



EXECUTIVE COMMITTEE

AGENDA - FINAL

Wednesday, October 11, 2023

1:00 PM

Please note meeting time

**DuPage Conference Room
433 West Van Buren Street, Suite 450
Chicago, IL 60607**

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until Tuesday, October 10 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/86982110452>

Meeting ID: 869 8211 0452

+13126266799,,86982110452# US (Chicago)

CMAP provides the opportunity for public comment. Individuals are encouraged to submit comment by email to info@cmap.illinois.gov at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

To review CMAP's public participation policy, please visit <https://www.cmap.illinois.gov/committees>.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call to Order and Introductions**2.0 Agenda Changes and Announcements****3.0 Approval of Minutes****3.01 Minutes from June 14, 2023** [23-441](#)

ACTION REQUESTED: Approval

Attachments: [Executive Committee 06.14.23 minutes](#)**4.0 Financial Statements****4.01 April monthly revenue and expenditure report for FY 2023** [23-442](#)

ACTION REQUESTED: Approval

Attachments: [Apr 2023 Financials Executive Committee Report](#)**4.02 May monthly revenue and expenditure report for FY 2023** [23-443](#)

ACTION REQUESTED: Approval

Attachments: [May 2023 Financials Executive Committee Report](#)**5.0 Grants, Contracts and Procurements****5.01 October, 2023 Executive Committee report** [23-444](#)

ACTION REQUESTED: Information

Attachments: [ExecCmteMemo GrantsEtc 10 11 23](#)**6.0 Other Business****7.0 Public Comment**

This is an opportunity for comments from members of the audience.

8.0 Next Meeting

The next meeting is scheduled for November 8, 2023

9.0 Adjournment



EXECUTIVE COMMITTEE

MEETING MINUTES - DRAFT

Wednesday, June 14, 2023

11:00 AM

DuPage Conference Room
433 West Van Buren Street, Suite 450
Chicago, IL 60607

Members of the public who attend in-person can pre-register for a visitor's pass at info@cmap.illinois.gov until Tuesday, June 13, 2023 at 4:00 p.m. or should plan to arrive early to check-in with the building's information desk for access.

You can also join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/86982110452>

Meeting ID: 869 8211 0452

One tap mobile

+13126266799,,86982110452# US (Chicago)

CMAP provides the opportunity for public comment. Individuals are encouraged to submit comment by email to info@cmap.illinois.gov at least 24 hours before the meeting. A record of all written public comments will be maintained and made publicly available.

The total cumulative time for public comment is limited to 15 minutes, unless determined otherwise by the Chair. Public comment is limited to three minutes per person unless the Chair designates a longer or shorter time period. Public comments will be invited in this order: Comments from in person attendees submitted ahead of time; comments from in-person attendees not previously submitted; comments from virtual attendees submitted ahead of time; and comments from virtual attendees not previously submitted.

To review CMAP's public participation policy, please visit <https://www.cmap.illinois.gov/committees>.

If you require a reasonable accommodation or language interpretation services to attend or join the meeting, please contact CMAP at least five days before the meeting by email (info@cmap.illinois.gov) or phone (312-454-0400).

1.0 Call to Order and Introductions

Chair Bennett called the Executive Committee to order at 11:16 a.m.

Present: Gerald Bennett, Paul Goodrich, John Noak, Carolyn Schofield, and Anne Sheahan

Absent: Diane Williams

Staff present: Erin Aleman, Alicia Gage, Amy McEwan, Jennie Vana, Blanca Vela-Schneider

2.0 Agenda Changes and Announcements

There were no changes to the agenda or announcements.

3.0 Approval of Minutes

3.01 Minutes from April 12, 2023

[23-312](#)

Attachments: [Exec Committee 04.12.23 Minutes](#)

A motion was made by Member Carolyn Schofield, seconded by Member Paul Goodrich, that the April 12, 2023 minutes be approved. The motion carried by the following vote:

Aye: Gerald Bennett, Paul Goodrich, John Noak, Carolyn Schofield and Anne Sheahan

Absent: Diane Williams

4.0 Financial Statements

4.01 March monthly revenue and expenditure report for FY 2023

[23-315](#)

Attachments: [Mar 2023 Financials Executive Committee Report 06.07.23](#)

A motion was made by Member Anne Sheahan, seconded by Member John Noak, that the March 2023 monthly revenue and expenditure report be approved. The motion carried by the following vote:

Aye: Gerald Bennett, Paul Goodrich, John Noak, Carolyn Schofield and Anne Sheahan

Absent: Diane Williams

5.0 Grants, Contracts and Procurements

5.01 June 14, 2023 Executive Committee report

[23-309](#)

Attachments: [ExecCmteMemo GrantsEtc 6 14 23](#)

The June 14, 2023 Executive Committee report was received and filed.

6.0 Information Items

6.01 Executive director expenses for the month of May 2023

[23-313](#)

Attachments: [Executive Director Travel Summary for month of May 2023](#)

The executive director's expenses for the month of May 2023 were received and filed.

7.0 Other Business

There was no other business to conduct.

8.0 Public Comment

This is an opportunity for comments from members of the audience.

There were no comments from the public.

9.0 Next Meeting

The next meeting is scheduled for September 13, 2023

10.0 Adjournment

A motion was made by Member John Noak, seconded by Member Carolyn Schofield, to adjourn the meeting. The motion carried by the following vote:

Aye: Gerald Bennett, Paul Goodrich, John Noak, Carolyn Schofield and Anne Sheahan

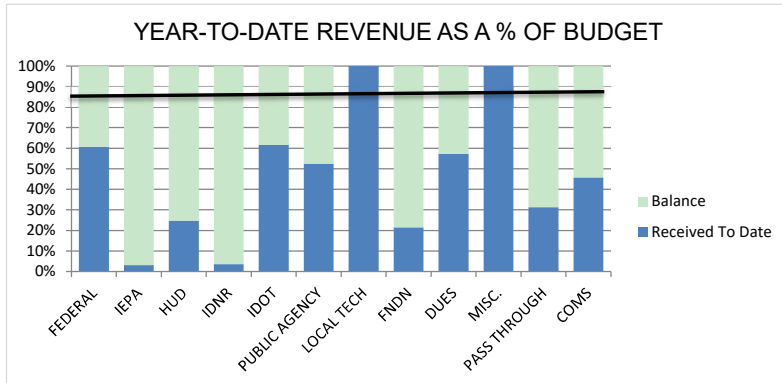
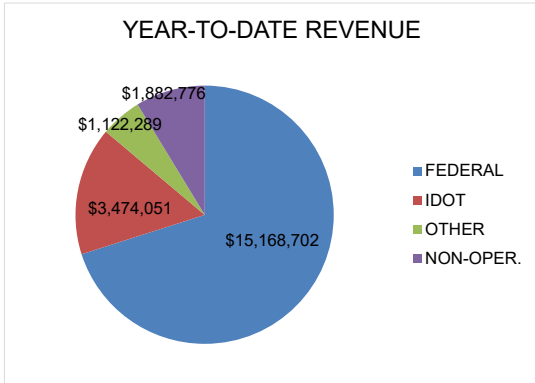
Absent: Diane Williams

The meeting was adjourned at 11:19 a.m.

Minutes prepared by Blanca Vela-Schneider

**CHICAGO METROPOLITAN AGENCY FOR PLANNING
MONTHLY REVENUE AND EXPENDITURE REPORT
AS OF APRIL 30, 2023**

REVENUE



REVENUE OVERVIEW

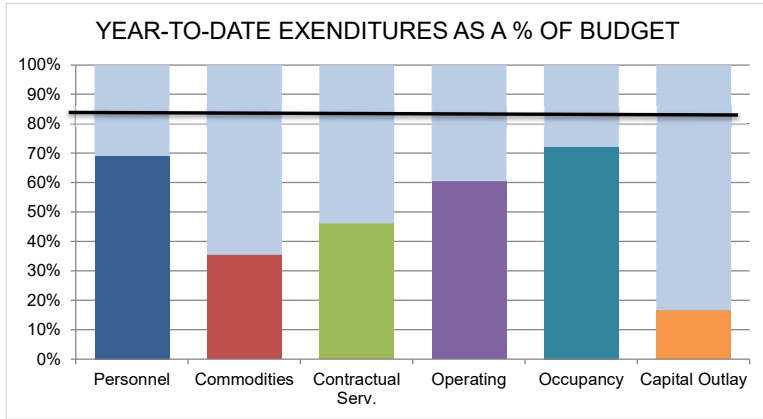
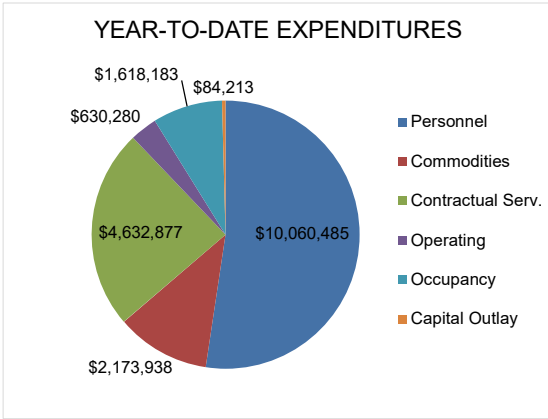
CMAP's funding as of 04/30/2023, FY2023 is comprised of (78%) Federal and Non Operational, (14%) State, (4%) Other Public, Foundation, Non-Public Funding and Miscellaneous, and (4%) Local Contributions. Using the straight-line method, CMAP's collected revenue in relation to budgeted revenue for the month of April should be approximately 83%. As of April 2023, CMAP has collected 60.4% of its monthly budgeted revenue from the sources identified in the Year-To-Date Revenue tables (excludes non operational) above. CMAP's grant with IDOT is reimbursable agreement. Therefore, revenues trail expenses for this and many of the agency's grants.

