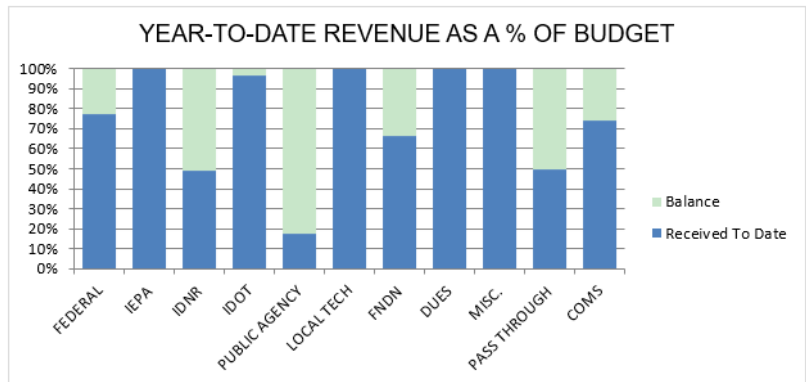
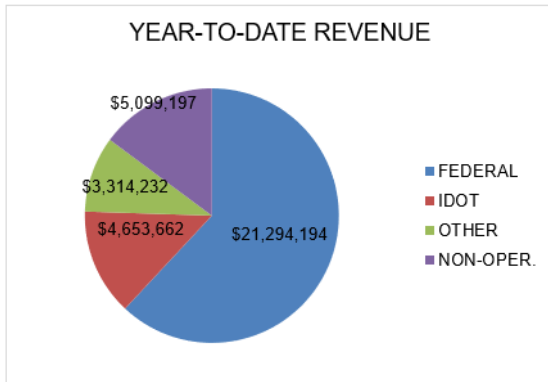
The overall purpose of this year-end financial report is to provide key information on performance of revenues as well as expenses. Therefore, the following items for the fiscal year are being presented to the Executive Committee:

- Fiscal year-to-date revenue and expenditure overview.
- Budget to actual table.

Fiscal Year End Revenue and Expenditure Overview, June 2024

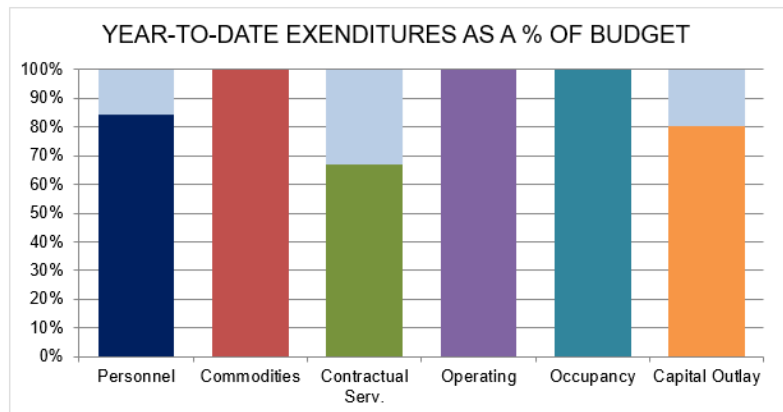
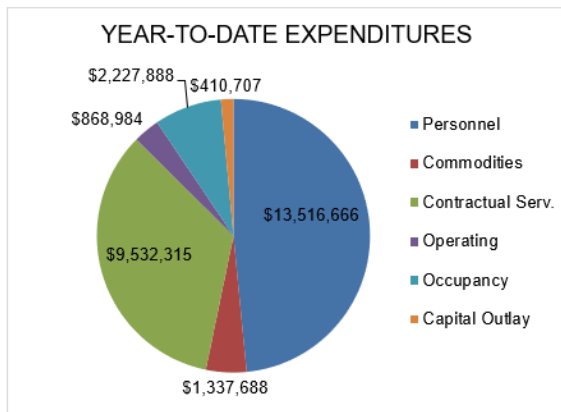
Revenue highlights. Revenue received in FY2024 was comprised of (77%) Federal pass-through and Non-Operational, (14%) IDOT federal match, (7%) Other Public, Foundation, Non-Public Funding and Miscellaneous, and (2%) Local contributions.

