



**EXECUTIVE COMMITTEE**

**AGENDA - FINAL**

Monday, January 13, 2025

10:30 AM

(or immediately following the conclusion of the CMAP Board Meeting)

**DuPage County Conference Room  
433 West Van Buren Street, Suite 450  
Chicago, IL 60607**

Members of the public who attend in-person can pre-register for a visitor's pass at [info@cmap.illinois.gov](mailto:info@cmap.illinois.gov) until Friday, January 10, 2025 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

Join Meeting:

<https://us06web.zoom.us/j/84162712826?pwd=3NyCzJUh3JYFjBfaUogGnC9CUJpEBW.1>

Conference Call Number: 312 626 6799 US (Chicago)

Meeting ID: 841 6271 2826      Passcode: 436031

CMAP provides the opportunity for public comment. Individuals are encouraged to submit comment by email to [info@cmap.illinois.gov](mailto:info@cmap.illinois.gov) at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

To review CMAP's public participation policy, please visit <https://www.cmap.illinois.gov/committees>.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email ([info@cmap.illinois.gov](mailto:info@cmap.illinois.gov)) or phone (312-454-0400).

**1.0 Call to Order and Introductions****2.0 Agenda Changes and Announcements****3.0 Approval of Minutes****3.01 Minutes from special meeting of November 25, 2024** [25-001](#)

PURPOSE & ACTION: Review and approval of meeting minutes.

ACTION REQUESTED: Approval

**Attachments:** [Exec Committee 11.25.24 Special Meeting Minutes](#)

**4.0 Financials****4.01 October and November revenue and expenditure reports for FY2025** [25-012](#)

PURPOSE & ACTION: A monthly report of financial activity for the committee's review and approval.

ACTION REQUESTED: Approval

**Attachments:** [Memo - Financials FY25 - Oct/Nov 2024](#)  
[Financials FY 2025 - October](#)  
[Financials FY 2025 - November](#)

**4.02 November and December 2024 Executive Committee contract agreement, and software subscription report** [25-014](#)

PURPOSE & ACTION: A monthly update of activity relating to grants, contracts, agreements, and software subscriptions.

ACTION REQUESTED: Information

**Attachments:** [Memo - Contracts Report - FY25 \(Nov and Dec\)](#)

**5.0 Information Items****5.01 Executive director expenses for the month of December, 2024** [25-011](#)

PURPOSE & ACTION: Submittal of the executive director's out-of-region travel expenses for the month of December, 2024 for information purposes.

ACTION REQUESTED: Information

**Attachments:** [Memo - Executive Director Travel Summary for month of December 2024](#)

**6.0 Other Business****7.0 Public Comment**

This is an opportunity for comments from members of the audience.

**8.0 Next Meeting**

The next meeting is scheduled for February 12, 2025.

**9.0 Adjournment**



433 West Van Buren Street  
Suite 450  
Chicago, IL 60607

312-454-0400  
cmap.illinois.gov

## EXECUTIVE COMMITTEE

### MEETING MINUTES - DRAFT

Monday, November 25, 2024

9:30 AM

**Cook County Conference Room**  
433 West Van Buren Street, Suite 450  
Chicago, IL 60607

Members of the public who attend in-person can pre-register for a visitor's pass at [info@cmap.illinois.gov](mailto:info@cmap.illinois.gov) until Friday, November 22, 2024 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/88610440366?pwd=f9PQYOjNNLZYBvArCBnbiUTGNgFtiz.1>

Conference Call number: 312 626 6799 US (Chicago)

Meeting ID: 886 1044 0366      Passcode: fC7d8e

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## 1.0 Call to Order and Introductions

Vice-Chair Anne Sheahan called the meeting to order at 9:50 a.m.

**Present:** Gerald Bennett, John Noak, Anne Sheahan, John Roberson and Richard Reinbold

**Absent:** Carolyn Schofield

Noting a physical quorum of the Committee, Vice-Chair Sheahan reported a request was received from Chair Gerald Bennett to attend the meeting virtually in compliance with the Open Meetings Act. A vote is needed to approve his virtual attendance.

*A motion was made by Member John Noak, seconded by Member Richard Reinbold, to approve Gerald Bennett's virtual attendance. The motion carried by a voice vote.*

**Aye:** John Noak, Anne Sheahan, John Roberson and Richard Reinbold

**Absent:** Carolyn Schofield

**Not Present:** Gerald Bennett

Vice-Chair Sheahan remarked that Chair Gerald Bennett is present and able to participate in today's meeting.

**Staff present:** Erin Aleman, Vas Boykovskyy, Blanca Vela-Schneider, Claire Williams

**Others present:** Vicky Smith

## 2.0 Agenda Changes and Announcements

There were no changes to the agenda.

## 3.0 Approval of Minutes

### 3.01 Minutes from September 11, 2024

[24-426](#)

**Attachments:** [Exec Committee 09.11.24 Minutes](#)

*A motion was made by Member John Noak, seconded by Member John Roberson, that the September 11, 2024 meeting minutes be approved. The motion carried by the following vote:*

**Aye:** Gerald Bennett, John Noak, Anne Sheahan, John Roberson and Richard Reinbold

**Absent:** Carolyn Schofield

## 4.0 Procurement and Contract Approvals

### Approval of the Group Vote

*A motion was made by Member John Noak, seconded by Member Richard Reinbold, to approve agenda items 4.01 through 4.04 under one vote. The motion carried by the following vote:*

**Aye:** Gerald Bennett, John Noak, Anne Sheahan, John Roberson and Richard Reinbold

**Absent:** Carolyn Schofield

- 4.01 Authorization to enter into contract C25-0073 with x3 Design US LLC as a result of RFP 327, for the Council on Universal Design and Accessibility for a term up to 24-months with three, one-year optional renewals, in an amount not to exceed \$117,700** [24-334](#)

**Attachments:** [Memo - RFP 327 CUDA justification](#)  
[Attachment 1 - RFP 327 Evaluation Criteria](#)  
[Attachment 2 - RFP 327 Evaluation Scores](#)

*Items 4.01 through 4.04 were approved under one vote.*

- 4.02 Authorization to enter into contract C25-0074 with CCS Learning Academy a result of RFP 302, for a Diversity, Equity, and Inclusion (DEI) Framework, for a term up to 24-months, with three, one-year optional renewals, in an amount not to exceed \$150,700** [24-440](#)

**Attachments:** [Memo - RFP 302 CCS Learning Academy justification](#)  
[Attachment 1 - RFP 302 Evaluation Criteria](#)  
[Attachment 2 - RFP 302 Evaluation Scores](#)

*Items 4.01 through 4.04 were approved under one vote.*

- 4.03 Authorization to enter into contract C25-0075 with MUSE Community + Design as a result of RFP 318, for Regional and Municipal Accessibility Engagement for a term up to 24-months with three, one-year optional renewals, in an amount not to exceed \$166,100** [24-441](#)

**Attachments:** [Memo - RFP 318 MUSE Community + Design justification](#)  
[Attachment 1 - RFP 318 Evaluation Criteria](#)  
[Attachment 2 - RFP 318 Evaluation scores](#)

*Items 4.01 through 4.04 were approved under one vote.*

- 4.04 Authorization to enter into contract C25-0076 with KerrSmith Design as a result of RFP 333 for Regional Vision: Scenario planning, for a term up to 24-months with three, one-year optional renewals, in an amount not to exceed \$300,000** [24-442](#)

**Attachments:** [Memo - RFP 333 KerrSmith justification](#)  
[Attachment 1 - Evaluation Criteria - RFP 333](#)  
[Attachment 2 - Evaluation Scores - RFP 333 rev](#)

*Items 4.01 through 4.04 were approved under one vote.*

- 4.05 Authorization to enter into contract C25-0077 with M. Harris & Co. as a result of RFP 334 for strategic planning and engagement integration for a term up to 36-months with two, one-year optional renewals, in an amount not to exceed \$2,420,000** [24-443](#)

**Attachments:** [Memo - RFP 334 M. Harris & Co. justification](#)  
[Attachment 1 - Evaluation Criteria - RFP 334](#)  
[Attachment 2 - Evaluation Scores - RFP 334 rev \(1\)](#)

*This item was withdrawn from consideration.*

## **5.0 Items for Approval**

- 5.01 2025 Executive Committee meeting schedule** [24-464](#)

**Attachments:** [5.01 Memo - 2025 Exec Committee Meeting Schedule](#)

Erin Aleman, Executive Director, presented the proposed 2025 meeting schedule for the Executive Committee, noting that the first meeting in January is scheduled for January 13, 2025. This date was based upon a poll that was sent to the Board members in October.

*A motion was made by Member John Noak, seconded by Member Richard Reinbold, that the agenda item be approved. The motion carried by the following vote:*

**Aye:** Gerald Bennett, John Noak, Carolyn Schofield, John Roberson and Richard Reinbold

**Absent:** Anne Sheahan

**6.0 Financials****6.01 July, August, and September revenue and expenditure reports for FY 2025** [24-418](#)

**Attachments:** [Memo - Financials FY25 - Jul/Aug/Sep 2024](#)  
[Financials FY25 - July 2024](#)  
[Financials FY25 - August 2024](#)  
[Financials FY25 - September 2024](#)

*A motion was made by Member John Noak, seconded by Member Richard Reinbold, to approve the July, August, and September revenue and expenditure reports for FY 2025. The motion carried by the following vote:*

**Aye:** Gerald Bennett, John Noak, Anne Sheahan, John Roberson and Richard Reinbold

**Absent:** Carolyn Schofield

**6.02 FY2024 end-of-year contract, agreement, and software subscription report** [24-445](#)

**Attachments:** [Memo - FY2024 Contract and Agreement Year End Report](#)

Vice-Chair noted that items 6.02 and 6.03 are informational items. There were no questions.

*The FY2024 end-of-year contract, agreement, and software subscription report was received and filed.*

**6.03 October 2024 Executive Committee contract, agreement, and software subscription report** [24-444](#)

**Attachments:** [Memo - October contract, agreement, and software subscription report](#)

Vice-Chair noted that items 6.02 and 6.03 are informational items. There were no questions.

