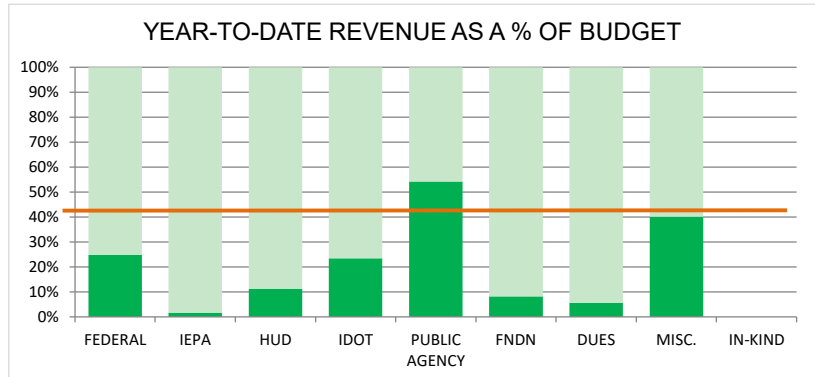
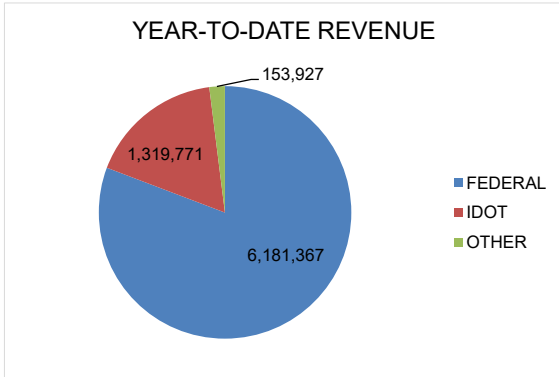


**CHICAGO METROPOLITAN AGENCY FOR PLANNING
MONTHLY REVENUE AND EXPENDITURE REPORT
AS OF NOVEMBER, 2022**

REVENUE



REVENUE OVERVIEW

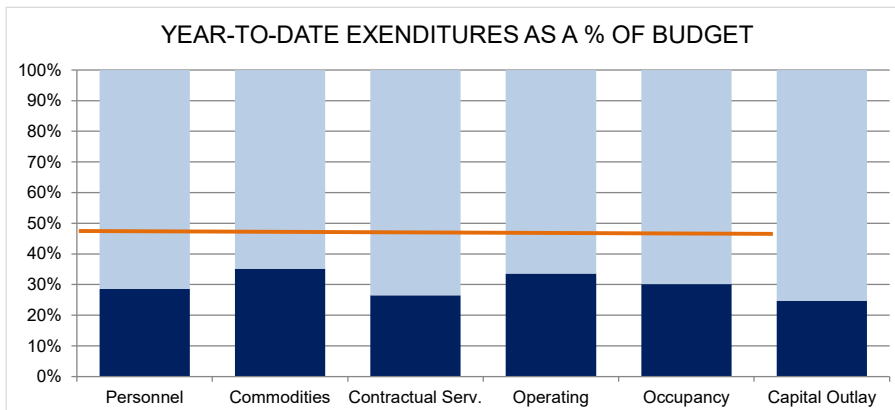
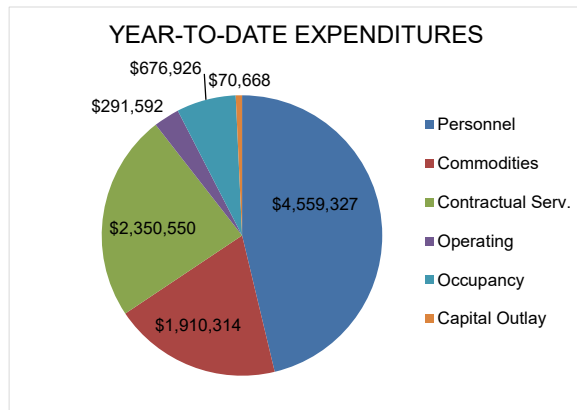
CMA's funding for FY2023 is comprised of (78%) Federal, (18%) State, (3%) Other Public, Foundation, Non-Public Funding and Miscellaneous, and (2%) Local contributions. Using the straight-line method, CMA's collected revenue in relation to budgeted revenue for the month of November should be approximately 41.9%. As of November 2022, CMA has collected 23.9% of its budgeted revenue from the sources identified in the Year-To-Date Revenue tables above. CMA's grant with IDOT is a reimbursable agreement. Therefore, revenues will always lag expenses in a given fiscal month. Further, the transition from one fiscal year end to the next generally causes a delay in payments received from IDOT as both CMA and IDOT work to close the previous fiscal year.