Local contributions continue to be a critical component of CMAP's funding strategy as it supports work not funded through the State or other grant funding sources. CMAP has maintained local contributions at an adopted amount of approximately \$887 thousand. With CMAP's increasing operating budget, the agency instituted a path forward to increase contributions and bridge this gap. The Agency has instituted a plan for a gradual increase to the contribution amount for our Counties and Transit Partners. Since its inception in 2016, the agency has collected, annually, 99% of all local contributions. Through April 2023, CMAP has collected 93% of budgeted FY23 contributions.

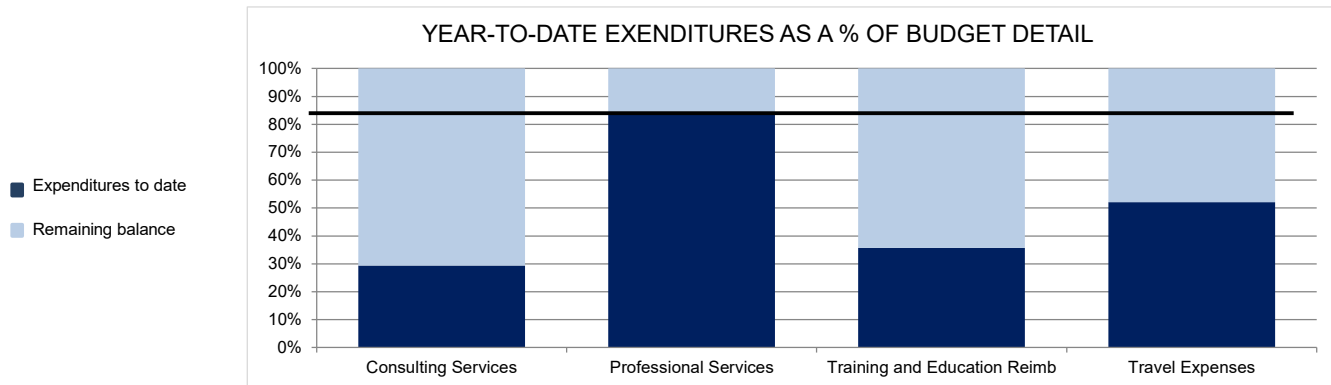
Notes:

As of April 30 2023, the budget has increased to \$33,502,186. The increase totals \$581,915 in anticipated funds for service fees (\$479,987) and increased contributions (\$101,925). Previous FY23 increases: Nov. foundations and non-public agencies (\$150,000), Dec. foundations and non-public agencies \$70,000, IDNR \$250,000, Jan. \$450,228 contributions, Feb. \$120,000 federal.

EXPENDITURES



EXPENDITURE HIGHLIGHTS



EXPENDITURE OVERVIEW

Using the straight-line method, the FY 2023 expenses as of April 30, 2023 should trend towards 83% of budget. As of April 2023, the agency has expended 55.6 % of its monthly budget. The three highest dollar categories of expenditures for the fiscal year-to-date are personnel at 69.1%, contractual services at 46.2%, and commodities at 35.5 %. Personnel expenses along with contractual services are below expectations. The largest contributor to below trending expenses is staff turnover. Similar to employers throughout the country, the agency is contending with a very competitive job market. The agency is experiencing greater turnover as compared to a historical average turnover of around 10%. CMAP has made progress on filling positions, with a goal of being fully staffed by fiscal the year end. This also has a direct impact on consultant service expenditures as staff are required to initiate and manage consultant-led projects. Consulting services were 29.4% fiscal year-to-date.

The first table "Expenditures" provides expenditures for the six categories that make up the agency's budget. The second table reflects the highest four sub-categories in CMAP's budget. Consulting and Professional Services are under the Contractual Expense Category and Training & Education and Travel Expenses are under the Operating Expense Category. For definitions of the six categories that comprise the CMAP budget, see below.

CMAP Expenses Categories

Personnel expenses for salaries and wages provided for all persons employed by CMAP are included in this category. Leave hours taken such as vacation, sick, personal days, parental and family & medical leaves are included in this category.

Commodities are supplies, materials and articles which are consumed during their use or are materially altered when used. These items have a unit cost under \$3,000.00, a limited life, and are not subject to depreciation.

Contractual Services are expenditures for contracted services performed by non-employees which are required by a division or the board in the execution of its assigned function.

General Operating expenses include payments for services provided to CMAP in the normal operations of a business. These include postage, meeting expenses, memberships, conferences, etc. Employee travel reimbursements are also under this expenditure category including both in-region and out-of-region travel and related related training expenses.

Occupancy expenses are rent/office maintenance expenses which include payment of utility costs, office lease, real estate taxes, telephone charges, monthly parking fees related to the leases, and office maintenance provided by the building operations. This would include all costs paid by CMAP to occupy the physical office space.

Capital expenses include payments for the acquisition, replacement, or substantial increase in value of assets which are not expendable in first use, with a life expectancy exceeding one year, subject to depreciation and with a unit cost greater than \$1,000.00.

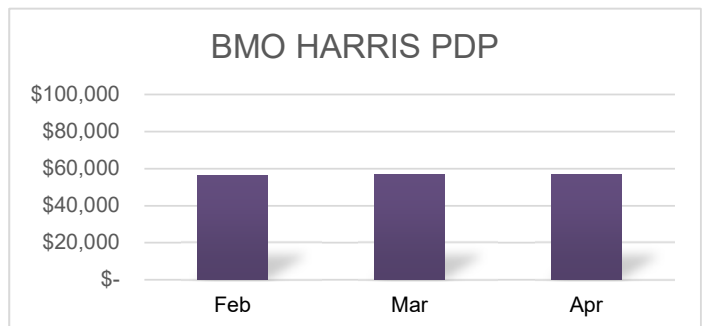
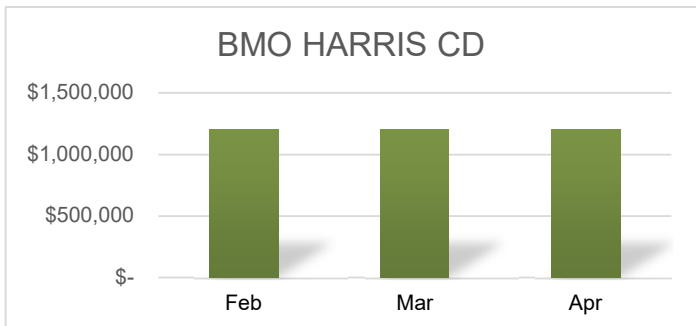
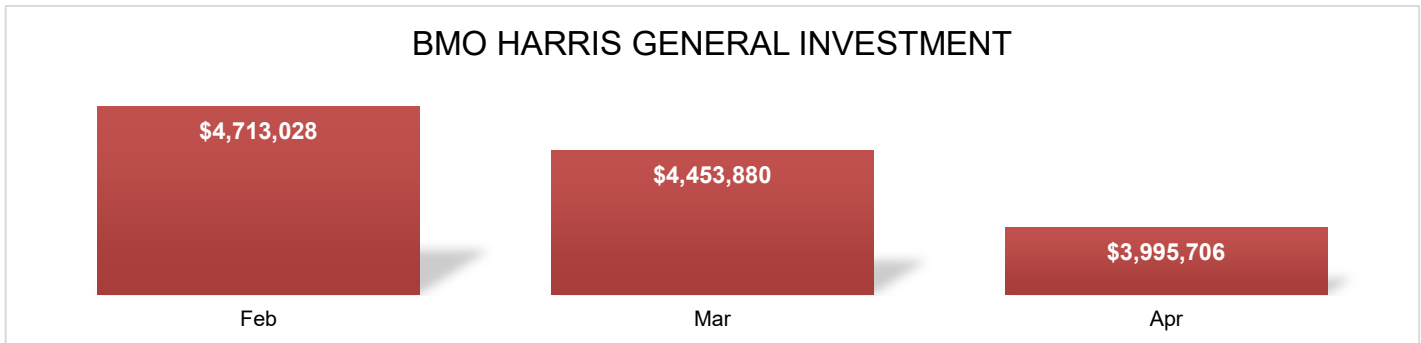
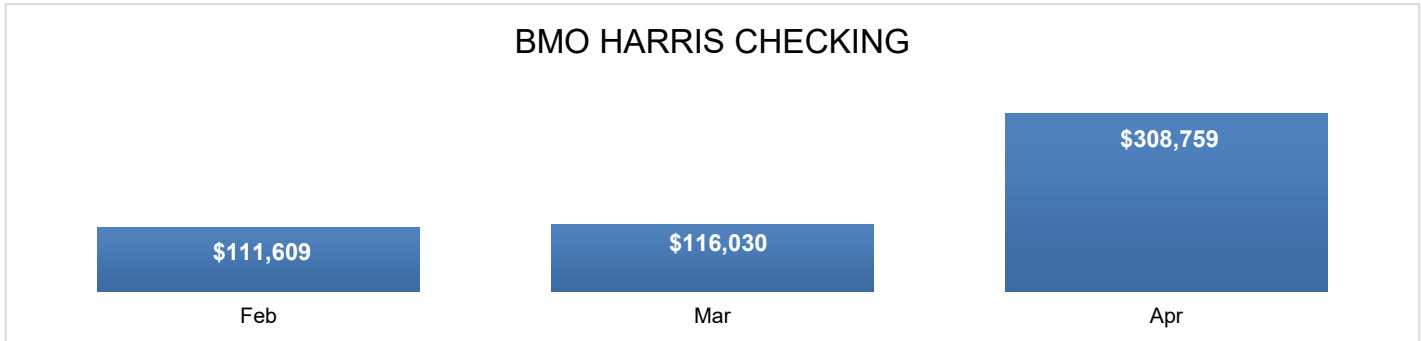
Notes:

