



CMAP BOARD

MEETING MINUTES - FINAL

Thursday, January 19, 2023

10:00 AM

Please join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/84341801786>

Meeting ID: 843 4180 1786

**One tap mobile
+13126266799,,84341801786# US (Chicago)**

1.0 Call to Order and Introductions

Chair Bennett called the meeting to order at 10:03 a.m. and reminded the audience that the meeting is being held virtually, as allowed by the governor's disaster proclamation and determination by the board.

Present: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, Nina Idemudia, John Noak, Richard Reinbold, Nancy Roterling, Carolyn Schofield, Stefan Schaffer, Anne Sheahan, Matthew Walsh, and Diane Williams

Non-Voting: Kouros Mohammadian, and Leanne Redden

Staff present: Erin Aleman, William Barnes, Lindsay Bayley, Nora Beck, Julie Burros, John Carpenter, Enrique Castillo, Stephen Di Benedetto, Penny Dubernat, Ryan Ehlke, Austen Edwards, Alex Ensign, Kate Evasic, Elizabeth Ginsberg, Borja Gonzalez, Jon Haadsma, Noah Harris, Kasia Hart, Craig Heither, Tricia Hyland, Natalie Kuriata, Michael Kray, John Kusion, Aimee Lee, Tony Manno, Linda Mastandrea, Amy McEwan, Tim McMahon, Martin Menninger, Nickolas Merten, Jason Navota, Cole Neder, Stephen Ostrander, Jared Patton, Stephane Phifer, Katie Piotrowska, Jose Portillo, Julie Reschke, Andrew Stanley, Sarah Stolpe, Ryan Thompto, Lance Tiedemann, Jennie Vana, Blanca Vela-Schneider, Victoria Barrett, Aspen Walters, Mary Weber, Piotr Wietrzak, Laura Wilkison, and Asad Zaidi

Others present: Garland and Heather Armstrong, Alaina M. Bridges, Dustin Clark, Kaci Crowley, Eric Czarnota, Doug DeLille, Buck Doyle, Jackie Forbes, Kendra Johnson, Mike Klemens, Heidi Lichtenberger, James Malec, Brittany Matyas, Heather Mullins, Jada Porter, Leslie Rauer, Joe Surdam, Vicky Smith, Daniel Thomas, Freddy Vasquez, and Jazmin Vega

2.0 Agenda Changes and Announcements

Chair Bennett moved agenda item 4.01, the executive director's report, after agenda item 6.02.

3.0 Approval of Minutes

3.01 CMAP Board meeting minutes from November 9, 2022

[23-023](#)

Attachments: [CMAP Board 11.9.22 Minutes](#)

A motion was made by Member Anne Sheahan, seconded by Member Frank Beal, that the November

9, 2022 minutes be approved. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Karen Darch, Paul Goodrich, Nina Idemudia, John Noak, Nancy Rotering, Carolyn Schofield, Stefan Schaffer, Anne Sheahan and Matthew Walsh

Abstain: Diane Williams

Non-Voting: Kouros Mohammadian and Leanne Redden

Not Present: Matthew Brolley, Jim Healy and Richard Reinbold

4.0 Executive Director's Report

The executive director's report was moved after item 6.02.

5.0 Procurements and Contract Approvals

Approval of the Group Vote

A motion was made by Member John Noak, seconded by Member Diane Williams, to approve agenda items 5.01 and 5.02 under one vote. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Karen Darch, Paul Goodrich, Nina Idemudia, John Noak, Nancy Rotering, Carolyn Schofield, Stefan Schaffer, Anne Sheahan, Matthew Walsh and Diane Williams

Non-Voting: Kouros Mohammadian and Leanne Redden

Not Present: Matthew Brolley, Jim Healy and Richard Reinbold

5.01 Contract approval with SLG Innovation for three-years, with two one-year optional renewals, in the amount of \$5,071,213 for IT consulting services

[23-014](#)

Attachments: [Sole Source SLG Innovation Board Report](#)

Finance Director Piotr Wietrzak reported that the SLG contract is an extension of services for IT support. SLG has been helping with the implementation of CMAP's enterprise and resource planning (ERP) system and their continued involvement is necessary for transitional oversight and consistency at the agency. The contract is for three years with two, one-year optional renewals and is included in the annual operating budget.

Approved as part of the consent agenda.

5.02 Contract approval for three-year agreement with ICF, Incorporated for the development of a resilience improvement plan for a not-to-exceed amount of \$834,715.

