



**UNIFIED WORK PROGRAM**

**AGENDA - FINAL**

Monday, January 10, 2022

1:00 PM

Please join from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/84856682744?pwd=VHY4NjJOcGFqbKVPowZ2YjZbVpLZz09>

**Meeting ID: 848 5668 2744**

**Passcode: 618794**

**One tap mobile**

**+13126266799,,84856682744#,,,,\*618794# US (Chicago)**

**1.0 Call To Order**

**2.0 Agenda Changes and Announcements**

**3.0 Approval of Minutes**

3.01 Approval of Minutes - November 17, 2021

[22-034](#)

ACTION REQUESTED: Approval

**Attachments:** [Minutes\(11-15-2021\) FINAL](#)

**4.0 New Business**

4.01 FY 2023 UWP Core and Competitive Proposals

[22-035](#)

PURPOSE & ACTION: On October 1, 2021, a Call for Projects was made for the FY 2023 UWP Program. Ten proposals were received - eight in the Core programming category and two in Competitive programming. Following presentation of the proposals at the November 17, 2021 meeting, the recommended FY 2023 program is presented for approval.

ACTION REQUESTED: Approval

**Attachments:** [UWP Committee FY2023 UWP Recommended Budget Memo 1.5.2022 Final AMH](#)

**5.0 Other Business**

**6.0 Public Comment**

**7.0 Next Meeting - March 9, 2022; 1:00 PM**

**8.0 Adjournment**



**Unified Work Program (UWP) Committee**

**Annotated Minutes**

November 17, 2021 – 1:00 p.m.

**Via:**

[Held via Zoom](#)

**Tele:**

+1 (312) 626-6799 US (Chicago), Meeting ID: 895 2778 0460

**Committee Members**

**Present (\*Alternate):**

Holly Beineman, Acting Chair (IDOT)  
Tom Kelso (IDOT), Angela Manning-Hardimon (CMAP), Dan Olson\* (CMAP), Christina Bader (CTA), Emily Drexler\* (CTA), Philip Banea (CDOT), John Donovan (FHWA), Tom Rickert (Counties), Scott Hennings\* (Counties), Jason Osborn (Metra), Dustin Clark\* (Metra), Heather Mullins (RTA), Dave Tomzik (Pace Bus), President Michael Einhorn (Councils of Mayors), Lenny Cannata\* (Councils of Mayors)

**Staff Present:**

Erin Aleman, Amy McEwan, Molly Talkington, Kama Dobbs, Michael Brown, Laura Wilkinson, Teri Dixon, Mary Weber, Stephane Phifer, Elliot Lewis, Daniel Comeaux

**Others Present:**

Lorrie Newson, Joe Surdam, Sonali Tandon, Mike Klemens, Heidi Lichtenberger, Troy Simpson, Leslie Phemeister, Jon Paul Diipla

**1.0 Call to Order**

The meeting was called to order at approximately 1:00 p.m. by the Acting Chair, Holly Beineman, followed by a roll call:

|                                     |         |   |         |
|-------------------------------------|---------|---|---------|
| Holly Beineman, Acting Chair (IDOT) | Present | President Meinhorn* (Council of Mayors) | Present |
| John Donovan (FHWA)                 | Present | Tom Rickert (Counties)                  | Present |
| Philip Banea (CDOT)                 | Present | Dave Tomzik (Pace)                      | Present |
| Angela Manning-Hardimon (CMAP)      | Present | Christina Bader (CTA)                   | Present |
| Heather Mullins (RTA)               | Present | Jason Osborn (Metra)                    | Present |

**2.0 Agenda Changes and Announcements**

There were no agenda changes or announcements.

### 3.0 Approval of Minutes – September 22, 2021

A motion to approve the minutes of the September 22, 2021, meeting as presented was made by Tom Rickert, seconded by Angela Manning-Hardimon, and a roll call vote followed:

|                                |     |                                       |     |
|--------------------------------|-----|---------------------------------------|-----|
| Holly Beineman, Chair (IDOT)   | Yes | President Einhorn (Council of Mayors) | Yes |
| John Donovan (FHWA)            | -   | Tom Rickert (Counties)                | Yes |
| Philip Banea (CDOT)            | Yes | Dave Tomzik (Pace)                    | Yes |
| Angela Manning-Hardimon (CMAP) | Yes | Christina Bader (CTA)                 | Yes |
| Heather Mullins (RTA)          | Yes | Jason Osborn (Metra)                  | Yes |
| Tony Greep* (FTA)              | -   |                                       |     |

The motion carried.