*The October 2024 Executive Committee contract, agreement, and software subscription report was received and filed.*

**7.0 Information Items****7.01 Executive director expenses for the month of September, 2024** [24-432](#)

**Attachments:** [Executive Director Travel Summary for month of September 2024](#)

Vice-Chair Sheahan noted that the Executive Committee packet includes the executive director expenses for the month of September, 2024. This is an informational item.

*The executive director's expenses for the month of September, 2024 were received and filed.*

**8.0 Other Business**

Member Richard Reinbold noted that the January 13, 2025 meeting date for the Executive Committee conflicts with the CMAP Board meeting. Erin Aleman, Executive Director, reported that she will work with the Metropolitan Mayors Caucus to address the scheduling conflict.

#### **9.0 Public Comment**

There were no comments from the public.

#### **10.0 Next Meeting**

The next meeting is scheduled for Monday, January 13, 2025.

#### **11.0 Adjournment**

*A motion was made by Member John Noak, seconded by Member Richard Reinbold, to adjourn the meeting. The motion carried by the following vote:*

**Aye:** Gerald Bennett, John Noak, Anne Sheahan, John Roberson and Richard Reinbold

**Absent:** Carolyn Schofield

The meeting was adjourned at 9:56 a.m.

Minutes prepared by Blanca Vela-Schneider





## MEMORANDUM

**To:** CMAP Executive Committee

**From:** Vas Boykovskyy, Deputy of Finance

**Date:** January 13, 2025

**Subject:** Revenue and expenditure report for FY 2025

**Action Requested:** Approval

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### Purpose

A monthly report of financial activity will be made to the Executive Committee for its review and approval.

FY2025

# CMAP monthly financial report

October 2024



Chicago Metropolitan  
Agency for Planning

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## Monthly Revenue and Expenditure Report

### As of October 31, 2024

The overall purpose of monthly financial reports is to provide key information on performance of revenues as well as expenses. Therefore, the following items for the month are being presented to the Executive Committee:

- Monthly cash overview.
- Fiscal year-to-date revenue and expenditure overview.

## Monthly Cash Overview, October 2024

What caused the change in balance for each of the cash accounts?

BMO Harris Checking Account: Wire transfers of \$3.0 million from the General Investment account funded operating activities for the month. Operating activities were comprised of \$1.3 million in personnel related costs, and \$1.7 million in payables.

BMO Harris General Investment Account: Wire transfers received in the amount of \$4.6 million resulting from monthly revenue activity, partially funded \$3.0 million in transfers to the Checking account for the month.

BMO Harris CD: No activity has occurred in this account during FY2025.

BMO Harris Peters Fellowship Account: Monthly interest was the only activity in this account during FY2025.

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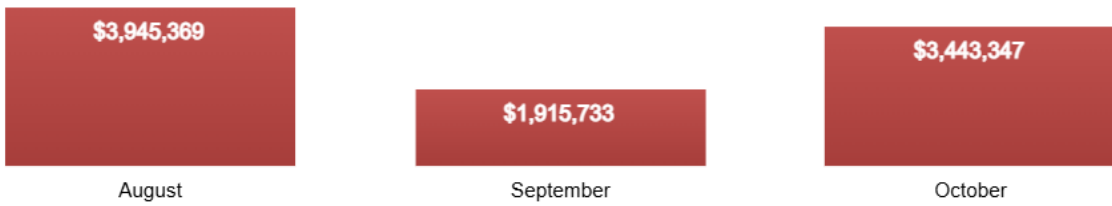
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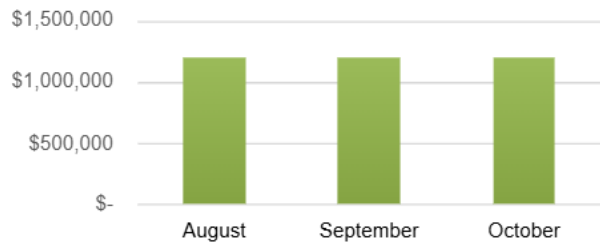
### BMO HARRIS CHECKING



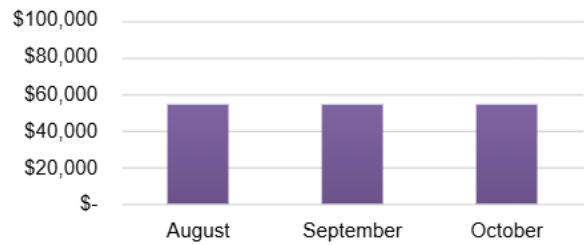
### BMO HARRIS GENERAL INVESTMENT



### BMO HARRIS CD



### BMO HARRIS PETERS



## Transaction Register, October 2024

Number	Date	Vendor Name	Transaction Description	Amount
14688	10/1/2024	UPS	Late Fee 8/31/24	\$ 6.35
14689	10/3/2024	Comcast	Internet 9/2024	\$ 1,005.00
14690	10/3/2024	ADO Professional Solutions Inc	FY25 Accounting Temp Services	\$ 10,373.78
14691	10/3/2024	CliftonLarsonAllen LLP	Accounting Serv 7/19-7/31/24	\$ 41,327.50
14692	10/3/2024	Creative Financial Staffing LLC	FY25 Temp Services - SP, MW	\$ 6,212.18
14693	10/3/2024	ELIZABETH M DAVIS-GINSBERG	travel - AMPO conference	\$ 1,682.18
14694	10/3/2024	HDR Engineering Inc	SS4A 7/2024	\$ 12,426.97
14695	10/3/2024	Health Care Cost Management Inc	FSA Admin Fees 9/2024	\$ 3,111.52
14696	10/3/2024	LaSalle Network	Admin Temp services FY25	\$ 4,166.42
14697	10/3/2024	MAKALA MORALES	Travel - APA-IL conference	\$ 886.16
14698	10/3/2024	KATHLEEN REIGSTAD	In Region Travel 8-9/2024	\$ 79.47
14699	10/3/2024	LLC Resultant	UWP Data Governance - 7/2024	\$ 47,491.57
14700	10/3/2024	SRF Consulting Group Inc	NW Cook Transit Study 7/2024	\$ 11,729.30
14701	10/3/2024	TierPoint LLC	Bandwidth; power 7-8/2024	\$ 1,844.51
14702	10/3/2024	Warehouse Direct	General Office Supplies	\$ 1,604.30
14703	10/3/2024	West Central Municipal Conference	N Central COM and WCM 7/2024	\$ 13,656.90
70240	10/3/2024	Menard Consulting Inc	GASB 75 actuarial valuation	\$ 2,000.00
70241	10/3/2024	State Employee Retirement System of Illinois	Employees WH 8/2024	\$ 486.12
14736	10/4/2024	Optum Bank	HSA Contributions EE 10/4/24	\$ 4,666.65
14704	10/7/2024	Comcast	TV Service Fee 9/11-10/10/24	\$ 100.52
14705	10/7/2024	UPS	UPS WorldShip 9/26/24	\$ 37.54
14706	10/10/2024	AECOM Technical Services Inc	Safety Action Plans 7/2024	\$ 15,657.66
14707	10/10/2024	Aflac	Aflac PR WH 9/2024	\$ 1,502.94
14708	10/10/2024	JESSE MITCHELL ALTMAN	ILREC Conference Registration	\$ 386.68
14709	10/10/2024	AMPORF	Membership in ActivitySim	\$ 35,000.00
14710	10/10/2024	MARY VICTORIA BARRETT	Travel - IDOT Fall Planning	\$ 854.67
14711	10/10/2024	LILY ROSE BRACK	Travel to/from Franklin Park	\$ 951.29
14712	10/10/2024	MICHAEL BROWN	in region travel for FY25	\$ 99.20
14713	10/10/2024	Energy and Environmental Economics Inc	Comprehensive Climate Action	\$ 38,938.75
14714	10/10/2024	First Communications LLC	Telephone 9/2024	\$ 2,312.69
14715	10/10/2024	Garveys Office Products Inc	Office Supplies (2010.012) Dou	\$ 1,842.38
14716	10/10/2024	NOAH L HARRIS	Travel - IDOT Planning Conf	\$ 363.60
14717	10/10/2024	HW Lochner Inc	SS4A 80% Federal	\$ 19,180.29
14718	10/10/2024	TRICIA HYLAND	Membership - NGMA Dues	\$ 174.00
14719	10/10/2024	JAEMI JACKSON	APA-IL Conf travel expenses	\$ 792.29
14720	10/10/2024	Inc. Jacobs Engineering Group	PAO G Dixmoor	\$ 16,195.11
14721	10/10/2024	AIMEE LEE	Travel - AMPO Conference	\$ 1,485.30
14722	10/10/2024	Lyndon Valicenti	SS4A Engagement 7/2024	\$ 46,619.30
14723	10/10/2024	RICHARD NORWOOD	IDOT Conference - Travel	\$ 661.96
14724	10/10/2024	P&M Holding Group LLP	Change Management	\$ 24,860.00
14725	10/10/2024	KATHLEEN REIGSTAD	Travel - State planning Conf	\$ 634.88
14726	10/10/2024	JULIANA RESCHKE	Travel - IDOT Planning Conf	\$ 445.60
14727	10/10/2024	Resource Systems Group Inc	FY2024 UWP 7/2024	\$ 34,451.32

