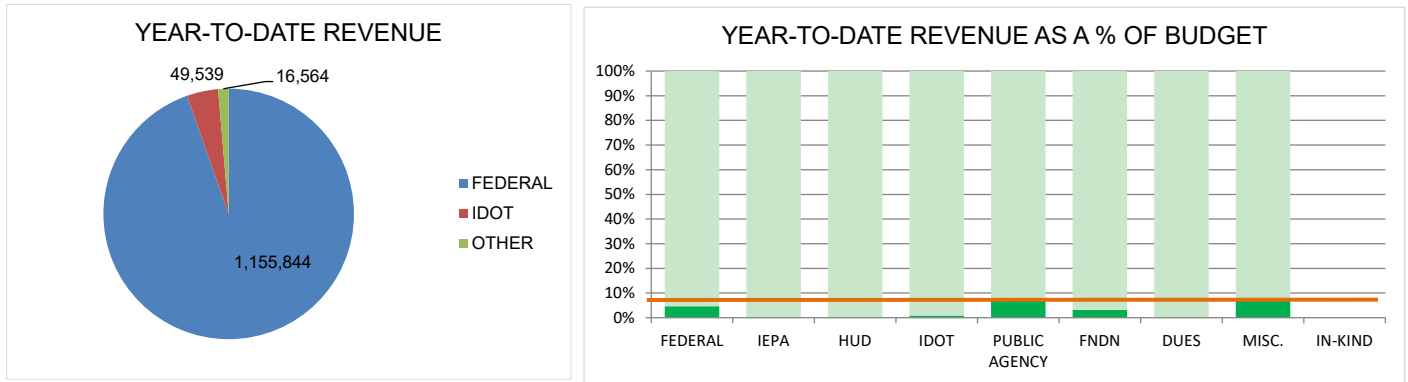


**CHICAGO METROPOLITAN AGENCY FOR PLANNING  
MONTHLY REVENUE AND EXPENDITURE REPORT  
AS OF JULY 31, 2022**

**REVENUE**



**REVENUE OVERVIEW**

CMAP's funding for FY2023 is comprised of (78%) Federal, (18%) State, (3%) Other Public, Foundation, Non-Public Funding and Miscellaneous, and (2%) Local Dues. Using the straight-line method, CMAP's collected revenue in relation to budgeted revenue for the month of July should be approximately 9%. As of July 2022, CMAP has collected 3.8% of its budgeted revenue from the sources identified in the Year-To-Date Revenue tables above. CMAP's grant with IDOT is a reimbursable agreement. Therefore, revenues will always lag expenses in a given fiscal month. Further, the transition from one fiscal year end to the next generally causes a delay in payments received from IDOT as both CMAP and IDOT work to close the previous fiscal year.

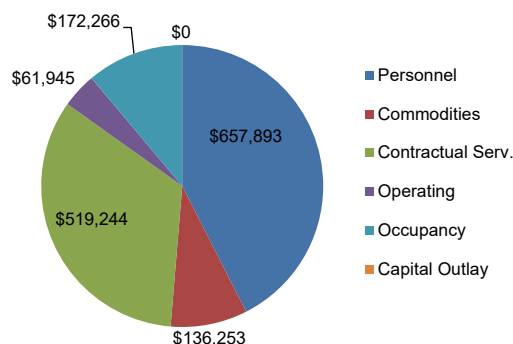
Local dues continues to be a critical component of CMAP's funding strategy as it supports work not funded through the State or other grant funding sources. Since its inception, CMAP has maintained local dues at its adopted amount of approximately \$887,000. With CMAP's increasing operating budget, the agency has not instituted a pass-thru of these increased cost through an increase in local dues to our partners and communities. Since its inception in 2016, the agency has collected each year 99% of all local dues. Through July 2022, CMAP collected 93.9% of FY2022 dues.

