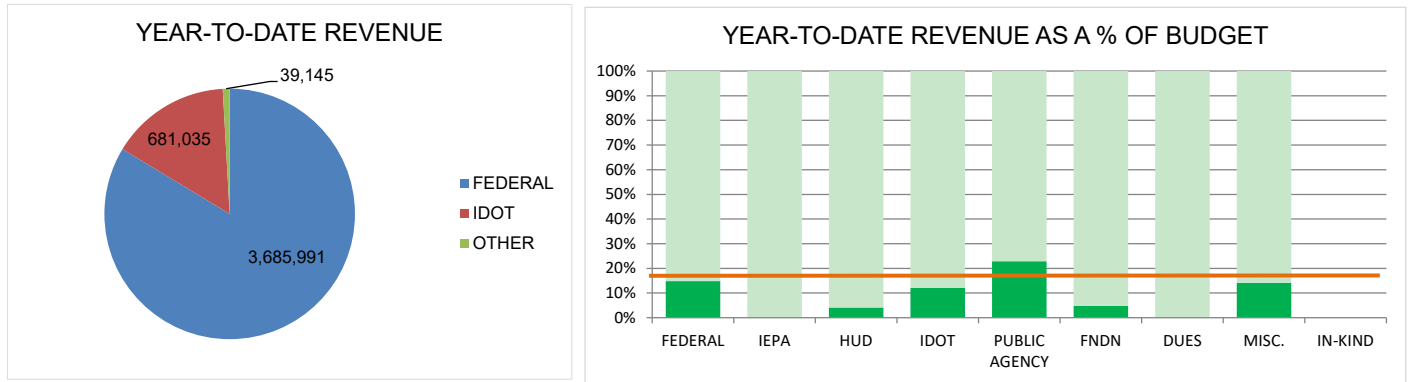


**CHICAGO METROPOLITAN AGENCY FOR PLANNING  
MONTHLY REVENUE AND EXPENDITURE REPORT  
AS OF AUGUST 31, 2022**

**REVENUE**



**REVENUE OVERVIEW**

CMAP's funding for FY2023 is comprised of (78%) Federal, (18%) State, (3%) Other Public, Foundation, Non-Public Funding and Miscellaneous, and (2%) Local Dues. Using the straight-line method, CMAP's collected revenue in relation to budgeted revenue for the month of August should be approximately 17%. As of August 2022, CMAP has collected 13.8% of its budgeted revenue from the sources identified in the Year-To-Date Revenue tables above. CMAP's grant with IDOT is a reimbursable agreement. Therefore, revenues will always lag expenses in a given fiscal month. Further, the transition from one fiscal year end to the next generally causes a delay in payments received from IDOT as both CMAP and IDOT work to close the previous fiscal year.

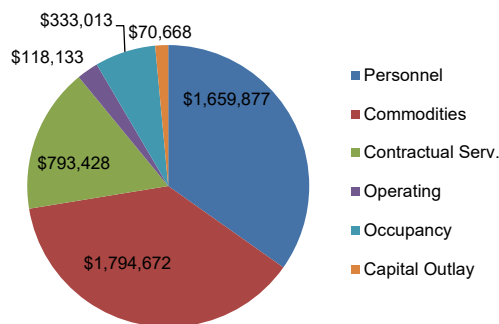
Local dues continues to be a critical component of CMAP's funding strategy as it supports work not funded through the State or other grant funding sources. Since its inception, CMAP has maintained local dues at its adopted amount of approximately \$887,000. With CMAP's increasing operating budget, the agency has not instituted a pass-thru of these increased cost through an increase in local dues to our partners and communities. Since its inception in 2016, the agency has collected each year 99% of all local dues. Through August 2022, CMAP collected 95.5% of FY2022 dues.