As of 04/30/2023, 83% of the fiscal year is complete. See black trend line on YTD Expenditures as a % of year complete.

**CHICAGO METROPOLITAN AGENCY FOR PLANNING
MONTHLY SUMMARY REPORT
AS OF APRIL 30, 2023**

	<u>Received/ Expended To Date</u>	<u>FY 2023 Budget</u>	<u>Remaining Balance</u>	<u>% of Budget</u>
OPERATIONAL				
REVENUES				
By Program				
Federal	\$ 13,039,834	\$ 21,056,191	\$ 8,016,356	61.9%
Statewide Research & Local Planning	2,128,868	3,913,138	1,784,270	54.4%
IDOT	3,474,051	5,634,808	2,160,757	61.7%
IDNR	8,855	250,000	241,145	3.5%
IEPA	5,099	161,395	156,297	3.2%
HUD	1,671	6,754	5,083	24.7%
Other Public Agencies	56,477	107,671	51,194	52.5%
Foundations and Non-Public Agencies	90,039	420,000	329,961	21.4%
Local Technical Assistance	100,864	-	(100,864)	0.0%
Service Fees	-	479,987	479,987	0.0%
Contributions	825,654	1,439,642	613,988	57.4%
Miscellaneous	33,631	32,600	(1,031)	103.2%
Total Revenues	<u>\$ 19,765,043</u>	<u>\$ 33,502,186</u>	<u>\$ 13,737,143</u>	<u>60.9%</u>
EXPENDITURES				
By Category				
Personnel	\$ 10,060,485	\$ 14,559,585	\$ 4,499,100	69.1%
Commodities	2,173,938	6,128,626	3,954,687	35.5%
Contractual Services	4,632,877	10,031,328	5,398,450	46.2%
Operating Expenses	630,280	1,041,684	411,404	60.5%
Occupancy Expenses	1,618,183	2,244,804	626,621	72.1%
Capital Outlay	84,213	506,000	421,787	16.6%
Total Expenditures	<u>\$ 19,199,977</u>	<u>\$ 34,512,026</u>	<u>\$ 15,312,050</u>	<u>55.6%</u>
NON-OPERATIONAL				
REVENUE				
Pass-Through	1,002,138	\$ 3,199,500	\$ 2,197,362	31.3%
Council of Mayors	877,539	1,916,368	1,038,829	45.8%
CMAP Match	-	-	-	0.0%
In-Kind Services	3,099	-	(3,099)	0.0%
Total, Non-Operations Revenues	<u>\$ 1,882,776</u>	<u>\$ 5,115,868</u>	<u>\$ 3,233,092</u>	<u>36.8%</u>
EXPENDITURES				
Pass-Through	935,569	\$ 3,199,500	\$ 2,263,931	29.2%
Council of Mayors	877,539	1,916,368	1,038,829	45.8%
CMAP Match	-	5,037	5,037	0.0%
In-Kind Services	3,099	-	(3,099)	0.0%
Applied Overhead	-	2,917,222	2,917,222	0.0%
Total, Non-Operations Expenditures	<u>\$ 1,816,207</u>	<u>\$ 8,038,126</u>	<u>\$ 6,221,919</u>	<u>22.6%</u>

**CHICAGO METROPOLITAN AGENCY FOR PLANNING
MONTHLY CASH REPORT
AS OF APRIL 30, 2023**



MONTHLY CASH OVERVIEW

What caused the change in balance for each of the cash accounts?

BMO Harris Checking Account: Wire transfers of \$2.2 million from the General Investment account funded operating activities for the month of April. Operating activities were comprised of \$662 thousand in personnel related costs, and \$1.3 million in payables.

BMO Harris General Investment Account: Wire transfers in of \$1.7 million resulting from monthly revenue activity partially funded \$2.2 million in transfers to the Checking account for the month of March.

BMO Harris CD: No activity has occurred in this account during FY2023.

BMO Harris Peters Fellowship: Monthly interest and a contribution of \$1,050 was the only activity in this account during FY2023.

Are we meeting our Federal reserve commitment of \$5,000,000 as outlined in the agency's 2018 MPO Certification?

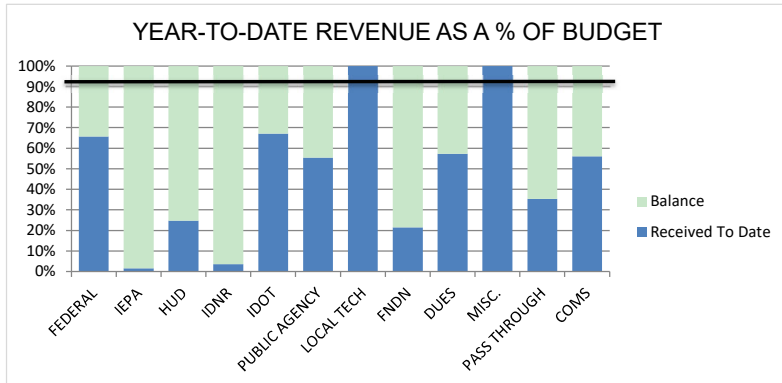
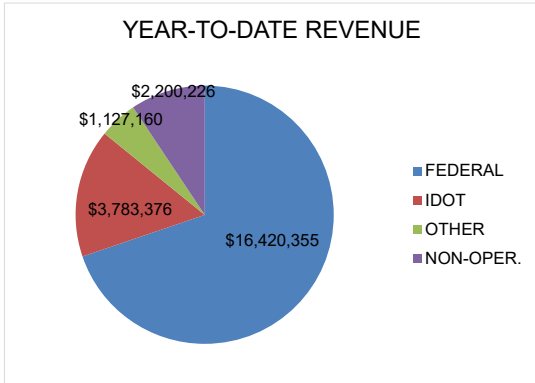
The agency's cash balance fluctuates throughout the year since the funding is mainly on a reimbursement basis. Annually, the cash level during June and July is at its lowest point. This is due to the State's and the agency's fiscal year end close. Therefore, 2nd and 3rd quarter cashflow should be in line with this requirement. 1st and 4th quarter cashflow are more impacted by the fiscal year-end close-out process. This reserve commitment includes the \$1.2 million CD the agency holds as a security deposit with the OPO landlord.