**Notes:**

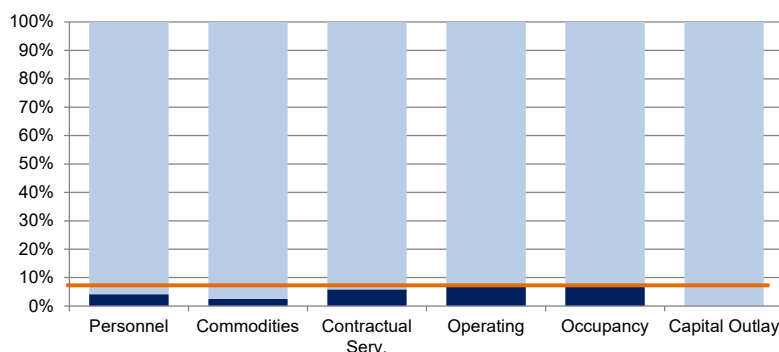
As of 07/31/2022, 9% of the fiscal year is complete. See orange trend line on YTD Revenue as a % of year complete.

## EXPENDITURES

YEAR-TO-DATE EXPENDITURES

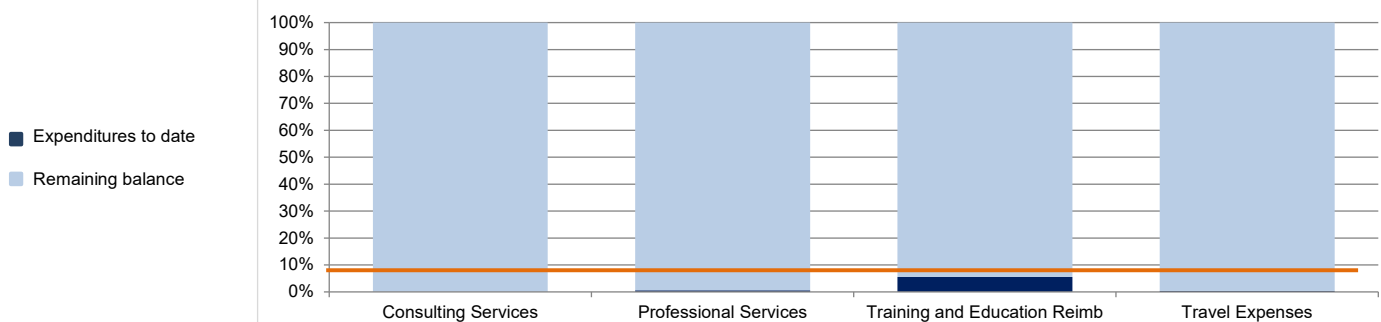


YEAR-TO-DATE EXPENDITURES AS A % OF BUDGET



## EXPENDITURE HIGHLIGHTS

YEAR-TO-DATE EXPENDITURES AS A % OF BUDGET DETAIL



## EXPENDITURE OVERVIEW

Using the straight-line method, CMAP's expenses for the month of May should trend towards 9% of budget. As of July 2022, the agency has expended 4.3% of its budget. The three highest categories of expenditures for the fiscal year-to-date are personnel at 4.4%, contractual services at 5.9%, and occupancy at 7.7%. Personnel expenses along with contractual services continue to lag behind expectations. The largest contributor to below trending expenses is staff recruitment and turnover. Similar to employers throughout the country, the agency is contending with a very competitive job market. The agency is experiencing greater than 15% turnover as compared to a historical average turnover of around 10%. It is also increasingly challenging to recruit and maintain talent in this highly competitive market. This also has a direct impact on consultant service expenditures as staff are required to manage consultant-led projects. Consulting services were 0.0% fiscal year-to-date. In addition, the agency has paused its project management implementation project until a new Director of Strategic Alignment can be hired that would be responsible for managing this process. Implementation of project management will be a critical component to effectively managing projects going forward.