Local contributions continues to be a critical component of CMA's funding strategy as it supports work not funded through the State or other grant funding sources. Since its inception, CMA has maintained local contributions at its adopted amount of approximately \$887,000. With CMA's increasing operating budget, the agency has instituted a path forward for local contributions. The Agency has increased the contribution amount for Counties and Transit Partners, to strive to reach the new local match requirements of \$1.6M. Since its inception in 2016, the agency has collected each year 99% of all local contributions. Through November 2022, CMA collected 95.2% of FY2022 contributions, with FY2023 contribution invoices being sent in October 2022.

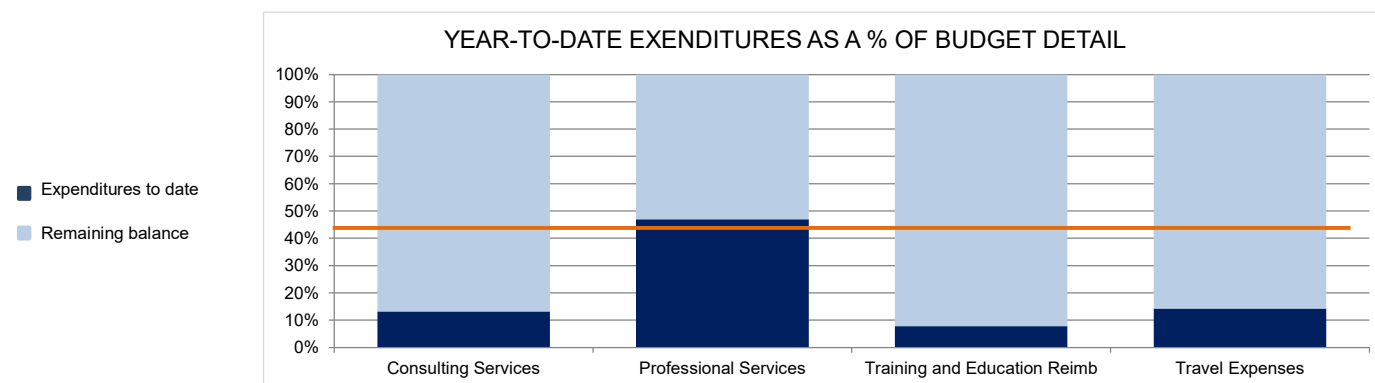
Notes:

As of 11/30/2022, 41.9% of the fiscal year is complete. See orange trend line on YTD Revenue as a % of year complete.

EXPENDITURES



EXPENDITURE HIGHLIGHTS



EXPENDITURE OVERVIEW

Using the straight-line method, CMAP's expenses for the month of Nov should trend towards 41.9% of budget. As of November 2022, the agency has expended 27.0% of its budget. The three highest categories of expenditures for the fiscal year-to-date are personnel at 28.6%, contractual services at 26.4%, and commodities at 35.1%. Personnel expenses along with contractual services continue to lag behind expectations. The largest contributor to below trending expenses is staff recruitment and turnover. Similar to employers throughout the country, the agency is contending with a very competitive job market. The agency is experiencing greater than 15% turnover as compared to a historical average turnover of around 10%. It is also increasingly challenging to recruit and maintain talent in this highly competitive market. This also has a direct impact on consultant service expenditures as staff are required to manage consultant-led projects. Consulting services were 13.2% fiscal year-to-date.