Number	Date	Vendor Name	Transaction Description	Amount
12690	4/3/2023	Pitney Bowes Inc	1-3/23 Mail Equipment Lease	\$1,951.20
12691	4/3/2023	UPS	3/11/23 Missing PLD Fee	\$3.00
12692	4/5/2023	Comcast	3/11-4/10/23 TV Service Fee	\$86.90
12695	4/6/2023	ADO Professional Solutions Inc	Direct Hire Fee - A Gage	\$23,790.97
12696	4/6/2023	Aflac	3/23 Aflac PR WH	\$272.16
12697	4/6/2023	Blue Cross Blue Shield of Illinois	4/23 EE & ER Health	\$124,758.98
12698	4/6/2023	Chicago Transit Authority	12/1/22-1/31/23 CTA Operations	\$121,378.29
12699	4/6/2023	Coffee Unlimited	Breakroom supplies	\$735.08
12700	4/6/2023	Delta Dental - Risk	4/23 Dental PPO COBRA	\$7,386.22
12701	4/6/2023	Genesys Works Chicago	2/1-2/15/23 High School Intern	\$2,989.32
12702	4/6/2023	Health Care Cost Management Inc	1/23 FSA admin fees	\$3,492.44
12703	4/6/2023	High Street Consulting Group LLC	2/23 Transp Prj Analysis tool	\$30,154.37
12704	4/6/2023	Inc. Jacobs Engineering Group	2/18-2/24 A16 PAO G Dixmoor	\$9,601.83
12705	4/6/2023	McHenry County Division of Transportation	1/23 McHenry COM	\$3,672.94
12706	4/6/2023	Metra	11-12/22 Metra FY23 Operating	\$29,037.05
12707	4/6/2023	Morreale Public Affairs Group Inc	2/23 IJA Regional Project	\$7,286.41
12708	4/6/2023	Mutual of Omaha	4/23 Life Insurance - EE	\$3,274.24
12709	4/6/2023	Oates Associates Inc	1/28-2/24 ADA edu and training	\$3,974.00
12710	4/6/2023	South Suburban Mayors & Managers Associatic	10/22 South COM	\$59,250.91
12711	4/6/2023	StoryView LLC	State of the Region videos pro	\$9,996.00
12712	4/6/2023	US Bank HSA	2/23 Statement fee	\$2,135.92
12713	4/6/2023	Valerie S Kretchmer Associates Inc	2/23 PAO D Avondale/Logan Sq	\$6,515.00
12714	4/6/2023	Will County Governmental League	1/23 Will County Gov League	\$12,219.09
12715	4/6/2023	Woogl Corp	Priority Projects booklets	\$409.00
12717	4/6/2023	Vision Service Plan (IL)	4/23 COBRA	\$1,403.93
70105	4/6/2023	State Employee Retirement System of Illinois	March 2023 Employees WH	\$16,677.39
12716	4/11/2023	UPS	3/29/23 UPS Shipping	\$83.18
12718	4/13/2023	Bentley Systems Inc	Emme basics software training	\$1,920.00
12719	4/13/2023	JULIE BURROS	3/31-4/4/23 APA Conf Travel	\$506.81
12720	4/13/2023	Chicago Office Technology Group	12/17-3/16 COTG Maintenance	\$1,035.45
12721	4/13/2023	Chicago Transit Authority	7/22-1/23 Bus Priority Net Pln	\$12,396.80
12722	4/13/2023	Coffee Unlimited	Breakroom supplies	\$564.97
12723	4/13/2023	DANIEL LEE COMEAUX	APA Conf Registration	\$1,878.76
12724	4/13/2023	Geosyntec Consultants	2/26 Ind Creek Watershed model	\$1,847.75
12725	4/13/2023	JANE GROVER	Mchenry/Elgin/Retreat travel	\$198.23
12726	4/13/2023	HNTB Corporation	1/25-2/24 Transit Research	\$9,125.31
12727	4/13/2023	Holland and Knight LLP	3/2-3/17/23 Legal Advice	\$237.00
12728	4/13/2023	HR Source	3/10-3/31 Anti Harassment Train	\$5,650.00
12729	4/13/2023	Interprenet Ltd	3/27 ASL interpreter for ADA	\$1,442.00
12730	4/13/2023	Inc. Jacobs Engineering Group	Highway-Rail Grade Crossing	\$10,055.00
12731	4/13/2023	Kane County Division of Transportation	8/16/22 Bike/Ped Plan	\$62,357.56
12732	4/13/2023	The Lakota Group	11/22 Hickory Hills Comp Plan	\$1,860.00
12733	4/13/2023	Northwest Municipal Conference	1/23 NW/N Shore COM	\$22,040.44
12734	4/13/2023	RUSSELL PIETROWIAK	IDOT/County Meetings travel	\$2,442.67
12735	4/13/2023	TierPoint LLC	2-3/23 Colocation services	\$242.52
12736	4/13/2023	LEONARDO TORRES BELTRAN	UofChicago finance cred train	\$1,400.00
12737	4/13/2023	MARY ELIZABETH WEBER	Spring 22-23 Tuition Reimburse	\$3,072.00
12738	4/13/2023	BEATRIX EDLYN GUE YAN	APA NPC23 Conf Registration	\$450.00
70106	4/13/2023	Hertz Corporation	3/31-4/1/23 R Abdallah Rental	\$104.63
12739	4/17/2023	ComEd	3/2-3/31/23 electricy	\$1,650.40
12740	4/20/2023	ERIN L ALEMAN	various travel expenses	\$394.08
12741	4/20/2023	Civiltech Engineering Inc	1/28-2/24 Truck Routing Study	\$10,586.58
12742	4/20/2023	Clarity Partners LLC	2/23 Liferay Website Develop	\$640.20
12743	4/20/2023	Creative Financial Staffing LLC	4/2/23 Admin temp help	\$2,700.00
12744	4/20/2023	Critical Mention Inc	Annual Subscription Renewal	\$6,400.00
12745	4/20/2023	BRIAN THOMAS DALY	APA membership dues	\$350.00
12746	4/20/2023	Dell Marketing LP	Dell 24 USB-C Hub Monitor -P2	\$4,140.00
12747	4/20/2023	ALEXANDRA A ENSIGN	Lunch for CARE event	\$354.90
12748	4/20/2023	NICHOLAS FERGUSON	2023 UIC Urban Forum register	\$25.00
12749	4/20/2023	Alexsandra Gomez	APA National Conf Registration	\$2,029.84
12750	4/20/2023	NOAH L HARRIS	APA Membership Dues	\$2,850.02
12751	4/20/2023	Health Care Cost Management Inc	04/21/2023 Health FSA PR WH	\$2,632.69
12752	4/20/2023	Omegabit LLC	2-3/23 Website hosting	\$2,114.95
12753	4/20/2023	JARED M. PATTON	APA NPC registration	\$2,425.78
12754	4/20/2023	Therm Flo Inc	1/10/23 Maintenance	\$1,073.78
12755	4/20/2023	US Bank HSA	04/21/2023 HSA Deduction EE	\$2,124.92
12756	4/20/2023	Woogl Corp	300 copies of annual reports	\$1,634.00

