



EXECUTIVE COMMITTEE

MEETING MINUTES - FINAL

Wednesday, November 9, 2022

11:00 AM

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until Tuesday, November 8 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/82211738550?pwd=Ri9YbTZTNIB3UIh5OFR3MzhmOGxXUT09>

Meeting ID: 822 1173 8550

Passcode: 302503

One tap mobile

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1.0 Call to Order and Introductions

Chair Bennett called the meeting to order at 11:08 a.m.

As permitted by the Governor's Disaster Proclamation, Members Schofield and Sheahan attended the meeting virtually.

Present: Gerald Bennett, Paul Goodrich, Carolyn Schofield, and Anne Sheahan

Absent: John Noak, and Diane Williams

2.0 Agenda Changes and Announcements

There were no agenda changes or announcements.

3.0 Approval of Minutes

3.01 Minutes from September 14, 2022

[22-521](#)

Attachments: [Exec Committee 9.14.22 - Minutes](#)

A motion was made by Member Paul Goodrich, seconded by Member Anne Sheahan, that the September 14, 2022 meeting minutes be approved. The motion carried by the following vote:

Aye: Gerald Bennett, Paul Goodrich, Carolyn Schofield and Anne Sheahan

Absent: John Noak and Diane Williams

4.0 Financial Statements

Approval of the Group Vote

A motion was made by Member Paul Goodrich, seconded by Vice Chair Carolyn Schofield, to approve items 4.01 and 4.02 agenda items under one vote. The motion carried by the following vote:

Aye: Gerald Bennett, Paul Goodrich, Carolyn Schofield and Anne Sheahan

Absent: John Noak and Diane Williams

4.01 July monthly revenue and expenditure report for Fiscal Year (FY) 2023

[22-526](#)

Attachments: [July 2022 Financials Executive Committee Report 07.31.2022-updated numbers](#)

This item was approved as part of the Consent Agenda.

4.02 August monthly revenue and expenditure report for Fiscal Year (FY) 2023 [22-528](#)

Attachments: [Aug 2022 Financials Executive Committee Report 08.31.2022](#)

This item was approved as part of the Consent Agenda.

5.0 Other Approval Items

5.01 2023 Executive Committee Schedule [22-524](#)

Attachments: [2023 Executive Committee Schedule](#)

A motion was made by Member Paul Goodrich, seconded by Vice-Chair Carolyn Schofield, that the 2023 Executive Committee meeting schedule be approved. The motion carried by the following vote:

Aye: Gerald Bennett, Paul Goodrich, Carolyn Schofield and Anne Sheahan

Absent: John Noak and Diane Williams

6.0 Grants, contracts and procurements

6.01 November 9, 2022 Executive Committee report [22-525](#)

Attachments: [ExecCmteMemo GrantsEtc 11 9 22](#)

The November 9, 2022 Executive Committee report was received and filed.

7.0 Information Items

7.01 Executive Director expenses for the month of October 2022 [22-527](#)

Attachments: [Executive Director Travel Summary for month of October 2022](#)

The Executive Director's expense report for the month of October 2022 was received and filed.

8.0 Other Business

Executive Director Erin Aleman discussed the need to amend the CMAP Board bylaws to grant the Executive Committee additional authorities to approve contracts and agreements when the CMAP Board is unable to meet.

9.0 Public Comment

There were no comments from the public.

10.0 Next Meeting

The next meeting is scheduled for January 11, 2023.

11.0 Adjournment

A motion was made by Member Paul Goodrich, seconded by Vice-Chair Carolyn Schofield, that the meeting be adjourned. The motion carried by the following vote:

Aye: Gerald Bennett, Paul Goodrich, Carolyn Schofield and Anne Sheahan

Absent: John Noak and Diane Williams

The meeting was adjourned at 11:14 a.m.

Minutes prepared by Blanca Vela-Schneider.