14728	10/10/2024	Sam Schwartz Engineering	Cicero SPR LP 2022 7/2024	\$	16,111.39
14729	10/10/2024	MICHAEL SOBCZAK	Travel - AMPO Conf per diem	\$	579.95
14730	10/10/2024	StreetLight Data Inc	Speed data project SPR 7/2024	\$	5,421.00
14731	10/10/2024	LP TVG-MGT Holdings	out of period expenditure	\$	4,923.80
14732	10/10/2024	BLANCA VELA-SCHNEIDER	WelMap supplies for events	\$	142.12
14733	10/10/2024	West Central Municipal Conference	N Central COM and WCMC 8/2024	\$	13,291.47
14734	10/10/2024	WSP USA INC.	SS4A Will SAP 7/2024	\$	49,232.24
14735	10/10/2024	Zones Inc	Software Maintenance: VMware	\$	57,872.48
70242	10/10/2024	Hertz Corporation	Car Rentals 9/2024	\$	688.85
70243	10/10/2024	State Employee Retirement System of Illinois	Employees WH 9/2024	\$	6,494.05
70244	10/10/2024	University of Illinois	Term 2 Cook County/UIC 7/2024	\$	4,652.77
14738	10/17/2024	ADO Professional Solutions Inc	FY25 Accounting Temp Services	\$	11,203.23
14739	10/17/2024	AECOM Technical Services Inc	Pavement Management 7/2024	\$	53,048.75
14740	10/17/2024	MARY VICTORIA BARRETT	in-region travel 7-10/2024	\$	259.22
14741	10/17/2024	Budget Rent A Car System Inc	FY25 Car Rentals - Mai Dang	\$	174.79
14742	10/17/2024	Carahsoft Technology Corp	LinkedIn Learning (2010.048)	\$	16,973.55
14743	10/17/2024	CliftonLarsonAllen LLP	Accounting Services - year one	\$	42,388.75
14744	10/17/2024	LLC Creative Planning HoldCo	FY24 2nd Qt Retirement Serv	\$	4,789.28
14745	10/17/2024	Energy and Environmental Economics Inc	UWP Climate Action 5-6/2024	\$	55,797.50
14746	10/17/2024	Health Care Cost Management Inc	Health FSA PR WH 10/18/24	\$	2,770.31
14747	10/17/2024	Holland and Knight LLP	FY25 Legal Services	\$	513.50
14748	10/17/2024	Inc. Jacobs Engineering Group	SS4A Cook 80% Federal 7/2024	\$	16,468.90
14749	10/17/2024	LaSalle Network	Admin Temp services FY25	\$	2,083.21
14750	10/17/2024	ANTHONY ROY MANNO	Manno APA-IL travel	\$	777.46
14751	10/17/2024	ALEXIS R MCADAMS	Professional membership ILGISA	\$	215.00
14752	10/17/2024	Northwestern University	Registration - NUTC EXEC ED	\$	6,900.00
14753	10/17/2024	Pitney Bowes Inc	Mail Meter Lease 7-9/2024	\$	1,951.20
14754	10/17/2024	Sikich LLP	ANNUAL AUDIT FY24 (PD IN FY25)	\$	11,375.00
14755	10/17/2024	TierPoint LLC	Bandwidth; power 8-9/2024	\$	1,781.79
14756	10/17/2024	JENNIE KHOEN VANA	3CMAA Conference 2024	\$	1,382.05
14757	10/17/2024	WTS	WTS (2010.006) AL- membership	\$	200.00
14758	10/17/2024	OLIVER ABRAHAMSON WELLS	Travel - ESRI User Conference	\$	2,587.41
14759	10/17/2024	Vision Service Plan (IL)	Vision Retiree 10/2024	\$	1,334.85
14791	10/18/2024	ComEd	Electricity 9/2024	\$	1,193.07
14792	10/18/2024	Optum Bank	HSA Contributions EE 10/18/24	\$	3,766.65
14760	10/24/2024	601W Companies Chicago MT LLC	Rent 11/2024	\$	195,694.60
14761	10/24/2024	A Epstein and Sons International Inc	SS4A 8/2024	\$	20,500.99
14762	10/24/2024	ADO Professional Solutions Inc	FY25 Accounting Temp Services	\$	19,145.34
14763	10/24/2024	Baker Tilly Virchow Krause & Company LLP	Accounting Services 9/2024	\$	36,870.00
14764	10/24/2024	BerryDunn	ERP Assessment project -7/2024	\$	3,010.00
14765	10/24/2024	Blue Cross Blue Shield of Illinois	Cobra/Retiree Health 11/2024	\$	144,721.04
14766	10/24/2024	KAITLIN CERNAK	Ticket WTS Seminar	\$	50.00
14767	10/24/2024	Chicago Office Technology Group	Copier Maint 8/22-9/21/24	\$	570.83
14768	10/24/2024	CHUBB	Prof Risk 9/29/24-9/29/25	\$	42,185.00
14769	10/24/2024	Cogent Communications Inc	FY25 ISP agreement 10/2024	\$	752.25

14770	10/24/2024	ELIZABETH M DAVIS-GINSBERG	APA dues 10/1/24-9/30/25	\$	350.00
14771	10/24/2024	Delta Dental - Risk	Dental PPO 11/2024	\$	7,977.36
14772	10/24/2024	DePaul University	Housing Data Snapshots 7/2024	\$	18,944.21
14773	10/24/2024	EcoInteractive Inc	Integrated TIP database Year 5	\$	15,736.08
14774	10/24/2024	Egret & Ox Planning LLC	Augmented Project Planner	\$	3,850.00
14775	10/24/2024	Elrod Friedman LLP	Legal Services 9/2024	\$	380.00
14776	10/24/2024	GRM Information Management Services of Chicago LLC	Offsite Storage 9/2024	\$	325.59
14777	10/24/2024	ICF Incorporated LLC	Resilience Improvement 7/2024	\$	11,800.53
14778	10/24/2024	Iron Mountain	Shredding Serv 8/28-9/24/24	\$	11.95
14779	10/24/2024	Inc. Jacobs Engineering Group	PAO H Lansing Q5/Q6	\$	37,376.88
14780	10/24/2024	Kimley-Horn and Associates Inc	Chicago Heights ADA Transition	\$	25,484.50
14781	10/24/2024	Koa Hills Consulting LLC	OneSolution Data Migration	\$	360.00
14782	10/24/2024	Latent Design Corporation	Waukegan UDO 7-8/2024	\$	1,120.00
14783	10/24/2024	McHenry County Council of Governments	1/24/24 MCCG event	\$	40.00
14784	10/24/2024	Mutual of Omaha	Life Insurance EE 11/2024	\$	5,369.97
14785	10/24/2024	KATHLEEN REIGSTAD	APA Professional dues	\$	350.00
14786	10/24/2024	Riverside Graphics Corporation	500 coloring books	\$	1,753.00
14787	10/24/2024	Sam Schwartz Engineering	West Cook Bike Ped Plan 7/2024	\$	27,216.62
14788	10/24/2024	RYAN THOMPTO	Travel -IDOT Fall Conference	\$	410.50
14789	10/24/2024	TierPoint LLC	Colocation Services 11/2024	\$	6,447.06
14790	10/24/2024	LP TVG-MGT Holdings	Temp Services Cheryl M. 8/2024	\$	19,138.70
70245	10/24/2024	GABRIEL GUEVARA	Travel - IL APA Conference	\$	115.27
70246	10/24/2024	MIOVISION Technologies Incorporated	Video processing credits	\$	302.27
14839	10/29/2024	BMO Harris Bank Master Card	Office supplies (2010.012)	\$	5,719.84
14793	10/31/2024	ADO Professional Solutions Inc	FY25 Accounting Temp Services	\$	8,218.69
14794	10/31/2024	ERIN L ALEMAN	Erin A. travel exp - NARC Conf	\$	87.34
14795	10/31/2024	Arctic Information Technology Inc	ERP Professional Serv 9/2024	\$	1,620.00
14796	10/31/2024	LILY ROSE BRACK	Travel - Grand Ave Corridor	\$	201.37
14797	10/31/2024	CDW Government Inc	Laptop computers (2010.048) Co	\$	20,669.46
14798	10/31/2024	Chicago Public Art Group	Speaker honorarium (2010.005)	\$	300.00
14799	10/31/2024	CHUBB	Prof Risk 9/29/24-9/29/25	\$	42,185.00
14800	10/31/2024	City Club of Chicago	Registration - 5 reservations	\$	770.00
14801	10/31/2024	KAMA DOBBS	IDOT Fall Planning Conf	\$	423.76
14802	10/31/2024	PARRY M FRANK	TES conference registration	\$	664.61
14803	10/31/2024	Health Care Cost Management Inc	Health FSA PR WH 11/1/24	\$	2,845.73
14804	10/31/2024	Kane County Division of Transportation	FY23 Bike/Ped Plan	\$	66,536.67
14805	10/31/2024	LaSalle Network	Admin Temp services 10/2024	\$	1,190.40
14806	10/31/2024	Debbie Liu	Speaker honorarium (2010.005)	\$	300.00
14807	10/31/2024	MATTHEW J MARTH	IMA Conference registration	\$	89.00
14808	10/31/2024	MAKALA MORALES	travel - project meeting	\$	93.80
14809	10/31/2024	TELUS Health (US) LTD	EAP Serv/Lifeworks 10-12/2024	\$	601.02
14810	10/31/2024	West Central Municipal Conference	Central COM and WCM 7/2024	\$	19,907.50
14838	10/31/2024	Optum Bank	HSA Contributions EE 11/1/24	\$	4,681.22
70247	10/31/2024	Kelwin Harris	Speaker honorarium (2010.005)	\$	300.00
70248	10/31/2024	University of Illinois	Term 2 Cook County/UIC 7/2024	\$	4,652.77

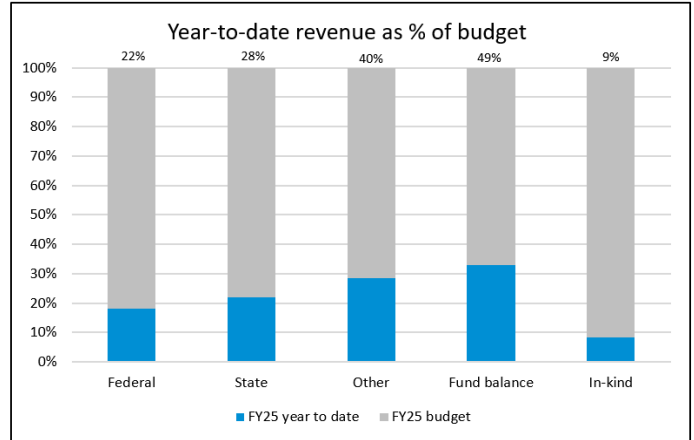
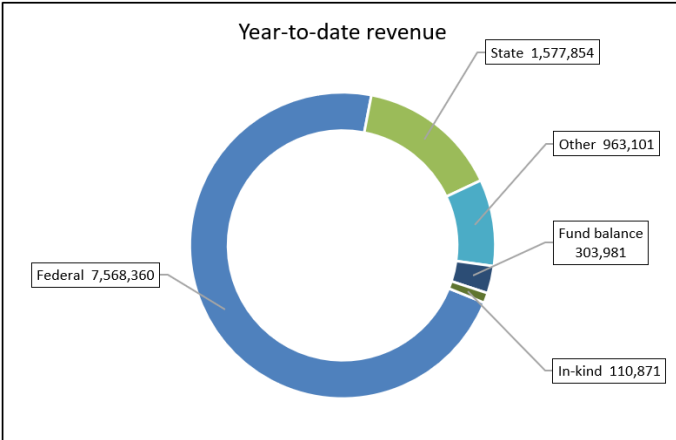


