

EXECUTIVE COMMITTEE
MEETING MINUTES - FINAL

January 12, 2022

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1.0 Call to Order and Introductions

Mayor Bennett called the Executive Committee meeting to order at 10:51 a.m.

Present: Chairperson Gerald Bennett, At-Large Member Paul Goodrich, At-Large Member John Noak, Vice Chair Anne Sheahan, and At-Large Member Diane Williams

Absent: Vice Chair Carolyn Schofield

Staff present: Erin Aleman, Rick Ceschin, Angela Manning-Hardimon, Amy McEwan, Molly Talkington, and Blanca Vela-Schneider

Others present: Martha Trotter - Sikich, LLC

2.0 Agenda Changes and Announcements

There were changes or announcements.

3.0 Approval of Minutes

3.01 Executive Committee minutes from November 10, 2021.

[22-004](#)

Attachments: [CMAP Executive Committee 11.10.21 - Minutes](#)

A motion was made by At-Large Member Noak, seconded by At-Large Member Williams, that the minutes be approved. The motion carried by the following vote:

Aye: Chairperson Bennett, At-Large Member Goodrich, At-Large Member Noak, Vice Chair Sheahan, and At-Large Member Williams

Absent: Vice Chair Schofield

4.0 Financial Statements

Approval of the Group Vote

A motion was made by At-Large Member Noak, seconded by Vice Chair Sheahan, to approve items 4.01 and 4.02 under one vote. The motion carried by the following vote:

Aye: Chairperson Bennett, At-Large Member Goodrich, At-Large Member Noak, Vice Chair Sheahan, and At-Large Member Williams

Absent: Vice Chair Schofield

- 4.01 September monthly revenue and expenditure report for Fiscal Year (FY) 2022 [22-018](#)

Attachments: [September 2021 Financials Executive Committee Report](#)

approved via consent.

- 4.02 October monthly revenue and expenditure report for Fiscal Year (FY) 2022 [22-019](#)

Attachments: [October 2021 Financials Executive Committee Report](#)

approved via consent.

5.0 Grants, Contracts and Procurements

- 5.01 Grants and Procurements [22-020](#)

Attachments: [ExecCmteMemo\(GrantsEtc\)1 12 22](#)

A motion was made by At-Large Member Williams, seconded by Vice Chair Sheahan, that the grants and procurement item be approved. The motion carried by the following vote:

Aye: Chairperson Bennett, At-Large Member Goodrich, At-Large Member Noak, Vice Chair Sheahan, and At-Large Member Williams

Absent: Vice Chair Schofield

6.0 Other Business

- 6.01 Presentation of FY 2021 Financial Audit [22-022](#)

Attachments: [21 Final Audit and Single Audit Report - CMAP](#)
[21 Final Brd Comm - CMAP](#)

Martha Trotter, Sikich, LLC, presented the preliminary FY 2021 Financial Audit to the Committee. Based on their audit, CMAP has received a clean, or unmodified, opinion, the highest level an opinion that Sikich can provide. The report includes the single audit which pertains to CMAP's grant activity. There were no instances identified of noncompliance or significant deficiency.

Executive Director Aleman reported that this item will be brought to the CMAP Board in February.

The FY 2021 financial audit was received and referred to the CMAP Board for their February 9, 2022 meeting.

- 6.02 Local dues contributions [22-014](#)

Erin Aleman reported that CMAP has received much of its federal match from the state. In 2016, the agency implemented a local dues program. With the influx of additional federal funding through the Infrastructure Investment and Jobs Act (IIJA) now known as the Bipartisan Infrastructure Law (BIL), there is a need to increase local dues in the future to meet the required local match funding

requirements. Director Aleman noted that the state has agreed to match the local match this year. Discussion ensued regarding next steps.

Director Aleman will work with staff on next steps and will bring this issue back to committee and the CMAP Board for further discussion and consideration.

The committee discussed local dues contributions.

7.0 Public Comment

This is an opportunity for comments from members of the audience. The amount of time available to speak will be at the chair's discretion. It should be noted that the public comment period will immediately follow the last item on the agenda.

There were no comments from the public.

8.0 Next Meeting: The Executive Committee will meet on February 9, 2022

Mayor Bennett noted the next meeting is scheduled for February 9, 2022.

9.0 Adjournment

The meeting was adjourned at 11:11 a.m.

A motion was made by At-Large Member Noak, seconded by At-Large Member Williams, to adjourn. The motion carried by the following vote:

Aye: Chairperson Bennett, Vice Chair Sheahan, At-Large Member Noak, and At-Large Member Williams

Absent: Vice Chair Schofield, and Schaffer

Minutes prepared by Blanca Vela-Schneider.