The first table "Expenditures" provides expenditures for the six categories that make up the agency's budget. The second table reflects the highest four sub-categories in CMAP's budget. Consulting and Professional Services are under the Contractual Expense Category and Training & Education and Travel Expenses are under the Operating Expense Category. For definition of the six categories that comprise the CMAP budget, see below.

CMAP Expenses Categories

Personnel expenses for salaries and wages provided for all persons employed by CMAP are included in this category. Leave hours taken such as vacation, sick, personal days, parental and family & medical leaves are included in this category.

Commodities are supplies, materials and articles which are consumed during their use or are materially altered when used. These items have a unit cost under \$3,000.00, a limited life, and are not subject to depreciation.

Contractual Services are expenditures for contracted services performed by non-employees which are required by a division or the board in the execution of its assigned function.

General Operating expenses include payments for services provided to CMAP in the normal operations of a business. These include postage, meeting expenses, memberships, conferences, etc. Employee travel reimbursements are also under this expenditure category including both in-region and out-of-region travel and related related training expenses.

Occupancy expenses are rent/office maintenance expenses which include payment of utility costs, office lease, real estate taxes, telephone charges, monthly parking fees related to the leases, and office maintenance provided by the building operations. This would include all costs paid by CMAP to occupy the physical office space.

Capital expenses include payments for the acquisition, replacement, or substantial increase in value of assets which are not expendable in first use, with a life expectancy exceeding one year, subject to depreciation and with a unit cost greater than \$3,000.00.

Notes:

As of 11/30/2022, 41.9% of the fiscal year is complete. See orange trend line on YTD Expenditures as a % of year complete.

**CHICAGO METROPOLITAN AGENCY FOR PLANNING
MONTHLY SUMMARY REPORT
AS OF NOVEMBER, 2022**

	<u>Received/ Expended To Date</u>	<u>FY 2023 Budget</u>	<u>Remaining Balance</u>	<u>% of Budget</u>
OPERATIONAL				
REVENUES				
By Program				
Federal	\$ 4,627,812	\$ 20,936,191	\$ 16,308,378	22.1%
Statewide Research & Local Planning	1,553,554	3,913,138	2,359,584	39.7%
IDOT	1,319,771	5,634,808	4,315,037	23.4%
IEPA	2,695	161,395	158,701	1.7%
HUD	761	6,754	5,994	100.0%
Other Public Agencies	58,380	107,671	49,291	54.2%
Foundations and Non-Public Agencies	28,710	350,000	321,290	8.2%
Contributions	50,294	887,486	837,193	5.7%
Miscellaneous	13,089	32,600	19,511	40.2%
Total Revenues	<u><u>\$ 7,655,065</u></u>	<u><u>\$ 32,030,043</u></u>	<u><u>\$ 24,374,978</u></u>	<u><u>23.9%</u></u>
EXPENDITURES				
By Category				
Personnel	\$ 4,559,327	\$ 15,941,956	\$ 11,382,629	28.6%
Commodities	1,910,314	5,440,196	3,529,881	35.1%
Contractual Services	2,350,550	8,890,084	6,539,533	26.4%
Operating Expenses	291,592	868,840	577,248	33.6%
Occupancy Expenses	676,926	2,243,813	1,566,887	30.2%
Capital Outlay	70,668	286,000	215,332	24.7%
Total Expenditures	<u><u>\$ 9,859,378</u></u>	<u><u>\$ 33,670,889</u></u>	<u><u>\$ 23,811,510</u></u>	<u><u>29.3%</u></u>
NON-OPERATIONAL				
REVENUE				
Pass-Through	-	\$ 3,199,500	\$ 3,199,500	0.0%
Council of Mayors	41,869	1,916,368	1,874,499	2.2%
CMAP Match	-	-	-	0.0%
In-Kind Services	-	-	-	0.0%
Total, Non-Operations Revenues	<u><u>\$ 41,869</u></u>	<u><u>\$ 5,115,868</u></u>	<u><u>\$ 5,073,999</u></u>	<u><u>0.8%</u></u>
EXPENDITURES				
Pass-Through	-	\$ 3,199,500	\$ 3,199,500	0.0%
Council of Mayors	230,514	1,916,368	1,685,854	12.0%
CMAP Match	-	5,037	5,037	0.0%
In-Kind Services	-	-	-	0.0%
Applied Overhead	-	2,838,373	2,838,373	0.0%
Total, Non-Operations Expenditures	<u><u>\$ 230,514</u></u>	<u><u>\$ 7,959,277</u></u>	<u><u>\$ 7,728,764</u></u>	<u><u>2.9%</u></u>