<b>Total</b>	\$	<b>1,638,069.16</b>

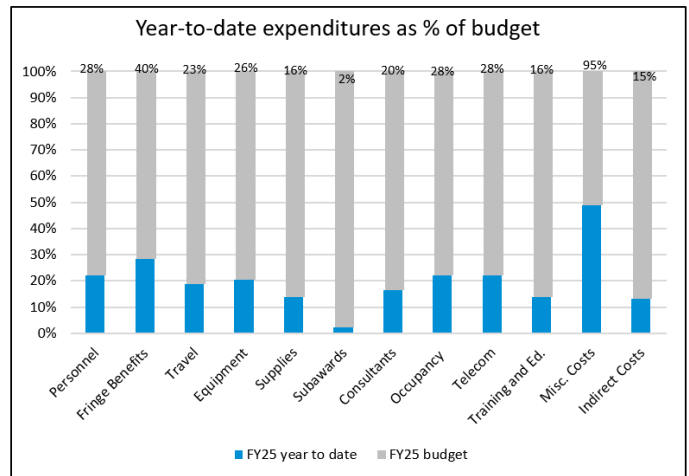
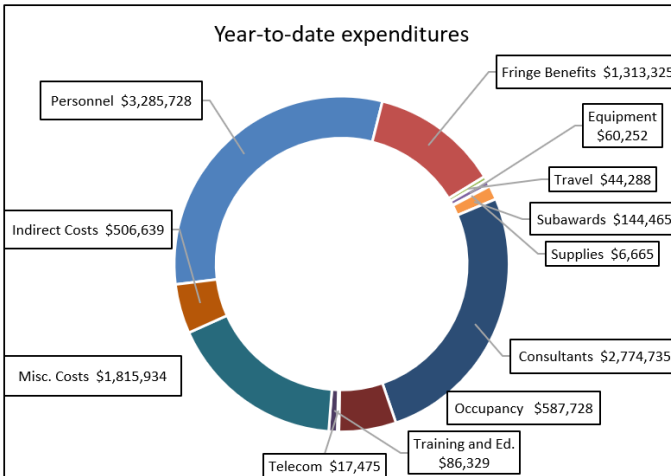
## Fiscal Year-to-date Revenue and Expenditure Overview, October 2024

**Revenue highlights:** Revenue received as of this month for FY2025 is comprised of 72% Federal, 16% State and In-kind, 3% General funding such as Local contributions, and 9% Other Public, Foundation, Non-Public and Miscellaneous Funding.

Year-to-date, CMAP has collected 24% of its budgeted revenue from the sources identified in the tables below (excludes non-operational). Many of these revenue sources are reimbursable grants, therefore, revenues trail expenses.



**Expenditure highlights:** Expenditures are divided into twelve expenditure categories based on the agency's annual budget. Year-to-date, the agency has expended 25% of the budget in these categories. The three highest dollar categories of expenditures fiscal year-to-date are personnel at \$3.3 million, fringe benefits at \$1.3 million, and consultant costs at \$2.8 million.



## Budget to Actual Tables, October 2024

<b>Revenue, fund balance and in-kind services</b>			
	<b>FY25 budget</b>	<b>FY25 year to date</b>	<b>FY25 balance</b>
Federal revenue total	34,535,363	7,568,360	26,967,003
State revenue total	5,643,387	1,577,854	4,065,533
Other revenue total	2,417,259	963,101	1,454,157
Use of fund balance total	619,070	303,981	315,089
In-kind services total	1,212,585	110,871	1,101,714
<b>Total</b>	<b>\$44,427,664</b>	<b>\$10,524,167</b>	<b>\$ 33,903,497</b>

<b>Expenses</b>			
	<b>FY25 budget</b>	<b>FY25 year to date</b>	<b>FY25 balance</b>
Personnel (Salary and Wages)	11,575,714	3,285,728	8,289,986
Fringe Benefits	3,320,747	1,313,325	2,007,422
Travel	192,184	44,288	147,896
Equipment	233,510	60,252	173,258
Supplies	41,700	6,665	35,035
Contractual Subawards*	6,062,924	144,465	5,918,459
Consultant (Professional Service)	14,053,015	2,774,735	11,278,280
Occupancy (Rent and Utilities)	2,084,217	587,728	1,496,489
Telecommunications	61,991	17,475	44,516
Training and Education	535,369	86,329	449,040
Miscellaneous Costs	1,908,697	1,815,934	92,763
Indirect Costs	3,317,070	506,639	2,810,431
<b>Total</b>	<b>\$ 43,387,138</b>	<b>\$ 10,643,563</b>	<b>\$ 32,743,575</b>

Note: \*Core and Competitive subawards to UWP Partner Agencies (Chicago Department of Transportation, Council of Mayors Planning Liaisons Program, Counties, CTA, Metra, and Pace)

End report  
###

FY2025

**CMAP**

**monthly  
financial  
report**

November 2024



Chicago Metropolitan  
Agency for Planning

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## Monthly Revenue and Expenditure Report

### As of November 30, 2024

The overall purpose of monthly financial reports is to provide key information on performance of revenues as well as expenses. Therefore, the following items for the month are being presented to the Executive Committee:

- Monthly cash overview.
- Fiscal year-to-date revenue and expenditure overview.

## Monthly Cash Overview, November 2024

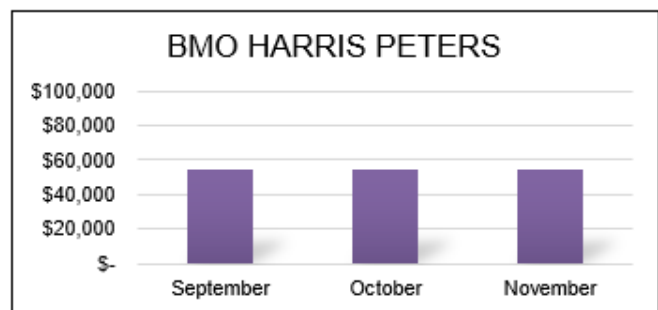
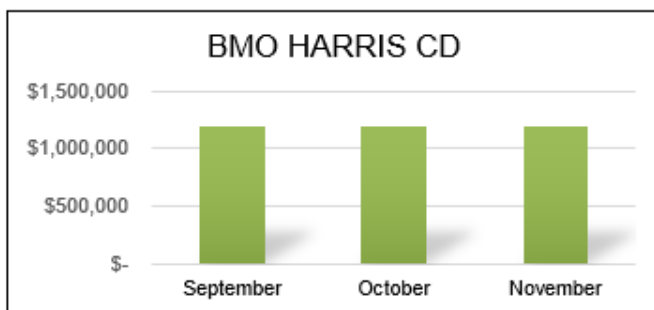
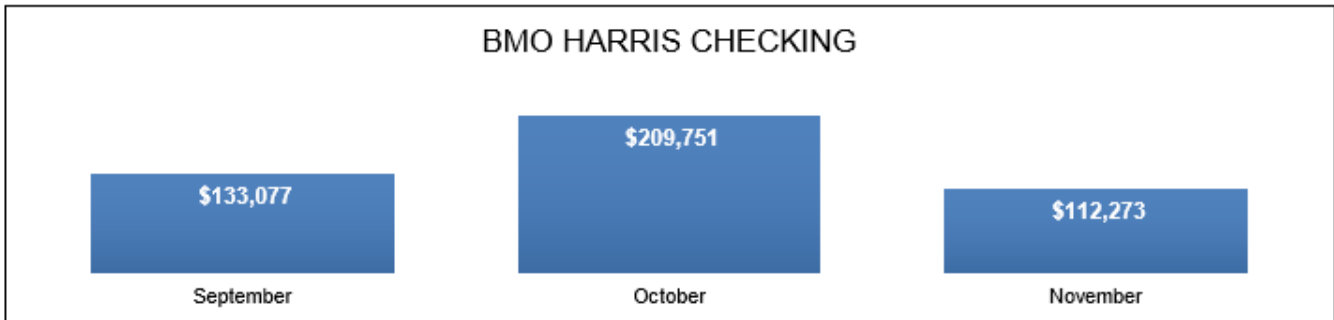
What caused the change in balance for each of the cash accounts?

BMO Harris Checking Account: Wire transfers of \$3.0 million from the General Investment account funded operating activities for the month. Operating activities were comprised of \$1.3 million in personnel related costs, and \$1.7 million in payables.

BMO Harris General Investment Account: Wire transfers received in the amount of \$4.6 million resulting from monthly revenue activity, partially funded \$3.0 million in transfers to the Checking account for the month.

BMO Harris CD: No activity has occurred in this account during FY2025.

BMO Harris Peters Fellowship Account: Monthly interest was the only activity in this account during FY2025.



