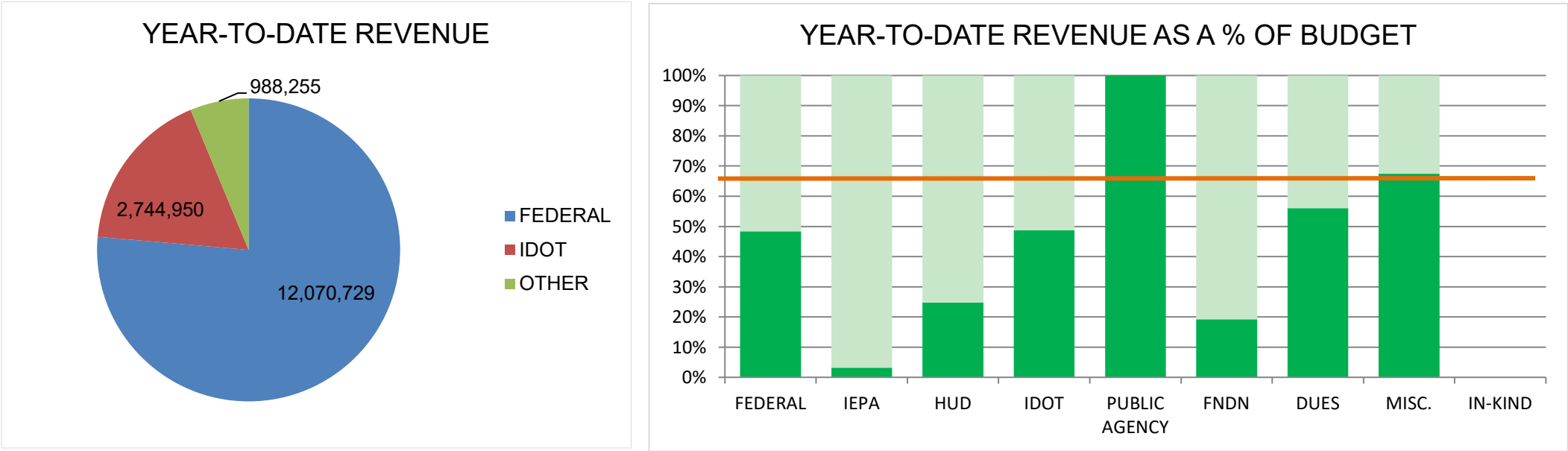


CHICAGO METROPOLITAN AGENCY FOR PLANNING
MONTHLY REVENUE AND EXPENDITURE REPORT
AS OF FEBRUARY 28, 2023

REVENUE



REVENUE OVERVIEW

CMA's funding for FY2023 is comprised of (78%) Federal, (18%) State, (3%) Other Public, Foundation, Non-Public Funding and Miscellaneous, and (2%) Local contributions. Using the straight-line method, CMA's collected revenue in relation to budgeted revenue for the month of February should be approximately 66.6%. As of February 2023, CMA has collected 48.0% of its budgeted revenue from the sources identified in the Year-To-Date Revenue tables above. CMA's grant with IDOT is a reimbursable agreement. Therefore, revenues lag expenses for this and many of the agency's grants.