The first table "Expenditures" provides expenditures for the six categories that make up the agency's budget. The second table reflects the highest four sub-categories in CMAP's budget. Consulting and Professional Services are under the Contractual Expense Category and Training & Education and Travel Expenses are under the Operating Expense Category. For definition of the six categories that comprise the CMAP budget, see below.

### CMAP Expenses Categories

Personnel expenses for salaries and wages provided for all persons employed by CMAP are included in this category. Leave hours taken such as vacation, sick, personal days, parental and family & medical leaves are included in this category.

Commodities are supplies, materials and articles which are consumed during their use or are materially altered when used. These items have a unit cost under \$3,000.00, a limited life, and are not subject to depreciation.

Contractual Services are expenditures for contracted services performed by non-employees which are required by a division or the board in the execution of its assigned function.

General Operating expenses include payments for services provided to CMAP in the normal operations of a business. These include postage, meeting expenses, memberships, conferences, etc. Employee travel reimbursements are also under this expenditure category including both in-region and out-of-region travel and related related training expenses.

Occupancy expenses are rent/office maintenance expenses which include payment of utility costs, office lease, real estate taxes, telephone charges, monthly parking fees related to the leases, and office maintenance provided by the building operations. This would include all costs paid by CMAP to occupy the physical office space.

Capital expenses include payments for the acquisition, replacement, or substantial increase in value of assets which are not expendable in first use, with a life expectancy exceeding one year, subject to depreciation and with a unit cost greater than \$3,000.00.

### Notes:

As of 07/31/2022, 9% of the fiscal year is complete. See orange trend line on YTD Expenditures as a % of year complete.

**CHICAGO METROPOLITAN AGENCY FOR PLANNING  
MONTHLY SUMMARY REPORT  
07/31/2022**

	<b>Received/ Expended To Date</b>	<b>FY 2023 Budget</b>	<b>Remaining Balance</b>	<b>% of Budget</b>
<b>OPERATIONAL</b>				
<b>REVENUES</b>				
<b>By Program</b>				
Federal	\$ 1,231,496	\$ 20,936,191	\$ 19,704,694	5.9%
Statewide Research & Local Planning	(75,653)	3,913,138	3,988,791	-1.9%
IDOT	49,539	5,634,808	5,585,269	0.9%
IEPA	-	161,395	161,395	0.0%
HUD	-	6,754	6,754	100.0%
Other Public Agencies	7,688	107,671	99,983	7.1%
Foundations and Non-Public Agencies	6,317	200,000	193,683	3.2%
Contributions	-	887,486	887,486	0.0%
Miscellaneous	2,559	32,600	30,041	7.9%
<b>Total Revenues</b>	<b>\$ 1,221,946</b>	<b>\$ 31,880,043</b>	<b>\$ 30,658,097</b>	<b>3.8%</b>
<b>EXPENDITURES</b>				
<b>By Category</b>				
Personnel	\$ 657,893	\$ 15,887,722	\$ 15,229,829	4.1%
Commodities	136,253	5,439,796	5,303,543	2.5%
Contractual Services	519,244	8,815,084	8,295,840	5.9%
Operating Expenses	61,945	868,040	806,095	7.1%
Occupancy Expenses	172,266	2,235,444	2,063,178	7.7%
Capital Outlay	-	286,000	286,000	0.0%
<b>Total Expenditures</b>	<b>\$ 1,547,601</b>	<b>\$ 33,532,085</b>	<b>\$ 31,984,485</b>	<b>4.6%</b>
<b>NON-OPERATIONAL</b>				
<b>REVENUE</b>				
Pass-Through	\$ -	\$ 3,199,500	\$ 3,199,500	0.0%
Council of Mayors	-	1,916,368	1,916,368	0.0%
CMAP Match	-	-	-	0.0%
In-Kind Services	-	-	-	0.0%
<b>Total, Non-Operations Revenues</b>	<b>\$ -</b>	<b>\$ 5,115,868</b>	<b>\$ 5,115,868</b>	<b>0.0%</b>
<b>EXPENDITURES</b>				
Pass-Through	\$ -	\$ 3,199,500	\$ 3,199,500	0.0%
Council of Mayors	-	1,916,368	1,916,368	0.0%
CMAP Match	-	5,037	5,037	0.0%
In-Kind Services	-	-	-	0.0%
Applied Overhead	-	2,827,325	2,827,325	0.0%
<b>Total, Non-Operations Expenditures</b>	<b>\$ -</b>	<b>\$ 7,948,230</b>	<b>\$ 7,948,230</b>	<b>0.0%</b>