**Notes:**

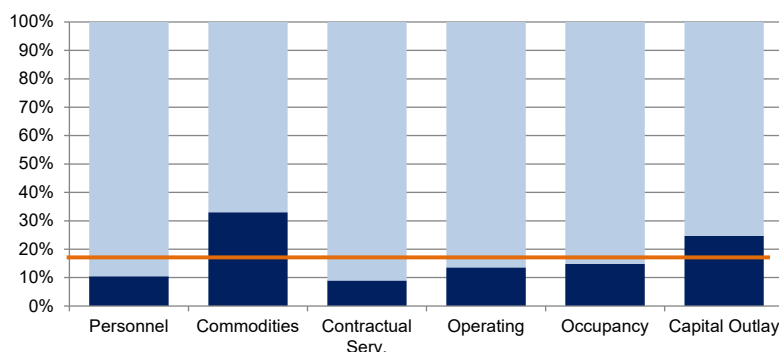
As of 08/31/2022, 17% of the fiscal year is complete. See orange trend line on YTD Revenue as a % of year complete.

## EXPENDITURES

### YEAR-TO-DATE EXPENDITURES

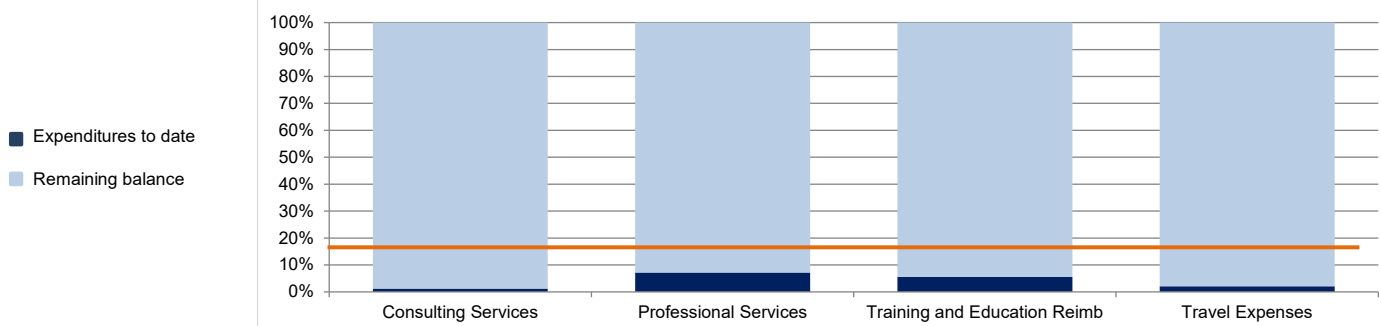


### YEAR-TO-DATE EXPENDITURES AS A % OF BUDGET



## EXPENDITURE HIGHLIGHTS

### YEAR-TO-DATE EXPENDITURES AS A % OF BUDGET DETAIL



## EXPENDITURE OVERVIEW

Using the straight-line method, CMAP's expenses for the month of July should trend towards 17% of budget. As of August 2022, the agency has expended 13.1% of its budget. The three highest categories of expenditures for the fiscal year-to-date are personnel at 10.4%, contractual services at 9.0%, and commodities at 33%. Personnel expenses along with contractual services continue to lag behind expectations. The largest contributor to below trending expenses is staff recruitment and turnover. Similar to employers throughout the country, the agency is contending with a very competitive job market. The agency is experiencing greater than 15% turnover as compared to a historical average turnover of around 10%. It is also increasingly challenging to recruit and maintain talent in this highly competitive market. This also has a direct impact on consultant service expenditures as staff are required to manage consultant-led projects. Consulting services were 1.2% fiscal year-to-date. In addition, the agency has paused its project management implementation project until a new Director of Strategic Alignment can be hired that would be responsible for managing this process. Implementation of project management will be a critical component to effectively managing projects going forward.

The first table "Expenditures" provides expenditures for the six categories that make up the agency's budget. The second table reflects the highest four sub-categories in CMAP' budget. Consulting and Professional Services are under the Contractual Expense Category and Training & Education and Travel Expenses are under the Operating Expense Category. For definition of the six categories that comprise the CMAP budget, see below.

### CMAP Expenses Categories

Personnel expenses for salaries and wages provided for all persons employed by CMAP are included in this category. Leave hours taken such as vacation, sick, personal days, parental and family & medical leaves are included in this category.