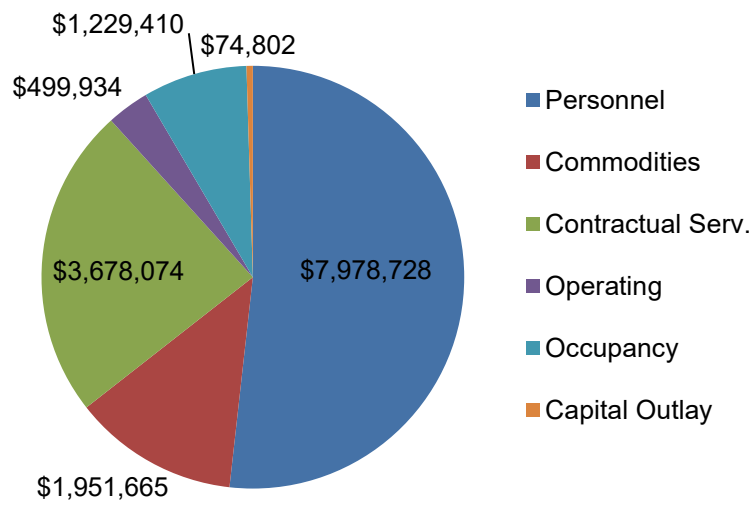
Local contributions continues to be a critical component of CMA's funding strategy as it supports work not funded through the State or other grant funding sources. Since its inception, CMA has maintained local contributions at it's adopted amount of approximately \$887,000. With CMA's increasing operating budget, the agency has instituted a path forward for local contributions. The Agency has increased the contribution amount for Counties and Transit Partners to strive to reach the forecasted match.

Since its inception in 2016, the agency has collected each year 99% of all local contributions. Through February 2023, CMA has collected 40% of FY2023 contributions.

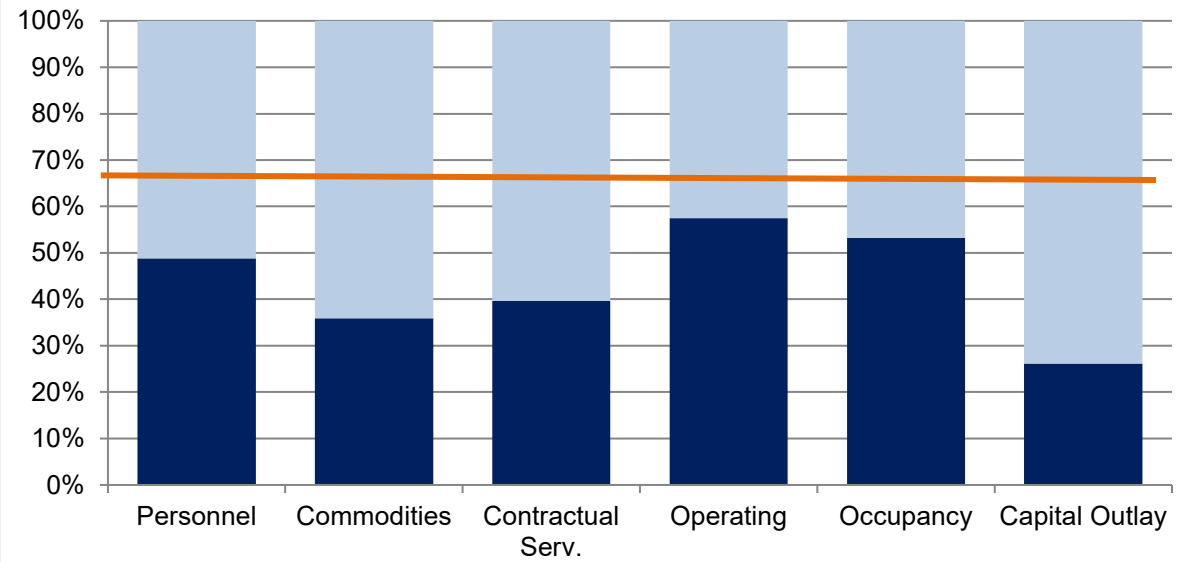
Notes:
As of 02/28/2023, 66.6% of the fiscal year is complete. See orange trend line on YTD Revenue as a % of year complete.