12757	4/21/2023	Comcast	4/23 Internet	\$1,000.00
12758	4/24/2023	CenturyLink	2/23 Teleconference	\$23.24
12759	4/27/2023	Arctic Information Technology Inc	ERP Design Phase Completed FDP	\$199,210.00
12760	4/27/2023	Astriata LLC	3/23 Website Redesign	\$6,030.00
12761	4/27/2023	MARY VICTORIA BARRETT	7 puzzles for winter games	\$169.82
12762	4/27/2023	MICHAEL BROWN	APA member dues	\$500.00
12763	4/27/2023	JONATHAN BURCH	Car Rental Gas Gelndate height	\$1,916.92
12764	4/27/2023	Carahsoft Technology Corp	Software Renewal: SketchUp	\$1,170.00
12765	4/27/2023	ENRIQUE CASTILLO	APA 2023 Conference	\$3,111.93
12766	4/27/2023	CDW Government Inc	Fortinet Web Software Sub	\$2,995.00
12767	4/27/2023	Center for Neighborhood Technology	A1 PAO A Improving Climate	\$4,320.00
12768	4/27/2023	EcolInteractive Inc	Integrated TIP database Year 3	\$15,125.00
12769	4/27/2023	Egret & Ox Planning LLC	3/23 Planning Generalist - AUG	\$9,250.00
12770	4/27/2023	Elrod Friedman LLP	3/23 Legal Services	\$1,966.50
12771	4/27/2023	Garveys Office Products Inc	8 1/2 x 11 Smooth Paper	\$851.83
12772	4/27/2023	GRM Information Management Services of Chic	3-4/23 Offsite Storage	\$305.25
12773	4/27/2023	Inc. Jacobs Engineering Group	3/31 Highway-Rail Grade	\$9,429.76
12774	4/27/2023	Koa Hills Consulting LLC	3/13-3/31/23 OS Data Migration	\$1,485.00
12775	4/27/2023	Metra	11/22-2/23Metra FY23 Operating	\$50,553.97
12776	4/27/2023	Multilingual Connections	Tranlation Services	\$277.95
12777	4/27/2023	STEPHANE PHIFER	APA National Conference Travel	\$1,884.14
12778	4/27/2023	Riverside Graphics Corporation	200 Business Cards	\$404.00
12779	4/27/2023	SB Friedman and Company	3/3 Regional Transit sales tax	\$53,306.25
12780	4/27/2023	SLG Innovation Inc	3/23 IT consulting	\$60,561.30
12781	4/27/2023	TierPoint LLC	5/23 Colocation services	\$6,447.06
12782	4/27/2023	West Central Municipal Conference	1/23 North Central COM (WCMC)	\$26,809.75
12783	4/27/2023	Will County Governmental League	2/23 Will County Gov League	\$12,523.65
WT	4/3/2023	Internal Revenue Service	Federal Income Taxes	\$1,983.60
WT	4/4/2023	Internal Revenue Service	Rec refund rec'd from IFF	(\$3,242.55)
WT	4/4/2023	Internal Revenue Service	IFF refund transferred to CIC	\$3,242.55
WT	4/6/2023	IL Department of Revenue	State Income Taxes	\$18,101.98
WT	4/6/2023	Internal Revenue Service	Federal Income Taxes	\$96,446.56
WT	4/7/2023	State Disbursement Unit	PY Withholding	\$391.76
WT	4/7/2023	Empower Financial Group	Insurance	\$13,525.42
WT	4/10/2023	BMO Harris Bank	Fee- standby letter of credit	\$4,550.00
WT	4/14/2023	IMRF	IMRF Payment	\$54,237.02
WT	4/14/2023	ADP	Payroll Fees	\$6,708.54
WT	4/17/2023	RTA	RTA Benefit Card Payment	\$322.25
WT	4/20/2023	IMRF	Supplemental Payment	\$3.22
WT	4/21/2023	State Disbursement Unit	PY Withholding	\$391.76
WT	4/21/2023	IL Department of Revenue	State Income Taxes	\$18,231.43
WT	4/21/2023	Internal Revenue Service	Federal Income Taxes	\$97,570.44
WT	4/24/2023	Empower Financial Group	Insurance	\$13,680.85
WT	4/24/2023	BMO Harris Bank	Checking Account Service Fee	\$523.06
WT	4/25/2023	CTA	Ventra Transit Benefit Card Payment	\$2,136.00
WT	4/28/2023	BMO Harris Bank	Returned Check	(\$1,485.00)
WT	4/30/2023	BMO Harris Bank	Payroll	\$259,931.95
WT	4/30/2023	BMO Harris Bank	Payroll	\$260,900.32
				\$1,987,270.34

**CHICAGO METROPOLITAN AGENCY FOR PLANNING
MONTHLY REVENUE AND EXPENDITURE REPORT
AS OF MAY 31, 2023**

REVENUE



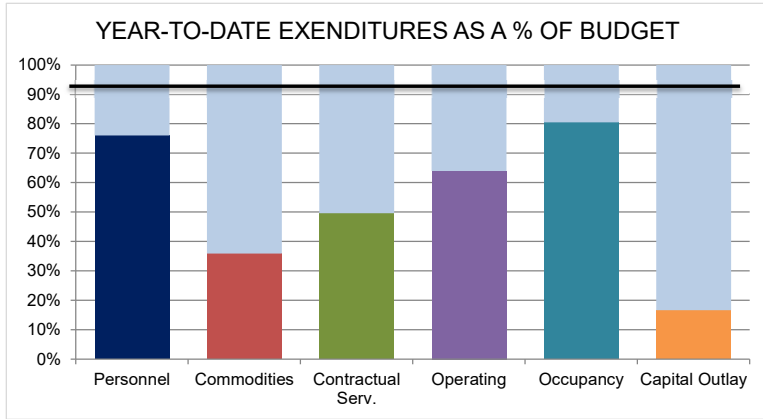
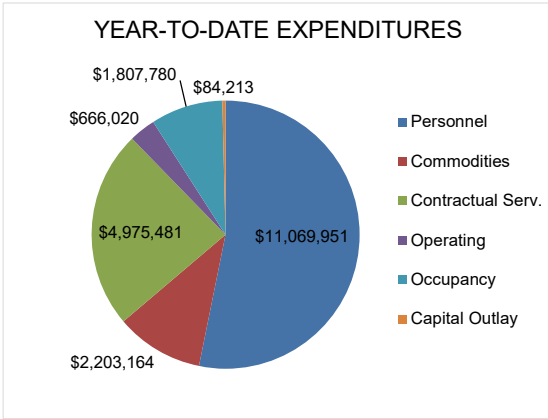
REVENUE OVERVIEW

CMAP's funding as of 05/31/2023, FY2023 is comprised of (78%) Federal and Non Operational, (14%) State, (4%) Other Public, Foundation, Non-Public Funding and Miscellaneous, and (4%) Local contributions. Using the straight-line method, CMAP's collected revenue in relation to budgeted revenue for May should be approximately 92% (see black trend line). As of May 2023, CMAP has collected 65.2% of its budgeted revenue from the sources identified in the Year-To-Date Revenue tables (excludes non operational) above. CMAP's grant with IDOT is a reimbursable agreement. Therefore, revenues trail expenses for this and many of the agency's grants.

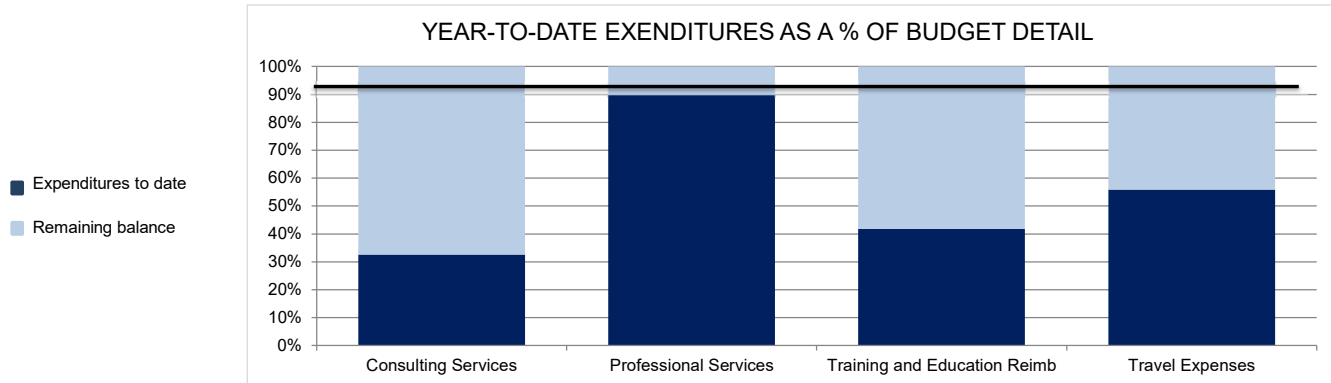
Local contributions continues to be a critical component of CMAP's funding strategy as it supports work not funded through the State or other grant funding sources. CMAP has maintained local contributions at an adopted amount of approximately \$887 thousand. With CMAP's increasing operating budget, the agency has instituted a path forward to increase contributions and to bridge the gap. The Agency has instituted a plan for a gradual increase to the contribution amount for Counties and Transit Partners. Since inception in 2016, the agency has collected, annually, 99% of all local contributions. Through May 2023, CMAP has collected 93 % of FY23 contributions.

Notes:
As of April 30 2023, the budget has increased to \$33,502,186. The increase totals \$581,915 in anticipated funds for service fees (\$479,987) and increased contributions (\$101,925). Previous FY23 increases: Nov. foundations and non-public agencies (\$150,000), Dec. foundations and non-public agencies \$70,000, IDNR \$250,000, Jan. \$450,228 contributions, Feb. \$120,000 federal.

EXPENDITURES



EXPENDITURE HIGHLIGHTS



EXPENDITURE OVERVIEW

Using the straight-line method, CMAP's expenses for the month of May should trend towards 91% of budget. As of May 31, 2023, the agency has expended 65.2% of its budget. The three highest dollar categories of expenditures fiscal year-to-date are personnel at 76.0%, contractual services at 49.6%, and commodities at 35.9%. Personnel expenses along with contractual services continue to perform below expectations. The largest contributor to below trending expenses is staff turnover. Similar to employers throughout the country, the agency is contending with a very competitive job market. The agency is experiencing greater turnover as compared to a historical average turnover of around 10%. CMAP has made progress on filling positions, with a goal of being fully staffed by fiscal year end. Consulting services were 32.6% fiscal year-to-date.