Commodities are supplies, materials and articles which are consumed during their use or are materially altered when used. These items have a unit cost under \$3,000.00, a limited life, and are not subject to depreciation.

Contractual Services are expenditures for contracted services performed by non-employees which are required by a division or the board in the execution of its assigned function.

General Operating expenses include payments for services provided to CMAP in the normal operations of a business. These include postage, meeting expenses, memberships conferences, etc. Employee travel reimbursements are also under this expenditure category including both in-region and out-of-region travel and related training expenses.

Occupancy expenses are rent/office maintenance expenses which include payment of utility costs, office lease, real estate taxes, telephone charges, monthly parking fees related to the leases, and office maintenance provided by the building operations. This would include all costs paid by CMAP to occupy the physical office space.

Capital expenses include payments for the acquisition, replacement, or substantial increase in value of assets which are not expendable in first use, with a life expectancy exceeding one year, subject to depreciation and with a unit cost greater than \$3,000.00.

### Notes:

As of 08/31/2022, 17% of the fiscal year is complete. See orange trend line on YTD Expenditures as a % of year complete.

**CHICAGO METROPOLITAN AGENCY FOR PLANNING  
MONTHLY SUMMARY REPORT  
08/31/2022**

	<b>Received/ Expended To Date</b>	<b>FY 2023 Budget</b>	<b>Remaining Balance</b>	<b>% of Budget</b>
<b>OPERATIONAL</b>				
<b>REVENUES</b>				
<b>By Program</b>				
Federal	\$ 2,396,898	\$ 20,936,191	\$ 18,539,292	11.4%
Statewide Research & Local Planning	1,289,093	3,913,138	2,624,046	32.9%
IDOT	681,035	5,634,808	4,953,773	12.1%
IEPA	-	161,395	161,395	0.0%
HUD	281	6,754	6,473	100.0%
Other Public Agencies	24,683	107,671	82,987	22.9%
Foundations and Non-Public Agencies	9,564	200,000	190,436	4.8%
Contributions	-	887,486	887,486	0.0%
Miscellaneous	4,617	32,600	27,983	14.2%
<b>Total Revenues</b>	<b>\$ 4,406,171</b>	<b>\$ 31,880,043</b>	<b>\$ 27,473,872</b>	<b>13.8%</b>

<b>EXPENDITURES</b>				
<b>By Category</b>				
Personnel	\$ 1,659,877	\$ 15,887,722	\$ 14,227,845	10.4%
Commodities	1,794,672	5,439,796	3,645,124	33.0%
Contractual Services	793,428	8,815,084	8,021,655	9.0%
Operating Expenses	118,133	868,040	749,907	13.6%
Occupancy Expenses	333,013	2,235,444	1,902,430	14.9%
Capital Outlay	70,668	286,000	215,332	24.7%
<b>Total Expenditures</b>	<b>\$ 4,769,791</b>	<b>\$ 33,532,085</b>	<b>\$ 28,762,295</b>	<b>14.2%</b>

**NON-OPERATIONAL**

<b>REVENUE</b>				
Pass-Through	-	\$ 3,199,500	\$ 3,199,500	0.0%
Council of Mayors	-	1,916,368	1,916,368	0.0%
CMAP Match	-	-	-	0.0%
In-Kind Services	-	-	-	0.0%
<b>Total, Non-Operations Revenues</b>	<b>\$ -</b>	<b>\$ 5,115,868</b>	<b>\$ 5,115,868</b>	<b>0.0%</b>

<b>EXPENDITURES</b>				
Pass-Through	-	\$ 3,199,500	\$ 3,199,500	0.0%
Council of Mayors	-	1,916,368	1,916,368	0.0%
CMAP Match	-	5,037	5,037	0.0%
In-Kind Services	-	-	-	0.0%
Applied Overhead	-	2,827,325	2,827,325	0.0%
<b>Total, Non-Operations Expenditures</b>	<b>\$ -</b>	<b>\$ 7,948,230</b>	<b>\$ 7,948,230</b>	<b>0.0%</b>

