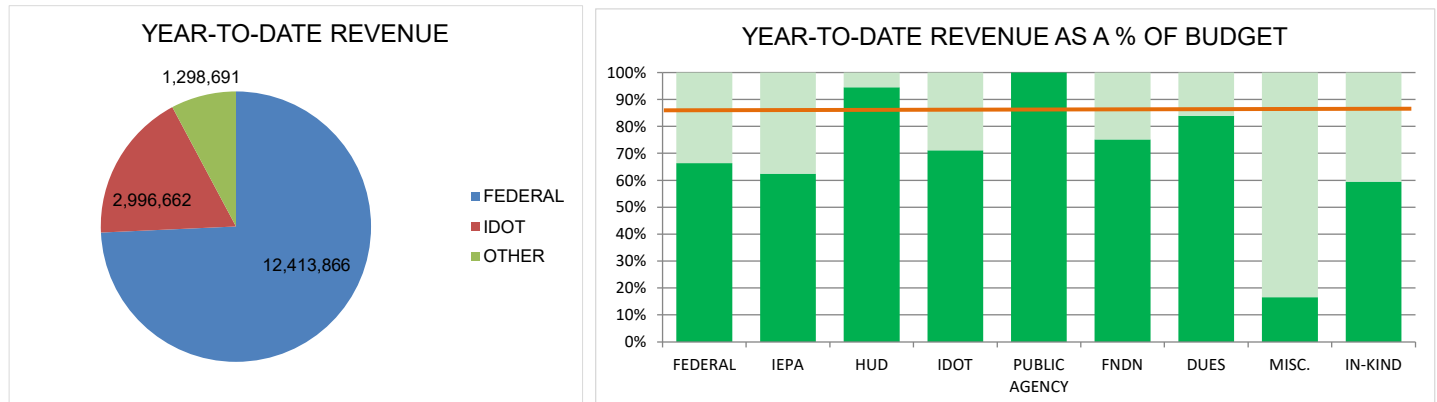


**CHICAGO METROPOLITAN AGENCY FOR PLANNING  
MONTHLY REVENUE AND EXPENDITURE REPORT  
AS OF APRIL 30, 2022**

**REVENUE**



**REVENUE OVERVIEW**

CMA's funding for FY2022 is comprised of (79%) Federal, (15%) State, (2%) Other Public, Foundation, Non-Public Funding and Miscellaneous, and (4%) Local Dues. Using the straight-line method, CMA's collected revenue in relation to budgeted revenue for the month of April should be approximately 83%. As of April 2022, CMA has collected 68.4% of its budgeted revenue from the sources identified in the Year-To-Date Revenue tables above. CMA's grant with IDOT is a reimbursable agreement. Therefore, revenues will always lag expenses in a given fiscal month.

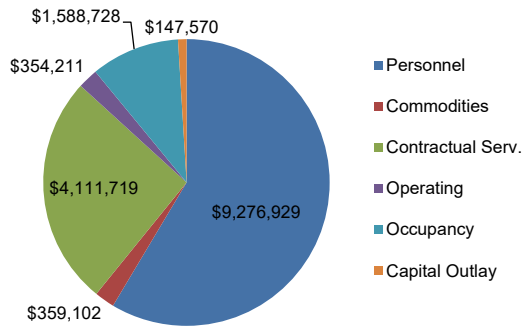
Local dues continues to be a critical component of CMA's funding strategy as it supports work not funded through the State or other grant funding sources. Since its inception, CMA has maintained local dues at its adopted amount of approximately \$887,000. With CMA's increasing operating budget, the agency has not instituted a pass-thru of these increased cost through an increase in local dues to our partners and communities. The Agency issued the FY2022 Local Dues Invoices in November. Since its inception in 2016, the agency has collected each year 99% of all local dues. CMA collected 97% for FY2021.

**Notes:**

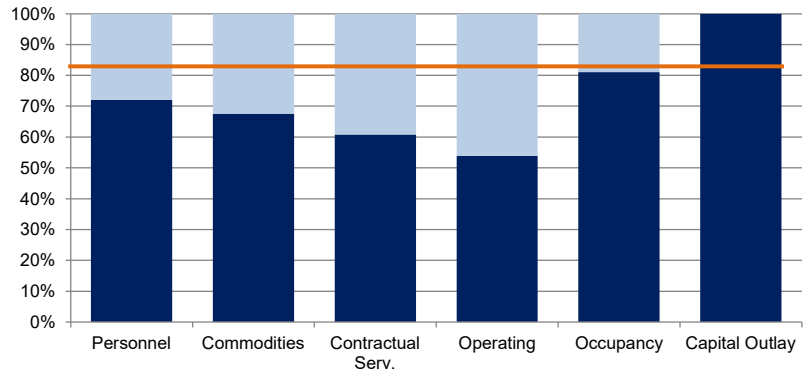
As of 04/30/2022, 83% of the fiscal year is complete. See orange trend line on YTD Revenue as a % of year complete.