The first table "Expenditures" provides expenditures for the six categories that make up the agency's budget. The second table reflects the highest four sub-categories in CMAP's budget. Consulting and Professional Services are under the Contractual Expense Category and Training & Education and Travel Expenses are under the Operating Expense Category. For definitions of the six categories that comprise the CMAP budget, see below.

CMAP Expenses Categories

Personnel expenses for salaries and wages provided for all persons employed by CMAP are included in this category. Paid time off hours taken such as vacation, sick, personal days, and parental, family and medical leaves are included in this category.

Commodities are supplies, materials and articles which are consumed during their use or are materially altered when used. These items have a unit cost under \$3,000.00, a limited life, and are not subject to depreciation.

Contractual Services are expenditures for contracted services performed by non-employees which are required by a division or the board in the execution of its assigned function.

General Operating expenses include payments for services provided to CMAP in the normal operations of a business. These include postage, meeting expenses, memberships, conferences, etc. Employee travel reimbursements are also under this expenditure category including both in-region and out-of-region travel and related related training expenses.

Occupancy expenses are rent/office maintenance expenses which include payment of utility costs, office lease, real estate taxes, telephone charges, monthly parking fees related to the leases, and office maintenance provided by the building operations. This would include all costs paid by CMAP to occupy the physical office space.

Capital expenses include payments for the acquisition, replacement, or substantial increase in value of assets which are not expendable in first use, with a life expectancy exceeding one year, subject to depreciation and with a unit cost greater than \$1,000.00.

**CHICAGO METROPOLITAN AGENCY FOR PLANNING
MONTHLY SUMMARY REPORT
AS OF MAY 31, 2023**

	<u>Received/ Expended To Date</u>	<u>FY 2023 Budget</u>	<u>Remaining Balance</u>	<u>% of Budget</u>
OPERATIONAL				
REVENUES				
By Program				
Federal	\$ 14,217,627	\$ 21,056,191	\$ 6,838,563	67.5%
Statewide Research & Local Planning	2,202,728	3,913,138	1,710,411	56.3%
IDOT	3,783,376	5,634,808	1,851,432	67.1%
IDNR	8,855	250,000	241,145	3.5%
IEPA	2,404	161,395	158,991	1.5%
HUD	1,671	6,754	5,083	24.7%
Other Public Agencies	59,747	107,671	47,923	55.5%
Foundations and Non-Public Agencies	90,039	420,000	329,961	21.4%
Local Technical Assistance	100,864	-	(100,864)	0.0%
Service Fees	-	479,987	479,987	0.0%
Contributions	825,654	1,439,642	613,988	57.4%
Miscellaneous	37,925	32,600	(5,325)	116.3%
Total Revenues	<u>\$ 21,330,890</u>	<u>\$ 33,502,186</u>	<u>\$ 12,171,295</u>	<u>65.7%</u>

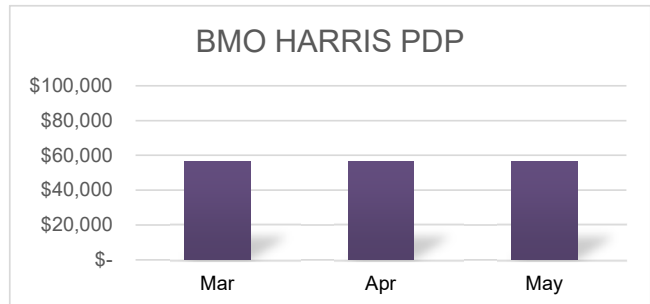
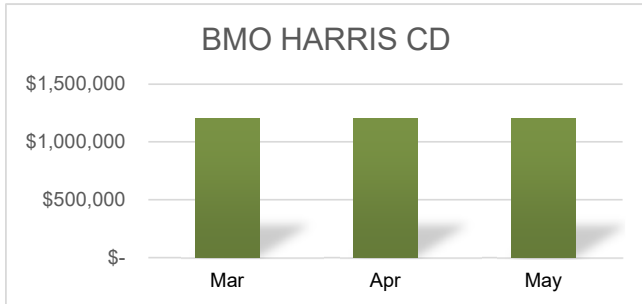
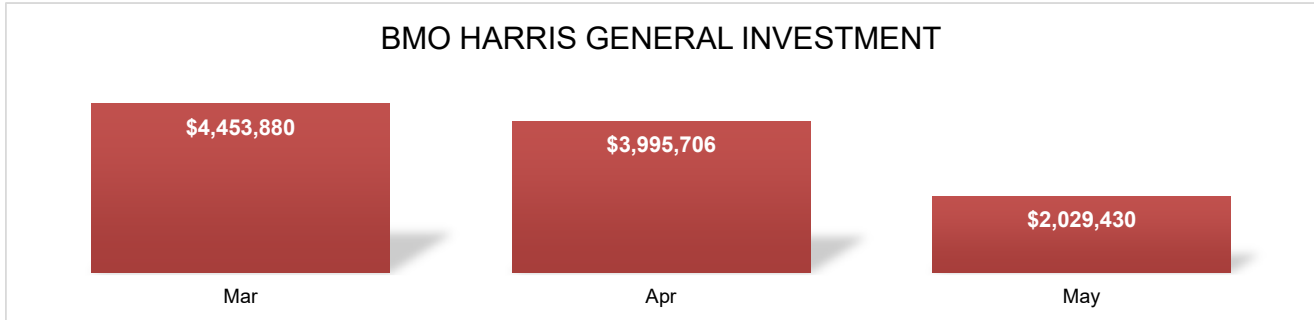
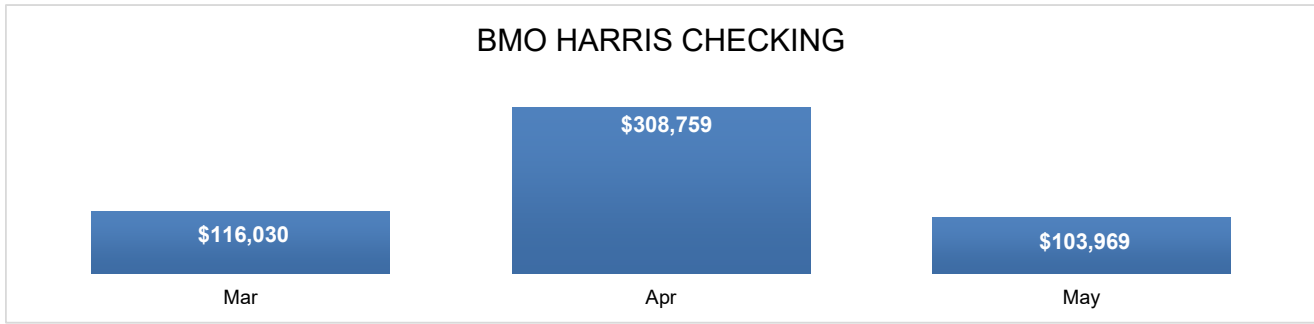
EXPENDITURES				
By Category				
Personnel	\$ 11,069,951	\$ 14,559,585	\$ 3,489,634	76.0%
Commodities	2,203,164	6,128,626	3,925,461	35.9%
Contractual Services	4,975,481	10,031,328	5,055,847	49.6%
Operating Expenses	666,020	1,041,684	375,664	63.9%
Occupancy Expenses	1,807,780	2,244,804	437,023	80.5%
Capital Outlay	84,213	506,000	421,787	16.6%
Total Expenditures	<u>\$ 20,806,609</u>	<u>\$ 34,512,026</u>	<u>\$ 13,705,417</u>	<u>60.3%</u>

NON-OPERATIONAL

REVENUE				
Pass-Through	1,129,213	\$ 3,199,500	\$ 2,070,287	35.3%
Council of Mayors	1,074,398	1,916,368	841,970	56.1%
CMAP Match	-	-	-	0.0%
In-Kind Services	(3,385)	-	3,385	0.0%
Total, Non-Operations Revenues	<u>\$ 2,200,226</u>	<u>\$ 5,115,868</u>	<u>\$ 2,915,642</u>	<u>43.0%</u>

EXPENDITURES				
Pass-Through	1,150,001	\$ 3,199,500	\$ 2,049,499	35.9%
Council of Mayors	1,074,398	1,916,368	841,970	56.1%
CMAP Match	-	5,037	5,037	0.0%
In-Kind Services	(3,385)	-	3,385	0.0%
Applied Overhead	-	2,917,222	2,917,222	0.0%
Total, Non-Operations Expenditures	<u>\$ 2,221,014</u>	<u>\$ 8,038,126</u>	<u>\$ 5,817,113</u>	<u>27.6%</u>

**CHICAGO METROPOLITAN AGENCY FOR PLANNING
MONTHLY CASH REPORT
AS OF MAY 31, 2023**



MONTHLY CASH OVERVIEW

What caused the change in balance for each of the cash accounts?