# CHICAGO METROPOLITAN AGENCY FOR PLANNING

## MONTHLY CASH REPORT

### AS OF AUGUST 31, 2022

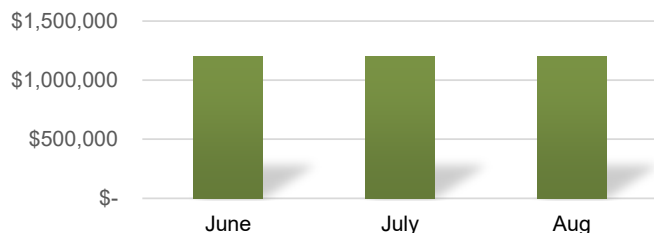
#### BMO HARRIS CHECKING



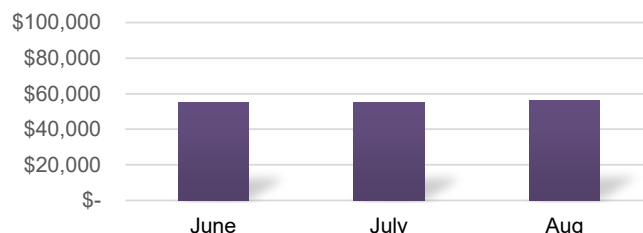
#### BMO HARRIS GENERAL INVESTMENT



#### BMO HARRIS CD



#### BMO HARRIS PDP



## MONTHLY CASH OVERVIEW

#### ***What caused the change in balance for each of the cash accounts?***

**BMO Harris Checking Account:** Wire transfers of \$3.2 million from the General Investment account partially funded operating activities for the month of August. Operating activities were comprised of \$937 thousand in personnel related costs, and \$2.4 million in payables.

**BMO Harris General Investment Account:** Wire transfers of \$3.7 million resulting from monthly revenue activity funded \$3.2 million in transfers to the Checking account for the month of July.

**BMO Harris CD:** No activity has occurred in this account during FY2023.

**BMO Harris Peters Fellowship:** Monthly interest and a contribution of \$1,050 was the only activity in this account during FY2023.

#### ***Are we meeting our Federal reserve commitment of \$5,000,000 as outlined in the agency's 2018 MPO Certification?***

The agency's cash balance fluctuates throughout the year since the funding is mainly on a reimbursement basis. Annually, the cash level during June and July is at its lowest point. This is due to the State's and the agency's fiscal year end close. Therefore, 2nd and 3rd quarter cashflow should be in line with this requirement. 1st and 4th quarter cashflow are more impacted by the fiscal year-end close-out process. This reserve commitment includes the \$1.2 million CD the agency holds as a security deposit with the OPO landlord.