## EXPENDITURES

### YEAR-TO-DATE EXPENDITURES

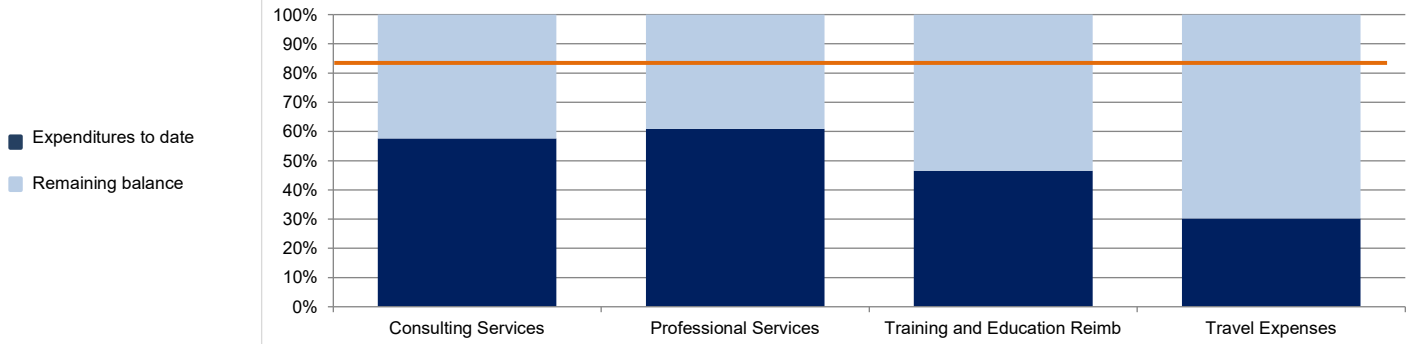


### YEAR-TO-DATE EXPENDITURES AS A % OF BUDGET



## EXPENDITURE HIGHLIGHTS

### YEAR-TO-DATE EXPENDITURES AS A % OF BUDGET DETAIL



## EXPENDITURE OVERVIEW

Using the straight-line method, CMAP's expenses for the month of April should trend towards 83% of budget. As of April 2022, the agency has expended 69.2% of its budget. The four highest categories of expenditures for the fiscal year-to-date are personnel at 72.0%, commodities at 67.5%, contractual services at 60.8%, and occupancy at 81.0%. Personnel expenses along with contractual services continue to lag behind expectations. The largest contributor to below trending expenses is staff recruitment and turnover. Similar to employers throughout the country, the agency is contending with the "Great Resignation" and a competitive job market. The agency is experiencing greater than 15% turnover as compared to a historical average turnover of around 10%. It is also increasingly challenging to recruit and maintain talent in this highly competitive market. This also has a direct impact on consultant service expenditures as staff are required to manage consultant-led projects. Consulting services were 57.6% fiscal year-to-date. The agency continues to aggressively recruit new hires and is increasing its use of augmented staff to support the agency's work.

The first table "Expenditures" provides expenditures for the six categories that make up the agency's budget. The second table reflects the highest four sub-categories in CMAP's budget. Consulting and Professional Services are under the Contractual Expense Category and Training & Education and Travel Expenses are under the Operating Expense Category. For definition of the six categories that comprise the CMAP budget, see below.

### CMAP Expenses Categories

Personnel expenses for salaries and wages provided for all persons employed by CMAP are included in this category. Leave hours taken such as vacation, sick, personal days, parental and family & medical leaves are included in this category.

Commodities are supplies, materials and articles which are consumed during their use or are materially altered when used. These items have a unit cost under \$3,000.00, a limited life, and are not subject to depreciation.

Contractual Services are expenditures for contracted services performed by non-employees which are required by a division or the board in the execution of its assigned function.