Year-to-date, CMAP has collected 82.6% of its FY2024 budgeted revenue from the sources identified in the tables below (excludes non-operational). Many of these revenue sources are reimbursable grants, therefore, revenues trail expenses.



Expenditure highlights. Expenditures for the purposes of this report, are divided into six expenditure categories defined below. Year-to date, the agency has expended 81.1% of the budget in these categories. The three highest dollar categories of expenditures fiscal year-to-date are personnel at 84.3%, contractual services at 66.8%, and commodities at 175.0%.

The expenditures exceeding the budget in commodities includes data acquisitions, such as an expenditure of \$897,851.93 for GIS data acquired from ECOPIA. Previously, these were categorized in the financials under consultant services but are now categorized as commodities. This resulted in an overspend in commodities and underspend in consultant services.



Expenditure Categories

Personnel expenses for salaries and wages provided for all persons employed by CMAP are included in this category. Paid time off hours taken such as vacation, sick, personal days, and parental, family and medical leaves are included in this category.

Commodities are supplies, materials and articles which are consumed during their use or are materially altered when used. These items have a unit cost under \$3,000.00, a limited life, and are not subject to depreciation.

Contractual Services are expenditures for contracted services performed by non-employees which are required by a division or the board in the execution of its assigned function.

General Operating expenses include payments for services provided to CMAP in the normal operations of a business. These include postage, meeting expenses, memberships, conferences, etc. Employee travel reimbursements are also under this expenditure category including both in-region and out-of-region travel, and training expenses.

Occupancy expenses are rent/office maintenance expenses which include payment of utility costs, office lease, real estate taxes, telephone charges, and office maintenance provided by the building operations. This would include all costs paid by CMAP to occupy the physical office space.

Capital expenses include payments for the acquisition, replacement, or substantial increase in value of assets which are not expendable in first use, with a life expectancy exceeding one year, subject to depreciation and with a unit cost greater than \$5,000.00.

Fiscal Year End Budget to Actual Table, June 2024

	<u>Received/ Expended To Date</u>	<u>FY 2024 Budget</u>	<u>Remaining Balance</u>	<u>% of Budget</u>
OPERATIONAL				
REVENUES				
By Program				
Federal	\$ 19,119,393	\$ 25,251,939	\$ 6,132,546	75.7%
Federal Carry Forward	2,174,801	2,244,582	69,780	96.9%
State	4,653,662	4,814,788	161,126	96.7%
IDNR	117,252	239,885	122,634	48.9%
IEPA	100,775	156,805	56,029	64.3%
Other Public Agencies	27,743	158,701	130,958	17.5%
Foundations and Non-Public Agencies	248,812	374,855	126,043	66.4%
Local Technical Assistance	289,281	168,196	(121,084)	172.0%
Service Fees	288,490	408,005	119,515	70.7%
Contributions	2,102,584	1,603,205	(499,379)	131.1%
Miscellaneous	139,296	25,000	(114,296)	557.2%
Total Revenues	<u><u>\$ 29,262,088</u></u>	<u><u>\$ 35,445,960</u></u>	<u><u>\$ 6,183,872</u></u>	<u><u>87.5%</u></u>
EXPENDITURES				
By Category				
Personnel	\$ 13,516,666	\$ 16,043,032	\$ 2,526,366	84.3%
Commodities	1,337,688	764,501	(573,187)	175.0%
Contractual Services	9,532,315	14,276,859	4,744,544	66.8%
Operating Expenses	868,984	773,230	(95,754)	112.4%
Occupancy Expenses	2,227,888	2,006,003	(221,884)	111.1%
Capital Outlay	410,707	511,350	100,643	80.3%
Total Expenditures	<u><u>\$ 27,894,247</u></u>	<u><u>\$ 34,374,975</u></u>	<u><u>\$ 6,480,728</u></u>	<u><u>81.1%</u></u>
NON-OPERATIONAL				
REVENUE				
Pass-Through	\$ 2,499,449	\$ 5,042,278	\$ 2,542,829	49.6%
Council of Mayors	1,450,833	1,951,519	500,686	74.3%
CMAP Match	-	32,971	32,971	0.0%
In-Kind Services	1,148,914	1,260,569	111,655	0.0%
Total, Non-Operations Revenues	<u><u>\$ 5,099,197</u></u>	<u><u>\$ 8,287,337</u></u>	<u><u>\$ 3,188,140</u></u>	<u><u>61.5%</u></u>
EXPENDITURES				
Pass-Through	2,211,677	\$ 2,887,893	\$ 676,216	76.6%
Council of Mayors	1,450,833	1,951,519	500,686	74.3%
CMAP Match	-	-	-	0.0%
In-Kind Services	1,148,914	721,973	(426,941)	0.0%
Applied Overhead	-	3,172,284	3,172,284	0.0%
Total, Non-Operations Expenditures	<u><u>\$ 4,811,424</u></u>	<u><u>\$ 8,733,669</u></u>	<u><u>\$ 3,922,244</u></u>	<u><u>55.1%</u></u>