EXPENDITURES

YEAR-TO-DATE EXPENDITURES

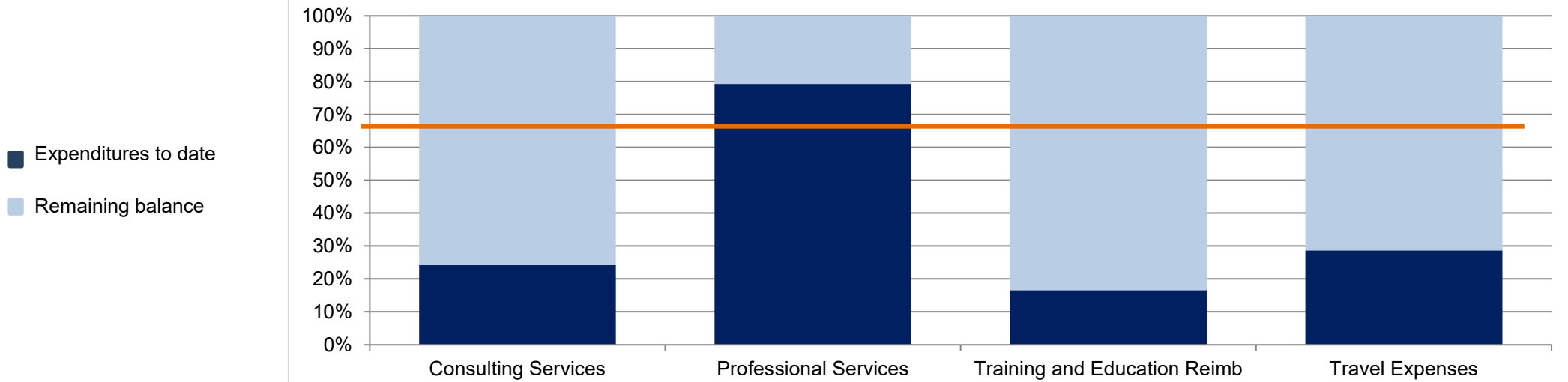


YEAR-TO-DATE EXPENDITURES AS A % OF BUDGET



EXPENDITURE HIGHLIGHTS

YEAR-TO-DATE EXPENDITURES AS A % OF BUDGET DETAIL



EXPENDITURE OVERVIEW

Using the straight-line method, CMAP's expenses for the month of Feb should trend towards 66.6% of budget. As of February 2023, the agency has expended 41.2% of its budget. The three highest dollar categories of expenditures for the fiscal year-to-date are personnel at 48.9%, contractual services at 39.6%, and commodities at 35.9%. Personnel expenses along with contractual services continue to lag behind expectations. The largest contributor to below trending expenses is staff recruitment and turnover. Similar to employers throughout the country, the agency is contending with a very competitive job market. The agency is experiencing greater than 15% turnover as compared to a historical average turnover of around 10%. CMAP has made progress on filling positions, with a goal of being fully staffed by fiscal year end. This also has a direct impact on consultant service expenditures as staff are required to manage consultant-led projects. Consulting services were 24.2% fiscal year-to-date.

The first table "Expenditures" provides expenditures for the six categories that make up the agency's budget. The second table reflects the highest four sub-categories in CMAP's budget. Consulting and Professional Services are under the Contractual Expense Category and Training & Education and Travel Expenses are under the Operating Expense Category. For definition of the six categories that comprise the CMAP budget, see below.

CMAP Expenses Categories

Personnel expenses for salaries and wages provided for all persons employed by CMAP are included in this category. Leave hours taken such as vacation, sick, personal days, parental and family & medical leaves are included in this category.

Commodities are supplies, materials and articles which are consumed during their use or are materially altered when used. These items have a unit cost under \$3,000.00, a limited life, and are not subject to depreciation.

Contractual Services are expenditures for contracted services performed by non-employees which are required by a division or the board in the execution of its assigned function.

General Operating expenses include payments for services provided to CMAP in the normal operations of a business. These include postage, meeting expenses, memberships, conferences, etc. Employee travel reimbursements are also under this expenditure category including both in-region and out-of-region travel and related training expenses.

Occupancy expenses are rent/office maintenance expenses which include payment of utility costs, office lease, real estate taxes, telephone charges, monthly parking fees related to the leases, and office maintenance provided by the building operations. This would include all costs paid by CMAP to occupy the physical office space.

