



UNIFIED WORK PROGRAM

MEETING MINUTES - DRAFT

Wednesday, January 17, 2024

1:00 PM

Cook County Conference Room
433 West Van Buren Street, Suite 450
Chicago, IL 60607

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until Tuesday, January 16, 2024 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

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CMAF provides the opportunity for public comment. Individuals are encouraged to submit comment by email to info@cmap.illinois.gov at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

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If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAF at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call To Order

Chair Megan Swanson called the meeting to order at 1:00 PM., reminded the members that the meeting was being live-streamed, and provided logistical announcements.

Present: IDOT Representative, CMAP Representative, CTA Representative, City of Chicago Representative, Counties Representative, Metra Representative, CoM Representative, and RTA Representative

Absent: Pace Representative

Non-Voting: FHWA Representative

Absent (NV): FTA Representative, and IEPA Representative

Members present:

- IDOT - Megan Swanson
- CMAP - Alex Ensign
- CDOT - Buck Doyle
- Counties - Scott Hennings
- CTA - Christina Bader
- Metra - Jack Malec
- RTA - Heather Mullins
- Council of Mayors - Heidi Lichtenberger (arrived during item 4.02)
- FHWA - Todd Schmidt (non-voting, virtual)

CMAP staff present: Kama Dobbs, Sarah Stolpe, Teri Dixon, You Zhou, Aimee Lee, Evan Hay, Jon Haadsma, Ryan Thompto, Sean Connelly

Others present: Brandon Geber, Leslie Rauer, Michael Vanderhoof, Sidney Kenyon, George Kandathil, Peter (no last name)

2.0 Agenda Changes and Announcements

No agenda changes were requested.

3.0 Approval of Minutes

3.01 Minutes from October 23, 2023

[24-018](#)

Attachments: [UWP Meeting Minutes 23-Oct-2023](#)

A motion was made by RTA Representative, seconded by CMAP Representative, that the minutes be approved. The motion carried by a voice vote.

4.0 New Business

4.01 2024 UWP Committee Schedule

[24-022](#)

Attachments: [UWP 2024 Meeting Schedule](#)

A motion was made by Metra Representative, seconded by City of Chicago Representative, that the agenda item be approved. The motion carried by a voice vote.

4.02 FY2025 UWP Core Budget**24-020**

Attachments: [UWP\(Memo\) FY25 Core Program 01172024](#)

CMAF staff Kama Dobbs presented an overview of the core program. The combined proposals, including CMAF's, totaled in \$34 million. Staff reviewed the proposals and requested clarification or revisions from partners, centered around re-distributing personnel and expenses across different activities. The final core budget was adjusted to \$33 million, the budget was presented by activity type and agency. A comparison to previous core budgets was shown.

CTA representative Bader asked if there would be more detail provided on CMAF's activities. CMAF staff replied that the narrative will be included in the draft UWP document, which will be provided for the next UWP meeting.

Counties representative Hennings explained that the request made by the Counties was reflective of the new core methodology and future proposals will be adjusted and likely increased. CTA representative Bader asked how CMAF will balance an increased request next year. CMAF staff responded that proposals will be considered, there will be negotiation and revision to come to an agreed upon proposal.

RTA representative Mullins asked why CMAF's requested budget has increased in previous years. CMAF staff replied that the scope of the agency has increased in previous years due to IIJA and other large federal funding sources.

Council of Mayors representative Heidi Lichtenberger arrived during discussion of this item.
The agenda item was discussed.

4.03 FY2025-2029 UWP Competitive Program**24-021**

Attachments: [UWP\(Memo\) FY25-29 Competitive Program 01172024](#)
[FY25-29 UWP Competitive Proposal Summaries](#)

CMAF staff Kama Dobbs provided an overview on the competitive program proposals, staff recommendations, and next steps. Four projects were submitted for competitive consideration. Proposals were reviewed, providing an overview of the project and how the proposal was scored based on the competitive methodology criteria. Staff recommends funding all requests, however staff recommends splitting the funding of the I-290/Blue Line corridor project across FY25 and FY26. Future core requests will likely need to be responsive to the amount of funds committed to future year competitive projects. CMAF will post the proposed competitive program for public comment, the program will be considered for recommended approval by the UWP committee in its next meeting followed by Transportation Committee and MPO Policy Committee approval.

RTA representative Mullins asked how the decision was made to split the funding for the I-290/Blue Line corridor. CTA representative Bader replied that it was decided through conversation with CMAF.

Counties representative Hennings asked if there is an understanding of what the demand for future competitive program funds will be. CMAF staff responded that seeing one cycle of the new methodology will provide more context, CMAF expects to see increased requests in the future.

RTA representative Mullins asked how the amount of funding available for the competitive program

was decided and how funds will be committed in future years. CMAP staff replied that an effort was made to include as much of the core proposal as possible and balance the funds, adjustments made this year allowed all projects to be funded.

The agenda item was discussed.

5.0 Committee Member Updates

5.01 UWP Committee Member updates

[24-019](#)

Metra representative Malec provided an update on the sustainability plan project, the project is being kicked off shortly with a meeting with the project consultant.

City of Chicago representative Doyle provided an update on Chicago Business District multi-modal project, the project has kicked off and consultant coordination has begun.

The agenda item was discussed.

6.0 Other Business

No other business was brought to the committee.

7.0 Public Comment

This is an opportunity for comments from members of the audience.

No public comment was received.

8.0 Next Meeting

The next meeting is scheduled for February 7, 2024 at 1:00 PM.

9.0 Adjournment

Metra Representative motioned to adjourn, seconded by Council of Mayors Representative, the motion passed via voice vote.

The meeting was adjourned at 1:37 pm.

Minutes prepared by Ryan Ehlke.