End report
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Chicago Metropolitan Agency for Planning

433 West Van Buren Street
 Suite 450
 Chicago, IL 60607
 312-454-0400
 cmap.illinois.gov

MEMORANDUM

TO: Executive Committee

FROM: Stephane Phifer, Interim Finance Deputy

Date: September 3, 2024

Subject: July/August grant, contract, and agreement report for FY 2025

Action Requested: Information

A monthly update of activity relating to grants, contracts and procurements to the Executive Committee for its review and information.

Grant Applications

The following is a running list of grant applications filed during fiscal year to date and pending grant applications from prior fiscal year.

Grantor	Purpose	Amount	Fiscal Year(s)	Status
Applied: August 2024				
Illinois Department of Natural Resources (IDNR)	Regional Water Supply Planning	\$250,000	FY2025 – FY2026	Pending
Applied: July 2024				
The John D. and Catherine T. MacArthur Foundation	General operations support	\$300,000	FY2025 – FY2028	Awarded
Applied: October 2023				
Housing and Urban Development Department Pathways to Removing Obstacles to Housing (PRO Housing)	Housing Readiness: Pathways to Removing Obstacles to Housing in Northeastern Illinois	\$10,000,000	FY2024 – FY2030	Not awarded

Intergovernmental and Grant Agreements

The following is a running list of intergovernmental and grant agreements executed during the fiscal year to date.

Agreement No.	Partner	Purpose
August 2024		

None.		
July 2024		
A23-0902-GA_PL_A1	Illinois Department of Transportation	Americans with Disabilities Act (ADA) Program, grant agreement amendment
A25-0001-SUBO	West Central Municipal Conference WCMC	Cook Central Council of Mayors/West Central Municipal Conference (WCMC) UWP Unified Work Program - MPO Activities
A25-0003-SUBO	Northwest Municipal Conference NWMC	Cook North Shore Council of Mayors/Northwest Municipal Conference (NWMC) UWP Unified Work Program - MPO Activities
A25-0004-SUBO	Northwest Municipal Conference NWMC	Cook Northwest Council of Mayors/Northwest Municipal Conference (NWMC) UWP Unified Work Program - MPO Activities
A25-0005-SUBO	South Suburban Mayors and Managers Association SSMMA	Cook South Council of Mayors/South Suburban Mayors and Managers Association (SSMMA) UWP Unified Work Program - MPO Activities
A25-0006-SUBO	Southwest Conference of Mayors (Village of Bedford Park)	Cook Southwest Council of Mayors / Southwest Conference of Mayors (SCM) UWP Unified Work Program - MPO Activities
A25-0007-SUBO	DuPage Mayors and Managers Conference DMMC	DuPage Council of Mayors/DuPage Mayors and Managers Conference (DMMC) UWP Unified Work Program - MPO Activities
A25-0008-SUBO	Kane County Division of Transportation	Kane/Kendall Council of Mayors (KKCOM) UWP Unified Work Program - MPO Activities
A25-0011-SUBO	Will County Governmental League WCGL	Will Council of Mayors/Will County Governmental League (WCGL) UWP Unified Work Program - MPO Activities
A25-0012-SUBO	Chicago Transit Authority CTA	CTA Chicago Transit Authority UWP Unified Work Program - MPO Activities
A25-0013-SUBO	Metra	Metra UWP Unified Work Program - MPO Activities
A25-0014-SUBO	Pace	Pace UWP Unified Work Program - MPO Activities
A25-0015-SUBO	City of Chicago Department of Transportation CDOT	City of Chicago UWP Unified Work Program - MPO Activities
A25-0053-GA_MAC	John D. and Caterine T. MacArthur Foundation	MacArthur Foundation, grant agreement
A25-0860-GA_UWP	Illinois Department of Transportation	FY25 UPW, Operation grant agreement
A25-0866-GA_UWP	Illinois Department of Transportation	FY25 UPW, Competitive grant agreement