Capital expenses include payments for the acquisition, replacement, or substantial increase in value of assets which are not expendable in first use, with a life expectancy exceeding one year, subject to depreciation and with a unit cost greater than \$3,000.00.

Notes:

As of 02/28/2023, 66.6% of the fiscal year is complete. See orange trend line on YTD Expenditures as a % of year complete.

**CHICAGO METROPOLITAN AGENCY FOR PLANNING
MONTHLY SUMMARY REPORT
AS OF FEBRUARY 28, 2023**

	<u>Received/ Expended To Date</u>	<u>FY 2023 Budget</u>	<u>Remaining Balance</u>	<u>% of Budget</u>
OPERATIONAL				
REVENUES				
By Program				
Federal	\$ 10,071,427	\$ 21,056,191	\$ 10,984,764	47.8%
Statewide Research & Local Planning	1,999,303	3,913,138	1,913,836	51.1%
IDOT	2,744,950	5,634,808	2,889,859	48.7%
IEPA	5,099	161,395	156,297	3.2%
HUD	1,671	6,754	5,083	24.7%
Other Public Agencies	128,440	107,671	(20,769)	119.3%
Foundations and Non-Public Agencies	80,643	420,000	339,357	19.2%
Contributions	750,410	1,337,714	587,304	56.1%
Miscellaneous	21,993	32,600	10,607	67.5%
Total Revenues	<u><u>\$ 15,803,934</u></u>	<u><u>\$ 32,920,271</u></u>	<u><u>\$ 17,116,337</u></u>	<u><u>48.0%</u></u>

EXPENDITURES				
By Category				
Personnel	\$ 7,978,728	\$ 16,329,040	\$ 8,350,312	48.9%
Commodities	1,951,665	5,440,196	3,488,531	35.9%
Contractual Services	3,678,074	9,278,244	5,600,170	39.6%
Operating Expenses	499,934	869,743	369,809	57.5%
Occupancy Expenses	1,229,410	2,308,804	1,079,394	53.2%
Capital Outlay	74,802	286,000	211,198	26.2%
Total Expenditures	<u><u>\$ 15,412,613</u></u>	<u><u>\$ 34,512,026</u></u>	<u><u>\$ 19,099,413</u></u>	<u><u>44.7%</u></u>

NON-OPERATIONAL

REVENUE				
Pass-Through	466,746	\$ 3,199,500	\$ 2,732,754	14.6%
Council of Mayors	563,183	1,916,368	1,353,185	29.4%
CMAP Match	-	-	-	0.0%
In-Kind Services	-	-	-	0.0%
Total, Non-Operations Revenues	<u><u>\$ 1,029,928</u></u>	<u><u>\$ 5,115,868</u></u>	<u><u>\$ 4,085,940</u></u>	<u><u>20.1%</u></u>

EXPENDITURES				
Pass-Through	387,780	\$ 3,199,500	\$ 2,811,720	12.1%
Council of Mayors	563,183	1,916,368	1,353,185	29.4%
CMAP Match	-	5,037	5,037	0.0%
In-Kind Services	-	-	-	0.0%
Applied Overhead	-	2,917,222	2,917,222	0.0%
Total, Non-Operations Expenditures	<u><u>\$ 950,963</u></u>	<u><u>\$ 8,038,126</u></u>	<u><u>\$ 7,087,164</u></u>	<u><u>11.8%</u></u>