## Transaction Register, November 2024

Number	Date	Vendor Name	Transaction Description	Amount
14811	11/4/2024	Comcast	Internet 10/2024	\$ 1,005.00
				\$
14812	11/5/2024	Comcast	TV Service Fee 10/11-11/10/24	100.52
				\$
14813	11/7/2024	ADO Professional Solutions Inc	FY25 Accounting Temp Services	10,196.46
				\$
14814	11/7/2024	ERIN L ALEMAN	Travel - AMPO Fall Conference	193.09
				\$
14815	11/7/2024	BerryDunn	ERP Assessment project -8/2024	1,806.00
				\$
14816	11/7/2024	Budget Rent A Car System Inc	FY25 Car Rentals - Sema A.	265.01
				\$
14817	11/7/2024	Center for Neighborhood Technology	Equitable Engagement 9/2024	4,821.94
				\$
14818	11/7/2024	Christopher James Danley & Brenda Christine Danley	Hillside ADA Transition 8/2024	14,730.07
				\$
14819	11/7/2024	Civiltech Engineering Inc	ADA Transition Plan PMO 8/2024	7,249.50
				\$
14820	11/7/2024	Coffee Unlimited	Meeting Food and Beverage	2,175.32
				\$
14821	11/7/2024	Deloitte & Touche LLP	RIA program mgmt 8/2024	9,580.42
				\$
14822	11/7/2024	Energy and Environmental Economics Inc	Comprehensive Climate Action	30,613.75
				\$
14823	11/7/2024	First Communications LLC	Telephone 10/2024	2,319.97
				\$
14824	11/7/2024	HDR Engineering Inc	SS4A 8/2024	23,294.81
				\$
14825	11/7/2024	Henricksen and Company INC	Sit/Stand Desk	1,142.92
				\$
14826	11/7/2024	High Street Consulting Group LLC	Regional Transp 7/25-8/31/24	13,598.75
				\$
14827	11/7/2024	JAEMI JACKSON	Meeting Travel Exp (2021.080)	43.55
				\$
14828	11/7/2024	Inc. Jacobs Engineering Group	SS4A 80% Federal 8/2024	22,689.88
				\$
14829	11/7/2024	Lyndon Valicenti	SS4A - 8/2024	73,342.92
				\$
14830	11/7/2024	JENNIFER R MADDUX	Meeting Travel Exp (2021.029)	1,402.58
				\$
14831	11/7/2024	ALEXIS R MCADAMS	Travel - ILGISA conference	1,104.38
				\$
14832	11/7/2024	Oates Associates Inc	Berwyn PROW ADA Transit 8/2024	11,540.00
				\$
14833	11/7/2024	STEPHEN C OSTRANDER	In region travel for FY25	470.21
				\$
14834	11/7/2024	Resource Systems Group Inc	UWP HTS 8/2024	32,816.83
				\$
14835	11/7/2024	Sam Schwartz Engineering	Cicero UWP 8/2024	5,382.50
				\$
14836	11/7/2024	StreetLight Data Inc	Speed Data Project SPR 8/2024	28,687.14
				\$
14837	11/7/2024	Will County Governmental League	FY23 Will COM In-kind 7/2024	22,916.72
				\$
70249	11/7/2024	PTM Document Systems	Blank check stock (2010.012)	119.17
				\$
70250	11/7/2024	University of Illinois	Term 2 Cook County/UIC 8/2024	12,482.88
				\$
14840	11/14/2024	911 Interpreters Inc	Translation Services 8/2024	5,340.06

14841	11/14/2024	A Epstein and Sons International Inc	PAO E: Richmond 8/2024	\$ 10,205.73
14842	11/14/2024	ADO Professional Solutions Inc	FY25 Accounting Temp Services	\$ 10,429.00
14843	11/14/2024	AECOM Technical Services Inc	Safety Action Plans 8/2024	\$ 16,488.18
14844	11/14/2024	Aflac	Aflac PR WH 10/2024	\$ 1,531.50
14845	11/14/2024	MARY VICTORIA BARRETT	Travel - TES Conference	\$ 358.23
14846	11/14/2024	MICHAEL BROWN	Meeting Travel expenses	\$ 14.01
14847	11/14/2024	JULIE BURROS	Meeting Travel expenses	\$ 113.65
14848	11/14/2024	Chicago Office Technology Group	Copier Maint 9/22-10/21/24	\$ 785.80
14849	11/14/2024	CliftonLarsonAllen LLP	Accounting Services 10/2024	\$ 33,516.25
14850	11/14/2024	Coalition for Americas Gateways & Trade Corridors	Coalition for Americas Gateway	\$ 7,500.00
14851	11/14/2024	The Hartford	FY24 WC Audit Premium	\$ 6,010.00
14852	11/14/2024	Health Care Cost Management Inc	Health FSA PR WH 11/15/24	\$ 2,783.02
14853	11/14/2024	Holland and Knight LLP	Legal services	\$ 158.00
14854	11/14/2024	HW Lochner Inc	SS4A 8/2024	\$ 36,463.68
14855	11/14/2024	LaSalle Network	Admin Temp services FY25	\$ 1,488.01
14856	11/14/2024	Metrostudy	Data Subscription	\$ 21,708.00
14857	11/14/2024	DAVID MORCK	Travel - 2024 ESRI User Conf	\$ 1,835.97
14858	11/14/2024	P&M Holding Group LLP	Change Management 9/2024	\$ 26,728.75
14859	11/14/2024	GEORGE PERKINS ANENE	Meeting Travel expenses	\$ 20.25
14860	11/14/2024	Resource Systems Group Inc	Freight Model Scenario 8/2024	\$ 7,249.11
14861	11/14/2024	Sam Schwartz Engineering	PAO B: West Cook UWP FY24 Q5&6	\$ 6,223.20
14862	11/14/2024	Warehouse Direct	Office Supplies	\$ 335.35
14863	11/14/2024	Zones Inc	Software Maintenance: VMware	\$ 57,872.48
70251	11/14/2024	Illinois Department of Employment Security	IDES Unemployment file	\$ 1,600.00
70252	11/14/2024	State Employee Retirement System of Illinois	Employees WH 10/2024	\$ 6,494.05
14865	11/15/2024	ComEd	Electricity 10/2024	\$ 1,121.10
14866	11/15/2024	Optum Bank	HSA Contributions EE 11/15/24	\$ 4,356.22
14867	11/18/2024	Vision Service Plan (IL)	Vision Retiree 11/2024	\$ 1,465.45
14868	11/19/2024	The Hartford	FY24 Workers Comp Audit Premiu	\$ 6,010.00
14869	11/21/2024	A Epstein and Sons International Inc	PAO E: Richmond 9/2024	\$ 6,699.48
14870	11/21/2024	SEMA ABULHAB	FLIP CTA commuter passes	\$ 197.50
14871	11/21/2024	ADO Professional Solutions Inc	FY25 Accounting Temp Services	\$ 9,493.85



14872	11/21/2024	ADP Screening & Selection Services Inc	Background screening service	\$ 191.67
14873	11/21/2024	LAURENT M AHIABLAME	Membership - ASABE dues	\$ 190.00
14874	11/21/2024	Arctic Information Technology Inc	D365 Enhancement Request	\$ 52,900.00
14875	11/21/2024	Baker Tilly Virchow Krause & Company LLP	Accounting Services 10/2024	\$ 30,137.50
14876	11/21/2024	CDW Government Inc	Laptop computers (2010.048) Co	\$ 5,060.79
14877	11/21/2024	Center for Neighborhood Technology	Equitable Engagement 10/2024	\$ 2,003.48
14878	11/21/2024	Chicago Office Technology Group	Copier Equipment Maintenance	\$ 2,865.00
14879	11/21/2024	Christopher James Danley & Brenda Christine Danley	Hillside ADA Transition 9/2024	\$ 16,544.40
14880	11/21/2024	Civiltech Engineering Inc	ADA Transition Plan PMO 9/2024	\$ 4,078.00
14881	11/21/2024	Creative Financial Staffing LLC	FY25 Temp Services - SP, MW	\$ 23,877.59
14882	11/21/2024	Delta Dental - Risk	Dental PPO 12/2024	\$ 8,336.83
14883	11/21/2024	DePaul University	Housing Data Snapshots 8/2024	\$ 19,739.19
14884	11/21/2024	Elrod Friedman LLP	Legal Services	\$ 114.00
14885	11/21/2024	ESRI	GIS Software License	\$ 9,246.00
14886	11/21/2024	GRM Information Management Services of Chicago LLC	Offsite Storage 10/2024	\$ 726.48
14887	11/21/2024	JANE GROVER	FY2025 travel expenses	\$ 90.07
14888	11/21/2024	Health Care Cost Management Inc	FSA Admin Fees 10/2024	\$ 253.50
14889	11/21/2024	ICF Incorporated LLC	Resilience Improvement 8/2024	\$ 7,821.56
14890	11/21/2024	Iron Mountain	Shredding Services 10/2024	\$ 138.39
14891	11/21/2024	Inc. Jacobs Engineering Group	PAO G Dixmoor 8/2024	\$ 15,709.65
14892	11/21/2024	Kimley-Horn and Associates Inc	Chicago Heights ADA TP 9/2024	\$ 42,744.86
14893	11/21/2024	LaSalle Network	Admin Temp services FY25	\$ 2,599.05
14894	11/21/2024	ANTHONY ROY MANNO	Meeting Travel expenses	\$ 214.87
14895	11/21/2024	MAKALA MORALES	WP+D annual professional dues	\$ 75.00
14896	11/21/2024	Pitney Bowes Inc	Mail Meter Lease 10-12/2024	\$ 1,951.20
14897	11/21/2024	Sam Schwartz Engineering	PAO D Round Lake Beach Bike/Pe	\$ 2,782.41
14898	11/21/2024	SHI International Corporation	ManageEngine Desktop Center	\$ 19,731.85
14899	11/21/2024	LLC SK Global Software	FY25 UWP Subscription Fees TAS	\$ 2,000.00
14900	11/21/2024	SLG Innovation Inc	IT Consulting 9/2024	\$ 151,107.10
14901	11/21/2024	TierPoint LLC	Bandwidth; power 9-10/2024	\$ 8,261.97
14902	11/21/2024	JENNIE KHOEN VANA	Good Government Publication	\$ 165.00
14903	11/21/2024	WTS	WTS annual membership - 5 tix	\$ 2,500.00