[23-017](#)

Attachments: [RFP 268 ICF Board Report](#)

Finance Director Piotr Wietrzak reported the contract with ICF is for the development of a resilience improvement plan. This agreement will meet the US Department of Transportation's minimum elements of a resilience improvement plan and make the region eligible and prepared to pursue Promoting Resilient Operations for Transformative, Efficient, and Cost-saving Transportation (PROTECT) program grant funding. The work will be funded through UWP funds.

Executive Director Erin Aleman clarified that the work for this contract focuses on the capital expenditures of infrastructure through the infrastructure bill recently passed. This is different from the PART Project which focuses on the operational funding for the transit system. The resilience improvement plan also allows governmental agencies to compete for additional resiliency federal funding.

Approved as part of the consent agenda.

6.0 Other Items for Approval

6.01 Roadway Safety Performance Targets for 2023

[22-590](#)

Attachments: [Board MPO SafetyTargets 2023](#)

Senior Transportation Planner Victoria Barrett presented the 2023 roadway safety performance targets. The roadway safety performance measures are a part of the Federal Highway Administration's (FHWA) Transportation Performance Management (TPM) program that focuses on five traffic safety performance measures mandated since 2018.

Victoria Barrett reviewed the process for roadway safety targets, noting that the process begins with IDOT sharing its statewide roadway safety targets. The FHWA conducts an annual assessment to determine whether the state has met or made significant progress toward accomplishing its safety targets. If the state does not meet or make significant progress on four of its five safety targets, the Highway Safety Improvement Program (HSIP) apportionment funding can only be used for safety related projects in the state.

(Members Healy, Brolley, and Redden arrived at 10:19 a.m.)

Victoria Barrett reviewed statistics on the annual rate of fatalities, fatalities per 100 million vehicle miles traveled (VMT), serious injuries, rate of serious injuries per 100 million VMT, and non-motorized fatalities and serious injuries. While the rate of serious injuries has declined, the rate of fatalities has increased within the same time frame. The state has targeted a two percent annual reduction in each of its five safety targets.

Staff recommends supporting IDOT's 2023 roadway safety targets. CMAP has expanded the safety work with the Safe Travel for All Roadmap (STAR) program to help meet the targets and will continue to track and publicly report on regional safety performance measures and targets.

Member Mohammadian noted the need to factor in how the pandemic has changed the use of the roads and what the trends will be moving forward. Discussion ensued.

A motion was made by Member Karen Darch, seconded by Member Anne Sheahan, that the roadway safety performance targets for 2023 be approved. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, Nina Idemudia, John Noak, Nancy Rotering, Carolyn Schofield, Stefan Schaffer, Anne Sheahan, Matthew Walsh and Diane Williams

Non-Voting: Kouros Mohammadian and Leanne Redden

Not Present: Richard Reinbold

6.02 2023 Federal and State Advocacy Agenda

[23-025](#)

Attachments: [CMAP AdvocacyAgenda FINAL](#)

Director of Intergovernmental Affairs John Carpenter presented the final draft of the 2023 Federal and State Advocacy Agenda. The draft agenda has been reorganized to include more transit funding language in its transportation section.

A motion was made by Member John Noak, seconded by Member Diane Williams, that the 2023 SFederal and State Advocacy Agenda be approved. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, Nina Idemudia, John Noak, Nancy Roterling, Carolyn Schofield, Stefan Schaffer, Anne Sheahan, Matthew Walsh and Diane Williams

Non-Voting: Kourous Mohammadian and Leanne Redden

Not Present: Richard Reinbold

4.0 Executive Director's Report

4.01 Executive director's report

[23-024](#)

Attachments: [2023 IJJA Priority Projects for Northeastern Illinois](#)

Executive Director Erin Aleman's report included updates to the Infrastructure Investments and Jobs Act (IJJA) priority booklet, the FY 2024 proposed budget and work plan, and Plan of Action for Regional Transit (PART). Executive Director Aleman reported that CMAP publicly announced that 26 communities in the northeastern region received technical assistance for traffic safety improvements and making travel more accessible. Additionally, CMAP is working with communities on developing safety action plans that better protect bicyclists and pedestrians and is partnering with them to strengthen compliance with the Americans with Disabilities Act.

The executive director's report was received and filed.

7.0 Information Items

7.01 DRAFT FY2024 Budget and Workplan

[23-026](#)

Attachments: [DRAFT Budget Memo FY24](#)

Executive Director Erin Aleman provided a brief overview of the FY 2024 budget and work plan process. The draft budget process begins when CMAP receives its federal mark from the Illinois Department of Transportation (IDOT). The budget is developed to align with CMAP's strategic direction in three focus areas: transportation, climate, and regional economy.