12489	2/2/2023	Astriata LLC	12/22 Website Redesign	\$3,060.00
12490	2/2/2023	Chicago Transit Authority	9/1-11/30/22 CTA Operations	\$287,401.14
12491	2/2/2023	City Club of Chicago	10/17/22 reg- 2 staff	\$90.00
12492	2/2/2023	Civiltech Engineering Inc	10/22 Cook County Truck Study	\$24,463.00
12493	2/2/2023	Clarity Partners LLC	12/22 Liferay Website Dev	\$320.00
12494	2/2/2023	Coalition for a Better Chinese American Commu	FLIP Speaker honorarium	\$300.00
12495	2/2/2023	Coffee Unlimited	Paper Towels for kitchen	\$2,476.65
12496	2/2/2023	Cogent Communications Inc	1/23 Internet	\$1,504.50
12497	2/2/2023	Design Workshop Inc	12/22 PAO A: Sugar Grove Comp	\$9,328.20
12498	2/2/2023	Garfield Park Community Council	Speaker honorarium for FLIP	\$300.00
12499	2/2/2023	Geosyntec Consultants	12/22 (S-812 Grant) Consulting	\$2,680.25
12500	2/2/2023	GovTempsUSA LLC	1/22/23 Interim HR Director	\$6,251.70
12501	2/2/2023	Debbie Liu	Speaker honorarium for FLIP	\$300.00
12502	2/2/2023	McHenry County Division of Transportation	9/22 McHenry COM	\$1,976.36
12503	2/2/2023	TIMOTHY D. MCMAHON	NARC memo supplies	\$442.64
12504	2/2/2023	Morreale Public Affairs Group Inc	7/25-12/2 IJJA Regional Proj	\$68,927.03
12505	2/2/2023	US Bank HSA	12/22 Statement fee	\$11.00
12506	2/2/2023	BLANCA VELA-SCHNEIDER	CMAP-MPO Joint Meet Travel	\$175.09
12507	2/2/2023	Woogl Corp	100 Priority Projects Booklets	\$409.00
12508	2/2/2023	David Wu	FLIP speaker honorarium	\$300.00
70084	2/2/2023	Chadha and Associates	10/22 5th Floor Construction	\$6,375.00
70085	2/2/2023	Kelwin Harris	Speaker honorarium for FLIP	\$300.00
70086	2/2/2023	Moodys Analytics Inc	11/15 Real estate data model	\$22,000.00
70087	2/2/2023	State Employee Retirement System of Illinois	1/23 Employees WH	\$32,715.58
70088	2/2/2023	JULIA VOIGT	1/18/23 Gas for rental car	\$17.61
12509	2/6/2023	Comcast	1/11-2/10/23 TV Service Fee	\$86.86
12510	2/6/2023	UPS	1/25 UPS Shipping	\$23.09
12575	2/7/2023	CHUBB	9/22-9/23 Prepaid Pro risk Ins	\$29,347.00
70089	2/7/2023	CHUBB	9/22-9/23 Prepaid Pro risk Ins	\$29,347.00
12511	2/9/2023	Blue Cross Blue Shield of Illinois	2/23 Retirees/COBRA Health	\$120,883.77
12512	2/9/2023	Budget Rent A Car System Inc	10/17/22 - J Burch Car Rental	\$189.65
12513	2/9/2023	City Club of Chicago	Arnold Randall event tickets	\$260.00
12514	2/9/2023	Civiltech Engineering Inc	11/26-12/31 Truck Study	\$16,318.59
12515	2/9/2023	Delta Dental - Risk	2/23 Dental PPO Cobra	\$8,969.67
