



EXECUTIVE COMMITTEE

AGENDA - FINAL

Wednesday, February 14, 2024

10:30 AM

(or immediately following Board)

**DuPage County Conference Room
433 West Van Buren Street, Suite 450
Chicago, IL 60607**

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until Tuesday, February 13, 2024 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/88610440366>

CMAP provides the opportunity for public comment. Individuals are encouraged to submit comment by email to info@cmap.illinois.gov at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

To review CMAP's public participation policy, please visit <https://www.cmap.illinois.gov/committees>.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

- 1.0 Call to Order and Introductions**
- 2.0 Agenda Changes and Announcements**
- 3.0 Approval of Minutes**
- 3.01 Minutes from October 11, 2023** **[23-514](#)**
ACTION REQUESTED: Approval
Attachments: [Executive Committee 10.11.23 Minutes](#)
- 4.0 Financial Statements**
- 4.01 June revenue and expenditure report for FY 2023** **[23-515](#)**
ACTION REQUESTED: Approval
Attachments: [June 2023 Financials Executive Committee Report](#)
- 4.02 July - September revenue and expenditure report for FY 2024** **[24-065](#)**
ACTION REQUESTED: Approval
Attachments: [July - September 2023 Financials Executive Committee Report](#)
- 5.0 Grants, Contracts and Procurements**
- 5.01 November, 2023 Executive Committee report** **[23-516](#)**
ACTION REQUESTED: Information
Attachments: [Grants and Procurements, November 2023](#)
- 5.02 December, 2023 Executive Committee report** **[24-066](#)**
ACTION REQUESTED: Information
Attachments: [Grants and Procurements, December 2023](#)
- 5.03 January, 2024 Executive Committee report** **[24-014](#)**
ACTION REQUESTED: Information
Attachments: [Grants and Procurements, January 2024](#)
- 5.04 February, 2024 Executive Committee report** **[24-063](#)**
ACTION REQUESTED: Information
Attachments: [Grants and Procurements, February 2024](#)

6.0 Other Items for Approval

6.01 2024 Executive Committee meeting schedule [23-522](#)

PURPOSE & ACTION: The Executive Committee typically meets the second week of each month immediately after the CMAP Board, except July, August, and December. The proposed schedule for the 2024 calendar year is attached for the Committee's consideration.

ACTION REQUESTED: Approval

Attachments: [2024 Executive Committee Meeting Schedule](#)

7.0 Information Items

7.01 Discussion of proposed amendments to the CMAP Board By-Laws [24-006](#)

PURPOSE & ACTION: Periodic review of the by-laws is necessary to continue to align with federal and state laws and accurately reflect the work of the organization. Feedback was sought from the Board at their May 10, 2023 and June 14, 2023 meetings. Staff was directed to work with one member representing Cook, City, and the collar counties and refine proposed amendments to the board by-laws. Proposed revisions have been prepared by counsel based on feedback from those representatives.

ACTION REQUESTED: Information

Attachments: [By-Laws memo 02-01-24](#)
[CMAP By-laws Redline 12-26-23](#)

7.02 Discussion on the review process for the executive director's contract [24-067](#)

ACTION REQUESTED: Information

Attachments: [Executive Director contract renewal and annual evaluation Memo](#)

7.03 Executive director expenses for the month of October 2023 [23-517](#)

ACTION REQUESTED: Information

Attachments: [Executive Director Travel Summary for month of October 2023](#)

7.04 Executive director expenses for the month of January 2024 [24-062](#)

ACTION REQUESTED: Information

Attachments: [Executive Director Travel Summary for month of January 2024](#)

8.0 Executive Session

8.01 Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21) [23-520](#)

ACTION REQUESTED: Information

8.01A Action on April 12, 2023 closed session minutes and recommendation from counsel regarding prior closed session minutes [23-521](#)

ACTION REQUESTED: Approval

9.0 Other Business

10.0 Public Comment

This is an opportunity for comments from members of the audience.

11.0 Next Meeting

The next meeting is scheduled for March 13, 2024.

12.0 Adjournment