CHICAGO METROPOLITAN AGENCY FOR PLANNING

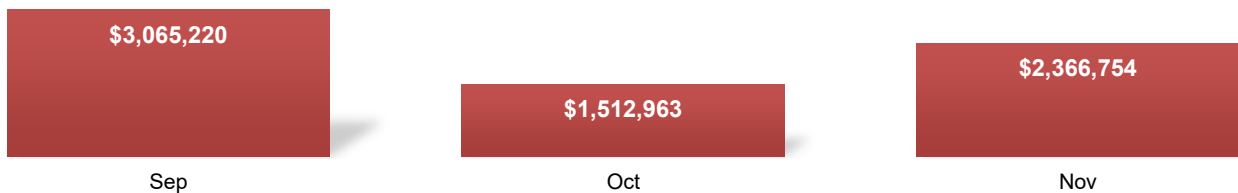
MONTHLY CASH REPORT

AS OF NOVEMBER, 2022

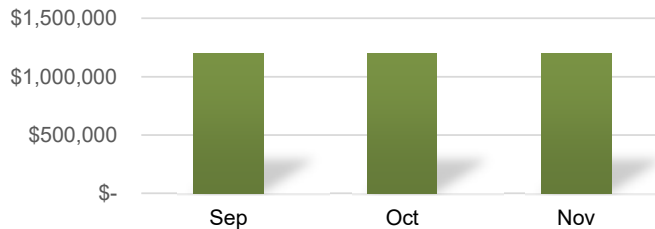
BMO HARRIS CHECKING



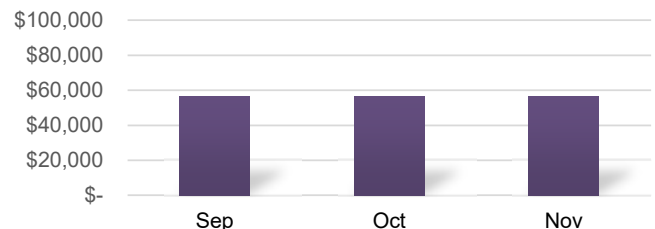
BMO HARRIS GENERAL INVESTMENT



BMO HARRIS CD



BMO HARRIS PDP



MONTHLY CASH OVERVIEW

What caused the change in balance for each of the cash accounts?

BMO Harris Checking Account: Wire transfers of \$1.9 million from the General Investment account funded operating activities for the month of November. Operating activities were comprised of \$0.8 million in personnel related costs, and \$1.1 million in payables.

BMO Harris General Investment Account: Wire transfers of \$2.8 million resulting from monthly revenue activity funded \$1.9 million in transfers to the Checking account for the month of November.

BMO Harris CD: No activity has occurred in this account during FY2023.

BMO Harris Peters Fellowship: Monthly interest and a contribution of \$1,050 was the only activity in this account during FY2023.

Are we meeting our Federal reserve commitment of \$5,000,000 as outlined in the agency's 2018 MPO Certification?

The agency's cash balance fluctuates throughout the year since the funding is mainly on a reimbursement basis. Annually, the cash level during June and July is at its lowest point. This is due to the State's and the agency's fiscal year end close. Therefore, 2nd and 3rd quarter cashflow should be in line with this requirement. 1st and 4th quarter cashflow are more impacted by the fiscal year-end close-out process. This reserve commitment includes the \$1.2 million CD the agency holds as a security deposit with the OPO landlord.