# CHICAGO METROPOLITAN AGENCY FOR PLANNING

## MONTHLY CASH REPORT

### AS OF JULY 31, 2022

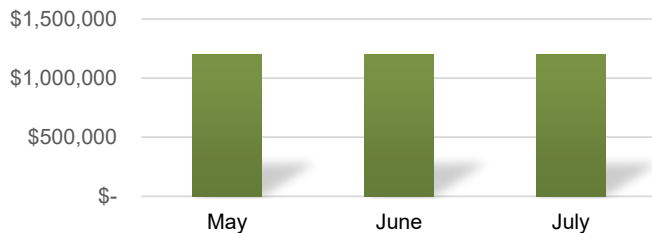
#### BMO HARRIS CHECKING



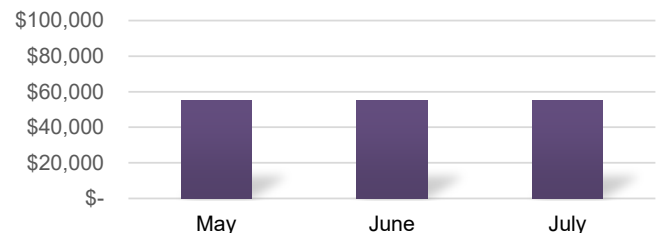
#### BMO HARRIS GENERAL INVESTMENT



#### BMO HARRIS CD



#### BMO HARRIS PDP



## MONTHLY CASH OVERVIEW

#### ***What caused the change in balance for each of the cash accounts?***

**BMO Harris Checking Account:** Wire transfers of \$2.9 million from the General Investment account funded operating activities for the month of July. Operating activities were comprised of \$779 thousand in personnel related costs, and \$2.2 million in payables.

**BMO Harris General Investment Account:** Wire transfers of \$1.8 million resulting from monthly revenue activity partially funded \$2.9 million in transfers to the Checking account for the month of July.

**BMO Harris CD:** No activity has occurred in this account during FY2023.

**BMO Harris Peters Fellowship:** Monthly interest was the only activity in this account during FY2023.

#### ***Are we meeting our Federal reserve commitment of \$5,000,000 as outlined in the agency's 2018 MPO Certification?***

The agency's cash balance fluctuates throughout the year since the funding is mainly on a reimbursement basis. Annually, the cash level during June and July is at its lowest point. This is due to the State's and the agency's fiscal year end close. Therefore, 2nd and 3rd quarter cashflow should be in line with this requirement. 1st and 4th quarter cashflow are more impacted by the fiscal year-end close-out process. This reserve commitment includes the \$1.2 million CD the agency holds as a security deposit with the OPO landlord.