Contracts and other agreements

The following is a running list of contracts, contract amendments, and other agreements executed during the fiscal year to date.

Contract No.	Action	Purpose	Vendor	Approval
August 2024				
C24-0066_A1	Amendment	Comprehensive Climate Action Plan Technical Assistance (RFP 297)	Energy + Environmental Economics, Inc. (E3)	Executive Director
July 2024				
A24-0091-PA	Purchase agreement	Community Engagement for the Bronzeville GoHub	Equiticity	Executive Director
C24-0039-A03-PAO_C	PAO task order	Greater Ashburn Safety Action Plan	Sam Schwartz Consulting, LLC	Board L23-256
C24-0074_A01-PAO_A	PAO task order	Chicago Heights PROW ADA Transition Plan	Kimley-Horn and Associates Inc	Board L24-055
C24-0076-A01-PAO_A	PAO task order	Berwyn PROW ADA Transition Plan	Oates & Associates	Board L24-055
C24-0076-A02-PAO_B	PAO task order	La Grange Park PROW ADA Transition Plan	Oates & Associates	Board L24-055
C24-0076-A03-PAO_C	PAO task order	Lemont PROW ADA Transition Plan	Oates & Associates	Board L24-055
C24-0077-A01-PAO_A	PAO task order	Hillside PROW ADA Transition Plan	Vitruvian Planning LLC - Christopher James Danley & Brenda Christine Danley	Board L24-055
C24-0077-A02-PAO_B	PAO task order	Lincolnwood PROW ADA Transition Plan	Vitruvian Planning LLC - Christopher James Danley & Brenda Christine Danley	Board L24-055
C24-0077-A03-PAO_C	PAO task order	Roselle PROW ADA Transition Plan	Vitruvian Planning LLC - Christopher James Danley & Brenda Christine Danley	Board L24-055
C24-0084	Purchase contract	Accounting services (RFP 303)	CliftonLarsonAllen LLP - CLA	Board L24-260
C24-0088	Purchase contract	Pavement Management Plans for Local Agencies (RFP 307)	AECOM Technical Services, Inc.	Board L24-262

Note: The CMAP bylaws provide authority to the executive director to enter contractual commitments where compensation does not exceed \$50,000 and execute amendments as authorized by the Board.

End Report



Chicago Metropolitan Agency for Planning

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MEMORANDUM

To: CMAP Executive Committee

From: Blanca Vela-Schneider, Executive Operations Manager

Date: August 30, 2024

Subject: Executive Director Erin Aleman
 Out-of-region travel summary for the month of June, 2024

Action Requested: Information

Below is a list of expenses related to Executive Director Aleman’s out-of-region travel during the month of June, 2024. Expenses listed below are from the National Association of Regional Councils (NARC).

**National Association of Regional Councils
 Atlanta, Georgia
 06/25/24 – 06/26/24**

Description	Date Expense Incurred	Expense Amount
Flight – Delta Airlines	06/12/24	476.96
Ground Transportation	06/25/24 - 06/26/24	\$83.34
Lodging Aloft Hotel	06/25/24 - 06/26/24	\$335.83
Per Diem	06/25/24 - 06/26/24	\$54.00
Total:		\$955.63

Request: This report is provided for informational purposes.