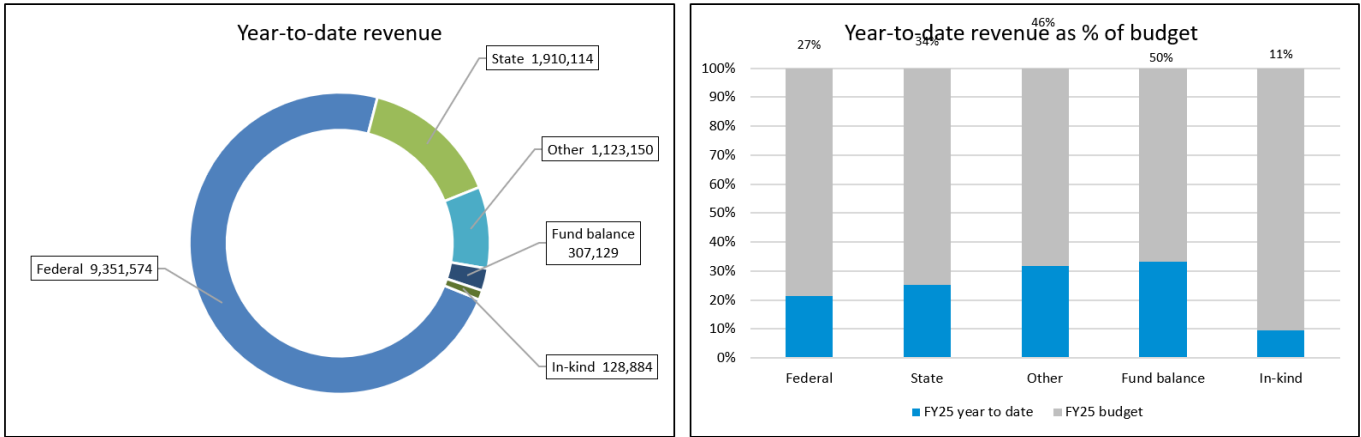
70253	11/21/2024	Hertz Corporation	Agency rental car expenses	\$ 704.01
70254	11/25/2024	United States Treasury	SS and Medicare tax from 2022	\$ 4,694.17
14904	11/27/2024	601W Companies Chicago MT LLC	Rent 12/2024	\$ 195,963.26
14905	11/27/2024	A Epstein and Sons International Inc	PAO E: Richmond 10/2024	\$ 7,181.00
14906	11/27/2024	ADO Professional Solutions Inc	FY25 Accounting Temp Services	\$ 8,734.86
14907	11/27/2024	AECOM Technical Services Inc	Pavement Management 8/2024	\$ 27,286.41
14908	11/27/2024	Aflac	Aflac PR WH 11/2024	\$ 2,112.57
14909	11/27/2024	Chicago Office Technology Group	Copier Maint 10/22-11/21/24	\$ 813.16
14910	11/27/2024	Civiltech Engineering Inc	ADA Transition Plan 10/2024	\$ 5,365.00
14911	11/27/2024	Cogent Communications Inc	ISP agreement 11/2024	\$ 752.25
14912	11/27/2024	Creative Financial Staffing LLC	FY25 Temp Services - SP, MW	\$ 21,734.53
14913	11/27/2024	LLC Creative Planning HoldCo	Retirement Services 4th Qtr	\$ 5,533.51
14914	11/27/2024	Deloitte & Touche LLP	RIA program mgmt 9/2024	\$ 31,800.84
14915	11/27/2024	DePaul University	UWP Planning Operating 9/2024	\$ 12,541.53
14916	11/27/2024	DuPage Mayors & Managers Conference	DuPage COM / DMMC 7/2024	\$ 14,507.24
14917	11/27/2024	Ecolnteractive Inc	ETIP SAAS Service	\$ 15,736.08
14918	11/27/2024	Energy and Environmental Economics Inc	UWP Climate Action Plan 9/2024	\$ 26,401.25
14919	11/27/2024	First Communications LLC	Telephone 11/2024	\$ 2,336.76
14920	11/27/2024	Four LLC	Misc other software (2010.048)	\$ 1,616.16
14921	11/27/2024	Garveys Office Products Inc	Mobile Folding Cart (2010.012)	\$ 114.98
14922	11/27/2024	RYAN GOUGIS	FY25 In-region travel	\$ 126.00
14923	11/27/2024	Granicus LLC	Software Subscription -M2	\$ 10,615.50
14924	11/27/2024	High Street Consulting Group LLC	UWP Regional Transp 9/2024	\$ 13,463.75
14925	11/27/2024	Houseal Lavigne Associates LLC	Harvey Comp Plan UWP 9/2024	\$ 5,482.50
14926	11/27/2024	HOLLY L HUDSON	Project Travel exp 10/2024	\$ 179.94
14927	11/27/2024	ICF Incorporated LLC	UWP Congestion Mgmt 7/2024	\$ 52,887.79
14928	11/27/2024	Inc. Jacobs Engineering Group	PAO H Lansing 9/2024	\$ 31,141.56
14929	11/27/2024	Kimley-Horn and Associates Inc	Chicago Heights ADA TP 10/2024	\$ 21,075.54
14930	11/27/2024	Lyndon Valicenti	SS4A - Federal 80% 9/2024	\$ 49,070.28
14931	11/27/2024	MATTHEW J MARTH	Registration - ULI Panel	\$ 80.00
14932	11/27/2024	Mutual of Omaha	Life Insurance EE 12/2024	\$ 8,063.90
14933	11/27/2024	Northwest Municipal Conference	Northwest COM & NWMC 7/2024	\$ 35,126.70

14934	11/27/2024	KATARZYNA M PIOTROWSKA	Travel - Dixmoor Village Hall	\$	32.98
14935	11/27/2024	LLC Resultant	UWP Data Governance 8/2024	\$	36,530.00
14936	11/27/2024	Sam Schwartz Engineering	Dupage County SAP 8/2024	\$	32,911.59
14937	11/27/2024	StreetLight Data Inc	Speed data project SPR 9/2024	\$	22,807.42
14938	11/27/2024	Warehouse Direct	Hand Sanitizer (2010.012)	\$	372.65
14939	11/27/2024	West Central Municipal Conference	N Central COM and WCM 9/2024	\$	36,959.10
14940	11/27/2024	Will County Governmental League	Will COM In-kind 9/2024	\$	11,738.33
14941	11/29/2024	BMO Harris Bank Master Card	Other Maintenance	\$	2,810.58
					\$
<b>Total</b>					<b>\$</b>
					<b>1,830,251.26</b>

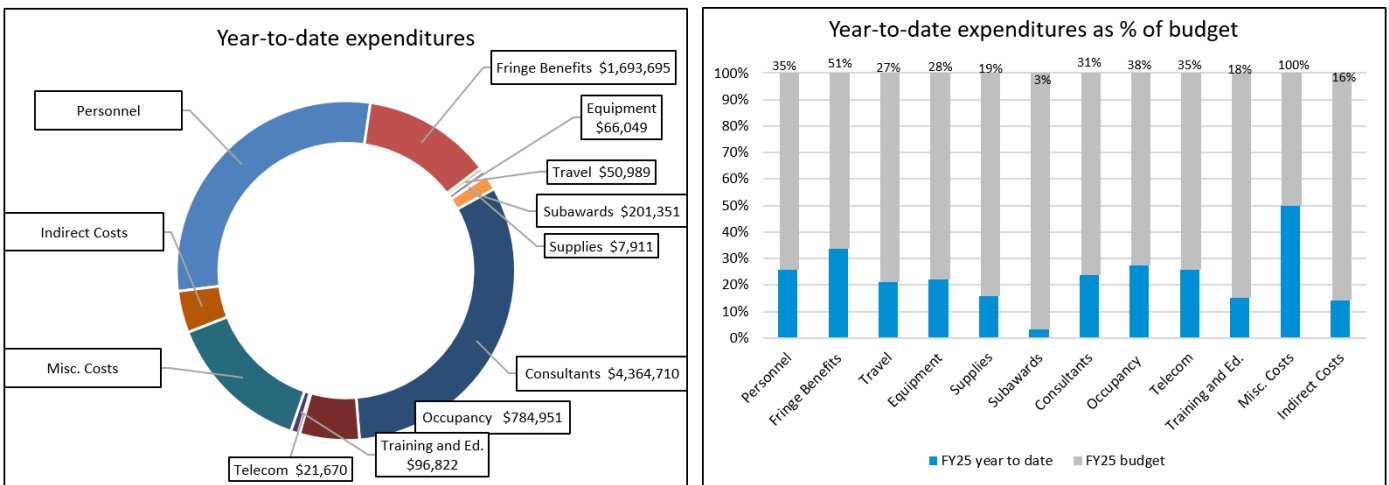
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**Revenue highlights:** Revenue received as of this month for FY2025 is comprised of 73% Federal, 16% State and In-kind, 2% General funding such as Local contributions, and 9% Other Public, Foundation, Non-Public and Miscellaneous Funding.

Year-to-date, CMAP has collected 24% of its budgeted revenue from the sources identified in the tables below (excludes non-operational). Many of these revenue sources are reimbursable grants, therefore, revenues trail expenses.



**Expenditure highlights:** Expenditures are divided into twelve expenditure categories based on the agency's annual budget. Year-to-date, the agency has expended 32% of the budget in these categories. The three highest dollar categories of expenditures fiscal year-to-date are personnel at \$4 million, fringe benefits at \$1.7 million, and consultant costs at \$4.4 million.



## Budget to Actual Tables, November 2024

<b>Revenue, fund balance and in-kind services</b>			
	FY25 budget	FY25 year to date	FY25 balance
Federal revenue total	34,535,363	9,351,574	25,183,789
State revenue total	5,643,387	1,910,114	3,733,273
Other revenue total	2,417,259	1,123,150	1,294,109
Use of fund balance total	619,070	307,129	311,941
In-kind services total	1,212,585	128,884	1,083,701
<b>Total</b>	<b>\$44,427,664</b>	<b>\$12,820,851</b>	<b>\$ 31,606,813</b>

<b>Expenses</b>			
	FY25 budget	FY25 year to date	FY25 balance
Personnel (Salary and Wages)	11,575,714	4,027,672	7,548,042
Fringe Benefits	3,320,747	1,693,695	1,627,052
Travel	192,184	50,989	141,195
Equipment	233,510	66,049	167,461
Supplies	41,700	7,911	33,789
Contractual Subawards*	6,062,924	201,351	5,861,573
Consultant (Professional Service)	14,053,015	4,364,710	9,688,305
Occupancy (Rent and Utilities)	2,084,217	784,951	1,299,266
Telecommunications	61,991	21,670	40,321
Training and Education	535,369	96,822	438,547
Miscellaneous Costs	1,908,697	1,900,948	7,749
Indirect Costs	3,317,070	546,052	2,771,018
<b>Total</b>	<b>\$ 43,387,138</b>	<b>\$ 13,762,820</b>	<b>\$ 29,624,318</b>

Note: \*Core and Competitive subawards to UWP Partner Agencies (Chicago Department of Transportation, Council of Mayors Planning Liaisons Program, Counties, CTA, Metra, and Pace)

End report  
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Chicago Metropolitan Agency for Planning

433 West Van Buren Street  
 Suite 450  
 Chicago, IL 60607  
 312-454-0400  
 cmap.illinois.gov

**MEMORANDUM**

**TO:** Executive Committee

**FROM:** Vas Boykovskyy, Deputy of Finance

**Date:** January 2, 2025

**Subject:** November and December contract, agreement, and software subscription report (FY2025)

**Action Requested:** Information

A monthly update of activity relating to grants, contracts and procurements to the Executive Committee for its review and information.

