



CMAP BOARD

MEETING MINUTES - DRAFT

Wednesday, April 12, 2023

9:30 AM

Please join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/84341801786>

Meeting ID: 843 4180 1786

**One tap mobile
+13126266799,,84341801786# US (Chicago)**

If you would like to speak during public comment, please email your statement or question at least 24 hours before the meeting to info@cmap.illinois.gov. CMAP will allow any others who wish to speak during the time scheduled for public comment. CMAP staff will maintain a record of all written public comments and make it publicly available.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call to Order and Introductions

Chair Bennett called the meeting to order at 9:44 a.m. The meeting is being held virtually, as allowed by the governor's disaster proclamation and determination by the Board.

Present: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, Nina Idemudia, John Noak, Richard Reinbold, Nancy Rotering, Carolyn Schofield, Matthew Walsh, and Diane Williams

Absent: Stefan Schaffer, and Anne Sheahan

Non-Voting: Kouros Mohammadian, and Leanne Redden

Staff Present: Laurent Ahiablame, Erin Aleman, Dominick Argumedo, Bill Barnes, Victoria Barrett, Diana Beltran, Michael Brown, Julie Burros, Dustin Calliari, John Carpenter, Karly Cazzato, Daniel Comeaux, Patrick Day, Stephen Di Benedetto, Teri Dixon, Phoebe Downey, Penny Dubernat, Austen Edwards, Ryan Ehlke, Alex Ensign, Megan Fulara, Alicia Gage, Elizabeth Ginsberg, Borja González, Jane Grover, Jon Haadsma, Cassidy Harper, Kasia Hart, Craig Heither, Mitch Hirst, Tricia Hyland, Ethan Jantz, Matthew Kolasny, Natalie Kuriata, Aimee Lee, Tony Manno, Matthew Marth, Alexis McAdams, Amy McEwan, Martin Menninger, Nikolas Merten, Jason Navota, Art Nicholas, Timothy O'Leary, Jared Patton, Stephane Phifer, Russell Pietrowiak, Katie Piotrowska, Jose Portillo, Katie Reigstad, Julie Reschke, Elizabeth Scott, Milo Shapey, Joan Smedinghoff, Ryan Thompson, Jennie Vana, Blanca Vela-Schneider, Jules Voigt, Matthew Walsh, Mary Weber, Piotr Wietrzak, Beatrix Yan, Asad Zaidi, Alonzo Zamarrón

Others present: Zachary Braun, Kevin Bueso, Kaci Crowley, Leonard B Cannata, Eric Czarnota, Tina F Smith, Jackie Forbes, Brandon Geber, Mike Klemens, Daniel Knickelbein, Jill Leary, Heidi Lichtenberger, Brittany Matyas, Melissa Meyer, Adam Miliszewski, Kouros Mohammadian, Heather Mullins, Friends of the Logan Square Library, Kevin O'Malley, Leslie Rauer (Leslie Phemister), Jim Saavo, Vicky Smith, Joe Surdam, Daniel Thomas, Martha Trotter, Kyle Whitehead

2.0 Agenda Changes and Announcements

There were no changes to the agenda or announcements.

3.0 Approval of Minutes

3.01 Minutes from February 8, 2023

[23-110](#)

Attachments: [CMAP Board 02.08.23 minutes](#)

A motion was made by Member Diane Williams, seconded by Member John Noak, that the minutes be approved. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Nina Idemudia, John Noak, Richard Reinbold, Nancy Rotering, Carolyn Schofield, Matthew Walsh and Diane Williams

Absent: Stefan Schaffer and Anne Sheahan

Non-Voting: Kouros Mohammadian and Leanne Redden

Not Present: Jim Healy

4.0 Executive Director's Report

4.01 Executive Director's report

[23-141](#)

Executive Director Aleman announced that this meeting is being held in alignment with the governor's disaster declaration on March 31, 2023.

Executive Director Erin Aleman remarked on the passing of Alice Gallagher of the Central Council of Mayors and extended her condolences to her peers, family and friends.

Executive Director Aleman announced that the Governor will not be extending his disaster declaration beyond May 11, 2023. Upon rescinding the State's Disaster Declaration, public bodies will be required to hold in-person meetings and must have a physical quorum present. Virtual participation will be limited to conditions outlined in the Open Meetings Act and CMAP Board's by-laws. A majority of the members is required to approve a member's request to participate virtually.

Executive Director Aleman noted that the joint meeting on Wednesday October 11, 2023 coincides with Metra and Pace board meetings. Staff will be looking to reschedule the meeting time.

The executive director's report was received and filed.

