



# Chicago Metropolitan Agency for Planning

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## Chicago Metropolitan Agency for Planning (CMAP) STP Project Selection Committee Meeting Minutes

October 28, 2021

Via GoToMeeting

**Committee Members Present:** Kama Dobbs, Chair - CMAP, Dan Burke – CDOT, President Alice Gallagher – Council of Mayors, Tony Greep – FTA, Heather Mullins – RTA, Kevin O'Malley - CDOT, Chad Riddle – IDOT, Mayor Leon Rockingham – Council of Mayors, Jeffrey Sriver – CDOT

**Others Present:** Lenny Cannata, Eric Czarnota, Grant Davis, Jon Paul Diipla, Jackie Forbes, Charlotte Frei, Michael Fricano, Jeremy Glover, Scott Hennings, Kendra Johnson, Mike Klemens, Heidi Lichtenberger, Brittany Matyas, Tara Orbon, Jada Porter, Ryan Peterson, Leslie Phemister, Joe Surdam, David Tomzik

**Staff Present:** Teri Dixon, Doug Ferguson, Elliott Lewis, Jason Navota, Mary Weber, Simone Weil

### 1.0 Call to Order

The meeting was called to order at 9:30 a.m. by Chair Dobbs. Mr. Lewis took a roll call of the committee members on the call.

### 2.0 Agenda Changes and Announcements

Chair Dobbs reminded members and other attendees of best practices for participating in a virtual format. She stated that as permitted in the Governor's Disaster Declaration of October 15, 2021, the determination has been made that an in-person meeting is not practical or prudent for this committee. To ensure as transparent and open a meeting as possible, staff posted the meeting materials one week in advance, will provide a recording of this meeting linked on the CMAP website, and will take all votes by roll call. There were no agenda changes.

### 3.0 Approval of Minutes – September 9, 2021

A motion was made by Mayor Rockingham, seconded by Kevin O'Malley, to approve the minutes of the September 9, 2021 meeting as presented. A roll call vote was conducted:

Dan Burke	Aye	Mayor Rockingham	Aye
Kama Dobbs	Aye	Kevin O'Malley	Aye
President Gallagher	Aye		

With all in favor, the motion carried.

#### 4.0 Shared Fund Status Update

Mr. Lewis provided an overview of the project status reports as of the end of FFY 2021. All project phases still listed in FFY 2021 have been federally authorized and, although tracking will continue for these phases until they are financially closed out, will not be included in future reports. Three project phases were carried forward from FFY 2021 and are now listed under FFY 2022. Including these projects, eight project phases are targeting obligation in FFY 2022. Mr. Lewis noted that the program also includes the addition of project phases approved at the last meeting that are programmed in federal fiscal years 2025 and 2026. Additional information about these project phases will be added after their first quarterly status update cycle in December.

Finally, Mr. Lewis reminded the committee that with the completion of the call for projects cycle, the previous contingency program has expired. Staff is currently seeking confirmation from sponsors of all projects that are eligible to be included in the contingency program that they intend to keep actively moving towards implementation. The new contingency program, and the status of those project phases will be reported following the December quarterly status update cycle.

#### 5.0 Regional Accounting Update

An updated regional accounting summary through the end of FFY 2021 was included in the meeting materials. Mr. Lewis stated that, as shown, over \$148 million was obligated in FFY 2021 between the shared fund and local programs. This is 67% of the funds available for the year. Additionally, slightly more than \$72 million was carried forward into FFY 2022 - \$14.8 million in the shared fund and \$57.4 million in the local programs. \$6.7 million was not carried forward and is available for redistribution. Mr. Lewis reminded the committee that the redistribution funds are available to the entire region, including the shared fund, to be used on a "first ready, first funded" basis and may be requested once a council, CDOT, or this body has obligated 100% of their funding for the year.

In the current FFY, \$252 million is available for obligation. Currently more than 90% of that funding is programmed. As a reminder, programs are currently being updated as councils and this body identify projects to utilize Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) funds. As a result, staff expects to see quite a bit of active reprogramming reflected in the accounting summary over the next

few months. An accounting summary for the CRRSAA funding will be provided at the next meeting.

#### **6.0 Proposed CRRSAA Funding Allocations**

Chair Dobbs stated that, as noted at the last meeting, about \$5.3 million of the \$42 million in CRRSAA funds was allocated to the committee for programming on existing Shared Fund Active or Contingency projects. Staff identified three projects from the contingency program that best meet the goals for the use of CRRSAA funds to address safety, equity, and innovation and that can obligate funding by the FFY 2022 deadline of September 30. Chair Dobbs reviewed the three projects, which are: Indian Trail Rd reconstruction in Aurora, Wolf's Crossing and Harvey Rd in Oswego, and Dauberman Rd. in Kane County. As noted in the memo, all three projects have secured a combination of other federal and local fund sources. At this time, staff is requesting committee approval to allocate the CRRSAA funding to these projects.

Mr. Carrier inquired about how a project's ranking affected its ability to utilize CRRSAA funding. Chair Dobbs explained that the decision process emphasized projects that were both highly ranked and meet the goals of safety, equity, and innovation. President Gallagher commented that all the projects are located far west and asked whether there was a regional perspective in the decision-making process. Chair Dobbs explained that staff was limited by projects ready to utilize the funds in FFY 22, which did result in an unintended clustering of projects being funded.

A motion was made by Mayor Rockingham and seconded by President Gallagher to approve staff's recommendation for the allocation \$5.3 million in CRRSAA funds. A roll call vote was conducted:

Dan Burke	Aye	Mayor Rockingham	Aye
Kama Dobbs	Aye	Jeffrey Sriver	Aye
President Gallagher	Aye	Kevin O'Malley	Aye

#### **7.0 STP Shared Fund Methodology Discussion Outline**

As the FFY 2022 – 2026 call for projects cycle has concluded, it is time to begin thinking about changes that the committee would like to consider making to the methodology for the next cycle.

Chair Dobbs shared staff's suggestions, which include discussing the phase 1 "substantially complete" definition to recognize the use of the federal Planning and Environmental Linkages (PEL) process and eligible project types. Staff also suggested that the committee may also want to consider including ADA transition planning and climate mitigation and resiliency into the scoring criteria. During this process, staff will also be proposing clarifying changes to the Active Program Management policies to

address questions received since its implementation.

**8.0 Proposed 2022 Meetings**

Chair Dobbs reviewed the proposed meeting dates for 2022 included in the agenda. These dates coincide with the CMAQ Project Selection Committee dates, which are set by working backwards from the CMAP Transportation Committee (TC) dates to facilitate timely TIP changes based on committee actions. The TC dates will be finalized in early November. At this time, staff asks that the committee hold these tentative dates. Once finalized, calendar invites for the year will be sent out.

**9.0 Other Business**

There was no other business.

**10.0 Public Comment**

There was no public comment.


**11.0 Next Meeting**

Chair Dobbs announced that the next meeting will be held on Thursday, February 10, 2022 at 9:30 am. Staff is closely monitoring actions in Springfield to ensure that the format of that next meeting complies with the Open Meetings Act.

**12.0 Adjournment**

There being no other business, Chair Dobbs adjourned the meeting at 9:56 a.m.

Respectfully submitted,

  
Mary Weber