12192	11/1/2022	UPS	10/20/22 UPS Shipping	\$82.56
12193	11/3/2022	AECOM Technical Services Inc	8/13-9/9 Proj Mgmt Oversight	\$10,890.00
12194	11/3/2022	ERIN L ALEMAN	NARC Conf Travel	\$596.03
12195	11/3/2022	Astriata LLC	7/22 Website redesign	\$2,115.00
12196	11/3/2022	MARY VICTORIA BARRETT	10/21 CARE Discussion Travel	\$36.88
12197	11/3/2022	Village of Bedford Park	7/1-7/29/22 Southwest COM	\$14,985.79
12198	11/3/2022	Broadsworld Event House Americas Inc	Audio/Video, room set up, chai	\$4,680.00
12199	11/3/2022	City Club of Chicago	9/21/22 E Aleman Reg	\$240.00
12200	11/3/2022	Civiltech Engineering Inc	7/1-7/29 Truck routing study	\$18,782.25
12201	11/3/2022	Design Workshop Inc	PAO B Country Club Hills Comp	\$15,502.45
12202	11/3/2022	Geosyntec Consultants	9/22 Indian Ck Watershed Model	\$269.00
12203	11/3/2022	Marek Drell Gootman	Brookings via Cities GPS	\$41,000.00
12204	11/3/2022	JANE GROVER	SWCOM & Care Interview Travel	\$237.01
12205	11/3/2022	Health Care Cost Management Inc	10/22 FSA admin fees	\$2,414.96
12206	11/3/2022	NATALIE A KURIATA	County board chair prep travel	\$72.45
12207	11/3/2022	LaSalle Network	10/23 Temp Recep/Admin help	\$840.38
12208	11/3/2022	Lenovo Inc	Lenovo X1 Carbon Laptop	\$1,710.00
12209	11/3/2022	Lifeworks US Ltd	10-12/22 EAP Service/Lifeworks	\$601.02
12210	11/3/2022	Metrostudy	Zonda-MetroStudy Housing Data	\$21,288.00
12211	11/3/2022	THOMAS J. MURTHA	TRB Webinar Pedestrian Analysis	\$100.00
12212	11/3/2022	Northwest Municipal Conference	7/22 NW/N Shore COM	\$19,159.83
12213	11/3/2022	Omegabit LLC	9/1-9/30 Website hosting	\$1,949.95
12214	11/3/2022	Pace Suburban Bus Service	7/1-9/17 FY23 Pace Operations	\$33,463.92
12215	11/3/2022	Region 1 Planning Council	T Schmidt- IDOT Fall Plan Conf	\$300.00
12216	11/3/2022	Sam Schwartz Engineering	PAO A Bartlett Streamwood bike	\$3,585.71
12217	11/3/2022	SARAH G STOLPE	IDOT Fall planning Conf Travel	\$387.36
12218	11/3/2022	US Bank HSA	11/4/22 HSA Deduction EE	\$2,076.72
12219	11/3/2022	Valerie S Kretchmer Associates Inc	PAO C: Hegewisch Market Analysis	\$3,625.00
70066	11/3/2022	AVI Systems Inc	Intel NUC computer for Teams	\$1,992.00
70067	11/3/2022	RA Malatest and Associates	8/22 Commercial Service Vehicle	\$7,063.32
12221	11/7/2022	Comcast	10/11-11/10 TV Service Fee	\$78.68
12222	11/10/2022	Applied Pavement Technology Inc	9/1-9/30 Municipal pave mgmt	\$17,469.25
12223	11/10/2022	Astriata LLC	9/22 Website Redesign	\$4,185.00
12224	11/10/2022	MARY VICTORIA BARRETT	AMPO Conf Registration	\$1,658.17
12225	11/10/2022	Clarity Partners LLC	9/1-9/30 Liferay Website Dev	\$2,410.11