11777	7/5/2022	Comcast	6/11-7/10/22 TV Service Fee	\$78.67
11778	7/5/2022	Vision Service Plan (IL)	7/22 Vision - COBRA	\$1,161.71
11779	7/7/2022	ABDULKADER A ABBAS	Camera Install Travel	\$81.55
11780	7/7/2022	Aflac	5/22 Aflac PR WH	\$315.72
11781	7/7/2022	Blue Cross Blue Shield of Illinois	7/22 Retirees Health	\$112,259.36
11782	7/7/2022	MICHAEL BROWN	Washington Park Meeting Travel	\$34.63
11783	7/7/2022	JULIE BURROS	DPD Meeting Expenses	\$177.00
11784	7/7/2022	CINDY CAMBRAY	LSBL Palenque Fest Travel	\$73.39
11785	7/7/2022	Civiltech Engineering Inc	South Suburban Cook County Loc	\$7,915.00
11786	7/7/2022	Delta Dental - Risk	7/22 Dental COBRA	\$7,265.69
11787	7/7/2022	Design Workshop Inc	PAO A: Sugar Grove Comp	\$15,425.00
11788	7/7/2022	ESRI	5/26/22-5/25/23 Plan	\$16,359.00
11789	7/7/2022	Inc. Jacobs Engineering Group	A11 PAO E Burlington CIP	\$47,826.50
11790	7/7/2022	LaSalle Network	Admin work 6/6-6/10 Increased	\$1,224.01
11791	7/7/2022	Lenovo Inc	Lenovo T15 laptop	\$1,585.00
11792	7/7/2022	McHenry County Division of Transportation	McHenry COM	\$5,717.52
11793	7/7/2022	Pace Suburban Bus Service	FY22 Pace Operations	\$6,737.87
11794	7/7/2022	STEPHANE PHIFER	NARC Conference Registration	\$2,005.12
11795	7/7/2022	Resource Systems Group Inc	FY22 Activity Based Model	\$19,920.77
11796	7/7/2022	JOSE RODRIGUEZ	6/16-6/28 Clamps,Screwdriver	\$132.20
70028	7/7/2022	State Employee Retirement System of Illinois	5/22 Employees EE WH	\$29,373.19
70029	7/7/2022	Will County Division of Transportation	Will County ITS Study	\$380.74
70030	7/11/2022	Food For Thought	7/12 Catering Brookings Event	\$917.00
11797	7/14/2022	ABDULKADER A ABBAS	7/6 Cam/Radar Install Travel	\$43.75
11798	7/14/2022	AECOM Technical Services Inc	FY22 Mobility Recovery Project	\$20,710.00
11799	7/14/2022	AMPORF	6/30/22 Phase8 Travel Soft Dev	\$70,000.00
11800	7/14/2022	Applied Pavement Technology Inc	5/1-5/30 Municipal pave mgmt	\$15,500.00
11801	7/14/2022	ASI	Barracuda Networks: Email Pro	\$18,595.80
11802	7/14/2022	MARY VICTORIA BARRETT	6/20-6/22 Intern Welcome Exp	\$53.95
11803	7/14/2022	Village of Bedford Park	5/2-5/31 Southwest COM	\$4,303.00
11804	7/14/2022	SARAH BUCHHORN	1.5 Dozen Donut Bike Challenge	\$48.29
11805	7/14/2022	DUSTIN CALLIARI	6/17 IIPD Board Meet Travel	\$36.24
11806	7/14/2022	CDW Government Inc	FY23 Adobe Acrobat Pro DC	\$18,620.00
11807	7/14/2022	Center for Neighborhood Technology	Equitable Engagement Program	\$10,244.50
11808	7/14/2022	Chicago Office Technology Group	FY22 COTG Maintenance Agree	\$1,071.18
11809	7/14/2022	City Club of Chicago	5/5 Congressman Mike Quigley	\$90.00