12516	2/9/2023	First Communications LLC	12/22 Telephone	\$375.92
12517	2/9/2023	Genesys Works Chicago	1/1-1/15 High school interns	\$3,505.06
12518	2/9/2023	GovTempsUSA LLC	1/8/23 Interim HR Director	\$6,442.80
12519	2/9/2023	Health Care Cost Management Inc	02/10/2023 Health FSA PR WH	\$2,799.99
12520	2/9/2023	High Street Consulting Group LLC	12/22 Transpo Project	\$4,915.00
12521	2/9/2023	JAEMI JACKSON	Breakfast for ADA training	\$1,313.38
12522	2/9/2023	Mesirow Financial	1-3/23 Investment Consult Fee	\$4,553.58
12523	2/9/2023	Mutual of Omaha	2/23 Life Insurance - EE	\$5,448.60
12524	2/9/2023	Oates Associates Inc	11/26-12/31ADA education/train	\$11,607.26
12525	2/9/2023	Sam Schwartz Engineering	PAO C Glendale Heights Bike	\$6,500.00
12526	2/9/2023	JACOB D SEID	ADA/KKCOM training travel	\$105.69
12527	2/9/2023	Therm Flo Inc	MDF Emergency Service	\$2,163.93
12528	2/9/2023	US Bank HSA	02/10/2023 HSA Deduction EE	\$2,239.50
12529	2/9/2023	Valerie S Kretchmer Associates Inc	12/22 PAO D Avondale/Logan Sq	\$9,360.00
12530	2/9/2023	West Central Municipal Conference	12/22North Central COM (WCMC)	\$21,909.21
12531	2/9/2023	Will County Governmental League	12/22 Will County Gov League	\$12,523.65
12532	2/13/2023	UPS	UPS Shipping other charges	\$89.79
12533	2/16/2023	AECOM Technical Services Inc	Project MGMT oversight	\$3,570.00
12534	2/16/2023	DUSTIN CALLIARI	River Grove site visit travel	\$26.93
12535	2/16/2023	City Club of Chicago	Two tickets Chuy Garcia	\$130.00
12536	2/16/2023	DANIEL LEE COMEAUX	Nat shared mobility summit reg	\$599.00
12537	2/16/2023	ELIZABETH M DAVIS-GINSBERG	Consortium Scenario Conf Reg	\$2,077.30
12538	2/16/2023	KATE EVASIC	Snacks for DEI Council retreat	\$30.21
12539	2/16/2023	KASIA S HART	11/15-11/17 ILARC Annual Meet	\$574.70
12540	2/16/2023	Holland and Knight LLP	1/9-1/12/23 Legal Advice	\$474.00
12541	2/16/2023	JARED M. PATTON	12/15/22 APA and AICP dues	\$250.00
12542	2/16/2023	KATARZYNA M PIOTROWSKA	APA Membership Dues	\$350.00
12543	2/16/2023	REALTIMEBOARD INC	10 Software Renewal Miro	\$1,920.00
12544	2/16/2023	Resource Systems Group Inc	12/22 Activity Based Model	\$19,840.77
12545	2/16/2023	Teska Associates	DuPage Lake Street Zoning	\$3,321.88
12546	2/16/2023	US Bank HSA	2/16/23 HSA Adjustment	\$140.73
12547	2/16/2023	JENNIE KHOEN VANA	APWA/City Club event travel	\$26.51
12548	2/16/2023	Warehouse Direct	General Office Supplies	\$446.21
12549	2/16/2023	ComEd	1/3-2/1/23 Electricity	\$1,361.23