12226	11/10/2022	Coalition for Americas Gateways & Trade Corridor	Annual Member Fee for CAGTC	\$7,500.00
12227	11/10/2022	ELIZABETH M DAVIS-GINSBERG	registration for 2022 APA conf	\$30.00
12228	11/10/2022	Economic Modeling Specialists Inc	Land Use economic Data	\$25,000.00
12229	11/10/2022	Egret & Ox Planning LLC	FY23 Planning Generalist - AUG	\$1,300.00
12230	11/10/2022	ESRI	Platform Engineer Retainer	\$13,400.00
12231	11/10/2022	First Communications LLC	10/22 Telephone	\$747.79
12232	11/10/2022	JONATHAN HAADSMA	Rockford Planning Conf Travel	\$522.10
12233	11/10/2022	The Lakota Group	9/22 Hickory Hills Comp Plan	\$1,602.17
12234	11/10/2022	ALEXIS R MCADAMS	10/26 AGU Membership Fees	\$700.00
12235	11/10/2022	Oates Associates Inc	8/27-8/31 ADA Transition plan	\$7,255.00
12236	11/10/2022	Omegabit LLC	10/22 Website hosting	\$2,114.95
12237	11/10/2022	STEPHEN C OSTRANDER	Braidwood site visit travel	\$89.13
12238	11/10/2022	JARED M. PATTON	APA IL State Conf Registration	\$425.00
12239	11/10/2022	RUSSELL PIETROWIAK	AMPO Conf Registration	\$1,744.59
12240	11/10/2022	KATARZYNA M PIOTROWSKA	Chi Wilderness Alliance Reg	\$25.00
12241	11/10/2022	Region 1 Planning Council	IDOT Conf reg for 2 staff	\$1,200.00
12242	11/10/2022	South Suburban Mayors & Managers Association	7/22 South COM	\$18,190.60
12243	11/10/2022	Valerie S Kretchmer Associates Inc	PAO D Avondale/Logan Square	\$5,630.11
12244	11/10/2022	Warehouse Direct	General office supplies	\$43.89
70068	11/10/2022	CARLOS J LOPEZ	IEEE Viz Registration Fee	\$2,794.92
12246	11/14/2022	ComEd	9/29-10/28/22 Electricity	\$1,118.32
12245	11/15/2022	UPS	11/5/22 UPS Shipping	\$132.86
12247	11/16/2022	SEMA ABULHAB	NAACP, PEL, SOP, Dunn Travel	\$106.19
12248	11/16/2022	AECOM Technical Services Inc	9/10-9/30 Mobility Recovery	\$37,590.00
12249	11/16/2022	ERIN L ALEMAN	AMPO Out of Pocket Travel	\$134.55
12250	11/16/2022	ASI	Silo Premium Support	\$1,248.00
12251	11/16/2022	Village of Bedford Park	8/1-8/31/22 Southwest COM	\$15,326.62
12252	11/16/2022	BerryDunn	ERP Assessment project	\$2,600.00
12253	11/16/2022	Egret & Ox Planning LLC	FY23 Planning Generalist - AUG	\$3,750.00
12254	11/16/2022	Health Care Cost Management Inc	11/22 FSA admin fees	\$2,464.96
12255	11/16/2022	LaSalle Network	10/24-10/30 Temp Receptionist	\$1,587.38
12256	11/16/2022	AMY MCEWAN	10/16-10/18 NARC Conf Travel	\$1,206.25
12257	11/16/2022	Mesirow Financial	FY23 Investment Consulting Fee	\$4,071.17
12258	11/16/2022	Northwest Municipal Conference	8/22 NW/N Shore COM	\$21,151.51
12259	11/16/2022	Resource Systems Group Inc	FY23 Activity Based Model	\$28,919.92
12260	11/16/2022	S2Verify LLC	10/19-10/20 Background check	\$263.66