Executive Director Aleman identified several projects that CMAP is working on with a focus in the areas of transportation, climate, and regional economy. The budget is balanced at \$29.1 million and includes \$6.4 million dollars in grants to our partner agencies through the Unified Work Program (UWP). The budget also includes \$1.1 million in additional funds that was recently awarded to CMAP through IDOT. IDOT has asked metropolitan planning organizations (MPOs) to strengthen its internal operations with the additional funds.

Much of CMAP's funding comes for the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) through IDOT. CMAP grants \$6.3 million of this funding to its partner agencies to fund projects on transportation planning studies, the Planning Liaison program, and fund other MPO core functions. Local contributions account for \$1.6 million of CMAP's budget and will be incrementally increased over the next five years to build a more sustainable revenue source.

The proposed FY 2024 budget and workplan will be brought to the CMAP Board for consideration at its February 8, 2023 meeting.

The agenda item was presented.

7.02 Plan of Action for Regional Transit (PART) report update[23-001](#)

Senior Director and Policy Advisor Laura Wilkison provided an update on the Plan of Action for Regional Transit (PART). The General Assembly has mandated that CMAP look at the long-term financial viability of the operating system of transit and has requested that CMAP consider multiple factors and identify specific mechanisms in its recommendation.

CMAP has thoughtfully considered the scope of the work and has developed a project timeline to meet the deadline requirements of the General Assembly. In January 2023, CMAP is convening a steering committee, as identified in the legislation, and will be meeting with them throughout the year. Staff will engage with the committees, the MPO Policy Committee, and CMAP Board on the work occurring on the PART project. The final draft of the report will come to the CMAP Board and MPO Policy Committee at their October 11, 2023 joint meeting.

CMAP has developed a public outreach and engagement strategy that will be used throughout the development of the report. Due to the timing of the work, there is a need to have CMAP Board advisors for the PART project. The advisors are John Noak, Karen Darch, and Stefan Schaffer. Matt Brolley will serve as an alternate advisor. Laura Wilkison identified the co-chairs and members of the steering committee and discussed the next steps which include interviews by Eno Center for Transportation, a public survey being sent out, draft white papers on topical issues, and ongoing coordination with RTA.

An update of the Plan of Action for Regional Transit (PART) report was provided.

7.03 Sole source contract approval with Eno Center for Transportation in the amount of \$250,000 and cooperative contract with HNTB in the amount of \$300,000, for various transportation planning services in support of the Plan of Action for Regional Transit (PART) project approved by Executive Committee[23-016](#)

Attachments: [HNTB and Eno Board Reports](#)

Executive Director Erin Aleman reported that at the November 9, 2022 CMAP Board Meeting, the Board delegated its authority to the Executive Committee to approve contracts related to the Plan of Action on Regional Transit (PART) report. The Executive Committee met on December 14, 2022 and approved a sole source contract with Eno Center for Transportation in the amount of \$250,000 and a cooperative contract with HNTB in the amount of \$300,000. Staff is reporting these actions to the CMAP Board, consistent with the CMAP Board's bylaws. There is no action required from the Board.

Two contracts that were approved by the Executive Committee on December 14, 2022 were received and filed.

8.0 Other Business

There was no other business before the Board.

9.0 Public Comment

(Member Reinbold joined the meeting at 10:57 a.m.)

Garland Armstrong, former resident of the Chicagoland area, congratulated CMAP on finding the resources to move the ADA transition forward. He thanked CMAP staff for recruiting Karen Tamley from Access Living to join the PART steering committee and offered his and his wife's services should CMAP need them to advocate on behalf of the agency.

10.0 Next Meeting

The next meeting is scheduled for Wednesday, February 8, 2023

11.0 Adjournment

The meeting was adjourned at 11:00 a.m.

A motion was made by Member Karen Darch, seconded by Member Anne Sheahan, to adjourn the meeting. The motion carried by the following vote:

Aye: Gerald Bennett, Frank Beal, Matthew Brolley, Karen Darch, Paul Goodrich, Jim Healy, Richard Reinbold, Carolyn Schofield, Anne Sheahan, Matthew Walsh and Diane Williams

Non-Voting: Kouros Mohammadian and Leanne Redden

Not Present: Nina Idemudia, John Noak, Nancy Rotering and Stefan Schaffer

Minutes prepared by Blanca Vela-Schneider