12550	2/21/2023	CenturyLink	1/23 Teleconference	\$20.47
12551	2/21/2023	Comcast	2/23 Internet	\$1,000.00
12552	2/21/2023	UPS	UPS Shipping other charges	\$57.83
12572	2/22/2023	ADP Direct Pay	1/20/23 Processing Charges W-2	\$1,153.70
12553	2/23/2023	601W Companies Chicago MT LLC	3/23 Rent	\$188,021.83
12554	2/23/2023	ERIN L ALEMAN	NARC Travel	\$300.80
12555	2/23/2023	Applied Research Association Inc	12/22 TID-CMAP Pilot PMS	\$7,700.00
12556	2/23/2023	Baker Tilly Virchow Krause & Company LLP	1/31/23 Accounting services	\$18,629.00
12557	2/23/2023	Budget Rent A Car System Inc	2/6-2/7/23 J Burch Car Rental	\$44.85
12558	2/23/2023	JULIE BURROS	ULI,ACT,Summit events travel	\$96.20
12559	2/23/2023	Center for Neighborhood Technology	1/23 Equitable Engagement	\$51,375.00
12560	2/23/2023	Egret & Ox Planning LLC	1/23 Planning Generalist - AUG	\$3,125.00
12561	2/23/2023	Elrod Friedman LLP	1/5-1/18/23 Legal services	\$3,151.50
12562	2/23/2023	GRM Information Management Services of Chic	1-2/23 Offsite Storage	\$307.30
12563	2/23/2023	Health Care Cost Management Inc	02/24/2023 Health FSA PR WH	\$2,682.69
12564	2/23/2023	JAEMI JACKSON	Pln/Zone Commission mtg Travel	\$145.32
12565	2/23/2023	Omegabit LLC	1/23 Website hosting	\$2,413.70
12566	2/23/2023	STEPHANE PHIFER	Kane county planners event reg	\$1,380.00
12567	2/23/2023	KELSEY A. PUDLOCK	1/28/23 Gas for rental car	\$52.58
12568	2/23/2023	S2Verify LLC	1/3-1/30/23 Background Check	\$381.74
12569	2/23/2023	TierPoint LLC	12/22 Colocation services	\$6,482.21
12570	2/23/2023	US Bank HSA	02/24/2023 HSA Deduction EE	\$2,124.92
12571	2/23/2023	Will County Governmental League	Will County Gov League reg	\$30.00
12573	2/23/2023	Vision Service Plan (IL)	2/23 Vision	\$1,481.84
70090	2/23/2023	ATT Datacomm Inc	Firewall software/support	\$13,256.20
70091	2/23/2023	Chadha and Associates	12/22 5th Floor Construction	\$1,700.00
70092	2/23/2023	Hertz Corporation	1/17-1/18/23 J Jackson Rental	\$171.96
70093	2/23/2023	IAP2 USA	IAP2 training fee	\$785.00
12574	2/27/2023	UPS	2/10/23 UPS Shipping	\$29.64
WT	2/1/2023	IMRF	IMRF Deduction	(\$195.24)
WT	2/3/2023	IMRF	IMRF Payment	\$53,216.45
WT	2/7/2023	CHUBB	Check Reversal	(\$29,347.00)
WT	2/9/2023	IL Department of Revenue	State Income Taxes	\$18,569.63
WT	2/9/2023	Internal Revenue Service	Federal Income Taxes	\$100,875.12
WT	2/10/2023	State Disbursement Unit	Payroll Withholding	\$391.76
WT	2/10/2023	BMO Harris Bank	Payroll	\$264,479.60
WT	2/10/2023	ADP	Payroll Fees	\$6,237.08
WT	2/13/2023	Empower Financial Group	Insurance	\$15,319.37
WT	2/16/2023	RTA	Transit Benefit Card Payment	\$909.00
WT	2/17/2023	Empower Financial Group	Empower fee-plan amendment	\$325.00
WT	2/22/2023	BMO Harris Bank	Checking Account Service Fee	\$639.12
WT	2/23/2023	IL Department of Revenue	State Income Taxes	\$17,621.14
WT	2/23/2023	Internal Revenue Service	Federal Income Taxes	\$93,328.71
WT	2/24/2023	State Disbursement Unit	Payroll Withholding	\$391.76
WT	2/24/2023	BMO Harris Bank	Payroll	\$253,182.65
WT	2/27/2023	Empower Financial Group	Insurance	\$14,636.54
WT	2/27/2023	CTA	Ventra Transit Benefit Card Payment	\$1,956.75
WT	2/28/2023	CHUBB	Check Reversal	(\$29,347.00)
				\$1,899,834.93