12261	11/16/2022	South Suburban Mayors & Managers Association	8/22 South COM	\$14,146.96
12262	11/16/2022	TierPoint LLC	9/1-9/30 Colocation services	\$75.66
12263	11/16/2022	US Bank HSA	11/18/22 HSA Deduction EE	\$2,266.25
12264	11/16/2022	West Central Municipal Conference	8/22 North Central COM (WCMC)	\$15,690.59
12265	11/16/2022	Will County Governmental League	7/22 Will County Governmental	\$27,077.02
12266	11/16/2022	BEATRIX EDLYN GUE YAN	Rail-Volution â€" Registration	\$2,405.83
70069	11/16/2022	4imprint Inc	Branded Tablecloth for CMAP	\$664.61
70070	11/16/2022	State Employee Retirement System of Illinois	October 2022 Employees WH	\$16,001.33
12267	11/21/2022	CenturyLink	10/22 Teleconference	\$18.34
12268	11/21/2022	Vision Service Plan (IL)	11/22 Cobra	\$1,133.33
12269	11/22/2022	Comcast	11/22 Internet	\$1,000.00
12270	11/24/2022	601W Companies Chicago MT LLC	12/22 Rent	\$161,449.18
12271	11/24/2022	Aflac	10/22 Aflac PR WH	\$272.16
12272	11/24/2022	Applied Research Association Inc	9/1-9/30/22 TID-CMAP Pilot PMS	\$27,865.61
12273	11/24/2022	Arctic Information Technology Inc	Phase 1 ERP Pro Services	\$199,210.00
12274	11/24/2022	Baker Tilly Virchow Krause & Company LLP	10/31 Accounting services	\$25,611.00
12275	11/24/2022	DefendEdge OC LLC	FortiClient EMS License	\$390.00
12276	11/24/2022	Dell Marketing LP	Teams Room Pro License	\$277.13
12277	11/24/2022	EcoInteractive Inc	Integrated TIP database Year 3	\$15,125.00
12278	11/24/2022	Egret & Ox Planning LLC	10/3-10/31 Planning Generalist	\$3,900.00
12279	11/24/2022	GRM Information Management Services of Chic	11/1-11/30/22 Offsite Storage	\$329.63
12280	11/24/2022	Holland and Knight LLP	9/1-9/21/22 Legal Advice	\$937.50
12281	11/24/2022	TRICIA HYLAND	National Grants MGMT member	\$174.00
12282	11/24/2022	Iron Mountain	8/22-9/27 Shredding Services	\$80.97
12283	11/24/2022	JAEMI JACKSON	CARE Interview/UDO Travel	\$121.20
12284	11/24/2022	Kane County Division of Transportation	7/1-7/31 Kane-Kendall COM	\$23,819.49
12285	11/24/2022	Lake County Division of Transportation	7/1-7/29/22 Lake COM	\$34,380.20
12286	11/24/2022	McDonald Hopkins LLC	6/2-6/29/22 Legal Services	\$580.00
12287	11/24/2022	Multilingual Connections	Translation Services 10/1/22	\$46.65
12288	11/24/2022	Optum Bank	7-9/22 HSA Account Fees	\$234.00
12289	11/24/2022	Pace Suburban Bus Service	9/18-10/15/22 Pace Operations	\$23,167.49
12290	11/24/2022	SLG Innovation Inc	10/22 IT consulting	\$60,561.30
12291	11/24/2022	TierPoint LLC	12/1-12/31 Colocation services	\$6,447.06
12292	11/24/2022	TIP Strategies Inc	Consulting Services Post Covid	\$7,950.00
12293	11/24/2022	Valerie S Kretchmer Associates Inc	10/22 PAO C: Hegewisch Market	\$1,255.00
12294	11/24/2022	Woogl Corp	Print 500 copies of ON TO 2050	\$1,983.00
70071	11/24/2022	RA Malatest and Associates	9/22 Commercial Serv Vehicle	\$12,046.76
12295	11/29/2022	BMO Harris Bank Master Card	Credit Card Statement	\$2,131.08
WT	11/3/2022	Constant Contact Marketing	Constant Contact Refund	(\$225.00)
WT	11/7/2022	DHA	Admin fees	(\$1,727.52)
WT	11/15/2022	The Hartford	Workers Compensation Audit Refund	(\$13,168.00)
WT	11/18/2022	BMO Harris Bank	Payroll	\$251,846.25
WT	11/23/2022	Michigan UIA	MI unemployment	\$50.00

\$1,955,007.62

\$0.00