BMO Harris Checking Account: Wire transfers of \$2.0 million from the General Investment account partially funded operating activities for the month of May. Operating activities were comprised of \$863 thousand in personnel related costs, and \$1.4 million in payables.

BMO Harris General Investment Account: Wire transfers of in \$108 thousand resulting from monthly revenue activity partially funded \$2.0 million in transfers to the Checking account for the month of May.

BMO Harris CD: No activity has occurred in this account during FY2023.

BMO Harris Peters Fellowship: Monthly interest and a contribution of \$1,050 was the only activity in this account during FY2023.

Are we meeting our Federal reserve commitment of \$5,000,000 as outlined in the agency's 2018 MPO Certification?

The agency's cash balance fluctuates throughout the year since the funding is mainly on a reimbursement basis. Annually, the cash level during June and July is at its lowest point. This is due to the State's and the agency's fiscal year end close. Therefore, 2nd and 3rd quarter cashflow should be in line with this requirement. 1st and 4th quarter cashflow are more impacted by the fiscal year-end close-out process. This reserve commitment includes the \$1.2 million CD the agency holds as a security deposit with the OPO landlord.

Number	Date	Vendor Name	Transaction Description	Amount
12785	5/1/2023	BMO Harris Bank Master Card	ICMA Leadership webinar series	\$7,636.64
12786	5/2/2023	UPS	4/19/23 UPS Shipping	\$13.75
12787	5/4/2023	LILY ROSE BRACK	River Grove Comp Plan travel	\$11.00
12788	5/4/2023	JULIE BURROS	AFT, LSNA, ULI Meetings travel	\$134.93
12789	5/4/2023	Civiltech Engineering Inc	2/25-3/31 Truck Routing Study	\$10,105.00
12790	5/4/2023	Design Workshop Inc	3/23 PAO B: Country Club Hills	\$10,615.00
12791	5/4/2023	DuPage Mayors & Managers Conference	1/23 DuPage COM	\$20,700.66
12792	5/4/2023	Geosyntec Consultants	PAO B FSI Update imp climate	\$2,021.75
12793	5/4/2023	GoTo Technologies USA Inc	GoTo Webinar Standard	\$2,796.00
12794	5/4/2023	Health Care Cost Management Inc	05/05/2023 Health FSA PR WH	\$2,632.69
12795	5/4/2023	Henricksen and Company INC	TA-5 COFFEE TABLE: NATIONAL W	\$24,181.60
12796	5/4/2023	Houseal Lavigne Associates LLC	Harvey Comp Plan, UWP Planning	\$538.51
12797	5/4/2023	ICF Incorporated LLC	ICF services for Resilience	\$3,155.43
12798	5/4/2023	JAEMI JACKSON	ADA Training Calumet expenses	\$724.29
12799	5/4/2023	Inc. Jacobs Engineering Group	2/25-3/31/23 A16 PAO G Dlxmoor	\$5,306.72
12800	5/4/2023	AIMEE LEE	PART and McHenry meet travel	\$422.93
12801	5/4/2023	ANTHONY ROY MANNO	LAI Membership Dues	\$315.00
12802	5/4/2023	Regents of the University of Michigan	UofM Scenario Planning	\$1,200.00
12803	5/4/2023	Sam Schwartz Engineering	PAO C Glendale Heights Bike	\$12,857.50
12804	5/4/2023	US Bank HSA	05/05/2023 HSA Deduction EE	\$2,124.92
70107	5/4/2023	Cook County Highway Department	FY23 Cook County Transit Plan	\$42,943.31
70108	5/4/2023	State Employee Retirement System of Illinois	April 2023 Employees WH	\$14,502.07
12805	5/5/2023	Comcast	4/11-5/10/23 TV Service fee	\$86.90
12806	5/11/2023	Arctic Information Technology Inc	3/23 Azure consumption	\$501.46
12807	5/11/2023	CDW Government Inc	MS Surface Laptop 15	\$27,679.56
12808	5/11/2023	Center for Neighborhood Technology	3/23 Equitable Engagement Prog	\$15,739.00
12809	5/11/2023	First Communications LLC	4/23 Telephone	\$371.12
12810	5/11/2023	High Street Consulting Group LLC	3/23 Transp Prj Analysis Tool	\$40,262.30
12811	5/11/2023	HOLLY L HUDSON	FREP/Watershed meetings travel	\$804.92
12812	5/11/2023	KeldairHR	1/22-7/22/23 Subscription Rene	\$6,294.00
12813	5/11/2023	Koa Hills Consulting LLC	3/13-3/31/23 OS Data Migration	\$1,485.00
12814	5/11/2023	Mesirow Financial	4-6/23 Investment Consult Fee	\$4,783.11
12815	5/11/2023	Morreale Public Affairs Group Inc	3/23 IJA Regional Project	\$4,666.29
12816	5/11/2023	Omegabit LLC	4/23 Website hosting	\$2,289.95
12817	5/11/2023	SB Friedman and Company	3/23 Sales tax research	\$30,138.75
12818	5/11/2023	Valerie S Kretchmer Associates Inc	3/23 PAO D Avondale/Logan Sq	\$7,503.75
12819	5/11/2023	BEATRIX EDLYN GUE YAN	Elevated Chicago event travel	\$10.00
70109	5/11/2023	Hertz Corporation	4/24-4/25 M Brown Car Rental	\$377.91
12820	5/16/2023	ComEd	3/31-5/1/23 Electricity	\$1,809.60
12821	5/18/2023	JONATHAN BURCH	ULI TAP Central Ave Proj Travl	\$66.00
12822	5/18/2023	DUSTIN CALLIARI	River grove meeting travel	\$11.00
12823	5/18/2023	CDW Government Inc	MS Surface Laptop 5 13 inch	\$9,912.00
12824	5/18/2023	Center for Neighborhood Technology	4/23 Equitable Engagement FY23	\$10,231.00
12825	5/18/2023	City of Chicago Department of Transportation	1-2/22 Vision Zero South Side	\$29,465.10
12826	5/18/2023	Chicago Transit Authority	2/23 FY23 CTA Operations	\$81,871.47
12827	5/18/2023	City Club of Chicago	4/20/23 Membership Renewal	\$250.00
12828	5/18/2023	Clarity Partners LLC	3/23 Liferay website develop	\$620.20
12829	5/18/2023	Creative Financial Staffing LLC	4/16 Temp Admin Services	\$5,152.50
12830	5/18/2023	ESRI	30 units of ArcGIS Online Cred	\$3,600.00
12831	5/18/2023	Health Care Cost Management Inc	05/19/2023 Health FSA PR WH	\$2,682.69
12832	5/18/2023	HNTB Corporation	2/10-3/31 Transit Ser Research	\$35,261.22
12833	5/18/2023	Inc. Jacobs Engineering Group	2/25-3/31 PAO H Lansing	\$4,395.18
12834	5/18/2023	Tonika Johnson	Folded Map Project Screening	\$1,500.00
12835	5/18/2023	Kane County Division of Transportation	12/22 FY23 Bike/Ped Plan	\$44,411.56
12836	5/18/2023	Koa Hills Consulting LLC	4/5-4/12 OS Data Migration	\$945.00
12837	5/18/2023	Lake County Division of Transportation	1/23 Lake COM	\$47,310.76
12838	5/18/2023	COLE R NEDER	Grant, CIP, Lansing Meet travl	\$257.94
12839	5/18/2023	Northwest Municipal Conference	2/23 NW/N Shore COM	\$21,595.77
12840	5/18/2023	Pace Suburban Bus Service	12/25-3/18/23 Pace Operations	\$41,238.50
12841	5/18/2023	Pitney Bowes Inc	Postage	\$2,500.00
12842	5/18/2023	JULIANA RESCHKE	Membership dues to WTS	\$180.00
12843	5/18/2023	Resource Systems Group Inc	3/23 Activity Based Model	\$43,215.30
12844	5/18/2023	SB Friedman and Company	3/23 Sales tax research	\$30,138.75
12845	5/18/2023	Thrivance Group LLC	Dig Institute Essentials Train	\$500.00
12846	5/18/2023	UrbanSim Inc	Land Use Model Annual Software	\$36,000.00
12847	5/18/2023	US Bank HSA	05/19/2023 HSA Deduction EE	\$2,249.92
12848	5/18/2023	JENNIE KHOEN VANA	Mchenry,Kane,Pierog meet travl	\$61.38