Grant Applications

The following is a running list of grant applications filed during fiscal year to date and pending grant applications from prior fiscal year.

Applied	Grantor	Purpose	Amount	Fiscal Year(s)	Status
October 2024	Illinois Department of Transportation (IDOT)	I-290 Blue Line Corridor Program	\$6,250,000	FY2025 – FY2028	Awarded
August 2024	Illinois Department of Natural Resources (IDNR)	Regional Water Supply Planning	\$250,000	FY2025 – FY2026	Awarded
July 2024	The John D. and Catherine T. MacArthur Foundation	General operations support	\$300,000	FY2025 – FY2028	Awarded

Grant Agreements

The following is a list of grant agreements for the fiscal year funding sources.

Grant Agreement No	Purpose	Grantor	Funding Exp
A22-9797-GA_MAC	2022 MacArthur Foundation, grant agreement	John D. and Catherine T. MacArthur Foundation	August 2024
A23-0849-GA_A01	Cook County Property Tax Analysis, grant agreement amendment 1	Cook County Office of the President	November 2024
A24-0855-GA_UWP-O	IDOT FY24 UWP, operating grant agreement	Illinois Department of Transportation (IDOT)	December 2024
A22-0814-GA_SPR	Technical Assistance activities, FY22 grant agreement	Illinois Department of Transportation (IDOT)	December 2024
A23-300001-GA_IDNR	Water Supply Planning NE IL	Illinois Department of Natural Resources (IDNR)	March 2025
A23-0842-GA_IEPA_A01	Water Quality Management Planning (S604b funding), grant agreement amendment 1	Illinois Environmental Protection Agency (IEPA)	April 2025
A23-0907-GA	Freshwater, grant agreement	Joyce Foundation	May 2025
A23-0904b-GA_IDOT	IDOT Safe Streets for All (SS4A), grant agreement	Illinois Department of Transportation (IDOT)	June 2025
A23-0904a-GA_FHWA	FHWA Safe Streets for All (SS4A), grant agreement	Federal Highway Administration (FHWA)	June 2025
A22-0903-GA_PL	Equitable Engagement Program, grant agreement	Illinois Department of Transportation (IDOT)	June 2025
A23-0901-GA_FHWA_A02	Build America Bureau/FHWA/Regional Infrastructure Accelerator (RIA), grant agreement	Federal Highway Administration (FHWA)	August 2025
A22-0822-GA_SPR_A03	Regional Safety Data Program, grant agreement amendment 3	Illinois Department of Transportation (IDOT)	December 2025

Other Agreements

The following is a running list of intergovernmental and other agreements executed during the fiscal year to date.

Month Year	Agreement No	Partner	Purpose
December 2024	A25-0024-TA	City of Libertyville	Memorandum of Understanding City of Libertyville ADA Plan
December 2024	A25-0025-TA	City of Warrenville	Memorandum of Understanding City of Warrenville ADA Plan
November 2024	A25-0022-TA	City of Elgin	IGA City of Elgin ADA Plan
November 2024	A25-0023-TA	Village of Glen Ellyn	IGA Village of Glen Ellyn ADA Plan
November 2024	A25-0026-TA	City of Woodstock	IGA City of Woodstock ADA Plan

Month Year	Agreement No	Partner	Purpose
November 2024	A25-0045-TA	City of St. Charles	IGA City of St. Charles Pavement Management Plan
November 2024	C25-0019-GA_Metra	Northeastern Illinois Regional Commuter Railroad Corporation (Metra)	IGA Targeted Station Ridership Counts
October 2024	A25-0053-IGA_IDOT/CTA	IDOT and CTA	The I-290 / Blue Line Corridor Project, three-party intergovernmental agreement
October 2024	C25-0058-DA	Illinois Department of Employment Security	Shared Data Agreement (24-SDA-96) Illinois Department of Employment Security
October 2024	A25-0027-TA	City of Harvard	IGA City of Harvard Bicycle and Pedestrian Plan
October 2024	A25-0028-TA	Village of Oswego	IGA Village of Oswego Bicycle and Pedestrian Plan
October 2024	A25-0041-TA	City of Godley	Intergovernmental agreement City of Godley Pavement Management Plan
October 2024	A25-0043-TA	City of Palos Heights	Intergovernmental agreement City of Palos Heights Pavement Management Plan
September 2024	A25-0038-TA	Village of Addison	Intergovernmental agreement City of Addison Pavement Management Plan
September 2024	A25-0040-TA	Village of Fox Lake	Intergovernmental agreement City of Fox Lake Pavement Management Plan
September 2024	A25-0039-TA	Village of Bannockburn	Intergovernmental agreement City of Bannockburn Pavement Management Plan
September 2024	A25-0044-TA	City of Richton Park	Intergovernmental agreement City of Richton Park Pavement Management Plan
September 2024	A25-0046-TA	City of Wood Dale	Intergovernmental agreement City of Wood Dale Pavement Management Plan
July 2024	A23-0072-TA	Village of Roselle	Memorandum of understanding Village of Roselle ADA Transition Plan
July 2024	A24-0093-TA	Village of Hillside	Memorandum of understanding Village of Hillside ADA Transition Plan

UWP Subaward Agreements

The following is a list of UWP subaward agreements executed during the fiscal year to date.



Month Year	Agreement No	Partner	Purpose
September 2024	A25-0009-SUBO	Lake County Division of Transportation	Lake County Council of Mayors (LCCOM) UWP Unified Work Program - MPO Activities
September 2024	A25-0010-SUBO	McHenry County Division of Transportation	McHenry County Council of Mayors (MCCOM) UWP Unified Work Program - MPO Activities
July 2024	A25-0007-SUBO	DuPage Mayors and Managers Conference DMMC	DuPage Council of Mayors/DuPage Mayors and Managers Conference (DMMC) UWP Unified Work Program - MPO Activities
July 2024	A25-0012-SUBO	Chicago Transit Authority CTA	CTA Chicago Transit Authority UWP Unified Work Program - MPO Activities
July 2024	A25-0006-SUBO	Southwest Conference of Mayors (Village of Bedford Park)	Cook Southwest Council of Mayors / Southwest Conference of Mayors (SCM) UWP Unified Work Program - MPO Activities
July 2024	A25-0008-SUBO	Kane-Kendall County	Kane/Kendall Council of Mayors (KKCOM) UWP Unified Work Program - MPO Activities
July 2024	A25-0003-SUBO	Northwest Municipal Conference NWMC	Cook North Shore Council of Mayors/Northwest Municipal Conference (NWMC) UWP Unified Work Program - MPO Activities
July 2024	A25-0004-SUBO	Northwest Municipal Conference NWMC	Cook Northwest Council of Mayors/Northwest Municipal Conference (NWMC) UWP Unified Work Program - MPO Activities
July 2024	A25-0005-SUBO	South Suburban Mayors and Managers Association SSMMA	Cook South Council of Mayors/South Suburban Mayors and Managers Association (SSMMA) UWP Unified Work Program - MPO Activities
July 2024	A25-0001-SUBO	West Central Municipal Conference WCMC (North Central)	Cook Central Council of Mayors/West Central Municipal Conference (WCMC) UWP Unified Work Program - MPO Activities
July 2024	A25-0002-SUBO	West Central Municipal Conference WCMC (Central)	Cook North Central Council of Mayors/West Central Municipal Conference (WCMC) UWP Unified Work Program - MPO Activities
July 2024	A25-0014-SUBO	Pace	Pace UWP Unified Work Program - MPO Activities

<b>Month Year</b>	<b>Agreement No</b>	<b>Partner</b>	<b>Purpose</b>
July 2024	A25-0015-SUBO	City of Chicago Department of Transportation (CDOT)	City of Chicago UWP Unified Work Program, MPO Activities
July 2024	A25-0013-SUBO	Metra	Metra UWP Unified Work Program - MPO Activities
July 2024	A25-0011-SUBO	Will County Governmental League WCGL	Will Council of Mayors/Will County Governmental League (WCGL) UWP Unified Work Program - MPO Activities

Contracts and other agreements

The following is a list of contracts, contract amendments, and other purchase agreements during the fiscal year to date.