General Operating expenses include payments for services provided to CMAP in the normal operations of a business. These include postage, meeting expenses, memberships, conferences, etc. Employee travel reimbursements are also under this expenditure category including both in-region and out-of-region travel and related related training expenses.

Occupancy expenses are rent/office maintenance expenses which include payment of utility costs, office lease, real estate taxes, telephone charges, monthly parking fees related to the leases, and office maintenance provided by the building operations. This would include all costs paid by CMAP to occupy the physical office space.

Capital expenses include payments for the acquisition, replacement, or substantial increase in value of assets which are not expendable in first use, with a life expectancy exceeding one year, subject to depreciation and with a unit cost greater than \$3,000.00.

### Notes:

As of 04/30/2022, 83% of the fiscal year is complete. See orange trend line on YTD Expenditures as a % of year complete.

**CHICAGO METROPOLITAN AGENCY FOR PLANNING**  
**MONTHLY SUMMARY REPORT**  
**04/30/2022**

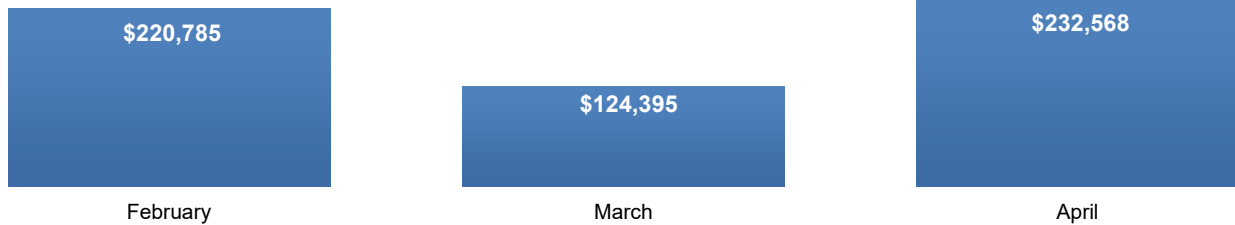
	Received/ Expended To Date	FY 2022 Budget	Remaining Balance	% of Budget
<b>OPERATIONAL</b>				
<b>REVENUES</b>				
<b>By Program</b>				
Federal	\$ 10,832,604	\$ 15,034,450	\$ 4,201,846	72.1%
Federal Carry Forward	763,184	1,739,575	976,391	43.9%
Statewide Research & Local Planning	818,078	1,928,686	1,110,608	42.4%
IDOT	2,996,662	4,216,152	1,219,490	71.1%
IEPA	74,092	118,594	44,502	62.5%
HUD	3,067	3,246	179	100.0%
Other Public Agencies	290,543	240,191	(50,352)	121.0%
Foundations and Non-Public Agencies	180,697	240,575	59,879	75.1%
Contributions	744,896	887,486	142,590	83.9%
Miscellaneous	5,396	32,500	27,104	16.6%
<b>Total Revenues</b>	<u><u>\$ 16,709,219</u></u>	<u><u>\$ 24,441,456</u></u>	<u><u>\$ 7,732,237</u></u>	<u><u>68.4%</u></u>
<b>EXPENDITURES</b>				
<b>By Category</b>				
Personnel	\$ 9,276,929	\$ 12,883,594	\$ 3,606,665	72.0%
Commodities	359,102	531,796	172,694	67.5%
Contractual Services	4,111,719	6,766,601	2,654,882	60.8%
Operating Expenses	354,211	657,506	303,295	53.9%
Occupancy Expenses	1,588,728	1,960,476	371,748	81.0%
Capital Outlay	147,570	92,740	(54,830)	159.1%
<b>Total Expenditures</b>	<u><u>\$ 15,838,259</u></u>	<u><u>\$ 22,892,713</u></u>	<u><u>\$ 7,054,453</u></u>	<u><u>69.2%</u></u>
<b>NON-OPERATIONAL</b>				
<b>REVENUE</b>				
Pass-Through	\$ 1,224,752	\$ 1,988,300	\$ 763,548	61.6%
Council of Mayors	948,147	1,526,019	577,872	62.1%
CMAP Match	-	25,000	25,000	0.0%
In-Kind Services	557,672	938,580	380,908	59.4%
<b>Total, Non-Operations Revenues</b>	<u><u>\$ 2,730,571</u></u>	<u><u>\$ 4,477,899</u></u>	<u><u>\$ 1,747,328</u></u>	<u><u>61.0%</u></u>
<b>EXPENDITURES</b>				
Pass-Through	\$ 1,224,752	\$ 2,228,300	\$ 1,003,548	55.0%
Council of Mayors	948,147	1,526,019	577,872	62.1%
CMAP Match	4,792	25,000	20,208	19.2%
In-Kind Services	557,672	938,580	380,908	59.4%
Applied Overhead	-	2,655,884	2,655,884	0.0%
<b>Total, Non-Operations Expenditures</b>	<u><u>\$ 2,735,362</u></u>	<u><u>\$ 7,373,783</u></u>	<u><u>\$ 4,638,420</u></u>	<u><u>37.1%</u></u>