### 4.0 FY 2023 Core and Competitive Proposals

On October 1, 2021, a Call for Projects was made for the FY 2024 UWP Program. 10 total proposals were received – 8 in the core programming category and 2 in competitive programming. Angela Manning-Hardimon (CMAP) opened by walking through a general overview of this year’s expected UWP funding. For FY23, total incoming proposals for both core and competitive is \$24,357,791. Of this amount, the core proposals consist of \$23,732,791 and competitive projects submitted by CTA and SSMMA totaled \$625,000.

As of the November 17 meeting, the federal mark was estimated to be unchanged at \$23,485,961, which is unchanged from FY22, however a new mark is from IDOT is expected at the end of November. This information will be made available to the committee once it is known. Due to the changing expectations regarding federal funding, CMAP requested flexibility around scheduling the next UWP meeting for approving the FY23 program, currently scheduled for December 8.

Following the overview, each committee member provided a 5-10 minute brief overview of their core proposals starting with CMAP. This was followed by a similar presentation for the competitive projects submitting by CTA for their Loop Rail Capacity Modeling project and SSMMA’s ADA Transition Plan Project.

After all presentations were made, Angela Manning-Hardimon provided input on next steps for the committee. At this time, CMAP plans to put together a recommendation based the core proposals as well as the scored competitive projects that are due back to CMAP on December 1. This recommendation will be based on the marks that are known. During discussion about next steps, Heather Mullins (RTA) requested clarification regarding the issue on when the committee should set the project budget cap for the incoming competitive projects. Given the shortened timeframe for this year’s program and the changing circumstances with the federal mark, future fiscal years will decide the funding caps available for competitive as part of the of the process memo that is developed and approved by the committee prior to the release of the Call for Projects.

Lastly during discussion, in anticipation of needing additional time to incorporate forthcoming federal marks from IDOT at the end of November, the next UWP Committee meeting was moved from December 8 to December 15.

**5.0 Next Meeting**

The UWP Committee is scheduled to meet next on December 15, at 1:00 p.m.

**7.0 Public Comment**

There were no additional comments from the public.

**8.0 Adjournment**

Hearing no objections, the Holly Beineman requested a motion to adjourn the meeting. A motion to adjourn was made by Angela Manning-Hardimon, and seconded by Jason Osborn. The meeting ended at approximately 2:12 p.m.

Respectfully submitted,

CMAP Staff

/do  
12-3-2021



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 4.0

433 West Van Buren Street  
Suite 450  
Chicago, IL 60607

312-454-0400  
cmap.illinois.gov

### MEMORANDUM

**To:** UWP Committee

**From:** Angela Manning-Hardimon  
Deputy Executive Director, Finance and Administration

**Date:** January 5, 2022

**Re:** FY2023 UWP Program

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On October 1, 2021, a Call for Projects was made for the FY 2023 UWP proposals. Ten proposals were received, 8 for core projects and 2 for competitive projects. It is anticipated that the FY 2023 UWP federal mark will be \$22,853,795. Presentations of all the proposals were made to the UWP Committee at its meeting on November 17, 2021, with ranking of the competitive proposals submitted on December 1.

The FY 2023 UWP Program reflects efforts to ensure that CMAP remains operational and provides for the core transportation planning dollars for the City of Chicago, the Council of Mayors, Kane County, and the transit agencies. Federal funding is estimated to be \$22,853,795 for FY 2023, which incorporates the new federal funding marks provided by IDOT at the end of November 2021. With the required match, the total UWP program for FY 2023 is estimated to be \$28,567,244.

With the approval of the Infrastructure Investment and Jobs Acts by Congress in November 2021, the region is expected to receive an increase of approximately \$4.1 million in federal funding for FY 2023. With the required match, the total UWP funding available is \$28,567,244 million, an increase of \$5,713,448 or 20 percent as compared to FY 2022. The \$4.1 million received this year represents the new baseline amount of the federal mark. FY 2024 – FY 2027 budgets will include this baseline amount in addition to an annual 2 percent increase in funding. A new requirement of this funding includes an appropriation of 2.5 percent of the total funding to be allocated for complete streets planning. For FY 2023, this represents approximately \$715,000. A process to program this funding every fiscal year will need to be developed in the coming months.

Three agencies (CDOT, CTA and Pace) requested to submit revised budgets in light of the additional funding. In total, this resulted in \$144,500 increase in amounts submitted with initial proposals. CDOT requested \$112,000 to add one staff position to their budget. This cost includes salaries plus benefits. CTA requested that the Loop Rail Capacity Modeling competitive project be fully funded, which resulted in a \$20,000 increase in the request. Finally, Pace requested a 10 percent increase in the ride share program budget which increased their initial request by \$12,500. In addition, CMAP revised its initial proposal to request that the remaining available dollars, \$3,972,133, be applied to its budget to cover CMAP FY 2023 budgeted expenses as outlined in the FY 2023 UWP budget and Comprehensive budget documents.

