



# Chicago Metropolitan Agency for Planning

433 West Van Buren Street  
Suite 450  
Chicago, IL 60607  
  
312-454-0400  
cmap.illinois.gov

**To:** CMAP Board

**From:** Blanca Vela-Schneider

**Date:** March 21, 2022

**Re:** Executive Director Erin Aleman  
Out-of-region travel summary for the month of February 2022

---

---

Below is a list of expenses related to Executive Director Aleman's out-of-region travel during the month of February 2022. Expenses listed below are from the National Conference of Regions (NARC) Executive Directors Conference.

**National Conference of Regions  
Washington, DC  
02/06/2022 – 02/09/2022**

Description	Date Expense Incurred	Expense Amount
Conference Registration	02/06/2022	\$1,635.00
Flight – American Airlines & United Airlines	12/30/2021	\$266.80
Transportation	02/06/2022-02/09/2022	\$88.50
Hotel Reservation – Hilton Hotel	02/06/2022	\$858.69
<b>Total:</b>	<b>\$2,848.99</b>	

ACTION REQUESTED: Information