# CHICAGO METROPOLITAN AGENCY FOR PLANNING

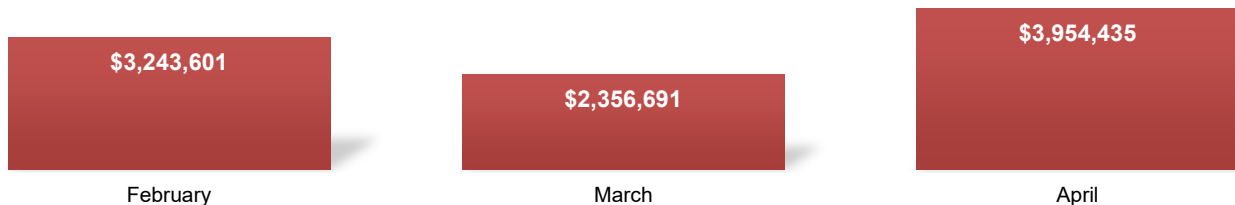
## MONTHLY CASH REPORT

### AS OF APRIL 30, 2022

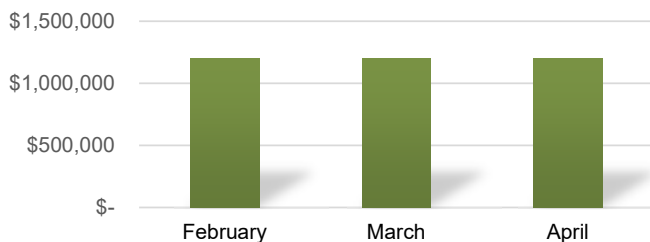
#### BMO HARRIS CHECKING



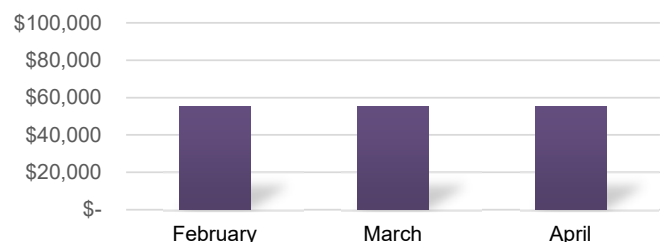
#### BMO HARRIS GENERAL INVESTMENT



#### BMO HARRIS CD



#### BMO HARRIS PDP



## MONTHLY CASH OVERVIEW

### *What caused the change in balance for each of the cash accounts?*

**BMO Harris Checking Account:** Wire transfers of \$1.9 million from the General Investment account funded operating activities for the month of April. Operating activities were comprised of \$717 thousand in personnel related costs, and \$1.2 million in payables.

**BMO Harris General Investment Account:** Wire transfers of \$3.6 million resulting from monthly revenue activity funded \$1.9 million in transfers to the Checking account for the month of April.

**BMO Harris CD:** No activity has occurred in this account during FY2022.

**BMO Harris Peters Fellowship:** Monthly interest was the only activity in this account during FY2022.

### *Are we meeting our Federal reserve commitment of \$5,000,000 as outlined in the agency's 2018 MPO Certification?*

The agency's cash balance fluctuates throughout the year since the funding is mainly on a reimbursement basis. Annually, the cash level during June and July is at its lowest point. This is due to the State's and the agency's fiscal year end close. Therefore, 2nd and 3rd quarter cashflow is in line with this requirement. 1st and 4th quarter cashflow are more impacted by the fiscal year-end close-out process. This reserve commitment includes the \$1.2 million CD the agency holds as a security deposit with the OPO landlord.