11900	8/1/2022	Vision Service Plan (IL)	7/22 Vision - COBRA	\$1,119.28
11902	8/4/2022	ABDULKADER A ABBAS	7/20-7/21/22 Radar/Cam travel	\$98.69
11903	8/4/2022	AECOM Technical Services Inc	6/1-6/30 Mobility Recovery Pro	\$21,665.00
11904	8/4/2022	ERIN L ALEMAN	Metro Civic Conf Travel	\$1,000.63
11905	8/4/2022	Village of Bedford Park	6/22 Southwest COM	\$7,153.16
11906	8/4/2022	CDW Government Inc	FY23Renew Adobe Acrobat Pro DC	\$17,565.55
11907	8/4/2022	Chicago Transit Authority	5/1-6/30 CTA RPM Core	\$47,188.65
11908	8/4/2022	Civiltech Engineering Inc	5/28-6/30 Truck Routing Study	\$12,964.50
11909	8/4/2022	Cogent Communications Inc	7/22 Internet	\$950.00
11910	8/4/2022	Design Workshop Inc	6/1-6/30/22 PAO B Country Club	\$15,272.50
11911	8/4/2022	KAMA DOBBS	7/27 LCCoM/STP APM Travel	\$68.49
11912	8/4/2022	First Communications LLC	7/22 Telephone	\$376.17
11913	8/4/2022	Marek Drell Gootman	6/30 Brookings via Cities GPS	\$52,000.00
11914	8/4/2022	Granicus LLC	FY23 Legistar Annual Lease	\$15,960.12
11915	8/4/2022	HDR Engineering Inc	5/22-6/30/22 PAO A Riverdale	\$24,825.89
11916	8/4/2022	ICF Incorporated LLC	5/28-6/30 FY22 GHG inventory	\$18,072.30
11917	8/4/2022	Inc. Jacobs Engineering Group	5/28-6/30 A12 PAO F Thornton	\$107,803.25
11918	8/4/2022	Lake County Division of Transportation	5/22 Lake County	\$29,302.04
11919	8/4/2022	Riordan Artistry Inc	FY23 PDP Fellow award	\$190.66
11920	8/4/2022	JOSE RODRIGUEZ	7/20-7/25 Tracker/Cam Travel	\$139.92
11921	8/4/2022	Sentinel Technologies Inc	6/14-6/30 Emerg Respond Config	\$1,443.75
11922	8/4/2022	BLANCA VELA-SCHNEIDER	7/8/22 Name badge levels	\$35.29
11923	8/4/2022	MARY ELIZABETH WEBER	FY22 Tuition Reimbursement	\$2,416.00
11924	8/4/2022	West Central Municipal Conference	5/22 Central COM	\$13,534.79
11925	8/4/2022	Will County Governmental League	6/22 Will County Gov League	\$7,272.41
70041	8/4/2022	Optiv Security Inc	FY22 Thinkst Canary and Hosted	\$6,405.00
11926	8/5/2022	Comcast	7/11-8/10 TV Service Fee	\$78.67
11927	8/5/2022	The Hartford	7/19/22-7/19/23 Workers Comp	\$19,078.00
11928	8/11/2022	ABDULKADER A ABBAS	Radar Install/Takedown Travel	\$103.63
11929	8/11/2022	AECOM Technical Services Inc	FY22 Project MGMT Oversight	\$6,570.00
11930	8/11/2022	Aflac	7/22 Aflac PR WH	\$408.24
11931	8/11/2022	ERIN L ALEMAN	Rail & Maritime Summit Travel	\$33.40
11932	8/11/2022	NORA JUNE BECK	7/21/22 Kane Board Meet Travel	\$40.00
11933	8/11/2022	MICHAEL BROWN	Sugar Grove/CCH mtg Travel	\$79.82
11934	8/11/2022	JULIE BURROS	7/20-8/1 CCH Comp Pln Travel	\$64.00
11935	8/11/2022	Canva US Inc	FY22 10 Canva Pro Licenses	\$419.99