11810	7/14/2022	Clarity Partners LLC	Website development/support	\$980.16
11811	7/14/2022	Coffee Unlimited	6/20 Coffee & Water Erin Meet	\$912.66
11812	7/14/2022	MICHAEL J COLLINS	9/20-9/21/22 ICMA Conf Reg	\$750.00
11813	7/14/2022	Creative Financial Staffing LLC	FY22 Finance temp help	\$1,687.50
11814	7/14/2022	Dell Marketing LP	Dell PowerProtect 6900	\$126,197.06
11815	7/14/2022	DuPage Mayors & Managers Conference	5/22 DuPage MMC	\$25,016.07
11816	7/14/2022	ESRI	ArcGIS Online Creator (Formerl	\$64,044.00
11817	7/14/2022	NICHOLAS FERGUSON	6/29 GISC Cert Annual maintain	\$95.00
11818	7/14/2022	Fox River Ecosystem Partnership	4/4-6/30 Public Outreach Activ	\$550.00
11819	7/14/2022	Garveys Office Products Inc	Pens, Notebooks, Name Badges	\$615.78
11820	7/14/2022	Gewalt Hamilton Associates Inc	5/2-5/27 PAO A Central Council	\$4,512.50
11821	7/14/2022	ELIZABETH G GINSBERG	5/12/22 WP+D Spring 2022 Pro	\$20.00
11822	7/14/2022	JACOB M GORDON	6/29-6/30 NIU Radar Travel	\$115.51
11823	7/14/2022	GovTempsUSA LLC	6/19-6/26 Interim HR Director	\$6,825.00
11824	7/14/2022	Health Care Cost Management Inc	6/22 FSA admin fees	\$2,380.60
11825	7/14/2022	ICF Incorporated LLC	FY22 GHG inventory	\$6,599.30
11826	7/14/2022	Inc. Jacobs Engineering Group	PAO C Bellwood	\$7,241.84
11827	7/14/2022	KeldairHR	6/20/22 Hiring System Upgrade	\$749.00
11828	7/14/2022	The Lakota Group	5/1-5/31 Hickory Hill Comp Pln	\$1,725.00
11829	7/14/2022	DIANA MARTINEZ	Homes for Changing Reg Travel	\$22.99
11830	7/14/2022	McDonald Hopkins LLC	5/6-5/27/22 Legal Services	\$1,010.00
11831	7/14/2022	AMY MCEWAN	5/17-5/27/22 Meeting Expenses	\$66.76
11832	7/14/2022	Mutual of Omaha	7/22 life insurance - EE	\$4,536.22
11833	7/14/2022	COLE R NEDER	6/8-6/21 CIP Meet/Lansing Meet	\$64.00
11834	7/14/2022	TODD E SCHMIDT	5/23-6/20 Safety Train Travel	\$80.26
11835	7/14/2022	SHI International Corporation	KnowBe4 security training	\$2,302.80
11836	7/14/2022	SLG Innovation Inc	6/22 IT consulting	\$60,912.78
11837	7/14/2022	TierPoint LLC	5/1-5/31 Colocation services	\$50.23
11838	7/14/2022	US Bank HSA	7/15/22 HSA Deduction EE	\$1,696.17
11839	7/14/2022	BLANCA VELA-SCHNEIDER	FY22 Table Tent Cards	\$36.27
11840	7/14/2022	Warehouse Direct	4/21/22 5 Pk Cardstock	\$231.80
11841	7/14/2022	Will County Governmental League	5/22 Will County Governmental	\$7,951.74
70031	7/14/2022	AED Superstore	5/31/22 Replacement AED	\$3,027.00
70032	7/14/2022	AVI Systems Inc	AV consulting services	\$2,495.00
70033	7/14/2022	EMS Communications LLC	6/21 Custom Com Skills Webinar	\$6,000.00
70034	7/14/2022	PTM Document Systems	3/15/22 Payroll Check stock	\$109.44

