



EXECUTIVE COMMITTEE

AGENDA - FINAL

Wednesday, September 11, 2024

10:30 AM

(or immediately following Board)

**DuPage County Conference Room
433 West Van Buren Street, Suite 450
Chicago, IL 60607**

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until IDENTIFY DATE ONE DAY BEFORE MEETING at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/88610440366>

Conference Call number: 312 626 6799 US (Chicago)

Meeting ID: 886 1044 0366

CMAP provides the opportunity for public comment. Individuals are encouraged to submit comment by email to info@cmap.illinois.gov at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

To review CMAP's public participation policy, please visit <https://www.cmap.illinois.gov/committees>.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call to Order and Introductions**2.0 Agenda Changes and Announcements****3.0 Approval of Minutes****3.01 Minutes from June 12, 2024** [24-360](#)

PURPOSE & ACTION: Review and approval of the meeting minutes.

ACTION REQUESTED: Approval

Attachments: [Executive Committee 06.12.24 Minutes](#)

4.0 Procurement and Contract Approvals**4.01 Authorization to enter into a contract with CDM Smith as a result of RFP 306 for a Corridor Development Office for the I-290 Blue Line Corridor Program for a term up to 36 months, with two, one-year renewal options in an amount not to exceed \$11,000,000** [24-333](#)

PURPOSE & ACTION: The Chicago Metropolitan Agency for Planning (“CMAP”) is seeking to contract with a professional consulting firms with multidisciplinary expertise to provide program administration in connection with a newly formed Corridor Development Office (“CDO”) for the I-290 Blue Line Corridor Program (“Corridor Program”) in Illinois.

ACTION REQUESTED: Approval

Attachments: [Memo - RFP 306 justification](#)
[Attachement 1 Evaluation Criteria - RFP 306](#)
[Attachment 2 Evaluation Ranking- RFP 306](#)

4.02 Intergovernmental agreement for Cook County Assessor Data - Tax Year 2023 [24-350](#)

PURPOSE & ACTION: The Cook County Assessor’s Office GIS data is available at no cost but requires a resolution by the board that authorizes the executive director to enter into an intergovernmental agreement with Cook County Assessor’s Office to access GIS data for the 2023 tax year.

ACTION REQUESTED: Approval

Attachments: [Memo - CCAO justification](#)
[Intergovernmental Agreement with Cook County](#)
[Resolution with Cook County Assessors Office for GIS data](#)
[Exhibit A - Statement of Purpose](#)

5.0 Financials**5.01 May revenue and expenditure report for FY 2024** [24-165](#)

PURPOSE & ACTION: A monthly update of financial activity for the committee’s review and approval.

ACTION REQUESTED: Approval

Attachments: [Memo - Financials FY24 - May 2024](#)
[Financials FY24 - May 2024](#)

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- 5.02 June and end of year revenue and expenditure reports for FY 2024** [24-166](#)
PURPOSE & ACTION: A monthly update of financial activity along with a year-end report of revenue and expenditures will be made to the Executive Committee for its review and approval.
ACTION REQUESTED: Approval
Attachments: [Memo - Financials FY24 - June 2024](#)
[Financials FY24 - June 2024](#)
[Financials FY24 - year-end](#)
- 5.03 July and August, 2024 Executive Committee report on grants and procurements** [24-374](#)
PURPOSE & ACTION: A monthly update of activity relating to grants, contracts and procurements.
ACTION REQUESTED: Information
Attachments: [July and August 2024 Grants and Procurements Report](#)
- 6.0 Executive Session**
- 6.01 Executive session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21)** [24-363](#)
PURPOSE & ACTION: Bi-annual review of closed session minutes.
ACTION REQUESTED: Information
- 6.02 Action on the recommendation by counsel and staff regarding closed session minutes and the destruction of closed session recordings older than 18 months** [24-364](#)
PURPOSE & ACTION: The Board will consider staff and counsel’s recommendations on the release of previously approved closed session meeting minutes and the destruction of recordings older than 18 months.
ACTION REQUESTED: Approval
- 7.0 Information Items**
- 7.01 Executive director expenses for the month of June, 2024** [24-376](#)
PURPOSE & ACTION: Submittal of the executive director’s out-of-region travel expenses for the month of June, 2024 for informational purposes.
ACTION REQUESTED: Information
Attachments: [Executive Director Travel Summary for month of June 2024](#)
- 8.0 Other Business**
- 9.0 Public Comment**
This is an opportunity for comments from members of the audience.
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10.0 Next Meeting

The next meeting is scheduled for October 9, 2024

11.0 Adjournment