5.0 Procurements and Contract Approvals

Approval of the Group Vote

A motion was made by Member Richard Reinbold, seconded by Member Matthew Walsh, to approve agenda items 5.01 through 5.06 under one vote. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Nina Idemudia, John Noak, Richard Reinbold, Nancy Rotering, Carolyn Schofield, Matthew Walsh and Diane Williams

Absent: Stefan Schaffer and Anne Sheahan

Non-Voting: Kouros Mohammadian and Leanne Redden

Not Present: Jim Healy

- 5.01 Contract approval with CDWG in the amount of \$107,253 for Dell Data Domain repository expansion shelves for CMAP IT infrastructure** [23-122](#)

Attachments: [Dell Data Domain expansion shelves procurement memo](#)

Agenda item approved under one group vote.

- 5.02 Contract cost increase and contract term extension with Resource Systems Group (RSG) for the activity-based model update in an amount not to exceed \$50,000** [23-123](#)

Attachments: [RSG cost increase and extension memo](#)

Agenda item approved under one group vote.

- 5.03 Contract approval with UrbanSim in the amount of \$350,000 for dedicated modeler support and continuing software subscription for landuse model development** [23-124](#)

Attachments: [UrbanSim modeler support memo](#)

Agenda item approved under one group vote.

- 5.04 Contract approval with the University of Illinois at Chicago, College of Urban Planning and Public Affairs (UIC) in the amount of \$267,660 for the Cook County Property Tax Working Group** [23-125](#)

Attachments: [Cook County Tax Assessment Working Group memo](#)

Agenda item approved under one group vote.

- 5.05 Contract cost increase approval with Henricksen in an amount not to exceed \$55,000 for the fifth-floor office furniture** [23-127](#)

Attachments: [Henricksen fifth floor 2023](#)

Agenda item approved under one group vote.

- 5.06 Sole source contract with TIP Strategies, Inc. for job access and quality tool implementation in the amount of \$95,000.** [23-181](#)

Attachments: [Sole Source TIP Strategies memo](#)

Agenda item approved under one group vote.

6.0 Other Items for Consideration/Approval

- 6.01 Presentation of FY 2022 financial audit** [23-091](#)

Attachments: [FY2022 Final Audit and Single Audit - CMAP](#)

(Member Jim Healy arrived at 9:53 a.m.)

Finance Director Piotr Wietrzak and Jim Savio (Sikich) presented the FY 2022 annual financial report and management letter.

Mr. Savio highlighted changes to the format of the annual financial report and reported CMAP received an unmodified opinion on the two major programs. The audit resulted in no material weaknesses nor were there

any significant deficiencies found. Mr. Savio reviewed the contents of the Board Communications report and commended the CMAF team for their work on the audit.

A motion was made by Member Richard Reinbold, seconded by Member Karen Darch, that the FY 2022 audit be received and filed. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, Nina Idemudia, John Noak, Richard Reinbold, Nancy Rotering, Carolyn Schofield, Matthew Walsh and Diane Williams

Absent: Stefan Schaffer and Anne Sheahan

Non-Voting: Kouros Mohammadian and Leanne Redden

6.02 Public participation policy

[23-183](#)

Attachments: [Public participation memo](#)
[Public participation policy](#)

A motion was made by Member John Noak, seconded by Member Diane Williams, that the updated public participation policy be approved. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, Nina Idemudia, John Noak, Richard Reinbold, Nancy Rotering, Carolyn Schofield, Matthew Walsh and Diane Williams

Absent: Stefan Schaffer and Anne Sheahan

Non-Voting: Kouros Mohammadian and Leanne Redden

7.0 Executive Session

7.01 Executive Session to review closed session minutes pursuant to 5 ILCS 120/2 (c)21.

[23-129](#)

The Board opted to not enter into Executive Session.

7.01A Action on recommendation from counsel regarding prior closed session minutes

[23-130](#)

A motion was made by Member Nancy Rotering, seconded by Member Carolyn Schofield to release the closed session minutes from April 12, 2006, November 28, 2007, January 9, 2013, February 13, 2013, April 9, 2014, April 13, 2016, September 14, 2016, May 10, 2017, September 13, 2017, January 10, 2018, May 9, 2018, and January 9, 2019, and to keep the remaining closed session minutes confidential. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, Nina Idemudia, John Noak, Richard Reinbold, Nancy Rotering, Carolyn Schofield, Matthew Walsh and Diane Williams

Absent: Stefan Schaffer and Anne Sheahan

Non-Voting: Kouros Mohammadian and Leanne Redden

8.0 Information Items

8.01 Plan of Action for Regional Transit (PART) report update

[23-126](#)

Attachments: [PART Update memo 4.5.23](#)

Bill Barnes, Deputy of Regional Policy and Implementation, provided an update on the Plan of Action for Regional Transit (PART). The PART Steering Committee's list of principles to guide them in their recommendations include focusing on the system's financial viability in 2026 and beyond; identifying recommendations where the State has a role in implementing solutions; rebuilding a stronger system than before the pandemic; centering its recommendations on behalf of the users of the system; and being bold in its recommendations.

