



## EXECUTIVE COMMITTEE

### MEETING MINUTES - FINAL

Wednesday, June 8, 2022

11:00 AM

Please join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/82211738550?pwd=Ri9YbTZTNiB3Ulh5OFR3MzhmOGxXUT09>

Meeting ID: 822 1173 8550

Passcode: 302503

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#### 1.0 Call to Order and Introductions

Chair Bennett called the meeting to order at 10:44 a.m.

**Present:** Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, and Diane Williams

**Absent:** Paul Goodrich

Staff present: Erin Aleman, Jane Grover, Angela Manning-Hardimon, Amy McEwan, Jennie Vana, Blanca Vela-Schneider, Piotr Wietrzak

Others present: Joe Breinig

#### 2.0 Agenda Changes and Announcements

There were no additions or amendments to the agenda.

#### 3.0 Approval of Minutes

3.01 Minutes from May 11, 2022

[22-266](#)

**Attachments:** [Exec Committee 5.11.22 Minutes - Final](#)

A motion was made by John Noak, seconded by Anne Sheahan, that the minutes be approved. The motion carried by the following vote:

**Aye:** Gerald Bennett, John Noak, Carolyn Schofield, and Anne Sheahan

**Absent:** Paul Goodrich

**Abstain:** Diane Williams

#### 4.0 Financial Statements

4.01 April monthly revenue and expenditure report for the Fiscal Year (FY) 2022

[22-285](#)

**Attachments:** [April 2022 Financials Executive Committee Report 05.31.2022](#)

A motion was made by Diane Williams, seconded by Anne Sheahan, that the April monthly revenue and expenditure report be approved. The motion carried by the following vote:

**Aye:** Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, and Diane Williams

**Absent:** Paul Goodrich

## **5.0 Grants, Contracts and Procurements**

5.01 Executive Committee Report for June 8, 2022

[22-262](#)

**Attachments:** [ExecCmteMemo\(GrantsEtc\) 6 8 22](#)

The Executive Committee Report for June 8, 2022 was received and filed.

## **6.0 Other Business**

6.01 Executive Director expenses for the month of May 2022

[22-282](#)

**Attachments:** [Executive Director Travel Summary for month of May](#)

The Executive Director's expense report for the month of May 2022 was received and filed.

6.02 Update on local dues

[22-246](#)

Erin Aleman, Executive Director, reported on the current local contributions structure. With the increase in funding from the Infrastructure and Investment Job Act (IIJA), there is a need to reevaluate the local contributions by communities to ensure the region is able to meet the federal local match requirement for projects.

Director Aleman reported that staff reviewed a number of scenarios of incremental increases in the local contribution structure and has been strategizing with IDOT and state partners to address the funding gap. It is recommended that an increase of 20 percent be implemented to the local contributions in the next fiscal year. Staff will be conducting outreach to municipalities, counties, and key stakeholders regarding the need to increase local contributions so the region can fully capture the maximum amount of federal funding. Director Aleman asked for the members' support through outreach efforts to their communities within the area they represent.

An update on the status of collection of the local contributions was provided.

## **7.0 Public Comment**

There were no comments from the public.

## **8.0 Executive Session**

Executive Session was entered into 10:51 a.m.

A motion was made by Diane Williams, seconded by John Noak, to go into Executive Session for the purpose of discussing personnel matters pursuant to 5 ILCS 120/2 (c)(1) and closed session minutes pursuant to 5 ILCS 120/2 (c)(21). The motion carried by the following vote:

**Aye:** Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, and Diane Williams

**Absent:** Paul Goodrich

8.01 Executive Session to discuss personnel matters pursuant to 5 ILCS 120/2 (c)(1)

[22-278](#)

Personnel matters were discussed in Executive Session.

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**8.02 Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c)(21)**[22-279](#)

Closed session minutes were discussed in Executive Session.

**Adjourn Executive Session**

Executive Session was adjourned at 11:02 a.m.

Member Williams moved, seconded by Member Noak, to adjourn Executive Session. On a roll call vote, the motion was approved by the following votes:

**Aye:** Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, and Diane Williams

**Absent:** Paul Goodrich

**8.01A Consideration to forward the Executive Committee's performance evaluation recommendations to the next CMAP Board meeting**[22-283](#)

A motion was made by Member Anne Sheahan, seconded by Member Diane Williams, to recommend to the CMAP Board at its September 2022 meeting an increase of three percent to the executive director's compensation and to give the authority for additional leadership coaching/training for professional enhancement. On a roll call vote, the motion was approved by the following vote:

**Aye:** Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, and Diane Williams

**Absent:** Paul Goodrich

**8.02A Action on the November 13, 2019 closed session minutes, recommendation from counsel regarding prior closed session minutes, and the destruction of Executive Committee closed session recordings after 18 months**[22-280](#)

A motion was made by Member John Noak, seconded by Member Anne Sheahan, to approve the November 13, 2019 closed session minutes, release the following closed session minutes: October 10, 2007, October 8, 2008, March 11, 2015, May 13, 2015, September 12, 2018, February 13, 2019, and November 13, 2019; to maintain the confidentiality of all other closed session minutes, and to destroy closed session recordings that are older than 18 months. The motion was approved by the following vote:

**Aye:** Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, and Diane Williams

**Absent:** Paul Goodrich

**9.0 Next Meeting**

**The next meeting is scheduled for September 14, 2022.**

The next meeting is scheduled for September 14, 2022

Chair Bennett thanked Deputy Executive Director of Finance, Angela Manning-Hardimon, for her service to CMAP.

**10.0 Adjournment**

The meeting was adjourned at 11:06 a.m.

A motion was made by Member John Noak, seconded by Member Diane Williams, that the agenda item be adjourned.. The motion carried by the following vote:

**Aye:** Gerald Bennett, John Noak, Carolyn Schofield, Anne Sheahan, and Diane Williams

**Absent:** Paul Goodrich

Minutes prepared by Blanca Vela-Schneider