### CORE PROPOSALS

The core proposals submitted totaled \$23,732,791 of which \$18,986,233 was for federal funds. A brief synopsis of each core program was presented and discussed at the UWP committee meeting on November 17. The below outlines the recommendations for the FY 2023 UWP Budget.

- CMAP request for \$22,765,195 be approved as proposed. This reflects a 17% or \$3,972,133 increase from the FY2022 budget. Increases are primarily due to the increase in personnel cost related to hiring additional staff, increasing healthcare, pension, and salary cost. There are cost increases in all six of CMAP's expense categories: personnel, operating, occupancy, commodities, capital and consultant cost. Increasing staff and consultant costs are required to complete the agency's core MPO requirements and the work outlined in the agency's work plan.
- CDOT request for \$1,009,500 be approved, an increase of \$44,125 from FY2022.
- County request for \$200,000 be approved, a decrease of \$100,000 from FY2022.
- Council of Mayors request for \$1,916,368 be approved, an increase of \$8844 from FY2022.
- CTA request for \$625,000 be approved, unchanged from FY2022.
- Metra request for \$650,000 be approved, an increase of \$30,000 from FY2022.
- Pace (Smart Mobility Regional Support) request of \$150,000 be approved, a decrease of \$50,000 from FY2022.
- Pace (TIP Development and Monitoring) request be approved at \$137,000, an increase of \$62,000 from FY2021.

### COMPETITIVE PROPOSALS

The core proposals submitted totaled \$625,000 of which \$500,000 was for federal funds. A Presentations on proposals was presented and discussed at the UWP committee meeting on November 17.

Based on the rating of the two projects, only one project is being recommended for approval. The Loop Rail Capacity Modeling project submitted by CTA in the amount of \$400,000 is being recommended for approval by the UWP Committee.

Table 1 reflects the FY2023 UWP recommended program.

TABLE 1  
RECOMMENDED FY2023 UWP

| Agency                         | Project Title   | Federal           | Local Match      | Total             |
|--------------------------------|---|-------------------|------------------|-------------------|
| CMAP                           | MPO Activities  | 18,212,156        | 4,553,039        | 22,765,195        |
| <b>CMAP Total</b>              |   | <b>18,212,156</b> | <b>4,553,039</b> | <b>22,765,195</b> |
| City of Chicago                | Transportation and Programming                                  | 807,600           | 201,900          | 1,009,500         |
| <b>City of Chicago Total</b>   |   | <b>807,600</b>    | <b>201,900</b>   | <b>1,009,500</b>  |
| Council of Mayors              | Subregional Transportation Planning, Programming and Management | 1,533,094         | 383,274          | 1,916,368         |
| <b>Council of Mayors Total</b> |   | <b>1,533,094</b>  | <b>383,274</b>   | <b>1,916,368</b>  |
| CTA                            | Program Development   | 500,000           | 125,000          | 625,000           |
| CTA                            | Loop Rail Capacity Modeling                                     | 320,000           | 80,000           | 400,000           |
| <b>CTA Total</b>               |   | <b>820,000</b>    | <b>205,000</b>   | <b>1,025,000</b>  |
| Kane County                    | Bicycle and Pedestrian Plan Update                              | 160,000           | 40,000           | 200,000           |
| <b>County Total</b>            |   | <b>160,000</b>    | <b>40,000</b>    | <b>200,000</b>    |
| Metra                          | Capital Program Management and Asset Management                 | 520,000           | 130,000          | 650,000           |
| <b>Metra Total</b>             |   | <b>520,000</b>    | <b>130,000</b>   | <b>650,000</b>    |
| Pace                           | Smart Mobility Regional Support                                 | 120,000           | 30,000           | 150,000           |
| Pace                           | TIP Development and Modeling                                    | 109,600           | 27,400           | 137,000           |
| <b>Pace Total</b>              |   | <b>229,600</b>    | <b>57,400</b>    | <b>287,000</b>    |
|                                | Complete Streets Program  | 571,345           | 142,836          | 714,181           |
| <b>Complete Streets</b>        |   | <b>571,345</b>    | <b>142,836</b>   | <b>714,181</b>    |
| <b>FY 2022 UWP Total</b>       |   | <b>22,853,795</b> | <b>5,713,449</b> | <b>28,567,244</b> |

ACTION REQUESTED: Approval