Number	Date	Vendor Name	Transaction Description	Amount
11431	4/5/2022	Comcast	3/11-4/10/22 TV Service fee	\$78.67
11432	4/7/2022	MARY VICTORIA BARRETT	3/13/22 LifeSavers Conf Reg	\$360.90
11433	4/7/2022	BerryDunn	ERP Assessment project	\$7,467.50
11434	4/7/2022	MICHAEL BROWN	APA Membership Dues	\$1,035.00
11435	4/7/2022	CDW Government Inc	Jan Azure Overage	\$14,316.92
11436	4/7/2022	Center for Neighborhood Technology	2/1-2/28 Equitable Engage Prgm	\$5,344.00
11437	4/7/2022	Chicago Office Technology Group	12/17/21-3/16/22 copier maint	\$1,315.11
11438	4/7/2022	Egret & Ox Planning LLC	1/22 Logan Square Blue Line PI	\$700.00
11439	4/7/2022	Health Care Cost Management Inc	03/22 FSA admin fees	\$2,472.06
11440	4/7/2022	Inc. Jacobs Engineering Group	1/28/22 Grade Crossing Studies	\$3,326.38
11441	4/7/2022	KeldairHR	3/22 hiring system upgrade	\$749.00
11442	4/7/2022	ANTHONY ROY MANNO	8/3/20 Printing for LTA Proj	\$92.97
11443	4/7/2022	Metra	2/1-2/28 Metra FY22 Operating	\$54,105.12
11444	4/7/2022	JACOB D SEID	3/15/22 NIU conf travel	\$20.52
11445	4/7/2022	Teska Associates	DUPAGE COUNTY LAKE ST OVERLAY	\$3,179.43
11446	4/7/2022	TierPoint LLC	2/1-2/28/22 Internet Bandwidth	\$567.32
11447	4/7/2022	US Bank HSA	4/8 HSA EE Contributions	\$1,661.14
11448	4/7/2022	Valerie S Kretchmer Associates Inc	2/1-3/7 PAO B: Market Analysis	\$10,543.41
11449	4/7/2022	MARY ELIZABETH WEBER	Tuition Reimbursement	\$2,416.00
70011	4/7/2022	Budget Rent A Car System Inc	N Beck 7/20-21/20 car rental	\$1,052.99
70012	4/7/2022	Zipcar Inc	L Hollander 10/15/20 rental	\$66.52
11450	4/11/2022	UPS	3/28-4/1/22 Shipping	\$12.84
11451	4/14/2022	AECOM Technical Services Inc	2/12-3/11 Proj Mgmt Oversight for Pavement	\$3,040.00
11452	4/14/2022	Baker Tilly Virchow Krause & Company LLP	Compensation Study	\$25,415.00
11453	4/14/2022	MARY VICTORIA BARRETT	APA Membership Dues	\$179.00
11454	4/14/2022	Cogent Communications Inc	4/22 Internet	\$2,172.00
11455	4/14/2022	Condeco Software Inc	Room Reservation Software	\$9,780.00
11456	4/14/2022	Creative Financial Staffing LLC	Finance temp help	\$6,930.75
11457	4/14/2022	ESRI	1/13 Engineer Service Retainer	\$21,975.00
11458	4/14/2022	First Communications LLC	3/22 telephone	\$366.68
11459	4/14/2022	Gewalt Hamilton Associates Inc	1/31-2/28 TRAN RESILIANCE PLN	\$6,037.50
11460	4/14/2022	Marek Drell Gootman	11/21-3/22 CIREE Advisory	\$46,500.00
11461	4/14/2022	GovTempsUSA LLC	Interim HR Director	\$20,081.25