CHICAGO METROPOLITAN AGENCY FOR PLANNING

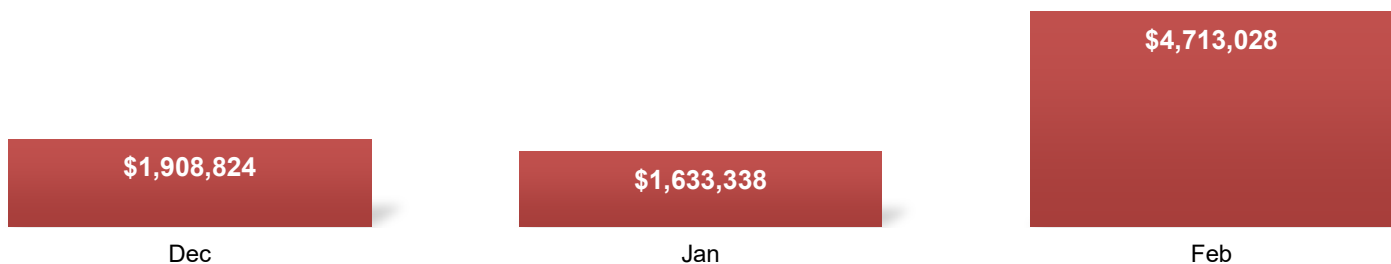
MONTHLY CASH REPORT

AS OF FEBRUARY 28, 2023

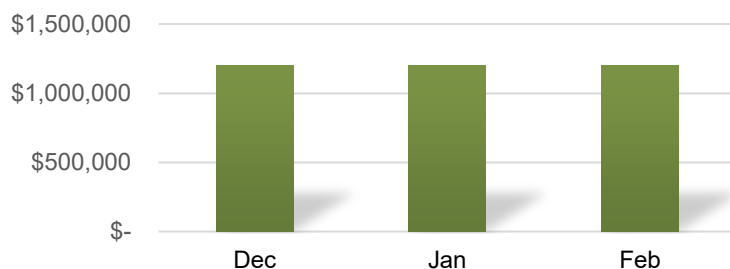
BMO HARRIS CHECKING



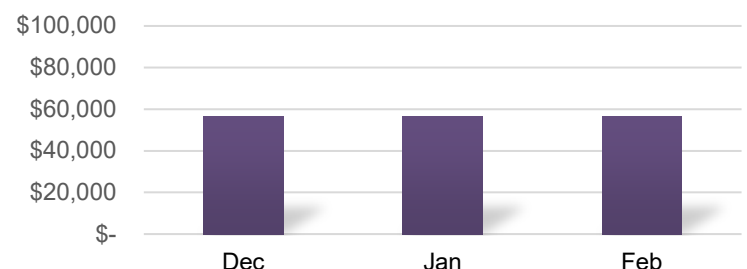
BMO HARRIS GENERAL INVESTMENT



BMO HARRIS CD



BMO HARRIS PDP



MONTHLY CASH OVERVIEW

What caused the change in balance for each of the cash accounts?

BMO Harris Checking Account: Wire transfers of \$1.9 million from the General Investment account funded operating activities for the month of February. Operating activities were comprised of \$842 thousand in personnel related costs, and \$1.1 million in payables.

BMO Harris General Investment Account: Wire transfers of \$5.0 million resulting from monthly revenue activity funded \$1.9 million in transfers to the Checking account for the month of February.

BMO Harris CD: No activity has occurred in this account during FY2023.

BMO Harris Peters Fellowship: Monthly interest and a contribution of \$1,050 was the only activity in this account during FY2023.

Are we meeting our Federal reserve commitment of \$5,000,000 as outlined in the agency's 2018 MPO Certification?

The agency's cash balance fluctuates throughout the year since the funding is mainly on a reimbursement basis. Annually, the cash level during June and July is at its lowest point. This is due to the State's and the agency's fiscal year end close. Therefore, 2nd and 3rd quarter cashflow should be in line with this requirement. 1st and 4th quarter cashflow are more impacted by the fiscal year-end close-out process. This reserve commitment includes the \$1.2 million CD the agency holds as a security deposit with the OPO landlord.