



CMAP BOARD

AGENDA - FINAL

Wednesday, April 12, 2023

9:30 AM

Please join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/84341801786>

Meeting ID: 843 4180 1786

One tap mobile

+13126266799,,84341801786# US (Chicago)

If you would like to speak during public comment, please email your statement or question at least 24 hours before the meeting to info@cmap.illinois.gov. CMAP will allow any others who wish to speak during the time scheduled for public comment. CMAP staff will maintain a record of all written public comments and make it publicly available.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call to Order and Introductions

2.0 Agenda Changes and Announcements

3.0 Approval of Minutes

3.01 Minutes from February 8, 2023

[23-110](#)

ACTION REQUESTED: Approval

Attachments: [CMAP Board 02.08.23 minutes](#)

4.0 Executive Director’s Report

4.01 Executive Director’s report

[23-141](#)

ACTION REQUESTED: Information

5.0 Procurements and Contract Approvals

5.01 Contract approval with CDWG in the amount of \$107,253 for Dell Data Domain repository expansion shelves for CMAP IT infrastructure

[23-122](#)

PURPOSE & ACTION: CMAP’s IT division requests the purchase of two data domain repository expansion shelves. These units will expand our current backup environment. The purchase with CDWG

is being made as a result of a competitively bid contract through the City of Chicago. The procurement will be funded with FY 2023 UWP funds.

ACTION REQUESTED: Approval

Attachments: [Dell Data Domain expansion shelves procurement memo](#)

5.02 Contract cost increase and contract term extension with Resource Systems Group (RSG) for the activity-based model update in an amount not to exceed \$50,000 [23-123](#)

PURPOSE & ACTION: In January 2021, the CMAP Board approved a contract with RSG to update the sub-models, such as the work from home and long-term choice sub-models for the activity-based travel demand models (ABM). There is a need to repeat the model calibration work. An extension through June 30, 2023 and an increase in the contract amount of up to \$50,000 with RSG is requested. The cost increase will be paid for with FY 2023 UWP funds.

ACTION REQUESTED: Approval

Attachments: [RSG cost increase and extension memo](#)

5.03 Contract approval with UrbanSim in the amount of \$350,000 for dedicated modeler support and continuing software subscription for landuse model development [23-124](#)

PURPOSE & ACTION: The existing contract with UrbanSim, Inc. for landuse model development and the multi-year software-as-a-service subscription is expiring. This dedicated modeler support provides model diagnostics, improvements to the underlying code base, and model recalibration. It is requested that the software subscription and dedicated modeler support be extended for a term of five years for a not-to-exceed amount of \$350,000. Funding for this procurement will be by FY 2023 - FY 2027 UWP funds.

ACTION REQUESTED: Approval

Attachments: [UrbanSim modeler support memo](#)

5.04 Contract approval with the University of Illinois at Chicago, College of Urban Planning and Public Affairs (UIC) in the amount of \$267,660 for the Cook County Property Tax Working Group [23-125](#)

PURPOSE & ACTION: This is an agreement with UIC to assist CMAP in its research regarding tax exemptions and incentive classifications and abatements. This will be a three-year project at a cost of \$267,660 with funding for this project to be provided by a Cook County grant specifically for this purpose.

ACTION REQUESTED: Approval

Attachments: [Cook County Tax Assessment Working Group memo](#)

5.05 Contract cost increase approval with Henricksen in an amount not to exceed \$55,000 for the fifth-floor office furniture [23-127](#)

PURPOSE & ACTION: CMAP completed the renovation of the fourth floor of the OPO in the summer of 2020 and elected to delay completion of a small portion of additional CMAP space on the fifth floor due to uncertainties in the marketplace at that time. There is a landlord provided allowance for tenant improvements of \$427,799.01 which expires in May 2023; and therefore, CMAP has been proceeding with the improvements consistent with the contract.

Office furniture is not an eligible expense for the tenant improvement allowance. CMAP has an available balance of \$42,807.57 to spend on office furniture on the fifth floor but due to an increase in inflation and low inventory, the cost of furniture has increased. It is requested that an increase of \$55,000 with the vendor Henricksen be approved to complete the planned furniture order and meet the landlord's deadline of May 2023.

ACTION REQUESTED: Approval

Attachments: [Henricksen fifth floor 2023](#)

5.06 Sole source contract with TIP Strategies, Inc. for job access and quality tool implementation in the amount of \$95,000. [23-181](#)

PURPOSE & ACTION: In October 2021, the CMAP Board approved a contract with TIP Strategies in the amount of \$185,000 to create a job access and quality implementation tool to promote the region's economic development and economic mobility opportunities. There is a need to update the tool and create a more detailed User Guide and implementation and outreach strategy based upon feedback from the Regional Economy Committee. This is a six-month, sole-source contract not-to-exceed \$95,000 and funding is through the FY 2023 UWP fund.

ACTION REQUESTED: Approval

Attachments: [Sole Source TIP Strategies memo](#)

6.0 Other Items for Consideration/Approval

6.01 Presentation of FY 2022 financial audit [23-091](#)

PURPOSE & ACTION: Sikich, LLP will present the annual financial report and management letter for the year ending June 30, 2022.

ACTION REQUESTED: Receive and file

Attachments: [FY2022 Final Audit and Single Audit - CMAP](#)

6.02 Public participation policy [23-183](#)

PURPOSE & ACTION: The public participation policy allows for clear and structured guidelines regarding public comment at the CMAP Board and committee meetings.

ACTION REQUESTED: Approval

Attachments: [Public participation memo](#)
[Public participation policy](#)

7.0 Executive Session

7.01 Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c)21. [23-129](#)

ACTION REQUESTED: Information

7.01A Action on recommendation from counsel regarding prior closed session minutes [23-130](#)

ACTION REQUESTED: Approval

8.0 Information Items

8.01 Plan of Action for Regional Transit (PART) report update [23-126](#)

PURPOSE & ACTION: Update of ongoing work on the PART report required by the Illinois General Assembly.

ACTION REQUESTED: Information

Attachments: [PART Update memo 4.5.23](#)

8.02 Annual report for 2022 [23-171](#)

ACTION REQUESTED: Information

Attachments: [2022 Annual Report Memo 4.5.23](#)
[Annual Report FY 2022](#)

8.03 State of the Region 2023, Public Opinion Survey, Regional Excellence Awards [23-173](#)

ACTION REQUESTED: Information

Attachments: [Board memo 4.12.2023 State of the Region report](#)
[SOTR AwardsBooklet FY2023](#)
[State of the Region webpage](#)

8.04 Legislative update [23-121](#)

PURPOSE & ACTION: An update on recent legislative activity will be provided.

ACTION REQUESTED: Information

9.0 Other Business

10.0 Public Comment

This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair's discretion. It should be noted that the public comment period will immediately follow the last item on the agenda.

10.01 Public comments received for March 2023 CMAP Board meeting [23-194](#)

ACTION REQUESTED: Information

Attachments: [Public comments received for March 2023 Board meeting](#)

11.0 Next Meeting

The next meeting is scheduled for May 10, 2023

12.0 Adjournment