



STP PROJECT SELECTION COMMITTEE

MEETING MINUTES - DRAFT

Thursday, December 1, 2022

9:30 AM

Please join from your computer, tablet or smartphone.

<https://meet.goto.com/630377757>

You can also dial in using your phone.

United States: +1 (571) 317-3122

Access Code: 630-377-757

1.0 Call To Order

Present: Kama Dobbs, Dan Burke, Alice Gallagher, Kevin O'Malley, Leon Rockingham, Jeffrey Sriver, and Grant Davis

Absent: Jeffery Schielke

Non-Voting: John Donovan, Tony Greep, Jennifer (Sis) Killen, and Heather Mullins

Absent (NV): Chad Riddle

Staff Present: Teri Dixon, Phoebe Downey, Doug Ferguson, Jon Haadsma, Noah Harris, Craig Heither, Aimee Lee, Amy McEwan, Tim McMahon, Jason Navota, Russell Pietrowiak, Sarah Stolpe, Mary Weber

Others Present: Len Cannata, Kaci Crowley, Eric Czarnota, Jackie Forbes, Michael Fricano, Kendra Johnson, Michael Klemens, Heidi Lichtenberger, Tara Orbon, Mayra Ortiz, Leslie Rauer, Joe Surdam, David Tomzik, Freddy Vasquez, Jazmin Vega

2.0 Agenda Changes and Announcements

There were no changes to the agenda.

3.0 Approval of Minutes - November 3, 2022

[22-533](#)

Attachments: [STP PSC Draft Minutes 11032022](#)

A motion was made by Leon Rockingham, seconded by Kevin O'Malley, to approve the minutes from November 3, 2022, as presented. The motion carried by the following roll call vote:

Aye: Kama Dobbs, Alice Gallagher, Kevin O'Malley, Leon Rockingham, and Jeffrey Sriver

Absent: Dan Burke, and Jeffery Schielke

Non-Voting: John Donovan, Tony Greep, Jennifer (Sis) Killen, and Heather Mullins

Absent (NV): Chad Riddle

4.0 FFY 2024-2028 STP Shared Fund Application Booklet

[22-564](#)

Attachments: [FFY 2024-2028 STP Shared Fund Application Booklet - final draft12012022](#)

Ms. Dobbs stated that the final draft application booklet that the committee approved in November was included in the meeting materials for information. Since the committee's approval, the proposed call for projects schedule was added. The call will open on January 17, 2023 and close on March 10, 2023. A summary of applications will be available at the committee's April meeting and a recommended program will be presented to the committee in July to start the public comment period. There were no questions or concerns from committee members.

5.0 STP Active Program Management (APM) Policy Revisions

[22-566](#)

Attachments: [STP APM Policies Proposed Revisions 12012022](#)

Ms. Dobbs presented a summary of updates to the STP Active Program Management (APM) Policies proposed by staff. Updates include reformatting and the addition of key terms and responsibilities. The use of the word "shared fund" when describing the redistribution of funds was also replaced with "redistribution" to clarify that funds are not transferred from a council or CDOT to the Shared Fund, but to a separate pool of funding that is available for use by any selecting body in the region. Language clarifying how the Section 1440 process relates to obligations and providing more specific transparency requirements was added. Revisions also include more specific discussion of regional accounting procedures, including how and when marks, programs, and obligations are adjusted. Cost change guidelines and obligation deadline extensions were also clarified. Finally, staff proposes modifying the call for projects cycle to allow for MPO Policy Committee approval to occur in June, rather than October, starting with the next scheduled call for local projects.

Kevin O'Malley thanked Ms. Dobbs for the thorough summary, noted that the changes were a lot to process in a short amount of time, and asked if it was necessary to take action on the proposal at this meeting. Ms. Dobbs indicated that ideally the revisions should be in place prior to the closing of the upcoming call for projects, scheduled for March, so that applicants understand what they're committing to when applying for funding. She added that the committee could limit today's agenda item to discussion and postpone action until the next scheduled meeting in February. Mr. O'Malley noted that the redistribution process is something that he wants to fully review and understand. President Gallagher asked for the summary of revisions to be distributed to committee members for review. Mayor Rockingham echoed that planning liaisons will also need a chance to review and make their comments. Grant Davis added that he understands the desire to spend-down funding in a timely manner, but has concerns about ensuring that quality projects are being implemented despite delays that do occur. He added that having some additional time to consider the policy strategies would be appreciated.

Action on the agenda item was postponed.

6.0 2023 Meeting Dates

[22-565](#)

Attachments: [STP Project Selection Committee 2023 Meeting Calendar](#)

Ms. Dobbs reviewed the proposed 2023 STP Project Selection Committee meeting dates and noted that the May 18th and November 30th meetings are proposed only if needed. The calendar coincides with the CMAQ and TAP Project Selection Committee meetings and all meetings will be held Thursday mornings at 9:30 a.m. There were no questions from committee members.

A motion was made by Alice Gallagher, seconded by Leon Rockingham, to approve the meeting dates. The motion carried by the following roll call vote:

Aye: Kama Dobbs, Alice Gallagher, Kevin O'Malley, Leon Rockingham, and Jeffrey Sriver

Absent: Dan Burke, and Jeffery Schielke

Non-Voting: John Donovan, Tony Greep, Jennifer (Sis) Killen, and Heather Mullins

Absent (NV): Chad Riddle

Dan Burke, CDOT, arrived at approximately 10:03 a.m.

7.0 Other Business

There was no other business.

8.0 Public Comment

There was no public comment.

9.0 Next Meeting

The next meeting is scheduled for Thursday, February 9, 2023 at 9:30 a.m.

10.0 Adjournment

A motion was made by Leon Rockingham, seconded by Alice Gallagher, to adjourn the meeting at 10:16 a.m. The motion carried by a unanimous voice vote.

Minutes prepared by Sarah Stolpe