11936	8/11/2022	Clarity Partners LLC	FY22 Website dev/support	\$1,820.00
11937	8/11/2022	Coffee Unlimited	FY22 Coffee and cafe supplies	\$494.63
11938	8/11/2022	DANIEL LEE COMEAUX	8/2/22 PRN Dues	\$45.00
11939	8/11/2022	Dell Marketing LP	FY22 Teams Room Standard Lic	\$122.11
11940	8/11/2022	JANE GROVER	Kendall/Kane COM Meet Travel	\$334.93
11941	8/11/2022	IMS Infrastructure Management Services LLC	FY22 municipal pavement mgmt	\$8,851.51
11942	8/11/2022	The Lakota Group	6/1-6/30 Hickory Hill Comp Pln	\$5,038.75
11943	8/11/2022	LaSalle Network	6/5/22 Admin Work	\$979.20
11944	8/11/2022	Lifeworks US Ltd	FY23 EAP Services/Lifeworks	\$601.02
11945	8/11/2022	DIANA MARTINEZ	7/8Waukegan Scoop Event Travel	\$93.00
11946	8/11/2022	Mesirow Financial	FY23 Investment Consulting Fee	\$4,219.80
11947	8/11/2022	JASON NAVOTA	7/21 Kane Board Meeting Travel	\$27.00
11948	8/11/2022	MARGARET CLAIRE RITZENTHALER	FY22 GIS certificate courses	\$245.00
11949	8/11/2022	JOSE RODRIGUEZ	Track Install/Takedown Travel	\$243.89
11950	8/11/2022	WTS	Chicago Tier 1 Partner Renewal	\$2,500.00
70042	8/11/2022	Turning Technologies	FY23 Software Lic Renew/HID	\$2,916.00
11951	8/12/2022	Health Care Cost Management Inc	08/12/2022 Health FSA PR WH	\$2,153.10
11952	8/12/2022	US Bank HSA	08/12/2022 HSA Deduction EE	\$16,309.57
11953	8/16/2022	ComEd	6/30-8/1/22 Electricy	\$1,463.72
11954	8/16/2022	UPS	UPS Shipping	\$30.62
11955	8/18/2022	ABDULKADER A ABBAS	Speed Radar Takedown Travel	\$57.63
11956	8/18/2022	MICHAEL BROWN	N Lawndale site visit travel	\$40.96
11957	8/18/2022	JONATHAN BURCH	FY23 APA-IL Register Conf	\$400.00
11958	8/18/2022	City Club of Chicago	9/12/22 Robin Kelly Event	\$180.00
11959	8/18/2022	Creative Financial Staffing LLC	Finance temp help	\$14,863.50
11960	8/18/2022	Dell Marketing LP	Dell Annual Hardware Sup Renew	\$10,932.30
11961	8/18/2022	Kane County Division of Transportation	5/22 Kane-Kendall COM	\$2,316.41
11962	8/18/2022	McHenry County Division of Transportation	6/22 McHenry COM	\$1,732.78
11963	8/18/2022	Mutual of Omaha	8/22 Life insurance - EE	\$5,120.75
11964	8/18/2022	NOAA	High definition land cover GIS	\$1,655,810.00
11965	8/18/2022	KATARZYNA M PIOTROWSKA	FY23 APA IL Conf Register Fee	\$250.00
11966	8/18/2022	JOSE RODRIGUEZ	Speed Tracker and Cam Travel	\$135.76
11967	8/18/2022	BLANCA VELA-SCHNEIDER	7/29 Creamer for Kitchen	\$77.55
11968	8/18/2022	BEATRIX EDLYN GUE YAN	8/1 Elevated Chicago Travel	\$59.28
70043	8/18/2022	State Employee Retirement System of Illinois	July 2022 Employees WH	\$22,898.67
11970	8/23/2022	UPS	UPS Shipping	\$74.04