12849	5/18/2023	JULIA VOIGT	APA Conference registration	\$2,262.76
12850	5/18/2023	West Central Municipal Conference	11/22North Central COM (WCMC)	\$12,570.34
12851	5/23/2023	Comcast	5/23 Internet	\$1,000.00
12852	5/25/2023	601W Companies Chicago MT LLC	6/23 Rent	\$187,078.93
12853	5/25/2023	SEMA ABULHAB	ADA training/Banquet travel	\$191.02
12854	5/25/2023	Aflac	4/23 Aflac PR WH	\$272.16
12855	5/25/2023	LAURENT M AHIABLAME	Registration for TRB Webinar	\$100.00
12856	5/25/2023	Alliance for Water Efficiency	Agency-wide membership dues	\$525.00
12857	5/25/2023	BerryDunn	ERP Assessment project	\$15,802.50
12858	5/25/2023	Curators of the University of Missouri	ADA National Symposium Reg	\$750.00
12859	5/25/2023	EcoInteractive Inc	Integrated TIP database Year 3	\$15,125.00
12860	5/25/2023	Egret & Ox Planning LLC	4/23 Planning Generalist - AUG	\$5,100.00
12861	5/25/2023	Elrod Friedman LLP	4/23 Legal Services	\$1,087.50
12862	5/25/2023	GRM Information Management Services of Chic	4-5/23 Offsite Storage	\$315.42
12863	5/25/2023	JANE GROVER	SOTR,KKCOM,SUMC,PART Travel	\$388.00
12864	5/25/2023	CRAIG M HEITHER	Data governance webinar	\$100.00
12865	5/25/2023	HR Source	4/23 Bystander intervention	\$3,900.00
12866	5/25/2023	ICF Incorporated LLC	2/25-3/31/23 ICF Resilience	\$11,676.43
12867	5/25/2023	Kane County Division of Transportation	1/23 Kane-Kendall COM	\$25,236.81
12868	5/25/2023	Koa Hills Consulting LLC	4/17-4/21 OS Data Migration	\$2,745.00
12869	5/25/2023	Oates Associates Inc	2/25-3/31 ADA transition plan	\$16,156.38
12870	5/25/2023	Regional Transportation Authority	1-3/23 RTA Community Planning	\$6,913.94
12871	5/25/2023	SLG Innovation Inc	4/23 IT consulting	\$71,955.77
12872	5/25/2023	Teska Associates	2/28 DuPage Lake Street Zoning	\$417.50
12873	5/25/2023	TierPoint LLC	Colocation services	\$6,876.00
12874	5/25/2023	West Central Municipal Conference	7/22 Central COM	\$23,876.81
70110	5/25/2023	The Area LLC	5/16-5/18 Screening The Area	\$1,000.00
12875	5/30/2023	Blue Cross Blue Shield of Illinois	5/23 Retirees/COBRA Health	\$119,499.62
12930	5/30/2023	BMO Harris Bank Master Card	ICMA Digital Books	\$14,659.61
WT	5/1/2023	IMRF	Deduction	(\$195.24)
WT	5/1/2023	601W Companies Chicago MT LLC	May Rent Payment	\$187,759.66
WT	5/2/2023	BMO Harris Bank	Return Settle	(\$53,306.25)
WT	5/4/2023	IL Department of Revenue	State Income Taxes	\$18,683.28
WT	5/4/2023	Internal Revenue Service	Federal Income Taxes	\$101,004.40
WT	5/5/2023	IMRF	IMRF accelerated payment	\$6,899.39
WT	5/5/2023	BMO Harris Bank	Payroll	\$266,481.87
WT	5/5/2023	State Disbursement Unit	PY Withholding	\$391.76
WT	5/8/2023	Empower Financial Group	Insurance	\$13,766.68
WT	5/11/2023	BMO Harris Bank	Return Settle	(\$30,138.75)
WT	5/12/2023	IMRF	IMRF Payment	\$55,561.81
WT	5/12/2023	ADP	Payroll Fees	\$6,754.27
WT	5/15/2023	BMO Harris Bank Master Card	Credit Card Refund	(\$200.00)
WT	5/16/2023	RTA	RTA Benefit Card Payment	\$769.00
WT	5/19/2023	State Disbursement Unit	PY Withholding	\$391.76
WT	5/19/2023	IL Department of Revenue	State Income Taxes	\$18,138.45
WT	5/19/2023	Internal Revenue Service	Federal Income Taxes	\$97,241.65
WT	5/19/2023	BMO Harris Bank	Payroll	\$259,444.88
WT	5/19/2023	BMO Harris Bank	Payroll Credit	(\$52.78)
WT	5/19/2023	ADP	Wage Garnishment	\$314.51
WT	5/22/2023	Empower Financial Group	Insurance	\$14,318.77
WT	5/22/2023	BMO Harris Bank	Checking Account Service Fee	\$546.82
WT	5/24/2023	Internal Revenue Service	Federal Income Taxes	\$124.33
WT	5/25/2023	CTA	Ventra Transit Benefit Card Payment	\$2,141.00
				\$2,279,790.33



MEMORANDUM

TO: Executive Committee
FROM: Finance and Administration
Date: October 11, 2023
Re: Grants and Procurements

A monthly update of activity relating to grants, contracts and procurements will be made to the Executive Committee for its review and approval.

The following list identifies grants received and pending grant proposals.

GRANTS AND AGREEMENTS			
<u>Grantor</u>	<u>Amount</u>	<u>Dates</u>	<u>Purpose</u>
<u>Grants Pending:</u>			
None			
<u>Grants Received:</u>			
None			
<u>Agreements Pending:</u>			
U.S. Department of Energy/NREL: Clean Energy to Communities – In Depth Technical Partnerships	\$499,421.22	TBD	Reaching Net Zero: Transport-Energy Scenarios for Northeastern Illinois
Metropolitan Mayors Caucus	\$542,156	10/11/2023 – 6/1/2027	Regional Climate Action Planning (under the U.S. Environmental Protection Agency’s Climate Pollution Reduction Grant Program)
Cook County Department of Transportation and Highways	\$500,000	5/31/2023- 11/30/2026	Berwyn-Riverside Railroad Crossing Planning and Environmental Linkages Study
<u>Agreements Executed:</u>			
None			

The CMAP by-laws provide authority to the Executive Director to enter into contractual commitments where compensation does not exceed \$50,000. Executive Committee may enter into contractual agreements for items included the annual budget and where the total cost is within the approved budget. For all projects not included in the approved UWP where the total compensation for an individual provider exceeds \$50,000 within the fiscal year, the agency follows a competitive procurement process along with Board approval as outlined in the agency's by-laws.

CONTRACTS				
<u>Provider</u>	<u>Amount</u>	<u>Fund Source</u>	<u>Type of Procurement</u>	<u>Purpose</u>
<u>\$50,000 and over, Approval Requested of CMAP Board (October 11, 2023):</u>				
SRF Consulting	\$189,624	UWP	RFP	NW Cook Transit Coordination Study
The Silver Line	\$74,025	MacArthur	RFP	Program Evaluation of Capacity Building Activities
AECOM	\$420,766	USDOT	RFP	PM for Countywide Safety Action Plans
Henricksen	\$103,207.57	UWP	RFP	Furniture
Consolidated Flooring	\$63,992	UWP	RFP	Floor Coverings
<u>\$50,000 and over, Approved by Executive Committee since (June 14, 2023):</u>				
None				
<u>Under \$50,000, Approved by Executive Director since (June 14, 2023):</u>				
HR Source	\$9,125.00	General funds	Sole Source	Training and Facilitation Services

The following list identifies pending procurements.

PROCUREMENTS				
<u>Provider</u>	<u>Estimated Amount</u>	<u>Fund Source</u>	<u>Type of Procurement</u>	<u>Purpose</u>
TBD	\$325,000	UWP	RFQ	Transportation Emissions Mitigation
TBD	\$150,000	UWP	RFP	Housing and Transportation Study
TBD	\$75,000	UWP	RFP	Climate Communications Consultant
TBD	\$180,000	UWP	RFP	Data Governance
TBD	\$2,715,000	USDOT	RFP	Countywide Safety Action Plans
RBD	\$1,910,000	USDOT	RFP	Regional wide Engagement and Equity Campaign

Note: UWP operating funds can only be used in the fiscal year budgeted. UWP competitive contract funds are available for a five-year period.

ACTION REQUESTED: Informational ###