Month Year	Action	Contract No	Purpose	Vendor	Approval
December 2024	Amendment	C22-0044_A03	Regional Infrastructure Accelerator / P3 Program Management Consultant, amendment 3	Deloitte & Touche LLC	Executive Director
December 2024	Amendment	C23-0020_A02	Cook County property tax analysis, amendment 2	University of Illinois Chicago UIC	Board L22-396/L23-125
December 2024	Amendment	C23-0029_A02	Resilience Improvement Program, amendment 2 (RFP 268)	ICF Incorporated, LLC	Board L24-428
December 2024	Purchase contract	C25-0073	Council on Universal Design and Accessibility (CUDA) (RFP 327)	3X3 Design US LLC	Executive Director
December 2024	Purchase contract	C25-0075	Regional and Minicipal Accessibility Engagement (RFP 318)	Muse Community + Design	Board L24-441
November 2024	Purchase contract	C24-0052	Household Travel Survey (RFP 286)	Resource Systems Group, Inc. RSG	Board L23-400
November 2024	Purchase contract	C24-0052_A01	Household Travel Survey, amendment 1 (RFP 286)	Resource Systems Group, Inc. RSG	Executive Director
November 2024	PAO task order	C24-0070_A01-PAO_A	Burnham Capital Improvement Plan (PAO 289.06-01)	Gewalt Hamilton Associates, Inc.	Executive Director
November 2024	PAO task order	C24-0071_A01-PAO_A	Matteson Capital Improvement Plan (PAO 289.06-03)	Jacobs Engineering Group, Inc	Executive Director
November 2024	PAO task order	C24-0077-A04-PAO_D	Elgin PROW ADA Transition Plan (PAO 289.08-10)	Vitruvian Planning, LLC	Executive Director
November 2024	PAO task order	C24-0077-A05-PAO_E	Woodstock PROW ADA Transition Plan (PAO 289.08-14)	Vitruvian Planning, LLC	Executive Director

<b>Month Year</b>	<b>Action</b>	<b>Contract No</b>	<b>Purpose</b>	<b>Vendor</b>	<b>Approval</b>
November 2024	PAO Master	C-24-0071_A01	Matteson Capital Improvement Plan (CIP)	Jacobs Engineering Group, Inc.	Executive Director
November 2024	PAO task order	C24-0074_A01-PAO_A	Chicago Heights PROW ADA Transition Plan (PAO 289.08-02)	Kimley-Horn and Associates, Inc.	Executive Director
November 2024	PAO task order	C24-0074_A03-PAO_B	Libertyville PROW ADA Transition Plan (PAO 289.08-12)	Kimley-Horn and Associates, Inc.	Executive Director
November 2024	PAO task order	C24-0074_A04-PAO_C	Warrenville PROW ADA Transition Plan (PAO 289.08-13)	Kimley-Horn and Associates, Inc.	Executive Director
November 2024	PAO task order	C24-0076-A04-PAO_A	Berwyn PROW ADA Transition Plan (PAO 289.08-01)	Oates & Associates	Executive Director
November 2024	PAO task order	C24-0076-A05-PAO_B	La Grange Park PROW ADA Transition Plan (PAO 289.08-04)	Oates & Associates	Executive Director
November 2024	PAO task order	C24-0076-A06-PAO-C	Lemont PROW ADA Transition Plan (PAO 289.08-05)	Oates & Associates	Executive Director
November 2024	PAO task order	C24-0076-A07-PAO_D	Glen Ellyn PROW ADA Transition Plan (PAO 289.08-11)	Oates & Associates	Executive Director
November 2024	Purchase contract	C24-0081_A01	Freight Model Scenario Development, amendment 1 (RFP 299)	Resource Systems Group, Inc. RSG	Board L24-257
October 2024	Purchase contract	C22-0026_A02	Annual Indirect Cost Rate Proposal (ICRP)	MAXIMUS Consulting Services, Inc.	Executive Director
October 2024	Amendment	C23-0029_A01	Resilience Improvement Program, amendment 1 (RFP 268)	ICF Incorporated, LLC	Board 24-428
October 2024	PAO task order	C24-0040_A01_PAO-A	Regional Vision project - Existing Conditions - Economy and Land Use (PAO 277.05-05)	SB Friedman & Company	Executive Director

Month Year	Action	Contract No	Purpose	Vendor	Approval
October 2024	PAO task order	C24-0040_A02_PAO-B	PART Implementation - Sales Tax (PAO 277.05-06)	SB Friedman & Company	Executive Director
September 2024	Amendment	C23-0036_A01	Speed Data Project: Processing Connected Vehicle Data and Crash Characteristics	StreetLight Data, Inc.	Executive Director
September 2024	PAO task order	C24-0037_A01-PAO_A	Accessible Engagement Training (PAO 289.08-09)	MUSE Community Design	Executive Director
September 2024	Purchase contract	C24-0083	Interpretation and Translation Services (RFP 301)	Multilingual Connections	Board L24-259
September 2024	Purchase contract	C24-0089	Berwyn-Riverside Railroad Grade Crossing Study (RFQ 290)	Jacobs Engineering Group, Inc.	Board L24-138
September 2024	Purchase contract	C25-0020	PMO and Corridor Development Office for the I-290-Blue Line Corridor Program (RFP 306)	CDM Smith Inc.	Board L24-333
September 2024	Purchase contract	C25-0021	ActivitySim Consortium (RFP 331)	AMPORF - Association of Metropolitan Planning Organizations Research Foundation	Executive Director
September 2024	Purchase contract	C25-0054	Fire Alarm Proposal	Convergent	Executive Director
September 2024	Purchase contract	C25-0055	Data License Agreement (License) for use of Natural Heritage Database Data provided by the Illinois Department of Natural Resources	State of Illinois Department of Natural Resources - IDNR	Executive Director
September 2024	Purchase contract	C25-0056	Thermflo Yearly Subscription	Therm Flo, Inc.	Executive Director

Month Year	Action	Contract No	Purpose	Vendor	Approval
August 2024	Amendment	C24-0066_A01	Comprehensive Climate Action Plan Technical Assistance	Energy + Environmental Economics, Inc. (E3)	Executive Director
July 2024	Purchase contract	C24-0088	Pavement Management Plans for Local Agencies (RFP 307)	AECOM Technical Services, Inc.	Board L24-262
July 2024	Purchase agreement	A24-0091-PA	Community Engagement for the Bronzeville GoHub (ITB 308)	Equiticity	Executive Director
July 2024	Purchase contract	C24-0084	Accounting services (RFP 303)	CliftonLarsonAllen LLP	Board L24-260
July 2024	PAO task order	C24-0076-A01-PAO_A	Berwyn PROW ADA Transition Plan (PAO 289.08-01)	Oates & Associates	Executive Director
July 2024	PAO task order	C24-0076-A02-PAO_B	La Grange Park PROW ADA Transition Plan (PAO 289.08-04)	Oates & Associates	Executive Director
July 2024	PAO task order	C24-0076-A03-PAO_C	Lemont PROW ADA Transition Plan (PAO 289.08-05)	Oates & Associates	Executive Director
July 2024	PAO task order	C24-0039_A03-PAO_C	Greater Ashburn Safety Action Plan, PAO C (PAO 277.03-02)	Sam Schwartz Consulting, LLC	Board L23-256
July 2024	PAO task order	C24-0074_A01-PAO_A	Chicago Heights PROW ADA Transition Plan (PAO 289.08-02)	Kimley-Horn and Associates, Inc.	Executive Director
July 2024	PAO task order	C24-0077-A01-PAO_A	Hillside PROW ADA Transition Plan (PAO 289.08-03)	Vitruvian Planning, LLC	Board L24-055
July 2024	PAO task order	C24-0077-A02-PAO_B	Lincolnwood PROW ADA Transition Plan (PAO 289.08-06)	Vitruvian Planning, LLC	Board L24-055
July 2024	PAO task order	C24-0077-A03-PAO_C	Roselle PROW ADA Transition Plan (PAO 289.08-07)	Vitruvian Planning, LLC	Board L24-055

*Note: The CMAP bylaws provide authority to the executive director to enter contractual commitments where compensation does not exceed \$100,000 and execute amendments as authorized by the Board.*

### Software subscriptions

The following list of software and software maintenance subscriptions purchased or renewed during the fiscal year to date.

<b>Procurement ID</b>	<b>Vendor</b>	<b>Purpose</b>
S25-0067-SOF_P117491	Bentley Systems Inc.	Bentley annual subscription for EMME modeling software
S25-0067-SOF_P117454	Bentley Systems Inc.	Bentley annual subscription for EMME modeling software
S25-0070-SOF_P117690	Bitly, Inc	Bitly annual subscription for communication software
S25-0065-SOF_P117512	Carahsoft Technology Corp	LinkedIn Learning annual subscription for training software
S25-0059-SOF_P117428	CDW Governmental Inc.	Adobe annual software subscription for Creative Cloud and Acrobat Pro
S25-0059-SOF_P117520	CDW Governmental Inc.	FortiClient annual subscription for VPN software
S25-0061-SOF_P117436	Central Square Technologies	OneSolution annual software subscription for legacy ERP
S25-0060-SOF_P117434	ESRI	ArcGIS annual software subscription for ArcGIS user licenses
S25-0060-SOF_P117435	ESRI	ArcGIS annual software subscription for ArcGIS Online
S25-0060-SOF_P117513	ESRI	ArcGIS annual subscription for ArcGIS Desktop
S25-0068-SOF_P117660	Four LLC	Authentic8 annual license subscription for secure browser isolation
S25-0071-SOF_P117692	Moz	Moz annual subscription for website SEO software
S25-0072-SOF_P117691	Noun Project	Icon Pro annual subscription for graphic design software
S25-0064-SOF_P117474	SHI International Corporation	Synchro Light and SimTraffic annual software subscription for microsimulation
S25-0069-SOF_P117694	Strategic Systems & Technology Corporation	RedBeam annual subscription for asset tracking software
S25-0066-SOF_P117366	Traffic Logix Corporation	Traffic Logix annual software subscription for accessing speed sensor devices

End Report



Chicago Metropolitan Agency for Planning

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**MEMORANDUM**

**To:** CMAP Executive Committee

**From:** Blanca Vela-Schneider, Executive Operations Manager

**Date:** December 18, 2024

**Subject:** Executive Director Erin Aleman  
 Out-of-region travel summary for the month of December, 2024

**Action Requested:** Information

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Below is a list of expenses related to Executive Director Aleman’s out-of-region travel during the month of December 2024. Expenses listed below are from the Chicagoland Transportation Governance Delegation to Germany.

**Chicagoland Transportation Governance Delegation to German  
 Munich and Berlin, German  
 12/8/24 - 12/13/24**

Description	Date Expense Incurred	Expense Amount
Flight – United Airlines	11/14/2024	\$2,466.21
Ground Transportation	12/08/2024	\$157.85
Lodging Holiday Inn Munich, Germany	12/08/2024 - 12/11/2024	\$440.87
Lodging Steigenberger Berlin, Germany	12/11/24-12/13/24	\$457.49
Per Diem	09/22/2024 – 09/25/2024	\$320.00
	<b>Total:</b>	<b>\$3,842.42</b>