The PART Steering Committee has identified three areas of focus. The first area focuses on the system we want and will work to identify the policies and investments that can rebuild public confidence in the regional transit system for existing and future riders. The second area focuses on how to implement the system and identify the necessary reforms to governance structures and funding distribution mechanisms to achieve transit system goals. The third area focuses on how to pay for the system and will look at the necessary reforms and funding supports to close the operating budget shortfall and pay for incremental costs of reforms.

Deputy Barnes reported that operational revenues are being outpaced by operational costs and federal relief funding is currently covering the fiscal gap. A suite of solutions was suggested from improving savings and efficiencies to generation of new revenue. It was noted that Illinois sales tax economic activity is shrinking due to the sale of fewer goods and there is a need to consider adjustment options such as increasing or reallocating sales tax revenues.

Discussion ensued regarding additional information that would be helpful in developing potential recommendations to the Illinois General Assembly. It was suggested that governance reforms be made and that the main problems reinforce each other under the current model.

The PART Report update item was presented.

8.02 Annual report for 2022

[23-171](#)

Attachments: [2022 Annual Report Memo 4.5.23](#)
[Annual Report FY 2022](#)

Executive Director Erin Aleman presented the CMAP 2022 Annual Report. The report focuses on three main areas - transportation, climate, and regional economic competitiveness.

CMAP's transportation work aims to provide a better system and recommends investing in a stronger and more secure model, enabling expanded travel, and balancing the results of e-commerce and freight activity. A five-year transportation improvement program (TIP) was implemented and over 2,000 changes were made in 2022. It was highlighted that only 11% of the region has Americans with Disability Act (ADA) transition plans as required by Title II, and a new program was launched to bring the region into compliance with ADA. Through the Infrastructure Investment and Jobs Act (IIJA), additional projects and grant programs have been prioritized.

The goals surrounding climate action are to adapt to the effects of climate change and reserve high quality water resources. The Carbon Reduction Program focuses on planning an equitable network for electric vehicles and promoting mass transit options. With the influx of IIJA funding, the region continues to invest in climate-smart transportation solutions with a focus on equity.

CMAP launched the Greater Chicagoland Economic Partnership to drive inclusive economic growth and advance equity across the region. It was noted that engagement with various stakeholders and communities is

essential. The Future Leaders in Planning (FLIP) program had another successful year where 20 high school students were brought in to learn about the planning field.

Executive Director Aleman noted that a Diversity, Equity and Inclusion roadmap was developed to retain employees and provide an inclusive work environment and addressed some of the challenges facing the region such as the funding crisis and declining infrastructure.

A presentation of the annual report was given.

8.03 State of the Region 2023, Public Opinion Survey, Regional Excellence Awards

23-173

Attachments: [Board memo 4.12.2023 State of the Region report](#)
[SOTR AwardsBooklet FY2023](#)
[State of the Region webpage](#)

Executive Director Erin Aleman relayed findings from public opinion surveys that reported public outlook remains consistent with last year, but with increasing concern around economic issues, particularly the cost of housing.

In-person forums are being held for the State of the Region, the first of which was with McHenry County. The next meeting is with Kendall/Kane County at the end of the month.

A presentation of the State of the Region 2023, Public Opinion Survey, and Regional Excellence Awards was provided.

8.04 Legislative update

23-121

John Carpenter, Director of Intergovernmental Affairs, reported that Senate Bill 1429 is being sponsored by Senator Ram Villavalam and Senator Don DeWitt. If approved, the Bill would appropriate \$10 million to CMAP to fulfill its obligations in the Regional Planning Act. The Bill has been assigned to the Senate Appropriations Committee on Public Safety and Infrastructure. A fact sheet with more information on this legislation is available.

It was noted that the IJIA booklet was finalized and distributed and that a list of TIP projects was sent to each congressional district for staff to use as a reference.

9.0 Other Business

No other business was brought before the Board.

10.0 Public Comment

10.01 Public comments received for March 2023 CMAP Board meeting

23-194

Attachments: [Public comments received for March 2023 Board meeting](#)

Anton Seals, lead steward of the Grow Greater Englewood project, submitted a letter thanking CMAP and the Chicago Department of Transportation for their support in securing three million dollars in ITEP funding for the Englewood nature trail project and looks forward to continued collaboration.

11.0 Next Meeting

The next meeting is scheduled for May 10, 2023

12.0 Adjournment

A motion was made by Member Richard Reinbold, seconded by Member Frank Beal, to adjourn the meeting. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, Nina Idemudia, John Noak, Richard Reinbold, Nancy Rotering, Carolyn Schofield, Matthew Walsh and Diane Williams

Absent: Stefan Schaffer and Anne Sheahan

Non-Voting: Kouros Mohammadian and Leanne Redden

The meeting was adjourned at 11:02 a.m.

Minutes prepared by Zaybah Rasheed and Blanca Vela-Schneider.