70035	7/14/2022	Woods and Poole Economics Inc	FY22 Woods & Poole Econ Data	\$3,400.00
11899	7/15/2022	ComEd	6/1-6/30/22 Electricity	\$1,321.39
11842	7/21/2022	Aflac	6/22 Aflac PR WH	\$272.16
11843	7/21/2022	ERIN L ALEMAN	6/17/22 B6 Summit Travel	\$255.50
11844	7/21/2022	ASI	Electronic HP Care Pack Instal	\$2,039.00
11845	7/21/2022	BerryDunn	ERP Assessment project	\$1,775.00
11846	7/21/2022	Chicago Office Technology Group	6/24 Regular Copy Paper	\$1,524.00
11847	7/21/2022	Chicago Transit Authority	5/1-5/31 FY22 CTA Operations	\$82,279.48
11848	7/21/2022	City Club of Chicago	5/24/22 Assessor Fritz Kaegi	\$430.00
11849	7/21/2022	Dell Marketing LP	FY22 Annual Microsoft Maintain	\$174,018.89
11850	7/21/2022	Executives Club of Chicago	FY22 Annual Membership dues	\$600.00
11851	7/21/2022	GovTempsUSA LLC	6/30 Interim HR Director	\$3,150.00
11852	7/21/2022	Granicus LLC	FY23 GovDelivery Annual Lease	\$16,300.00
11853	7/21/2022	JANE GROVER	4/4 GARE training registration	\$927.00
11854	7/21/2022	HOLLY L HUDSON	4-6/22 Ind Creek Water Travel	\$201.24
11855	7/21/2022	IMS Infrastructure Management Services LLC	4/1-4/17 municipal pave mgmt	\$27,367.85
11856	7/21/2022	Lake County Division of Transportation	4/22 Lake County	\$15,299.62
11857	7/21/2022	Diane McCoy	06/22 HR Benefits Guide Design	\$1,600.00
11858	7/21/2022	McHenry County Division of Transportation	5/22 McHenry COM	\$82,093.76
11859	7/21/2022	Metra	4-6/22 Metra FY22 Operating	\$58,909.16
11860	7/21/2022	Mileage Based User Fee Alliance	FY23 MBUF Alliance Dues	\$5,000.00
11861	7/21/2022	Northwest Municipal Conference	5/1-5/31 NWMC	\$29,082.12
11862	7/21/2022	Resource Systems Group Inc	5/22 FY22 Activity Based Model	\$21,925.26
11863	7/21/2022	JOSE RODRIGUEZ	Pave Mgmt/Cam&Radar Travel	\$404.76
11864	7/21/2022	Teska Associates	5/3-5/31 DuPage Lake Street	\$4,101.22
11865	7/21/2022	TierPoint LLC	6/1-6/30 Colocation services	\$60.79
11866	7/21/2022	West Central Municipal Conference	5/22 North Central COM (WCMC)	\$1,546.52
11867	7/21/2022	ALONZO JOSUE ZAMARRON	FY22 AIGA Professional Dues	\$145.83
11868	7/21/2022	Zones Inc	VMware vRealize Operations 8 A	\$43,510.60
70036	7/21/2022	Interior Investments LLC	FY22 Herman Miller Aeron Chair	\$2,377.43
70037	7/21/2022	State Employee Retirement System of Illinois	June 2022 Employees WH	\$23,989.08
11869	7/22/2022	Comcast	6/22 Internet	\$1,000.00
11901	7/25/2022	CenturyLink	6/22 Teleconference	\$26.00
11870	7/28/2022	601W Companies Chicago MT LLC	8/22 Rent	\$164,986.33
11871	7/28/2022	ASI	Electronic HP Care Pack Instal	\$6,622.00
11872	7/28/2022	CAROLYN ELIZABETH BACK	7/21 Tshirts for FLIP students	\$2,484.05
11873	7/28/2022	Baker Tilly Virchow Krause & Company LLP	6/30 Accounting services	\$19,687.00
11874	7/28/2022	Bang the Table USA LLC	FY23 online public engagement	\$44,040.00