11462	4/14/2022	HDR Engineering Inc	1/30-2/26 PAO B Calumet City	\$29,886.26
11463	4/14/2022	HR Source	HR On Site Training Webinar	\$8,300.00
11464	4/14/2022	The Lakota Group	2/1-2/28 Hickory Comp Plan	\$1,013.40
11465	4/14/2022	DIANA MARTINEZ	Summit & GH Travel	\$85.47
11466	4/14/2022	LILY ROSE NEPPL	AICP One Path Submission fee	\$255.00
11467	4/14/2022	Northwest Municipal Conference	2/1-2/28 NWMC	\$13,369.78
70013	4/14/2022	Budget Rent A Car System Inc	J Patton 7/6-7/7/21 car rental	\$379.82
70014	4/14/2022	Hertz Corporation	L Bayley 4/1-4/2/22 car rental	\$275.24
70015	4/14/2022	State Employee Retirement System of Illinois	2/22 Pension Funding	\$58,483.16
11468	4/18/2022	ComEd	3/3-4/1/22 Electricity	\$1,370.42
11469	4/21/2022	ERIN L ALEMAN	1/10-3/2/22 Travel for Meeting	\$44.58
11470	4/21/2022	SARAH BUCHHORN	ACCO 1-year Gov Membership	\$125.00
11471	4/21/2022	JONATHAN BURCH	APA Conf Registration	\$350.00
11472	4/21/2022	CDW Government Inc	2/1-2/28/22 Feb Azure Overage	\$7,273.20
11473	4/21/2022	Chicago Transit Authority	2/1-2/28/22 CTA Operations	\$52,194.71
11474	4/21/2022	Civiltech Engineering Inc	1/1-1/28/22 Engineer Services	\$12,952.30
11475	4/21/2022	Delta Dental - Risk	5/22 HMO Dental	\$7,597.10
11476	4/21/2022	Health Care Cost Management Inc	4/22 FSA admin fees	\$2,485.31
11477	4/21/2022	Inc. Jacobs Engineering Group	2/25 Grade Crossing Studies	\$12,472.46
11478	4/21/2022	ANTHONY ROY MANNO	Urban Land Inst. Membership	\$240.00
11479	4/21/2022	McHenry County Division of Transportation	2/1-2/28 McHenry COM	\$5,513.78
11480	4/21/2022	Muse Community Design LLC	Documentation of Plan Service	\$1,383.75
11481	4/21/2022	University of Chicago	CMAP-UChicago ADF	\$16,250.00
11482	4/21/2022	US Bank HSA	4/22 HSA EE Contributions	\$1,669.68
11483	4/21/2022	West Central Municipal Conference	12/1-12/15/21 Central COM	\$9,273.35
70016	4/21/2022	Budget Rent A Car System Inc	K Pudlock 4/5-6/22 car rental	\$122.30
11484	4/22/2022	Comcast	4/22 internet	\$1,000.00
11485	4/25/2022	CenturyLink	3/22 teleconferencing	\$45.33
11486	4/28/2022	601W Companies Chicago MT LLC	5/22 Office maintenance	\$158,599.23
11487	4/28/2022	Applied Research Association Inc	2/1-2/28 TID-CMAP Pilot PMS	\$9,584.25
11488	4/28/2022	Baker Tilly Virchow Krause & Company LLP	3/22 Accounting services	\$20,182.00
11489	4/28/2022	LINDSAY A BAYLEY	4/2/22 Greenline meet travel	\$19.68
11490	4/28/2022	BerryDunn	ERP Assessment project	\$3,800.00
11491	4/28/2022	DUSTIN CALLIARI	4/22/22 IIPD Travel and Toll	\$36.29