11969	8/24/2022	Comcast	7/22 Internet	\$1,000.00
11971	8/25/2022	601W Companies Chicago MT LLC	9/22 Office maintenance	\$2,093.19
11972	8/25/2022	Applied Pavement Technology Inc	FY22 Municipal pavement mgmt	\$12,675.00
11973	8/25/2022	Applied Research Association Inc	FY22 TID-CMAP Pilot PMS	\$27,857.84
11974	8/25/2022	Baker Tilly Virchow Krause & Company LLP	Accounting services	\$18,551.00
11975	8/25/2022	MARY VICTORIA BARRETT	TeaMAP meeting expenses	\$432.51
11976	8/25/2022	Baxter & Woodman Inc	6/14-6/30 A1 PAO A Calumet	\$29,016.41
11977	8/25/2022	MICHAEL BROWN	APA Conf Registration	\$200.00
11978	8/25/2022	JULIE BURROS	APA Dues	\$250.00
11979	8/25/2022	DUSTIN CALLIARI	IIPD Plan Design Travel	\$43.25
11980	8/25/2022	Carahsoft Technology Corp	Annual LinkedIn Learning mnt	\$14,052.04
11981	8/25/2022	CDW Government Inc	Annual Cisco Maintenance Renew	\$630.00
11982	8/25/2022	Coffee Unlimited	7/27/22 Coffee supplies	\$1,150.38
11983	8/25/2022	Creative Financial Staffing LLC	HR temp help	\$4,050.00
11984	8/25/2022	Dell Marketing LP	FY23 Dell R7525 Power Edge	\$13,320.28
11985	8/25/2022	Design Workshop Inc	7/1-7/31 PAO A Sugar Grove Com	\$12,838.75
11986	8/25/2022	Elrod Friedman LLP	7/20-7/28 Legal Service Fee	\$511.00
11987	8/25/2022	Health Care Cost Management Inc	08/26/2022 Health FSA PR WH	\$2,153.10
11988	8/25/2022	DIANA MARTINEZ	8/1/22 NEXT Program Travel	\$35.00
11989	8/25/2022	ALEXIS R MCADAMS	Individual membership to APA	\$99.00
11990	8/25/2022	Omegabit LLC	7/22 Website hosting	\$3,374.90
11991	8/25/2022	REX Electric and Technologies LLC	Onsite door inspection and rep	\$426.00
11992	8/25/2022	Riverside Graphics Corporation	FY23 Business cards for agency	\$2,072.00
11993	8/25/2022	DARSHAN D SHET	Employee payout	\$668.88
11994	8/25/2022	SLG Innovation Inc	7/22 IT consulting	\$63,197.40
11995	8/25/2022	US Bank HSA	08/26/2022 HSA Deduction EE	\$2,059.63
12041	8/29/2022	BMO Harris Bank Master Card	Amazon AA Batteries	\$11,049.60
11996	8/30/2022	UPS	8/15/22 Shipping	\$20.26
WT	8/1/2022	IMRF	Cash receipt for Retirees Insurance	(\$2,917.66)
WT	8/2/2022	Empower Financial Group	Insurance	\$16,567.57
WT	8/3/2022	IL Department of Revenue	State Income Taxes	\$15,755.83
WT	8/3/2022	Internal Revenue Service	Federal Income Taxes	\$96,426.06
WT	8/4/2022	BMO Harris Bank	Payroll	\$9,723.63
WT	8/10/2022	IL Department of Revenue	State Income Taxes	\$812.70
WT	8/10/2022	Internal Revenue Service	Federal Income Taxes	\$7,236.29
WT	8/12/2022	State Disbursement Unit	PY Withholding	\$391.76
WT	8/12/2022	BMO Harris Bank	Payroll	\$234,812.43
WT	8/15/2022	Empower Financial Group	Insurance	\$16,707.49
WT	8/16/2022	RTA	Transit Benefit Card Payment	\$730.75
WT	8/16/2022	IMRF	Cash receipt for Retirees Insurance	\$67,406.27
WT	8/17/2022	IL Department of Revenue	State Income Taxes	\$15,459.96
WT	8/17/2022	Internal Revenue Service	Federal Income Taxes	\$93,923.65
WT	8/17/2022	Michigan Department of Revenue	State Income Taxes	\$297.71
WT	8/18/2022	IDES	Unemployment Insurance	\$473.00
WT	8/19/2022	IDES	Wage Report Late Fee	\$700.00
WT	8/22/2022	BMO Harris Bank	Checking Account Service Fee	\$838.18
WT	8/25/2022	BMO Harris Bank	Supplemental Payroll	(\$618.88)
WT	8/25/2022	CTA	Ventra Transit Benefit Card Payment	\$810.00
WT	8/26/2022	BMO Harris Bank	Payroll	\$231,518.04
WT	8/26/2022	BMO Harris Bank	Supplemental Payroll	\$618.88
WT	8/26/2022	Michigan Department of Revenue	Unemployment Insurance Late fee	\$78.60
WT	8/26/2022	State Disbursement Unit	PY Withholding	\$391.76
WT	8/26/2022	IMRF	Accelerated Payment	\$5,043.42
WT	8/29/2022	Empower Financial Group	Insurance	\$16,707.49
WT	8/31/2022	IL Department of Revenue	State Income Taxes	\$15,352.29
WT	8/31/2022	Internal Revenue Service	Federal Income Taxes	\$91,892.97
				<hr/>
				<b>\$3,356,105.88</b>
				<hr/>
				\$0.00