11875	7/28/2022	Baxter & Woodman Inc	A1 PAO A Village of Calumet	\$1,885.00
11876	7/28/2022	Bentley Systems Inc	FY23 Emme software training	\$10,500.00
11877	7/28/2022	BerryDunn	FY23 ERP Assessment project	\$1,910.00
11878	7/28/2022	Blue Cross Blue Shield of Illinois	8/22 Retirees/COBRA Health	\$114,935.95
11879	7/28/2022	LILY ROSE BRACK	Lbrack - 2022 APA state conf	\$200.00
11880	7/28/2022	Budget Rent A Car System Inc	5/26-5/27/22 L Bayley Rental	\$286.65
11881	7/28/2022	Canva US Inc	6/22-6/23 Canva Pro Licenses	\$419.99
11882	7/28/2022	Delta Dental - Risk	8/22 COBRA/Retirees dental	\$7,562.92
11883	7/28/2022	The Delta Institute	6/1-6/30 PAO A FY22 Planning	\$100.00
11884	7/28/2022	Dun and Bradstreet	FY23 Data Product & Service	\$114,737.00
11885	7/28/2022	EcolInteractive Inc	Integrated TIP database Year 2	\$15,125.00
11886	7/28/2022	Egret & Ox Planning LLC	6/1-6/30 Planning Generalist	\$4,775.00
11887	7/28/2022	Gewalt Hamilton Associates Inc	5/31-6/27/22 A2 PAO A Central	\$5,880.00
11888	7/28/2022	JACOB M GORDON	7/13-7/21 Setup/Takedown Travel	\$176.69
11889	7/28/2022	Health Care Cost Management Inc	7/29/22 Health FSA PR WH	\$2,168.48
11890	7/28/2022	Inc. Jacobs Engineering Group	6/30/22 Highway-Rail Grade	\$35,556.07
11891	7/28/2022	Omegabit LLC	6/1-6/30/22 Website hosting	\$2,824.95
11892	7/28/2022	Pace Suburban Bus Service	6/1-6/30 FY22 Pace Operations	\$108,254.29
11893	7/28/2022	Sam Schwartz Engineering	5/28-6/24/22 PAO A Bartlett	\$8,657.50
11894	7/28/2022	TIP Strategies Inc	Post COVID-19 Regional Assessm	\$23,175.00
11895	7/28/2022	US Bank HSA	7/22 Statement Fee	\$1,632.17
11896	7/28/2022	BEATRIX EDLYN GUE YAN	7/18/22 NEXT Proj Travel	\$26.42
11897	7/28/2022	Zones Inc	FY23 Production Support/Subs	\$18,017.54
70038	7/28/2022	Hertz Corporation	J Patton Car Rental 6/7-6/8/22	\$46.98
70039	7/28/2022	Miovision Technologies	6/19-6/23 Road Vol/Stand Turn	\$318.36
70040	7/28/2022	RA Malatest and Associates	4/1-5/31/22 RSG Pro Fees	\$8,120.84
11898	7/29/2022	BMO Harris Bank Master Card	Amazon Water Filters	\$15,979.14
DD	7/1/2022	BMO Harris Bank	Payroll	\$230,157.19
DD	7/1/2022	State Disbursement Unit	PY Withholding	\$391.76
DD	7/1/2022	CTA	Ventra Transit Benefit Card Payment	\$690.00
CR	7/1/2022	IMRF	Cash receipt for Retirees Insurance	(\$2,917.66)
JE	7/1/2022	BMO Harris Bank	Payroll	(\$230,157.19)
WT	7/6/2022	IL Department of Revenue	State Income Taxes	\$15,144.80
WT	7/6/2022	Internal Revenue Service	Federal Income Taxes	\$91,820.73

WT	7/6/2022 Michigan Department of Revenue	State Income Taxes	\$380.72
CR	7/7/2022 Internal Revenue Service	Federal Transfer Credit	(\$532.56)
DD	7/8/2022 BMO Harris Bank	Payroll	\$358.29
DD	7/8/2022 BMO Harris Bank	Payroll	\$1,686.75
DR	7/8/2022 Internal Revenue Service	Federal Transfer Debit	\$532.56
DR	7/12/2022 BMO Harris Bank	Fee Standby Letter of Credit	\$4,600.00