11492	4/28/2022	Center for Neighborhood Technology	3/1-3/31 Equitable Eng Program	\$6,956.50
11493	4/28/2022	Civiltech Engineering Inc	2/26-3/25/22 Engineer services	\$5,741.00
11494	4/28/2022	Clarity Partners LLC	Website development/support	\$3,040.71
11495	4/28/2022	CoStar Group	CoStar Real Estate Data	\$44,855.87
11496	4/28/2022	Creative Financial Staffing LLC	Finance temp help	\$3,375.00
11497	4/28/2022	Critical Mention Inc	Annual Subscription	\$8,000.00
11498	4/28/2022	EcolInteractive Inc	Integrated TIP database Year 2	\$28,643.84
11499	4/28/2022	Egret & Ox Planning LLC	3/22 Logan Square Planning	\$2,600.00
11500	4/28/2022	ESRI	Platform Engineer Services	\$19,500.00
11501	4/28/2022	Fox River Ecosystem Partnership	1/1-3/31 Ind Creek Watershed	\$300.00
11502	4/28/2022	Garveys Office Products Inc	3 Hole Punch for DED use	\$53.11
11503	4/28/2022	Gewalt Hamilton Associates Inc	2/28-3/31 Council of Mayor Pln	\$3,160.00
11504	4/28/2022	GoTo Technologies USA Inc	GoToMeeting Annual Business	\$2,743.38
11505	4/28/2022	GRM Information Management Services of Chic	3/1-3/31/22 Offsite Storage	\$305.01
11506	4/28/2022	HDR Engineering Inc	2/27-3/26/22 Riverdale Plan	\$27,690.34
11507	4/28/2022	HR Source	Employment Engagement Survey	\$3,600.00
11508	4/28/2022	Iron Mountain	65-gallon bin for shredding	\$62.70
11509	4/28/2022	Inc. Jacobs Engineering Group	Bellwood Safety Plan Tech Asst	\$13,426.29
11510	4/28/2022	Kane County Division of Transportation	2/1-2/28/22 Kane-Kendall	\$18,909.30
11511	4/28/2022	Lake County Division of Transportation	1/3-1/31 Lake County Planning	\$42,815.49
11512	4/28/2022	Mesirow Financial	Investment Consulting Fees	\$4,944.72
11513	4/28/2022	Metra	3/22 Metra Operating	\$63,085.99
11514	4/28/2022	Mutual of Omaha	5/22 life insurance - EE	\$4,438.91
11515	4/28/2022	National Association of Regional Councils	Agency Annual Membership	\$2,500.00
11516	4/28/2022	Omegabit LLC	3/1-3/31/22 Website hosting	\$3,124.95
11517	4/28/2022	Pace Suburban Bus Service	02/20-03/19/22 Pace Operations	\$6,734.12
11518	4/28/2022	Resource Systems Group Inc	1/1-1/31 Activity Based Model	\$17,057.90
11519	4/28/2022	REX Electric and Technologies LLC	S2 License Renewal - 3 Years	\$1,725.00
11520	4/28/2022	Sam Schwartz Engineering	3/25 Bartlett Bike/Ped Plan	\$11,125.00
11521	4/28/2022	SLG Innovation Inc	3/1-3/31/22 IT consulting	\$45,177.75
11522	4/28/2022	Therm Flo Inc	MDF Emergency Service	\$825.00
11523	4/28/2022	TierPoint LLC	Colocation services	\$6,483.04
11524	4/28/2022	TIP Strategies Inc	Northeastern IL assessment	\$24,050.00
11525	4/28/2022	Valerie S Kretchmer Associates Inc	3/8-3/30 Market Analysis	\$1,138.47
11526	4/28/2022	West Central Municipal Conference	1/1-1/31 Central COM	\$20,535.76
11527	4/28/2022	Will County Governmental League	Will County Gov League Plan	\$10,557.05
11528	4/28/2022	Xiologix LLC	FortiCloud Licensing	\$1,444.50
70017	4/28/2022	Women in Planning and Development	Membership	\$350.00
11529	4/29/2022	UPS	Shipping	\$82.36
11532	4/29/2022	BMO Harris Bank Master Card	LinkedIn- job postings	\$6,182.83
CR	4/1/2022	IMRF	Cash receipt for Retirees Insurance	(\$2,917.66)
WT	4/1/2022	Internal Revenue Service	Federal Wire Transfer Credit	(\$526.35)
WT	4/1/2022	Internal Revenue Service	Federal Wire Transfer Debit	\$526.35
DD	4/6/2022	State Disbursement Unit	PY Withholding	\$391.76
WT	4/7/2022	Empower Financial Group	Deferred Comp Payroll Payment	\$17,077.47
DD	4/8/2022	BMO Harris Bank	Payroll	\$211,154.26
DD	4/11/2022	BMO Harris Bank	Fee-Standby Letter of Credit	\$4,550.00
WT	4/13/2022	IL Department of Revenue	State Income Taxes	\$14,078.43
WT	4/13/2022	Internal Revenue Service	Federal Income Taxes	\$88,420.22
WT	4/13/2022	Michigan Department of Revenue	State Income Taxes	\$108.57
DR	4/15/2022	IMRF	Cash receipt for Retirees Insurance	\$63,635.89
DD	4/18/2022	RTA	Transit Benefit Card Payment	\$853.50
WT	4/21/2022	Empower Financial Group	Deferred Comp Payroll Payment	\$15,487.91
DD	4/22/2022	BMO Harris Bank	Bank Service Fee	\$693.54
DD	4/22/2022	State Disbursement Unit	PY Withholding	\$391.76
DD	4/22/2022	BMO Harris Bank	Payroll	\$207,266.16
WT	4/25/2022	Ventra	Employee Card loads	\$525.00
WT	4/27/2022	IL Department of Revenue	State Income Taxes	\$13,854.66
WT	4/27/2022	Internal Revenue Service	Federal Income Taxes	\$84,838.00
CR	4/29/2022	IMRF	Cash receipt for Retirees Insurance	(\$2,917.66)
				<hr/> \$1,874,827.53