Chicago Metropolitan
Agency for Planning

433 West Van Buren Street
Suite 450
Chicago, IL 60607

312-454-0400
cmap.illinois.gov

MEMORANDUM

To: CMAP Board

From: Piotr Wietrzak
Director, Finance and Administration

Date: January 11, 2023

Re: Contract Approval with SLG Innovation for three-years with two optional years for renewal in the amount of $5,071,213 for IT consulting services

---

On March 14, 2018, the CMAP Board approved a contract with SLG Innovation for IT Consulting Services. The vendor selection was made as a result of a competitive bid process. The current contract with SLG is expiring in March of 2023 and CMAP is seeking Board approval to enter into a sole source agreement with the vendor to support continuity of operations.

CMAP is currently in the process of implementing a new Enterprise Resource Planning (ERP) application for Finance and Administration and has relied heavily on SLG Innovation to assist it and its vendor in integrating the new system with CMAP's existing network. Continuing the contract for another three years, will provide consistent oversite and implementation coordination for the agencies systems. Due to the complexity of this new ERP system and the short timeline for which to complete the implementation, it would not be operationally prudent or convenient to explore other vendor options at this time.

CMAP staff is seeking approval to enter into a three-year sole source contract with SLG Innovation, for its convenience, with two one-year optional renewals. The not-to-exceed cost of the three-year agreement will not exceed $2,902,087 and will include annual service costs, an SLG employee to act as the virtual IT manager, a training and contingency budget for unanticipated IT work not currently covered in the negotiated scope of services. The maximum five-year contract will not exceed $5,071,213. Support for this contract is included in the FY2023 annual Operating budget and will be included in the annual Operating budget win subsequent

years. The optional renewal years will be dependent on performance and the level of approved funding for this purpose.

ACTION REQUESTED: Approval